

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge

25 Newton Road, Woodbridge Connecticut 06525

(203) 397-4811

Dr. John J. Brady

Superintendent of Schools

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AMITY REGIONAL BOARD OF EDUCATION

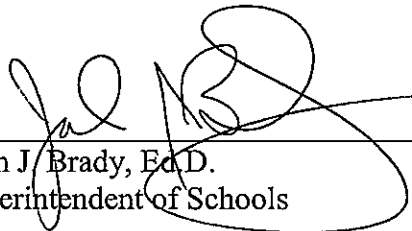
March 11, 2013

A regular meeting of the Amity Regional Board of Education will be held on Monday, March 11, 2013, at 6:30 p.m., in the cafeteria at Amity Regional High School.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Recognition of 2013 Superintendent's Award Winners
4. Approval of Minutes
 - a. Special BOE Meeting, February 25, 2013 (Enclosure)
5. Student Report
6. Principal's Reports
7. Public Comment
8. Discussion and Possible Action on Superintendent's Proposed 2013-2014 Operating Budget (Enclosed Memorandums)
9. Information and Possible Action Regarding Study to Determine Feasibility of Providing Educational Accommodations to Grade 6 Students from Bethany
10. Announcements from the Board and Administration
11. Correspondence
12. Superintendent's Report
 - a. Personnel Report (Enclosure)

- 13. Chairman's Report
 - a. Committee Reports
 - 1. ACES
 - 2. CAFE
 - 3. Curriculum
 - 4. Facilities
 - 5. Finance
 - a. Discussion and Possible Action on Healthy Food Certification Statement for July 1, 2013 through June 30, 2014
 - b. Discussion of Monthly Financial Statements
 - c. Director of Finance and Administration Approved Transfers Under \$3,000
 - d. Discussion and Possible Action on Budget Transfers of \$3,000 or More
 - 6. Policy
 - 7. Personnel
14. Items for the Next Agenda
15. Adjournment



John J. Brady, Ed.D.
Superintendent of Schools

JJB/kfw
pc: Town Clerks: Bethany
Orange
Woodbridge

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Working to "enable every Amity student to become a life-long learner and a literate, caring, creative and effective world citizen". District Mission statement

If you require accommodations to participate because of a disability, please contact the office of the Superintendent of Schools in advance at 397-4811.

MINUTES

AMITY BOARD MEMBERS PRESENT: Julie Altman, William Blake, Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, Thomas Hurley, Tracey Lane Russo, James Stirling

AMITY BOARD MEMBERS ABSENT: none

Staff Members Present: John Brady, Charles Britton, Richard Dellinger, Kathleen Fuller Cutler, Jack Levine, Marianne Lippard, Terry Lumas, Marie McPadden, Paul Mengold, Mary Raiola, Jim Saisa

Also Present: Les Burns, Thomas Falcigno, Phil Grande, Kevin Houlihan, Jim Leahy, James Zeoli

A special meeting of the Amity Regional Board of Education was held on Monday, February 25, 2013 at 6:30 p.m. in the Media Center of Amity Middle School, Orange Campus.

1. **Call to Order:** William Blake called the meeting to order at 6:35 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Approval of Minutes**
 - a. Regular BOE Meeting, January 14, 2013
Motion to approve the minutes as presented (Mr. Hurley, 2d Ms. Cardozo).
Vote in favor unanimous. *Motion passed.*
 - b. Special BOE Meeting, February 4, 2013
Motion to approve the minutes as presented (Ms. Cohen, 2d Mr. Hurley).
Vote in favor unanimous. *Motion passed.*

4. **Public Comment**

Les Burns a Woodbridge resident, said that he has been an active supporter of the idea of building an artificial turf field at the High School. He reiterated his support for the new field, noting that he believes it is time to make this field a reality. Amity will have the ability to host various sports tournaments. Many towns in our area have more than one such field. These communities view the money as well spent, as their athletes are less likely to be injured and an artificial field is durable and can withstand continuous use. This is a worthy investment.

Phil Grande of Orange, a former member of the Board, said that the town of Orange needs more time to review the budget. He said that one slide within the

budget presentation compared Amity to other towns. He claimed that it was an inaccurate representation of the information.

Dr. Brady said that the slide that Mr. Grande is referring to is there to truly reflect the information and the source used was the State Department of Education website. It is an “apples to apples” comparison and Amity is spending less than the elementary districts are in the three towns. Amity has excellent outcomes and the elementary districts are seeing good outcomes as well.

Kevin Houlihan, chairman of the Orange Board of Finance, said that he understood that no action was taken earlier this evening when the Amity Finance Committee met to discuss the proposed budget. He has concerns because the economic climate hasn't improved much. The town of Orange is looking at a tax increase of 6 to 9 percent. He asked the Board to consider delaying some program enhancements and additions.

Jim Leahy, vice chairman of the Orange Board of Finance, noted that he has an issue with the per pupil increases, shown on page 40 of the Superintendent's Proposed 2013-2014 Budget. With respect to the artificial turf field, there must be ways to generate revenue to help sell this idea.

5. Student Report

Kathleen Fuller Cutler welcomed everyone to Amity Middle School in Orange and invited them to join her for a tour of the building following the meeting. She introduced Hugh Potter and Katie Grande, who both provided updates on the happenings at the school. Students and staff are participating in a book challenge to read 1,000 books, with incentives to reach the goal. The Connecticut Mastery Tests will begin soon and review of DRP skills is ongoing. This week, the band will be performing at each elementary school. Some event dates have been changed due to the blizzard. Basketball season is officially over at the middle school. On March 14th, parents of sixth graders are invited to learn more about the transition to the middle school. For an upcoming event, the students are seeking the support of anyone who would be willing to shave their head to support cancer.

6. Discussion and Possible Action on 2013-2014 School Calendar

Dr. Brady pointed out that there is one error on the calendar that the Board reviewed. The first day for teachers would be August 29th, not August 28th. He pointed out that this calendar was designed keeping in mind that the town of Orange needs to have a great deal of building upgrade work completed over the summer. School begins after Labor Day.

