

PERSONNEL SERVICES

Policy 4330

Absences, Leave and Vacation

Holidays and Vacation

The Board will annually adopt a calendar that will provide for the following holidays:

1. Labor Day
2. Thanksgiving Day
3. Friday After Thanksgiving Day
4. Christmas Eve Day
5. Christmas Day
6. New Year's Day
7. Memorial Day
8. Fourth of July

Staff members will not receive additional compensation for holidays unless they are required to work on such holidays.

Administrators employed on a twelve (12) month contract shall have vacation as provided in their individual contracts. Vacation shall be scheduled in compliance with the Superintendent's guidelines and is subject to Superintendent approval.

Paid vacation for 12 month employees shall be in effect after one year of service to the District, unless specified with an individual contract.