

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Meeting Minutes

Tuesday, November 19, 2024

REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)

FLAG SALUTE

PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 4, 2024.
- B. Mailed written notice to the *Burlington County Times* on January 8, 2024 and the *Courier Post* on January 10, 2024.
- C. Filed written notice with the Clerk of Eastampton Township on January 4, 2024.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

ROLL CALL:

Board Member	Present	Absent	Late Arrival Time
Kerry Douglas, Board President	X		
Florencia Norton, Vice President	X		
Edward Besko	X		
Edward Hill		X	
Walter Maluchnik	X		
Stephanie McHugh	X		
Jamie Smith	X		

☒ Lianne M. Kane, Superintendent of Schools

☒ Ashlee Caldwell, DBA, School Business Administrator/Board Secretary

FIRE EXITS

PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12 (a)).

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

- Donald Graham questioned the number of out of district students and costs. Mrs. Kane responded that her Superintendent's report will advise the board that there are 7 out of district placements; she can follow up regarding costs.

APPROVAL OF MINUTES: (24-25-51)

October 15, 2024 (Regular Session)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President		X	X				
Edward Besko			X				
Edward Hill							X
Walter Maluchnik			X				
Stephanie McHugh					X		
Jamie Smith			X				

☒ Motion Carries

☐ Motion Fails

PRESENTATIONS:

A. Student Recognitions – Mrs. Kane, Superintendent/Principal

SUPERINTENDENT’S REPORT: (Lianne Kane, Superintendent/Principal)

A. Information Item(s):

- 1) Department Reports
- 2) HIB Report dated November 14, 2024. (24-25-52)
- 3) Liaison Reports.

B. Action Item(s):

- 1) Recommend the Board approve the 2025-2026 Three-year Preschool Program Plan and Annual Update. (24-25-53)

Roll Call on Action Item#1

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President			X				
Edward Besko		X	X				
Edward Hill							X
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith			X				

☒ Motion Carries

☐ Motion Fails

- 2) Recommend the Board approve the Early Childhood District Contact Information for the 2025-2026 Three-year Preschool Program Plan and Annual Update. (24-25-64)

- 3) Recommend the Board approve the Statement of Assurance for the 2025-2026 Three-year Preschool Program Plan and Annual Update. (24-25-65)

Roll Call on Action Items #2 & #3

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President			X				
Edward Besko		X	X				
Edward Hill							X
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith			X				

☒ Motion Carries

☐ Motion Fails

- The following students were recognized as Golden Knight of the Month:
October
K- Scarlett Tharp (present)
1st- Aria Freeman (present)
2nd- Isabella Manzo
3rd- Autumn Stewart (present)
4th- Brynlee Gergich (present)
5th- Piper Dunn (present)
6th- Reese Ruble (present)
7th- Jaylin Sanchez Bonilla (present)
8th- Judy McGuire Castillo (present)
- Mrs. Kane gave an enrollment update and Department reports for Buildings & Grounds, Preschool, Curriculum and Instruction, Special Services, and Athletics.
- Mrs. Kane reported that 6 HIB were reported; 3 were actual and 3 were not.
- Edward Besko reported the Liaison Report; the township needs to renegotiate their contract with Westampton Township.

PERSONNEL: (Walter Maluchnik, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the employment of the following candidates as district substitute teachers effective November 20, 2024, pending completion of paperwork:

Deborah Nettingham
Craig Cook
Sara Cappetti

- 2) Recommend the Board retroactively approve the following teachers as homebound instructors for the 2024-2025 school year, as needed throughout the school year, at the negotiated hourly rate of \$33.02.

Allison Corn
Corinne Katrina
Michael Shoukry

- 3) Recommend the Board approve a twelve-month contract of employment for SY 2024-2025 effective November 20, 2024 for Rosario Soriano as Day Custodian, Step 1 – \$42,390.00, prorated from November 20, 2024 through June 30, 2025.

- 4) Recommend the Board approve extending the previously approved time as a long term substitute teacher for Dominique Zeno from November 22, 2024 to January 22, 2025 at the daily rate of \$175.00.

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill							X
Walter Maluchnik	X		X				
Stephanie McHugh			X				
Jamie Smith		X	X				

☒ Motion Carries

☐ Motion Fails

FINANCE: (Jamie Smith, Chairperson)

Information Item(s):

- 1) Unofficial & Preliminary Election Results
 - a. Edward Hill – 2,264
 - b. Walter Maluchnik– 2,102
 - c. Florencia Norton– 2,205
 - d. Personal Choice – 24
- 2) RFP – Legal Services due 11/01/2024 – 5 responses were received.
RFP– RBT/BCBA Services due 12/10/2024

Action Item(s):

- 1) Recommend the Board approve the following payrolls:
 - a. October 30, 2024 - \$294,710.88
 - b. November 15, 2024- \$289,927.64
- 2) Recommend the Board approve the following revised October invoices for payment: **(24-25-54)**
 - a. Regular Bills: \$ 389,476.18
- 3) Recommend the Board approve the following November invoices for payment: **(24-25-55)**
 - a. Regular Bills: \$580,185.67
- 4) Recommend the Board approve Line Item Transfers dated September 30, 2024. **(24-25-56)**
- 5) Recommend the Board approve the Treasurer’s Report dated September 30, 2024. **(24-25-57)**

6) Recommend the Board approve the Board Secretary's Report dated September 30, 2024. (24-25-58)

7) Pursuant to N.J.A.C. 6A:23-2.12(c)4*, we certify that as of September 30, 2024 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)3* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. It is also certified that the Board Secretary's report matches the Treasurer's Report. *Citations are subject to change due to periodic amendments, new rules, repeals. Figures subject to final audit.