One of the goals was to ensure that students would be finished with school before the end of June. This calendar reduces the February vacation to just two days off. Five snow days have been built into the calendar. The last day of school would be June 21st. The consensus from the parents was that the school year should not

go on until the last week of June. Bethany expressed interest in extending further into June. Dr. Brady pointed out that if the other school districts decided not to go into the last week of June, Bethany would support that.

Discussion:

Mr. Hurley said that, going forward, it would seem to make sense to make the change to February.

Dr. Brady said that the change made to February is a compromise. It would be hard to do away with February vacation altogether.

Ms. Cardozo noted that the circumstances this year were unusual.

Dr. Brady noted that there is an additional day that can be eliminated if necessary, but that decision could be made in the fall.

Mr. Blake said that it is a challenge to balance the needs of everyone. Families make vacation plans for April and yet there are a large number of parents who want school to end before the last week in June. He questioned whether there was any data to support either April or June.

Dr. Brady said that he didn't hear from anyone who said to keep April vacation and move school days into the last week of June.

*Motion to accept the 2013-2014 school calendar (Mr. Hurley, 2d Ms. Gedansky).
Vote in favor unanimous. Motion passed.*

7. Discussion and Possible Action on Bringing Costs Associated with Installation of an Artificial Turf Field to Referendum

Mr. Blake said that there is information within the Board packet concerning this. Dr. Brady said that he has nothing further to explain, as this topic has been discussed previously. The many benefits of an artificial turf field have been addressed. There is support for this.

Discussion:

Mr. Stirling noted that the Finance Committee voted to move the referendum forward, but the decision wasn't unanimous.

Move to direct the Superintendent of Schools be authorized to move forward with the artificial turf field project by seeking an updated estimate for such a project and engaging the Board's Investment Advisor and Bond Counsel to prepare the necessary Board resolutions. Such resolutions shall be brought to the Amity Finance Committee for their recommendation and the Amity Board of Education for their approval (Ms. Cardozo, 2d Ms. Crocco).

Dr. Brady said that he doesn't believe the resolutions will be ready for the March meeting. The resolutions would be ready for the April meeting, at the earliest. He recommended the referendum be held in September. The surface couldn't be ready for next fall anyway.

Ms. Russo questioned what would happen to sports that use the field during construction.

Dr. Brady said that football is the only sport that is played on the current field.

Mr. Stirling questioned the cost to taxpayers if the towns don't approve the field.

Dr. Brady said the cost would be \$2,500. Mr. Levine said that he doesn't believe the District would be charged if the voters don't approve the project.

Orange First Selectman Jim Zeoli recommended having voting from 12 p.m. to 8 p.m.

Dr. Brady said that he has been surprised to see less voter participation in the morning.

Mr. Stirling said that he would not vote in favor of this tonight. Although he is aware that there are Board members who feel that this issue should be brought to the voters, this sentiment isn't unanimous. He is concerned because the District had an education budget with less than a one percent increase that did not pass in one of the towns last year. This sent a strong message.

Ms. Russo questioned what the minimum cost of maintaining the current field would be.

Dr. Brady said that the cost is \$13,080, not including the cost of re-sodding, which is an additional \$15,000.

Ms. Russo asked if the referendum could be done this year, with the goal of saving the money of re-sodding.

Dr. Brady said that re-sodding takes place every year.

Vote in favor: Julie Altman, Christopher Browe, Patricia Cardozo, Sue Cohen, Diane Crocco, Steven DeMaio, Rita Gedansky, John A. Grasso, Jr., James Horwitz, Thomas Hurley

Vote opposed: James Stirling

Abstain: Tracey Lane Russo

Motion passed.

8. Discussion and Possible Action on Superintendent's Proposed 2013-2014 Operating Budget

It was noted that this budget will be discussed in Orange this Wednesday at the Board of Finance meeting. Mr. Stirling noted that the Amity Finance Committee refrained from voting, deciding instead to wait for the meeting in Orange to be held. This will be helpful for achieving a unanimous vote. The Board can vote on March 11th.

Move to delay action on the Superintendent's Proposed 2013-2014 Operating Budget until March 11th (Mr. Hurley, 2d Mr. DeMaio).

Discussion:

Mr. Browe said that the Board should allow time for the meeting in Orange to take place.

Mr. Blake noted that Woodbridge and Bethany are also having meetings, and might like consideration as well.

Ms. Russo said that the Orange taxpayers did not vote in support of the last budget. Dr. Brady will have discussion with the towns.

Ms. Cohen said that the presentations to the towns should take place before the Board makes a decision.

Vote in favor unanimous.

Motion passed.

9. Information on Smarter Balanced Assessment Consortium (S-BAC) Test Items in Math and English/Language Arts

Dr. Brady said that these assessments are replacing the CMT. Students are not accustomed to these types of assessments.

Dr. McPadden noted this is a whole different way of looking at assessments. The assessments incorporate standards and what the student needs to know. This is a major shift in thinking in the development of assessments. The students are being taught test taking skills that they can apply when using the computer. Reading on a computer screen can be very different. Sometimes the students don't know that they can go back when using a computer.

Dr. Brady noted that ratings for teachers and administrators will be based on how the students are performing. This is not all bad news, because we are confident that Amity students will achieve at the expected levels.

10. Update on Long Range Planning Study

a. Discussion and Possible Action to Authorize the Administration to Conduct a Study at AMSB to Determine Capacity for Grade Six Programming

Dr. Brady said that the administration has been asked to conduct a study at Amity Middle School in Bethany to determine whether there is sufficient space for sixth grade students to be moved there.

Discussion:

Mr. Blake said that this would be looked at as a change in contractual relationship. This is also a potential source of revenue.

Mr. Hurley said that there would be a benefit to reducing some fixed costs. He would be concerned if the District couldn't define those costs and the other towns had to take on those expenses.

Dr. Brady said that he hasn't heard from the other two towns about this.

Ms. Cardozo questioned the cost in terms of time and money.

Dr. Brady said that if the administration is authorized by the Board to conduct this study, much work will need to be done to complete the study in a timely manner.

Mr. Stirling said that the buildings in Bethany are outgrowing their usefulness. The town of Bethany might be interested in contracting for the space at Amity Middle School. Many voters would like to explore this before voting on new classrooms. Enrollment is decreasing in Bethany and this might be a solution.

Dr. Brady said that in having a middle school with just seventh and eighth graders, Amity is different. Approximately 90 to 95 percent of middle schools include grades six, seven, and eight.

