

## **AUTHORIZED USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT**

No school equipment may be used for other than school, school-related, civic, or educational purposes.

The Board shall permit school equipment to be loaned to staff members when such use is related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities. A written agreement between the borrower and the principal will be used which specifies the borrower's responsibility to return the equipment in the condition in which it was received, and their responsibility for any loss or damage, which will meet the requirements of all applicable insurance.

Reaffirmed: 9/13/93  
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