



Regional School District No. 17

Board of Education

Personnel & Evaluation

Subcommittee Minutes

Chair: Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on January 13, 2025, at 5:30 p.m. in the Central Office Board Room.

Subcommittee Members Present: Corey Roberts (Chair), Jennifer Favalora, Suzanne Sack (virtual), Kathy Zandi

Subcommittee Members Absent: Nelson Rivera

Also Present: Superintendent Jeffrey Wihbey, Assistant Superintendent Jennifer Miller, Director of Finance and Operations Alison Pierce, Heather Pach

Call to Order/Opening of the Meeting

The meeting was called to order at 5:30 pm by Corey Roberts.

Approval of Previous Minutes

Suzanne Sack **MOVED** and Jennifer Favalora **SECONDED** a motion to approve the previous minutes. The motion was passed.

Personnel Report Follow-Up

Superintendent Wihbey provided the committee with information regarding staff turnover. He noted that the positions are in the process of being rectified to fill them.

2024-25 Staff Plan

Assistant Superintendent Miller presented the staffing plan presentation to the committee.

Unaffiliated Budget Information Follow Up

Assistant Superintendent Miller reviewed the FY24 and FY25 budget details and provided the difference with the comptroller position.

Unaffiliated Banding Update

Assistant Miller presented the committee with the final version of the unaffiliated banding configuration. The banding chart was organized in a logical and efficient manner.

Upcoming Agenda Items

The committee reviewed and discussed agenda items for the next meeting.

Personnel Matter -Review of Mid-Year Feedback

Suzanne Sack **MOVED** and Kathy Zandi **SECONDED** a motion to go into an executive session to discuss the mid-year review with the Superintendent present. The motion was passed.

Director Pierce, Assistant Superintendent Miller, and Heather Pach left the meeting.

The committee entered the executive session at 7:01 pm.

The committee exited the executive session at 7:42 pm.

Adjournment

The meeting adjourned at 7:42 pm.