Mr. Browe said that some parents would have concerns about having their children moved in sixth grade. This would be different if Amity were to make the change with all sixth graders in the District.

Mr. Blake said that the concerns raised by Mr. Browe would have to be addressed by the Bethany board. Similar concerns were raised about moving ninth graders to the High School and that transition went well.

Ms. Altman said that moving just the Bethany sixth graders would set the stage for possible bullying. Moving up all sixth graders would be different.

Dr. Brady said that the Bethany Board of Education doesn't appear to be backing this as a solution to their space needs.

Ms. Russo said that this doesn't seem like a permanent solution, but it would be good to determine what the per-pupil cost would be and how it would work. This information would be helpful to Bethany.

Mr. Hurley said that this study would be worthwhile and could be helpful to Bethany.

Ms. Cohen said that Bethany could hire a consultant to assist.

Dr. Brady said that the administration needs to define exactly what to study. The administration needs direction from this Board as to whether to explore this.

Mr. Blake said that it sounds as though Amity resources would only be used for a meeting to define the scope of the work.

Mr. Browe said that he isn't against helping other towns and having a meeting to define the scope of the work. He doesn't see that Amity has the manpower for more than that, as there is much work to do with the Common Core. Mr. Hurley's idea to seek tuition students was negatively received. Everyone is seeing this as a revenue source.

Dr. Brady said that there is a big difference between the full per pupil cost and the \$3,500 cost for an open choice student.

Motion to authorize Dr. Brady to conduct a study at AMSB to determine capacity for grade six programming and report his findings back to the Board (Ms. Russo, 2d Mr. DeMaio).

Vote in favor unanimous.

Motion passed.

Dr. Brady said that he will having a meeting to clearly determine what Bethany wants and he will report his findings in March.

11. Announcements from the Board and Administration

There were no announcements.

12. Correspondence

No correspondence was discussed.

13. Superintendent's Report

a. Personnel Report

There was no discussion.

14. Chairman's Report

a. Committee Reports

1. ACES – There was no report.
2. CABE – There was no report.
3. Curriculum – There was no report.
4. Facilities – There was no report.
5. Finance

a. Discussion of Monthly Financial Statements

There was no discussion.

b. Director of Finance and Administration Approved Transfers Under \$3,000

There was no discussion.

c. Update on Financial Operations

1. Information on Fourth Quarter 2012 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust

It was noted that the report showed that the District did well for the Fourth Quarter.

Discussion:

Mr. Hurley asked Mr. Stirling to explain the self-funded insurance.

It was noted that claims were relatively low. This next year will include the full 12 months and money was prudently put into the budget. Mr. Stirling said that it is hoped that with careful planning large claims can be absorbed.

Mr. Hurley questioned how the District can be protected from large claims.

Mr. Stirling said that stop loss insurance was purchased to deal with catastrophic claims.

Dr. Brady said that the District's insurance consultant discussed the amount budgeted for next year and went into detail about this. We are comfortable with the numbers.

6. Policy – Mr. Hurley noted that there was a complaint from a parent. A student lost credit for a ceramics class. The problem was that the student handbook indicated the loss of credit rule regarding absences was pending Board approval. A handful of other students were affected and credit was restored.
7. Personnel – There was no meeting.

15. Items for the Next Agenda

Ms. Russo said that she would like to bring back the Principal Reports.

16. Adjournment

Motion to adjourn the meeting at 8:29 p.m. (Mr. Hurley, 2d Ms. Gedansky).

Motion passed; meeting adjourned.

Respectfully submitted,

Marianne Lippard, recording clerk
Rita Gedansky, secretary

References/Attachments:

- Minutes:** Finance Committee, 1/14/13
Board of Education Regular Meeting, 1/14/13
Board of Education Special Meeting, 2/4/13
- Reports:** Amity Regional School District No. 5 Year-to-Date Budget Report
(2/5/13)
Amity Regional School District No. 5 Budget Transfers 2012-2013
- Memos:** John J. Brady to Amity Finance Committee and Amity Board of Education
(2/1/13) re: Artificial Turf Field
John J. Brady to Board of Education (2/6/13) re: Staff Reductions and
Class Size
- Misc.:** 2013-2014 School Calendar, Version 2
Smarter Balanced Worksheets
FIA 4th Annual Client Conference Information



AMITY REGIONAL SCHOOL DISTRICT NO. 5

*BETHANY * ORANGE * WOODBRIDGE*

*John J. Brady, Ed.D.
Superintendent of Schools*

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Woodbridge, CT 06525
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Phone: (203) 392-2106
Fax: (203) 397-4864*

To: Members of Amity Finance Committee and Amity Board of Education

From: Dr. John J. Brady, Superintendent of Schools

Re: Proposed 2013-2014 Budget

Date: March 1, 2013

My 2013-2014 budget proposal of \$44,763,387, or a 2.64 percent increase, provides the resources for contracted salaries and services, special education, utilities, unfunded and underfunded State mandates and modest program enhancements. As you know, I have also cut 3.2 full-time equivalent teaching positions at the high school and excluded from my budget proposal some items which were supported by the Board's Curriculum Committee.

As I have previously mentioned, we have had budget-to-budget increases of just over 1 percent (including debt service) on average for the past four years. Also, our current 2012-2013 budget increased expenditures only 0.47 percent, and thereby, we will not have funds from this year's budget to designate for next year's budget to help reduce member town allocations.

I met with the Orange Board of Finance on February 27th. We had a very good discussion of the details behind the budget numbers. There was agreement that Amity provides an excellent education for our students and we have been prudent in the way we handle our finances. However, there was concern on the part of the Orange officials that the 2013-2014 budget needed to be further reduced to some extent to help taxpayers in another tough year.

We recently completed building projects funded through our Reserve Fund for Capital and Nonrecurring Expenditures fund. There is an unspent balance of \$64,727, which had been designated for the high school roof restoration, air handler, generator and natural gas conversion. Since these funds are available, I am recommending the Amity Board of Education re-designate these funds to pay debt service in 2013-2014. This would reduce the proposed 2013-2014 budget.

With the \$64,727 reduction in debt service, total operating expenditures increase by 2.49 percent and member town allocations increase by 4.36 percent.

