

Mansfield Township Board of Education



January 16, 2025

7:00 p.m. Executive Session

7:30 p.m. Regular Meeting

Call to Order - Alison Lorentson, President

Roll Call – Kelly Morris, Board Secretary

Mansfield Township Board of Education

Alison Lorentson, President	Judy Irwin	Jennifer Rosenblum
Linda Watters, Vice President	Jonathan Lemp	Richard Stewart
Sean Breheney	Jonathan Rood	James J. Winand

Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise;

and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Alison Lorentson

President’s Report - Alison Lorentson

- Board Committees and Appointments for 2025

Superintendent’s Report - Diana Mai

- HIB Report

Administrators’ Reports

Business Administrator - Kelly Morris

Principal - Noreen Matias

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment - Agenda Items Only

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)**Board Member: Linda Watters****Approval of Minutes and Reports**

1. Motion to approve the open and closed session **minutes** of the December 12, 2024 Regular meeting.
2. Motion to approve the open session **minutes** of the January 6, 2025 Reorganization meeting.
3. Motion to receive/approve the **HIB Report Cases**, as presented, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda**Chair: Linda Watters****Education/Policy Committee - Recommended Action(s):**

1. Motion to approve the First Reading of the below policies, as presented, as recommended by the Superintendent.
 - A. A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions
 - P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
 - P 5533 Student Smoking (M) (Revised)
 - R 5533 Student Smoking (Revised)
 - P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
 - P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)
 - B. General Policy and Regulation Updates
 - P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
 - P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 - P 5516 Use of Electronic Communication Devices (Revised)
 - R 5516 Use of Electronic Communication Devices (New)
 - P 5701 Academic Integrity (Revised)
 - P 5710 Student Grievance (Revised)
 - P 8500 Food Services (M) (Revised)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheny					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda

Chair: James Winand

Personnel Committee - Recommended Action(s)

1. Motion to deny a request to waive the **Payback of Tuition** for former Employee #92711357 in the amount of \$19,207.56 for coursework completed during their final three years of employment in the District, which is to be repaid to the District by the Employee as per the Collective Bargaining Agreement, as recommended by the Superintendent.
2. Motion to approve a \$275 per diem rate for **Substitute Nurses**, effective January 17, 2025, as recommended by the Superintendent.
3. Motion to approve horizontal movement on the salary guide for **Erin Sassaman**, Teacher, from BA/Step 4 to BA+15/Step 4, effective February 1, 2025, as recommended by the Superintendent.
4. Motion to approve horizontal movement on the salary guide for **Kristin Baker**, Teacher, from MA+30/Step 18 to MA+45/Step 18, effective February 1, 2025, as recommended by the Superintendent.
5. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Erin Burton	OL5032 Empathy & Understanding: The New Tool for Students w/Challenging Behaviors - American College of Education	Spring 2025	3 credits - \$440.10
Erin Burton	OL-5311 Behavior Supports for Students with Autism - American College of Education	Spring 2025	3 credits - \$440.10
Erin Burton	OL-5853 A Moving Body, A Thinking Brain - American College of Education	Spring 2025	3 credits - \$440.10

6. Motion to approve the below staff requests for **Professional Development**, as recommended by the Superintendent.

Employee	Program/Location	Date(s)	District Cost
Jessica Eresman	NJTESOL/NJBE 2025 Spring Conference; Webinar	05/27-05/28/25	Fee: \$350.00 Mileage: \$0 Sub: \$0
Kristin Baker	WCCSE Executive Board Committee	01/28/25	Fee: \$0 Mileage: \$15.04 Sub: \$125.00
Jake Wilson	NJPSA MTSS Training: Designing, Implementing, Sustaining, Monroe, NJ	01/24/25	Fee: \$400.00 Mileage: \$51.70 Sub: 0

MOTION:					SECOND:				
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Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Township Liaison Agenda

Township Chair: Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Judy Irwin

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the **payment of bills** for the period of December 13, 2024 through January 16, 2025, as presented, in the amount of \$1,533,022.88
2. Motion to acknowledge that there are no **line item transfers** for the month of December 2024.
3. Motion to approve the below **Rates for Use of School Facilities** for the 2024-2025 school year, effective January 1, 2025.

Non-profit Organizations - no rental fee; \$35.00 per hour for custodial services outside of normal working hours.

For-profit Organizations - \$150 flat fee per day (APR); \$150 flat fee per day (Gym); \$20 flat fee per day (per classroom); \$35 per hour for custodial services.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheny					Richard Stewart				
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Jonathan Lemp					James J. Winand				
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Public Comment

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, February 20, 2025 - Regular Business Meeting

Thursday, March 13, 2025 - Regular Business Meeting

Second Executive Session (If Necessary)

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

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Approval to go into Executive Session

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Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.