

**THE W. L. GILBERT SCHOOL CORPORATION
REGULAR MEETING
WEDNESDAY, JANUARY 15, 2025
THE GILBERT SCHOOL
6:30 PM
Library
MINUTES**

(A portion of this meeting may be held in executive session)

1. OPENING OF MEETING

The meeting is called to order by Chair Holly Cassaday at 6:32PM. Also in attendance is Ellen Marino, Jonathan Morhardt, Theresa Padin, Renata Waldron, Kurt Werner, Greg Shugrue(Head of School), Diane Cook (Business Affairs Manager), Joanne Galenski-Girardin, and Tara Sundie. Scott Beecher is absent excused.

- A. Pledge of Allegiance - Ellen Marino
- B. Vision and Mission Statement - Ellen Marino

2. PUBLIC FORUM

- A. General Public None
 - B. Student Representatives Report
- Highlights provided by Greg Shugrue (Head of School).

3. CALL FOR AGENDA ITEMS

Addition of second enhancement grant request. Item 9B to be added.

Motion to add by item 9B to the agenda made by Holly Cassaday, seconded by Ellen Marino and unanimously approved.

4. SWEARING IN OF NEW BOARD MEMBER(S)

Joanne Galenski-Girardin and Tara Sundie sworn-in by Lauren Dombrowski (Asst Town Clerk).

5. APPROVAL OF MINUTES

Motion to approve the minutes of December 18, 2024 made by Jonathan Morhardt, seconded by Theresa Padin and approved. Tara Sundie abstained.

6. COMMITTEE REPORTS (current committee assignments attached)

A. Finance: Update provided by Ellen Marino.

- 1. Monthly Finance Report
- 2. Next Meeting - January 29th, 2025 (Special) and February 19, 2025

B. Policy: Update provided by Ellen Marino.

- 1. Report on Meeting - January 2, 2025
- 2. Next Meeting - February 6, 2025

C. Building & Grounds: Update provided Holly Cassaday

- 1. Report on Meeting - November 20, 2024
- 2. Next Meeting - February 19, 2025

D. Personnel: Did not meet.

Theresa Padin is the solo nominating committee member, currently. Need two more representatives. Holly Cassaday and Kurt Warner will join.

- 1. Next Meeting - TBD

7. SECURITY UPDATE

A. ASO Update

1 Gilbert School Corp January 15, 2025

Greg Shugrue reports. Policies in place and three interviews to be held January 27th&28th. Several years to get to this point and almost there!

8. APPROVAL OF POLICIES

A. #5131.81 - Electronic Devices

Motion to approve policy #5131.81 made by Theresa Padin, seconded by Ellen Marino and unanimously approved.

B. #5141.27 - First Aid/Emergency Medical Care

Motion to approve policy #5141.27 made by Ellen Marino, seconded by Theresa Padin and unanimously approved.

9. ENHANCEMENT GRANT REQUEST (AEDs)

A. Motion to send enhancement grant request to Trust for approval made by Theresa Padin, seconded by Ellen Marino and unanimously approved.

B. Proposed April 26th walk/run for suicide prevention and awareness requested by Social Work Dept. Request letter needs to be amended.

Many questions arose by board members.

Table and re-write.

10. APPROVAL OF TEACHER/ADMIN EVALUATION PLAN

Motion to approve teacher/admin evaluation plan made by Ellen Marino, seconded by Theresa Padin and unanimously approved.

11. HEAD OF SCHOOL REPORT

A. Greg Shugrue (Head of School) reports.

1. Enrollment: 456

2. Attendance: 90.96% monthly average

3. Food Service Report: December breakfasts = 88 and lunches = 342. Short-staffed, continuous.

4. STEM Initiative 2025/2026. Need a certified physics instructor.

a. Physics. Currently a virtual environment. Initiative with Project Lead the Way to move physics instruction in real time.

b. PLTW: Project Lead The Way (PLTW)

5. NEASC Draft Report: New England Association of Schools and Colleges (NEASC). Accreditation to schools in New England. Four people were here in October; self-study created. Full report available.

Recommendation: Glaring need for capital improvements.

12. BOARD OF EDUCATION REPORT

Provided by Jonathan Morhardt and Kurt Warner. New board member and ASO & SSO discussion/search.

13. SCHOOL CORPORATION CHAIRMAN'S REPORT

Holly Cassaday presents. Budget season preparation.

14. EXECUTIVE SESSION - HEAD OF SCHOOL MID-YEAR REVIEW

Motion to move the meeting to executive session at 7:35PM Jonathan Morhardt, seconded by Ellen Marino and unanimously approved. Executive session ended at 7:44PM.

15. ADJOURNMENT

Motion to adjourn at 7:45PM by Ellen Marino, seconded by Jonathan Morhardt and unanimously approved.

Respectfully submitted,
Lauren Jones Dombrowski