If you agree with my revised budget proposal, the following motions are recommended:

Amity Finance Committee:

Move to recommend to the Amity Board of Education that the unspent balances in the Reserve Fund for Capital and Nonrecurring Expenditures of \$16,389.90 for the high school generator, \$21,419.51 for the high school roof restoration, \$12,533.78 for the high school air handler, and \$14,384.06 for the natural gas conversion be re-designated for payment of debt service in 2013-2014.

Move to recommend to the Amity Board of Education that it approve the 2013-2014 Budget with total operating expenditures of \$44,698,660 and total member town allocations of \$43,480,258.

Amity Board of Education:

Move that the unspent balances in the Reserve Fund for Capital and Nonrecurring Expenditures of \$16,389.90 for the high school generator, \$21,419.51 for the high school roof restoration, \$12,533.78 for the high school air handler, and \$14,384.06 for the natural gas conversion be re-designated for payment of debt service in 2013-2014.

Move that the Amity Board of Education approve the 2013-2014 Budget with total operating expenditures of \$44,698,660 and total member town allocations of \$43,480,258.

Enclosure

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
SUPERINTENDENT'S PROPOSED 2013-2014 BUDGET**

LINE	CATEGORY	COLUMN 1 2010-2011 ACTUAL	COLUMN 2 2011-2012 ACTUAL	COLUMN 3 2012-2013 BUDGET	COLUMN 4 2012-2013 FORECAST	COLUMN 5 2013-2014 BUDGET	COLUMN 6 VAR. \$ TO BUDGET	COLUMN 7 VAR. % TO BUDGET
1	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,664,551	41,664,551	43,480,258	1,815,707	4.36%
2	OTHER REVENUE	252,290	202,397	209,505	230,291	218,032	8,527	4.07%
3	OTHER STATE GRANTS	653,539	610,679	1,043,577	801,301	876,597	(166,980)	-16.00%
4	MISCELLANEOUS INCOME	1,182,495	1,031,364	409,182	413,726	56,000	(353,182)	-86.31%
5	BUILDING RENOVATION GRANTS	488,111	478,125	286,347	286,347	67,773	(218,574)	-76.33%
6	TOTAL REVENUES	43,221,797	43,622,395	43,613,162	43,396,216	44,698,660	1,085,498	2.49%
7	SALARIES	21,952,932	22,713,423	22,926,055	23,085,253	23,516,038	589,983	2.57%
8	BENEFITS	5,039,066	5,498,457	5,035,918	5,049,834	5,499,986	464,068	9.22%
9	PURCHASED SERVICES	5,444,161	5,491,309	6,923,720	6,665,965	6,924,367	647	0.01%
10	DEBT SERVICE	5,789,534	5,633,460	5,364,858	5,342,896	4,913,679	(451,179)	-8.41%
11	SUPPLIES (INCLUDING UTILITIES)	3,187,994	2,946,315	3,040,193	2,998,409	3,123,005	82,812	2.72%
12	EQUIPMENT	257,996	320,059	56,887	61,803	324,479	267,592	470.39%
13	IMPROVEMENTS / CONTINGENCY	29,249	33,637	150,000	70,439	247,006	97,006	64.67%
14	DUES AND FEES	90,903	106,191	115,531	119,789	150,100	34,569	29.92%
15	TRANSFER ACCOUNT	728,868	150,050	0	(50,000)	0	0	0.00%
16	TOTAL EXPENDITURES	42,520,703	42,892,901	43,613,162	43,344,388	44,698,660	1,085,498	2.49%
17	SUBTOTAL	701,094	629,494	0	51,828	0	0	0.00%
18	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	37,940	77	0	0	0	0	0.00%
19	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
20	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(675,000)	(300,000)	0	0	0	0	0.00%
21	LESS: COMMITTED TO ERRP	(64,034)	0	0	0	0	0	0.00%
22	NET BALANCE / (DEFICIT)	0	329,571	0	51,828	0	0	0.00%
23	AVERAGE DAILY MEMBERSHIP	2,514	2,477	2,449	2,367	2,365	(84)	-3.43%
24	PER PUPIL EXPENDITURE	13,841	14,191	14,587	15,028	15,768	1,181	8.10%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
SUPERINTENDENT'S PROPOSED 2013-2014 BUDGET**

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 FORECAST	2013-2014 BUDGET	VAR. \$ TO BUDGET	VAR. % TO BUDGET
1	BETHANY ALLOCATION	8,607,468	8,439,785	8,591,647	8,591,647	8,714,313	122,666	1.43%
2	ORANGE ALLOCATION	19,302,889	19,944,426	20,687,700	20,687,700	21,712,736	1,025,036	4.95%
3	WOODBIDGE ALLOCATION	12,735,005	12,815,619	12,385,204	12,385,204	13,053,208	668,004	5.39%
4	MEMBER TOWN ALLOCATIONS	40,645,362	41,199,830	41,664,551	41,664,551	43,480,258	1,815,707	4.36%
5	ADULT EDUCATION	3,170	3,244	3,307	2,936	2,936	(371)	-11.22%
6	PARKING INCOME	30,435	30,054	30,000	30,000	30,000	0	0.00%
7	INVESTMENT INCOME	2,509	977	2,500	1,500	1,500	(1,000)	-40.00%
8	ATHLETICS	22,054	25,948	22,000	23,500	23,500	1,500	6.82%
9	TUITION REVENUE	72,747	69,232	76,028	110,859	86,382	10,354	13.62%
10	TRANSPORTATION INCOME	121,375	72,942	75,670	61,496	73,714	(1,956)	-2.58%
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	0.00%
12	OTHER REVENUE	252,290	202,397	209,505	230,291	218,032	8,527	4.07%
13	BESB GRANT	0	0	0	0	0	0	0.00%
14	SPECIAL EDUCATION GRANTS	653,539	610,679	1,043,577	801,301	876,597	(166,980)	-16.00%
15	OTHER STATE GRANTS	653,539	610,679	1,043,577	801,301	876,597	(166,980)	-16.00%
16	RENTAL INCOME	34,690	29,701	29,000	29,000	29,000	0	0.00%
17	CAPITAL RESERVE	0	0	0	0	0	0	0.00%
18	CONSTRUCTION SINKING DEBT FUND	255,000	262,000	0	0	0	0	0.00%
19	DESIGNATED FROM PRIOR YEAR	800,000	675,000	300,000	300,000	0	(300,000)	-100.00%
20	EARLY RETIREE REINSURANCE PROGRAM	64,034	0	64,034	63,956	0	(64,034)	-100.00%
21	OTHER REVENUE	28,771	64,663	16,148	20,770	27,000	10,852	67.20%
22	TRANSFER IN	0	0	0	0	0	0	0.00%
23	MISCELLANEOUS INCOME	1,182,495	1,031,364	409,182	413,726	56,000	(353,182)	-86.31%
24	BUILDING RENOVATION GRANTS	488,111	478,125	286,347	286,347	67,773	(218,574)	-76.33%
25	TOTAL REVENUES	43,221,797	43,522,395	43,613,162	43,396,216	44,698,660	1,085,498	2.49%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
SUPERINTENDENT'S PROPOSED 2013-2014 BUDGET**

