



International Student Program Student Application Checklist

Student Name _____

Gender M F Birthdate _____ Grade Applying For _____

1. _____ Completed online application and \$100 application fee
2. _____ Copy of birth certificate
3. _____ Copy of passport, including any US visas/permanent residency card
4. _____ Completed Visa and Homestay Needs form
5. _____ Current year report card (translated clearly into English)
6. _____ Last year's official school transcript (translated clearly into English)
7. _____ Admissions Testing:
 - English Second Language - Duolingo English Test - Score sent directly to PCA from Duolingo (<https://englishtest.duolingo.com/applicants>)
 - English First Language – ICEE Test – PCA will send email with link to this at home test
8. _____ Link to current school's curriculum guide (grades 10-11) – course descriptions
9. _____ Immunization Records (translated clearly into English)
10. _____ Current English teacher recommendation
11. _____ Current Math teacher recommendation
12. _____ Statement of assurance from parents to provide health insurance for the student while attending PCA (copy of insurance will be required on first day of school)
13. _____ Proof of Financial Responsibility
 - *Bank Statement equaling 1 year tuition and fees amount **OR**
 - *Pay stub equaling 1/3 of 1 year tuition and fees amount

Items 1 – 6 are required in order to schedule an interview

All tuition and fees must be paid in full before an I-20 will be issued.

In the event the student is denied a F-1 visa by the issuing country, all tuition and fees (except the application fee and non-refundable \$2,500 deposit) will be refunded after PCA is provided with adequate proof of official government denial documentation.