

Cherokee Elementary School

School, Parent, and Family Engagement Policy

Family Engagement is defined as:

- *the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring...*
 - *that families play an integral role in assisting their child's learning;*
 - *that families are encouraged to be actively involved in their child's education at school;*
 - *that families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART I. GENERAL EXPECTATIONS

Cherokee Elementary agrees to implement the following statutory requirements:

- Create and implement a School-Parent Compact consistent with Section 1118(d) of ESEA.
- Share this policy to families in an understandable and uniform format, regardless of native language.
- Share this policy with the local community.
- Allow this policy to be updated periodically to meet the changing needs of families and the school.
- Provide opportunities for families to participate in student learning regardless of challenges and obstacles.
- Communicate reports in uniform and alternative formats upon request, including native language translations.
- Submit any parent comments/concerns to the School Board when submitting this policy for review.
- Reserve 1% of the school's allocated Title I funds for Family Engagement.
- Ensure that parents have a say in how the Family Engagement funds are spent.
- Create a partnership between the school and the parents, school, and community to ensure student academic achievement.
- Honor requests from parents who wish to be involved in Family Engagement activities

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL, PARENT, AND FAMILY ENGAGEMENT POLICY

1. Cherokee Elementary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - a. Inform parents of meetings to develop the School-Parent Compact.
 - b. Include parents in committee meetings to develop the School-Parent Compact.
2. Cherokee Elementary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a. Notify parents of all Schoolwide Plan meetings.
 - b. Include parents on the schoolwide Plan Committee.
 - c. Schoolwide Plan Committee quarterly meetings will be on the parent calendars
3. Cherokee Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents

to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. (Due to the current CDC guidelines and regulations, the school will host a virtual informational meeting.) The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- a. Informing parents of the meetings with a flyer sent home.
 - b. Including the meeting on the parent calendar sent home monthly.
 - c. Sending all students home with the information given out at the meetings.
4. Cherokee Elementary will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - a. All grades provide an orientation meeting for parents at the beginning of the year to describe and explain the curriculum, forms of academic assessment, and the proficiency levels students are expected to meet.
5. Cherokee Elementary will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - a. Conferencing with parents
 - b. Scheduling a follow-up meeting
 - c. Email correspondence
6. Cherokee Elementary will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
 - a. Each student in 3 to 5th grades will receive a printout of their performance on the State assessment
 - b. Each student in 3 to 5th grades will receive an explanation of their performance on the State assessment. Parents will be provided with a guide as to how to interpret the scores.
7. Cherokee Elementary will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not certified in the area which he/she teaches by:
 - a. Letters will be sent home to parents of students when their child has been taught for four consecutive weeks by a teacher who is not certified in the area which he/she teaches.
8. Cherokee Elementary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,

- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)

- a. Each grade will have a parent orientation to explain academic content standards, academic achievement standards, and state and local academic assessments.
 - b. The school will have a parent meeting to discuss Title I, what it is and how it will serve the students of Cherokee Elementary. Parents will be given information on how to work with educators during this meeting.
 - c. Information will be shared with parents on ways to monitor their child's progress during orientation meetings.
9. Cherokee Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
 - a. During orientation meetings parents will be provided with materials to help them work with their children to improve academic achievement.
 10. Cherokee Elementary will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - a. PTC/Title I Meetings
 - b. Written communication including calendars, memo's, informational handouts.
 - c. Make and take workshops, parental involvement activities for Pre-K thru 5th grades.
 11. Cherokee Elementary will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
 - a. Grandparents' breakfast
 - b. Family Reading Night
 - c. Test Prep Night

Books sent home for parents – "How to Help Your 3rd, 4th, 5th Grader in school.

12. Cherokee Elementary will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - a. Parents will receive a monthly calendar of activities.
 - b. Flyers will be sent to parents on all events.

- c. School Messenger will be utilized consistently to convey phone messages to parents.

PART III. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by Title I minutes.

Th *Kemi Lord* opted by Rapides Parish Schools Federal Programs on August 5, 2024 and will be in
eff l of one year. The school will distribute this policy to all parents of participating Title
I, Part A children on or before August 14, 2024.

(Signature of Principal)

August 5, 2024

(Date)