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 FORECAST	2013-2014 BUDGET	VAR. \$ TO BUDGET	VAR. % TO BUDGET
1	5111-CERTIFIED SALARIES	18,621,650	19,210,777	19,326,825	19,452,556	19,712,301	385,476	1.99%
2	5112-CLASSIFIED SALARIES	3,331,282	3,502,646	3,599,230	3,632,697	3,803,737	204,507	5.68%
3	SALARIES	21,952,932	22,713,423	22,926,055	23,085,253	23,516,038	589,983	2.57%
4	5200-MEDICARE - ER	283,691	294,034	298,468	298,847	310,765	12,297	4.12%
5	5210-FICA - ER	214,362	221,612	229,591	225,240	235,430	5,839	2.54%
6	5220-WORKERS' COMPENSATION	112,508	119,070	134,184	149,887	193,000	58,816	43.83%
7	5255-MEDICAL & DENTAL INSURANCE	3,138,614	3,531,730	3,046,579	3,046,579	3,450,000	403,421	13.24%
8	5860-OPEB TRUST	373,757	376,753	394,346	394,346	362,172	(32,174)	-8.16%
9	5260-LIFE INSURANCE	42,150	45,356	44,438	45,824	50,263	5,825	13.11%
10	5275-DISABILITY INSURANCE	9,773	9,345	9,582	10,381	10,615	1,033	10.78%
11	5280-PENSION PLAN - CLASSIFIED	525,437	599,032	663,791	663,791	707,554	43,763	6.59%
12	5282-RETIREMENT SICK LEAVE - CERT	133,554	113,827	87,264	87,264	61,142	(26,122)	-29.93%
13	5283-RETIREMENT SICK LEAVE - CLASS	12,165	24,093	8,118	8,118	18,557	10,439	128.59%
14	5284-SEVERANCE PAY - CERTIFIED	162,905	131,225	107,557	107,557	70,488	(37,069)	-34.46%
15	5290-UNEMPLOYMENT COMPENSATION	30,150	32,380	12,000	12,000	30,000	18,000	150.00%
16	BENEFITS	5,039,066	5,498,457	5,035,918	5,049,834	5,499,986	464,068	9.22%
17	5322-INSTRUCTIONAL PROG IMPROVEMENT	7,510	9,076	11,564	11,564	11,564	0	0.00%
18	5327-DATA PROCESSING	64,297	63,014	69,140	69,140	67,730	(1,410)	-2.04%
19	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	890,141	976,948	930,829	941,755	1,050,636	119,807	12.87%
20	5440-RENTALS - LAND, BLDG, EQUIPMENT	68,932	58,791	71,487	86,487	94,227	22,740	31.81%
21	5510-PUPIL TRANSPORTATION	1,934,035	2,108,674	2,524,305	2,429,404	2,493,553	(30,752)	-1.22%
22	5521-GENERAL LIABILITY INSURANCE	152,144	158,330	166,770	162,761	183,792	17,022	10.21%
23	5550-COMMUNICATIONS: TEL, POST, ETC.	79,989	68,605	73,748	74,948	77,168	3,420	4.64%
24	5560-TUITION EXPENSE	2,185,134	1,971,800	2,984,225	2,798,254	2,846,374	(137,851)	-4.62%
25	5590-OTHER PURCHASED SERVICES	61,979	76,071	91,652	91,652	99,323	7,671	8.37%
26	PURCHASED SERVICES	5,444,161	5,491,309	6,923,720	6,665,965	6,924,367	647	0.01%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
SUPERINTENDENT'S PROPOSED 2013-2014 BUDGET**

