

RECORD OF BOARD PROCEEDINGS (Minutes)

The Somerset Independent School Board of Education met for a Special Called Board Meeting at 305 College Street, Somerset, Kentucky 42501 at 12:00 p.m. on the 12th day of December 2024. The members of the Somerset Board of Education are as follows: Jacob W. Grabeel II, Scott P. Gulock, John W. Tuttle IV, Paula J. Wheeler, and Dr. Elaine A. Wilson.

I. Call to Order

Jacob W. Grabeel II, Chairman, called the December 12, 2024, Special Called Board Meeting of the Somerset Board of Education to order at 12:00 p.m. Those in attendance were Kyle B. Lively, Superintendent; Jacob W. Grabeel II, Chairman; John W. Tuttle IV, Member; Dr. Elaine A. Wilson, Member; and Winter Huff, Board Attorney. Scott P. Gulock, Vice-Chairman and Paula J. Wheeler, Member were unable to attend.

II. Recognitions

A. Hopkins Elementary School – Character Salutes for the Month of November - Respect

Rhett Murphy and Rhett Davis - Kindergarten
Lennon Gregory - 1st Grade
Hattie Keith and Savannah Sloan - 2nd Grade
Sadie Anderson and Gunner Partin - 3rd Grade
Carissa Ford and Titus Carroll - 4th Grade
Abigail Pendley and April Edwards - Staff

B. Meece Middle School - Character Salutes for the Month of November - Respect

Sawyer Roberts - 5th Grade
McKylee Arnold - 6th Grade
Evalyn Pyles - 7th Grade
Natalie Watson - 8th Grade
Madison Mullins - Staff

C. Somerset High School

Character Salutes for the Month of November - Respect

Isaac Walden and Ian Horseman - 9th Grade
Alexander Riley - 10th Grade
Melody Mendoza Reyes - 11th Grade
Avelardo Cortes Jose - 12th Grade
Polly Vance – Staff

Advanced Placement Testing/Passing Score – Spring 2024

Caden Alexander
Jakob Bartley
Andrew Blakeman
Olivia Bowers*
Robey Browning
Joshua Bruner
Kayla Candido
Sonia Childrey
Corban Cimala
Aiden Colyer*
Kamryn Cooper
Elijah Eastham

Baley Gretzner
 Grayson Gulock
 Eli Hackney
 Wyatt Hampton^
 Caroline Horn
 Catherine Horn
 Lyla Kennedy
 Addison King
 John Lackey*
 Alexis Lamb*
 James Ledford*
 Ethan LeMaster^
 Tatum Mink
 Quentin Mobley*
 Ian Muse
 Cooper Neikirk
 Savannah Quezada
 Braxton Robertson*
 Anderson Ruble
 Ethan Ruble
 Caynan Sizemore
 Lofton Spaw
 Noah Taylor+
 Noah Towler
 Miller Washam
 Ryley Weddle*
 Noah West
 Alyssa White
 Mia Wolf
 Catherine Yeast^
 Jacob York

*Denotes Advanced Placement Scholar

^Denotes Advanced Placement Scholar with Honor

+Denotes Advanced Placement Scholar with Distinction

III. Communications

A. 2024 Somerset Independent School District Audit Report

Artie White with White & Associates, PSC, 1407 Lexington Road, Richmond, Kentucky, will present to the board, as an informational item, the 2024 Somerset Independent School District Audit Report.

B. Hopkins Elementary School, September 2024 Approved Site Based Decision Making (SBDM) Minutes, November 2024 School Allocation Funds, November 2024 Activity Funds

Hopkins Elementary School is submitting to the board SBDM Minutes from the September 2024 meeting and the November 2024 Allocation and Activity Funds Reports as informational items.

C. Meece Middle School, September 2024 Approved Site Based Decision Making (SBDM) Minutes, November 2024 School Allocation Funds, November 2024 Activity Funds

Meece Middle School submitted to the board SBDM Minutes from the September 2024 meeting

and the November 2024 Allocation and Activity Funds Reports as informational items.

D. Somerset High School, September 2024 Approved Site Based Decision Making (SBDM) Minutes, November 2024 School Allocation Funds, November 2024 Activity Funds

Somerset High School submitted to the board SBDM Minutes from the September 2024 meeting and the November 2024 Allocation and Activity Funds Reports as informational items.

E. Citizens and Delegation

There was no communication from citizens and delegations. No action required.

IV. Superintendent's Report

A. Employments

The following personnel actions have been taken by the Superintendent and are presented as information to the board between regular board meetings.

<u>Employed</u>	<u>Position (TransfersTo/From)</u>	<u>Effective Date</u>
Taylor M. Wilson	K-4 Teacher (HES)	01/06/2025

B. Extra Service

The following personnel actions have been taken by the Superintendent between regular board meetings and are presented as information to the board.

December 2024

Castle Hatcher – MMS Boys Basketball Assistant Coach II
 Carissa Crabtree – MMS Digital Learning Coach
 Kevin Burkett – SHS Digital Learning Coach
 Jennifer Coldiron – Hopkins STLP Coordinator
 Brian Coleman – SHS Engineering/Solar Car Team Sponsor
 Ashley Cooper – HES Digital Learning Coach
 Debbie Harris – Career & Tech School Coordinator
 Jordan Stigall – MMS Tennis Coach
 Chris Hines – Boys Archery Coach
 Parker Skidmore – Girls Swim Coach
 Cody Vinsant – Boys & Girls Wrestling Coach
 B. Michael Dobbs – SHS Girls Basketball Assistant II & MMS Girls Basketball Assistant

