

VACATION FORM

Date of Request _____

Student Name _____

Grade _____ Homeroom _____

Dates Absent: (from) _____ through _____

RETURN TO SCHOOL DATE _____

Our family will be out of town. The reason for the extended absense is:

The practice of students accompanying parents on vacation during school time is strongly discouraged; however, if prior notification of vacation is approved by the building principal, up to 32.5 hours will be considered and excused.

Students who take vacations during school are required to return this form signed by the parent and have each of their teachers sign the Vacation Form several days prior to leaving. Teachers will have the opportunity to assign classroom work that will be missed during the vacation.

By signing the form, the parent and the student understand the hours missed for the absence will be calculated in the overall hours absent for the school year.

TEACHERS PLEASE INITIAL BELOW		
Indicates assignments discussed/given		
Period	Class	Teacher
1		
2		
3		
4		
5		
6		
7		
8		
9		

 Student Signature

 Parent Signature

 Principal Signature