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 FORECAST	2013-2014 BUDGET	VAR. \$ TO BUDGET	VAR. % TO BUDGET
27	5830-INTEREST	2,014,534	1,832,444	1,679,858	1,657,896	1,603,406	(76,452)	-4.55%
28	5910-REDEMPTION OF PRINCIPAL	3,775,000	3,801,016	3,685,000	3,685,000	3,310,273	(374,727)	-10.17%
29	DEBT SERVICE	5,789,534	5,633,460	5,364,858	5,342,896	4,913,679	(451,179)	-8.41%
30	5410-UTILITIES, EXCLUDING HEAT	846,082	749,270	812,299	790,660	811,240	(1,059)	-0.13%
31	5420-REPAIRS, MAINTENANCE & CLEANING	832,855	675,754	672,721	678,911	678,797	6,076	0.90%
32	5611-INSTRUCTIONAL SUPPLIES	356,040	321,269	359,292	354,492	387,620	28,328	7.88%
33	5613-MAINTENANCE/CUSTODIAL SUPPLIES	170,586	185,312	179,208	179,208	189,355	10,147	5.66%
34	5620-OIL USED FOR HEATING	231,179	331,360	217,839	21,943	135,500	(82,339)	-37.80%
35	5621-NATURAL GAS	0	0	0	105,000	125,000	125,000	100.00%
36	5627-TRANSPORTATION SUPPLIES	126,466	153,298	204,967	204,967	210,123	5,156	2.52%
37	5641-TEXTS & DIGITAL RESOURCES	120,543	71,131	106,331	111,131	90,204	(16,127)	-15.17%
38	5642-LIBRARY BOOKS & PERIODICALS	23,997	22,439	21,607	21,607	21,607	0	0.00%
39	5690-OTHER SUPPLIES	480,246	436,482	465,929	530,490	473,559	7,630	1.64%
40	SUPPLIES (INCLUDING UTILITIES)	3,187,994	2,946,315	3,040,193	2,998,409	3,123,005	82,812	2.72%
41	5730-EQUIPMENT - NEW	87,590	124,486	28,671	28,671	105,519	76,848	268.03%
42	5731-EQUIPMENT - REPLACEMENT	170,406	195,573	28,216	33,132	218,960	190,744	676.01%
43	EQUIPMENT	257,996	320,059	56,887	61,803	324,479	267,592	470.39%
44	5715-IMPROVEMENTS TO BUILDING	26,049	4,785	0	0	48,006	48,006	100.00%
45	5720-IMPROVEMENTS TO SITES	3,200	28,852	0	17,550	49,000	49,000	100.00%
46	5850-CONTINGENCY	150,000	150,000	150,000	150,000	150,000	0	0.00%
47	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	(150,000)	(150,000)	0	(97,111)	0	0	0.00%
48	5855-CAPITAL RESERVE	0	0	0	0	0	0	0.00%
49	IMPROVEMENTS / CONTINGENCY	29,249	33,637	150,000	70,439	247,006	97,006	64.67%
50	5580-STAFF TRAVEL	13,488	20,111	19,476	19,476	21,568	2,092	10.74%
51	5581-TRAVEL - CONFERENCES	16,036	17,402	15,339	15,339	23,624	8,285	54.01%
52	5810-DUES & FEES	61,379	68,678	80,716	84,974	104,908	24,192	29.97%
53	DUES AND FEES	90,903	106,191	115,531	119,789	150,100	34,569	29.92%
54	5856-TRANSFER ACCOUNT	728,868	150,050	0	(50,000)	0	0	0.00%
55	TOTAL EXPENDITURES	42,520,703	42,892,901	43,613,162	43,344,388	44,698,660	1,085,498	2.49%

AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



John J. Brady, Ed.D.
Superintendent of Schools

john.brady@reg5.k12.ct.us
Phone: (203) 392-2106

February 6, 2013

To: Members of the Board of Education
From: John J. Brady, Superintendent
RE: Staff Reductions and Class Sizes

As you know, I have recommended the elimination of 3.2 certified staff positions at Amity High School in my 2013-2014 Superintendent's Proposed Budget. I did so after review of current class sizes and assurance from high school administration that next year students would be offered the same number of course sections and that class size would not increase due to decline in enrollment. In response to concern raised at your meeting on Monday, February 4, 2013, I went further into the numbers with the high school administration and was able to assemble DRG comparative data.

Background

The data I examined include core subjects since specialty electives such as culinary, automotive, etc. have class sizes that are capped below contractual maximums. For example, for safety reasons, we do not schedule more than fifteen students in automotive classes.

It is important to understand that high school scheduling is complex. In order to meet the course requests of the maximum number of students we occasionally have an imbalance in class sizes. For example, currently we have one English I honors section with 10 students and at the opposite end of the spectrum, we have an English I honors section with twenty-six students. This type of disparity is a rarity and occurs only in instances where enough seats in existing sections of a particular course are not available to meet student requests. Students must take four years of English at Amity High School.

Scheduling is an art as much as it is a science. Schedulers must have flexibility as they build a schedule in order to accommodate, for instance, students who have enrolled in a level that ultimately does not work for them. In such cases, there must be room in a lower or higher level section to accommodate student need. Schedulers use historical trends and averages when they build a schedule and create sections. This is one reason why average class sizes are not all at maximum. Another reason, for instance, is that level III classes are capped at 20, with many running below this number because sections need to be created that allow students to meet all their credit and class load requirements. Additionally reading classes and special education classes average less than 15.

All of these situations are common across high schools. They are not unique to Amity.

While the complexity of scheduling is not unique to Amity, many of our program offerings are unique and highly valued. Our extensive reading program is not found commonly in either DRG A or B districts yet we have found it vital to our students' success. In most school districts, special education teachers teach reading to students with special needs even though they may not have expertise in reading. Fortunately, years ago, Amity took a different path and the benefit to our students is obvious.

Most comprehensive high schools have significantly scaled back or eliminated their hands-on experiences for students in the areas of woodworking, manufacturing, automotive, business courses, manufacturing, etc. These experiences allow Amity to offer a meaningful high school experience for the broad range of students who attend our high school. I urge the Board to maintain this breadth of offerings into the future.

The Data

There currently are four hundred and sixty-seven (467) courses running in math, science, social studies, English and world languages at Amity High School. Of these courses, fifty-seven (57) have enrollments above twenty-five (25). Twenty-one (21) are at the contractual maximum of twenty-eight (28). The average class size in these core subjects for the current year is 20.

We are unable to get class size data for a DRG comparison of core courses only. Therefore the following comparison is for the average of all classes including the smaller classes, some of which I provided examples of above. The overall class size average in the DRG using the latest data available (2009-2010) is 15.7 students per class. In 2009-2010 the Amity High School average class size was 14.0.

Because the enrollment at the high school will be 1,578 next year, down from the 1,627 of 2009-2010, the 3.2 staff reduction will mean an overall class size average of 14.47. With the staff reductions we have been making beginning with the five positions that were not replaced when we had the retirement incentive program three years ago, along with the slight decline in enrollment, we have been able to maintain the programs and services that serve our students best and help make Amity the jewel that it is and, with your support, will continue to be.

I want to reaffirm my recommendation for the elimination of 3.2 certified teaching positions and restate that this reduction will not have an appreciable impact on average class size or on section offerings.