V. Treasurer's Report

A. Financial Statement, November 2024 Balances, and November 2024 Munis Balance Sheets

12-24-01	Beginning Cash Balance, November 1, 2024	\$ 20,351,911.62
	Revenues	\$ 6,553,937.57
	Interest	<u>\$ 85,884.32</u>
	Total Revenues	\$ 6,639,821.89
	Expenditures	

Accounts Payable (Invoices & Debits)	\$ 1,356,454.71
Payroll & Health Insurance Reimbursement	<u>\$ 1,137,187.55</u>
Total Expenditures	\$ 2,493,642.26
Ending Balance, November 30, 2024	\$ 24,498,091.25

In accordance with KRS 424.220 it is necessary for the board to review and approve the Financial Statement and Balance Sheet. Superintendent Lively recommended the board review and approve the Financial Statement and Balance Sheet for November 2024. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

B. Current Bills (November) and (December)

12-24-02 Superintendent Lively recommended the board review and approve the payment of current expenditures for November 2024 and December 2024, in the amount of \$245,958.91. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

VI. Consent Items

A. Regular Monthly Board Meeting Minutes, November 12, 2024

B. School-Related Student Trip Requests:

1. The board is asked to approve an overnight school-related student trip request from the Somerset High School DECA Officers. The three (3) students and one (1) school sponsor Allen Lewis will travel to Eastern Kentucky University on January 30 - 31, 2025, to prepare for the regional conference and competition. School transportation will be required.
2. The board is asked to approve an overnight school-related student trip request from two (2) Somerset High School Choir students and teacher Heather Foister. Somerset High School freshmen Alden Gabbard and Autumn Wilson auditioned for and were accepted into the 2025 Kentucky Junior High School All State Choir. The students will perform at the 2025 Kentucky Music Educators Association (KMEA) Conference that will be held at The Galt House in Louisville, Kentucky, February 5 – 6, 2025. School transportation will be required.
3. The board is asked to approve an out of state, overnight school-related student trip request from the Somerset High School Cheerleaders. The National High School Cheer Championship will be held in Orlando, Florida. The team will leave after school on February 5, 2025, and return by 6:00 a.m. on February 11, 2025. School transportation is not required.
4. The board is asked to approve an overnight out of state school-related student trip request from the Somerset High School Dance Team. The group will travel to Orlando, Florida February 12 – 17, 2025, to compete in the National Dance Association High School Nationals dance competition. School transportation will be required.

C. Professional Leave:

1. The board is asked to retroactively approve a professional leave request from Somerset High School teacher Brian Coleman to travel out of state. Mr. Coleman traveled to Huntsville, Alabama December 5 – 8, 2024, to the NASA Propulsion Center as part of the University of Kentucky/Pigman Engineering Program.

2. The board is asked to approve a professional leave request from Somerset High School teacher Brian Coleman to travel out of state. Mr. Coleman will travel to Dallas, Texas January 17 – 19, 2025, to attend the Solar Car Specialty Workshop sponsored by the Solar Car Challenge Foundation.
3. The board is asked to approve a professional leave request from Somerset Independent Schools' teachers Megan Lenox and John Lenox to travel overnight. The middle school and high school band directors will travel to Louisville, Kentucky February 5 – 8, 2025, to attend the 2025 KMEA professional development conference.
4. The board is asked to approve the professional leave requests from three (3) Somerset Independent Schools' Administrators (Sarah Burnett – Hopkins Elementary, Cindy Ham – Central Office, Dr. Hubert Schroer – Hopkins Elementary). The administrators have been awarded an opportunity to attend the 2025 National Elementary and Secondary Education Act (ESEA) Conference in Austin, Texas February 18 – 21, 2025.

12-24-03 Chairman Jacob W. Grabeel II asked the board if there were any Consent Items to be brought out for discussion. Superintendent Lively recommended the board approve the Consent Items agenda. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

VII. New Business

A. Create Additional Full-Time Bus Driver Position for the 2024 – 2025 School Year

12-24-04 The board is asked to create and approve an additional full-time bus driver for the 2024 - 2025 school year. This position will be trained to drive all routes and fill in anywhere needed. Superintendent Lively recommended the board approve the additional full-time bus driver position for the 2024 - 2025 school year. John W. Tuttle IV made a motion to accept the recommendation of Superintendent Lively. Dr. Elaine A. Wilson seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

B. 2025 – 2026 Lifetouch Service Agreement

12-24-05 The board is asked to approve the service agreement from Lifetouch for the 2025 – 2026 school year. Lifetouch is a professional photography company that services all three (3) buildings. Each school is eligible for a percentage commission on net sales. Dates for fall pictures (HES, MMS, SHS), homeroom/group pictures (HES), senior portraits (SHS), Kindergarten cap and gown (HES), and spring pictures (HES and MMS) will be scheduled later. Superintendent Lively recommended the board approve the service agreement from Lifetouch for the 2025 – 2026 school year. Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

C. Amend Somerset Independent Schools' Board Policy 08.1131, Alternative Credit/Service Options, "Second Reading"

12-24-06 The board is requested to amend board policy 08.1131, Alternative Credit/Service Options. The amendment will delete items that are no longer current and/or applicable. Superintendent Lively recommended the board amend Policy 08.1131, Alternative Credit/Service

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Options, "Second Reading". Dr. Elaine A. Wilson made a motion to accept the recommendation of Superintendent Lively. John W. Tuttle IV seconded the motion. The motion carried.

The following votes were recorded: Votes For: 3 Votes Against: 0

VIII. Adjourn

12-24-07 Chairman Jacob W. Grabeel II requested a motion for adjournment. John W. Tuttle IV made a motion to adjourn the December 12, 2024, Special Called Board Meeting. Dr. Elaine A. Wilson seconded the motion. The motion carried. The Board meeting ended at 12:36 p.m.

The following votes were recorded: Votes For: 3 Votes Against: 0



Chairman

Secretary