Pursuant to N.J.A.C. 6A:23-2.12(c)8*, I certify that as of September 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. *Citations are subject to change due to periodic amendments, new rules, and repeals. Figures subject to final audit.

8) Recommend the Board approve the attached Cafeteria expense. (24-25-59)

9) Recommend the Board approve the attached Student Activity expenses. (24-25-60)

10) Recommend the Board approve the attached request for professional development. (24-25-61)

11) Recommend the Board approve the following resolution:

RESOLVED that upon the recommendation of the Superintendent, the Eastampton Board of Education approves the settlement agreement between Employee ID#4575 and the Eastampton Board of Education as recommended by Counsel to the Board.

12) Recommend the Board award RFP 25-07 to Parker McCay P.A. to provide Legal Services from January 1, 2025-December 31, 2025 year based on the rubric developed for the specifications of the RFP.

13) Recommend the Board approve the following 2024-2025 Out-of-District placements:

Placement	Student(s) ID #	Tuition per Student	1:1 Aide	1:1 Nurse (estimated)	OOB Fee
Hampton Academy	20175	\$56,527.36 (142 days at \$398.08 per day)	-		

14) Recommend the Board approve the following 2024-2025 McKinney Vento Eligible Tuition – Sending:

Placement	Student(s)	Tuition per Student	1:1 Aide	District of Responsibility
Burlington/Wilbur Watts Intermediate School / Grade: 5	6751172543	\$16,004.16 (144 days at \$111.14 per day)	-	Eastampton- 10/25/2024 - 06/30/2025

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill							X
Walter Maluchnik		X	X				
Stephanie McHugh			X				
Jamie Smith	X		X				

☒ Motion Carries

☐ Motion Fails

- Dr. Caldwell read the unofficial election results and congratulated Mr. Hill, Mr. Maluchnik, and Dr. Norton. Dr. Caldwell advised the board that 5 responses were received from the Legal Services RFP and noted that the RBT/BCBA RFP is due on 12/10/2024.

CURRICULUM: (Edward Hill, Chairperson)**Action Item(s):**

- 1) Recommend the Board approve the following field trip(s):

Date	Students	Destination	Time	Chaperones
1/15/25	Ten 6 th -8 th Grade Choir Students	Rowan University's Tenor Bass Festival	8:00 am – 2:15 pm	1 Staff / 2 Parents
5/14/25	Kindergarten	Please Touch Museum, Philadelphia	8:45 am – 2:15 pm	6 Staff / Parents TBD

- 2) Recommend the Board approve the ETSD Curriculum Review Cycle. **(24-25-62)**
- 3) Recommend the Board retroactively approve homebound instruction for student #11641 beginning November 15, 2024 and continuing for thirty (30) days, with a review at the end of the thirty day period.

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President	X		X				
Florencia Norton, Vice President		X	X				
Edward Besko			X				
Edward Hill							X
Walter Maluchnik			X				
Stephanie McHugh			X				
Jamie Smith			X				

☒ Motion Carries

☐ Motion Fails

BUILDINGS AND GROUNDS: (Stephanie McHugh, Chairperson)**A. Action Item:**

- 1) Recommend the Board approve the posting of obsolete item(s) on Gov Deals.com equipment auction website. (24-25-63)

Roll Call on Action Item(s)

Board Member	Motion	Second	Yes	No	Abstain	Recuse	Absent
Kerry Douglas, Board President			X				
Florencia Norton, Vice President			X				
Edward Besko			X				
Edward Hill							X
Walter Maluchnik		X	X				
Stephanie McHugh	X		X				
Jamie Smith			X				

☒ Motion Carries

☐ Motion Fails

PUBLIC PARTICIPATION:

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- Robert Apgar asked if the district received quotes for the scoreboard yet and when it would be fixed. Mrs. Kane responded that we are doing our best. Kerry Douglas added that the fix is not difficult, just a matter of changing the bulbs.
- Donald Graham asked about staffing. Mrs. Kane responded that we are fully staffed, but down 1 aide through a staffing agency.
- Donald Graham asked about the amount of the settlement agreement. Mrs. Kane said she will look into it.
- Dr. Caldwell responded to a question from public participation #1: About \$800,000 has been spent on out of district placements, however, it is still early in the school year.

ADJOURNMENT TO EXECUTIVE SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Edward Besko	Aye	

☒ Motion Carries

☐ Motion Fails

**Eastampton Township Board of Education
Resolution 2024-2025
Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:47pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the

appropriate action to effectuate the terms of this resolution.

RETURN TO OPEN SESSION:

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Jamie Smith	Aye	

☒ Motion Carries

☐ Motion Fails

ADJOURNMENT:

With no further business to discuss, the Board meeting was adjourned at 7:47 pm.

Motion	Second	All in Favor	All Opposed
Kerry Douglas	Walter Maluchnik	Aye	

☒ Motion Carries

☐ Motion Fails

Respectfully submitted,

Dr. Ashlee Caldwell

Dr. Ashlee Caldwell
School Business Administrator/Board Secretary