Recommendation:

Move that the Board of Education approve the 2013-2014 budget with total operating expenditures of \$44,763,387 and total member town allocations of \$43,544,985.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



John J. Brady, Ed.D.
Superintendent of Schools

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Fax: (203) 397-4864

March 11, 2013

To: Members of the Board of Education
From: John J. Brady, Superintendent of Schools
Re: Personnel Report

New Hire(s):

Amity Reg. District Offices – Woodbridge – None

Amity Reg. High School – Woodbridge – None

Amity Reg. Middle Schools – Orange – None

Amity Reg. Middle School – Bethany – None

Coaches:

Amity Reg. High School – Woodbridge:
Michael Stockmal – Asst. Varsity Softball

Amity Reg. Middle Schools – Bethany / Orange – None

Resignation(s):

Linda Semones – Math – Amity Regional High School

Retirement(s):

JJB/pfc

AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525*



*Jack B. Levine
Director of Finance and Administration
jack.levine@reg5.k12.ct.us*

*Phone (203) 397-4813
Fax (203) 397-4864*

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Healthy Food Certification Statement for July 1, 2013 through June 30, 2014
Date: February 20, 2013

Section 10-215f of the Connecticut General Statutes (C.G.S.) requires that each local board of education or governing authority for Connecticut public school districts participating in the National School Lunch Program (NSLP) must **take action annually** to certify whether all food items sold to students **will or will not** meet the Connecticut Nutrition Standards. This includes all regional educational service centers, the Connecticut Technical High School System, charter schools, inter-district magnet schools and endowed academies.

We are providing healthy foods, while not being restricted by the limitations imposed by the Healthy Food Certification Statement. The Amity Board of Education previously agreed to not participate. I am recommending we continue to do so.

For Amity Finance Committee:

Motion to recommend to the Amity Board of Education that Amity Regional School District No. 5 will not certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will not meet said standards during the period of July 1, 2013 through June 30, 2014.

For Board of Education:

Motion to authorize the Director of Finance and Administration to sign Form ED-099 indicating that Amity Regional School District No. 5 will not certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will not meet said standards during the period of July 1, 2013 through June 30, 2014.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2012-2013

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2011-2012 ACTUAL	2012-2013 BUDGET	JAN '13 FORECAST	CHANGE INCR./(DECR.)	FEB '13 FORECAST	VARIANCE OVER/(UNDER)	FAV UNF
1	MEMBER TOWN ALLOCATIONS	41,199,830	41,664,551	41,664,551	0	41,664,551	0	FAV
2	OTHER REVENUE	202,397	209,505	230,291	(1,000)	229,291	19,786	FAV
3	OTHER STATE GRANTS	610,679	1,043,577	801,301	0	801,301	(242,276)	UNF
4	MISCELLANEOUS INCOME	1,031,364	409,182	413,726	0	413,726	4,544	FAV
5	BUILDING RENOVATION GRANTS	478,125	286,347	286,347	0	286,347	0	FAV
6	TOTAL REVENUES	43,522,395	43,613,162	43,396,216	(1,000)	43,395,216	(217,946)	UNF
7	SALARIES	22,713,423	22,926,055	23,085,253	(15,084)	23,070,169	144,114	UNF
8	BENEFITS	5,498,457	5,035,918	5,049,834	(322)	5,049,512	13,594	UNF
9	PURCHASED SERVICES	5,491,309	6,923,720	6,665,965	(70,251)	6,595,714	(328,006)	FAV
10	DEBT SERVICE	5,633,460	5,364,858	5,342,896	0	5,342,896	(21,962)	FAV
11	SUPPLIES (INCLUDING UTILITIES)	2,946,315	3,040,193	2,998,409	0	2,998,409	(41,784)	FAV
12	EQUIPMENT	320,059	56,887	61,803	0	61,803	4,916	UNF
13	IMPROVEMENTS / CONTINGENCY	33,637	150,000	70,439	0	70,439	(79,561)	FAV
14	DUES AND FEES	106,191	115,531	119,789	0	119,789	4,258	UNF
15	TRANSFER ACCOUNT	150,050	0	0	0	0	0	FAV
16	ESTIMATED UNSPENT BUDGETS	0	0	(50,000)	50,000	0	0	FAV
17	TOTAL EXPENDITURES	42,892,901	43,613,162	43,344,388	(35,657)	43,308,731	(304,431)	FAV
18	SUBTOTAL	629,494	0	51,828	34,657	86,485	86,485	FAV
19	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	77	0	0	0	0	0	FAV
20	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:							
21	LESS: ASSIGNED TO NEXT YEAR'S BUDGET	(300,000)		0	0	0	0	FAV
22	LESS: COMMITTED TO ERRP	0	0	0	0	0	0	FAV
23	NET BALANCE / (DEFICIT)	329,571	0	51,828	34,657	86,485	86,485	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2012-2013

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2011-2012 ACTUAL	2012-2013 BUDGET	JAN '13 FORECAST	CHANGE INCR./(DECR.)	FEB '13 FORECAST	VARIANCE OVER/(UNDER)	FAV UNF
1	BETHANY ALLOCATION	8,439,785	8,591,647	8,591,647	0	8,591,647	0	FAV
2	ORANGE ALLOCATION	19,944,426	20,687,700	20,687,700	0	20,687,700	0	FAV
3	WOODBRIE ALLOCATION	12,815,619	12,385,204	12,385,204	0	12,385,204	0	FAV
4	MEMBER TOWN ALLOCATIONS	41,199,830	41,664,551	41,664,551	0	41,664,551	0	FAV
5	ADULT EDUCATION	3,244	3,307	2,936	0	2,936	(371)	UNF
6	PARKING INCOME	30,054	30,000	30,000	0	30,000	0	FAV
7	INVESTMENT INCOME	977	2,500	1,500	(1,000)	500	(2,000)	UNF
8	ATHLETICS	25,948	22,000	23,500	0	23,500	1,500	FAV
9	TUITION REVENUE	69,232	76,028	110,859	0	110,859	34,831	FAV
10	TRANSPORTATION INCOME	72,942	75,670	61,496	0	61,496	(14,174)	UNF
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	FAV
12	OTHER REVENUE	202,397	209,505	230,291	(1,000)	229,291	19,786	FAV
13	BESB GRANT	0	0	0	0	0	0	FAV
14	SPECIAL EDUCATION GRANTS	610,679	1,043,577	801,301	0	801,301	(242,276)	UNF
15	OTHER STATE GRANTS	610,679	1,043,577	801,301	0	801,301	(242,276)	UNF
16	RENTAL INCOME	29,701	29,000	29,000	0	29,000	0	FAV
17	CAPITAL RESERVE	0	0	0	0	0	0	FAV
18	CONSTRUCTION SINKING DEBT FUND	262,000	0	0	0	0	0	FAV
19	DESIGNATED FROM PRIOR YEAR	675,000	300,000	300,000	0	300,000	0	FAV
20	EARLY RETIREE REINSURANCE PROGRAM	0	64,034	63,956	0	63,956	(78)	UNF
21	OTHER REVENUE	64,663	16,148	20,770	0	20,770	4,622	FAV
22	TRANSFER IN	0	0	0	0	0	0	FAV
23	MISCELLANEOUS INCOME	1,031,364	409,182	413,726	0	413,726	4,544	FAV
24	BUILDING RENOVATION GRANTS	478,125	286,347	286,347	0	286,347	0	FAV
25	TOTAL REVENUES	43,522,395	43,613,162	43,396,216	(1,000)	43,395,216	(217,946)	UNF

