

**WHITE PLAINS CITY SCHOOL DISTRICT**

**MINUTES**  
**AUDIT COMMITTEE MEETING**  
**December 3, 2024**  
**Ed House Board Room**

**I. CALL TO ORDER**

**II. ROLL CALL:**

Cayne Letizia, Chair      ✓  
Rosemarie Eller            ✓  
Craig Mondschein         ✓  
Oltion Vela                 ✓

**Visiting:**            Ann Vaccaro-Teich                    ✓  
                              Marcy Moskowitz                    ✓  
  
                              Internal Claims Auditors – Tobin & Co.  
                              John Tobin                             ✓  
  
                              Internal Auditors – Cullen & Danowski, LLP  
                              Richard Coffey                       ✓  
                              Alan Yu                                 ✓

**III. INTERNAL CLAIMS AUDITOR UPDATE**

**IV. RECOMMENDATION OF INTERNAL AUDITORS’ ANNUAL RISK ASSESSMENT UPDATE REPORT AND CORRECTIVE ACTION PLAN**

**Motion by:** RE            **Seconded by:** CM

**WHEREAS,** the Audit Committee met with Cullen & Danowski, LLP to review the Internal Auditors’ Annual Risk Assessment Update Report;

**AND, WHEREAS,** the Audit Committee reviewed the required corrective action plan;

**RESOLVED,** that the Audit Committee recommends that the Annual Risk Assessment Update Report, as prepared by the internal auditors, Cullen & Danowski, LLP, be accepted by the Board of Education.

**BE IT FURTHER RESOLVED,** that the Audit Committee recommends that the corrective action plan be accepted by the Board of Education. **TABLED**

**Motion to accept carried:** All

**WHITE PLAINS CITY SCHOOL DISTRICT**  
**AUDIT COMMITTEE MEETING, DECEMBER 3, 2024**

---

**V. RECOMMENDATION OF INTERNAL AUDIT INTENSIVE AREA FOR 2024-25**

**Motion by:** RE      **Seconded by:** CM

**WHEREAS**, based on the internal auditors' recommendation and committee discussion, the Human Resources Department has been identified as the internal intensive audit area for 2024-25.

**RESOLVED**, that the Audit Committee recommends that the Human Resources Department be approved by the Board of Education as the internal audit intensive area for 2024-25.

**VI. ADJOURN**

**Motion by:** RE      **Seconded by:** OV

***Motion to accept carried: All***