



Position Title: LS Math Specialist
Position Status: Full-time, 10 months
FLSA Classification: Exempt
Reports To: Head of Lower School

Position Purpose:

The Lower School Math Specialist supports the Head of Lower School, faculty, and students to ensure that we are living our mission and values on a daily basis through the following:

I. Leadership Responsibilities:

- A. Collaborates effectively with multiple constituencies throughout the school community
- B. Looks for patterns in divisional needs and works to solve them strategically
- C. Oversees student remediation and extension plans and monitors efficacy of interventions
- D. Manages ordering of print and digital curricular materials and programs

II. Student Support:

- A. Works with homeroom teachers, the Lower School Psychologist, and the Head of Lower School to identify students in need of support and extension and develops appropriate support plans
- B. Oversees the delivery of a variety of benchmark and progress monitoring assessments
- C. Administers additional assessments as necessary
- D. Works to support an identified group of students

III. Student Instruction:

- A. Supports homeroom teachers PK-4 with the implementation of Math in Focus and other relevant content
- B. Provides push-in or pull-out small group support and enrichment

IV. Parent Support:

- A. Builds trusting relationships with families that support the School's missions and values
- B. Is a supportive resource for families

V. Other Duties as Assigned by Head of Lower School

Preferred Qualifications:

- Master's Degree preferred, Bachelor's Degree required
- A minimum of three years of working with elementary-aged students
- Continued engagement in professional learning experiences through conferences, presentations, and/or workshops
- A knowledge of best practices for supporting math development
- Proficient with GSuite

Physical Requirements and Work Environment:

- Be able to occasionally lift up to 30 lbs
- Regularly use close and distance vision
- Frequently stand and talk or hear and sometimes walk and sit
- Turn, bend, reach, and occasionally climb
- Work in a traditional climate-controlled classroom environment with moderate noise level

Application Procedure:

Interested candidates, please e-mail a cover letter, resume, statement of education philosophy, and contact information for three references to careers@sch.org.

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