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2012-2013

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2011-2012 ACTUAL	2012-2013 BUDGET	JAN '13 FORECAST	CHANGE INCR./(DECR.)	FEB '13 FORECAST	VARIANCE OVER/(UNDER)	FAV UNF
1	5111-CERTIFIED SALARIES	19,210,777	19,326,825	19,452,556	(33,087)	19,419,469	92,644	UNF
2	5112-CLASSIFIED SALARIES	3,502,646	3,599,230	3,632,697	18,003	3,650,700	51,470	UNF
3	SALARIES	22,713,423	22,926,055	23,085,253	(15,084)	23,070,169	144,114	UNF
4	5200-MEDICARE - ER	294,034	298,468	298,847	(195)	298,652	184	UNF
5	5210-FICA - ER	221,612	229,591	225,240	(147)	225,093	(4,498)	FAV
6	5220-WORKERS' COMPENSATION	119,070	134,184	149,887	0	149,887	15,703	UNF
7	5231-BLUE CROSS DENTAL	259,310	247,121	247,121	0	247,121	0	FAV
8	5251-MEDICAL INSURANCE	3,272,420	2,799,458	2,799,458	0	2,799,458	0	FAV
9	5860-OPEB TRUST	376,753	394,346	394,346	0	394,346	0	FAV
10	5260-LIFE INSURANCE	45,356	44,438	45,824	20	45,844	1,406	UNF
11	5275-DISABILITY INSURANCE	9,345	9,582	10,381	0	10,381	799	UNF
12	5280-PENSION PLAN - CLASSIFIED	599,032	663,791	663,791	0	663,791	0	FAV
13	5282-RETIREMENT SICK LEAVE - CERT	113,827	87,264	87,264	0	87,264	0	FAV
14	5283-RETIREMENT SICK LEAVE - CLASS	24,093	8,118	8,118	0	8,118	0	FAV
15	5284-SEVERANCE PAY - CERTIFIED	131,225	107,557	107,557	0	107,557	0	FAV
16	5290-UNEMPLOYMENT COMPENSATION	32,380	12,000	12,000	0	12,000	0	FAV
17	BENEFITS	5,498,457	5,035,918	5,049,834	(322)	5,049,512	13,594	UNF
18	5322-INSTRUCTIONAL PROG IMPROVEMENT	9,076	11,564	11,564	0	11,564	0	FAV
19	5327-DATA PROCESSING	63,014	69,140	69,140	0	69,140	0	FAV
20	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	976,948	930,829	941,755	0	941,755	10,926	UNF
21	5440-RENTALS - LAND, BLDG, EQUIPMENT	58,791	71,487	86,487	0	86,487	15,000	UNF
22	5510-PUPIL TRANSPORTATION	2,108,674	2,524,305	2,429,404	0	2,429,404	(94,901)	FAV
23	5521-GENERAL LIABILITY INSURANCE	158,330	166,770	162,761	0	162,761	(4,009)	FAV
24	5550-COMMUNICATIONS: TEL, POST, ETC.	68,605	73,748	74,948	0	74,948	1,200	UNF
25	5560-TUITION EXPENSE	1,971,800	2,984,225	2,798,254	(70,251)	2,728,003	(256,222)	FAV
26	5590-OTHER PURCHASED SERVICES	76,071	91,652	91,652	0	91,652	0	FAV
27	PURCHASED SERVICES	5,491,309	6,923,720	6,665,965	(70,251)	6,555,714	(328,006)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2012-2013

LINE	CATEGORY	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
		2011-2012 ACTUAL	2012-2013 BUDGET	JAN '13 FORECAST	CHARGE INCR./(DECR.)	FEB '13 FORECAST	VARIANCE OVER/(UNDER)	FAV UNF
28	5830-INTEREST	1,832,444	1,679,858	1,657,896	0	1,657,896	(21,962)	FAV
29	5910-REDEMPTION OF PRINCIPAL	3,801,016	3,685,000	3,685,000	0	3,685,000	0	FAV
30	DEBT SERVICE	5,633,460	5,364,858	5,342,896	0	5,342,896	(21,962)	FAV
31	5410-UTILITIES, EXCLUDING HEAT	749,270	812,299	790,660	0	790,660	(21,639)	FAV
32	5420-REPAIRS, MAINTENANCE & CLEANING	675,754	672,721	678,911	0	678,911	6,190	UNF
33	5611-INSTRUCTIONAL SUPPLIES	321,269	359,292	354,492	0	354,492	(4,800)	FAV
34	5613-MAINTENANCE/CUSTODIAL SUPPLIES	185,312	179,208	179,208	0	179,208	0	FAV
35	5620-OIL USED FOR HEATING	331,360	217,839	21,943	0	21,943	(195,896)	FAV
36	5621-NATURAL GAS	0	0	105,000	0	105,000	105,000	UNF
37	5627-TRANSPORTATION SUPPLIES	153,298	204,967	204,967	0	204,967	0	FAV
38	5641-TEXTS & DIGITAL RESOURCES	71,131	106,331	111,131	0	111,131	4,800	UNF
39	5642-LIBRARY BOOKS & PERIODICALS	22,439	21,607	21,607	0	21,607	0	FAV
40	5690-OTHER SUPPLIES	436,482	465,929	530,490	0	530,490	64,561	UNF
41	SUPPLIES (INCLUDING UTILITIES)	2,946,315	3,040,193	2,998,409	0	2,998,409	(41,784)	FAV
42	5730-EQUIPMENT - NEW	124,486	28,671	28,671	0	28,671	0	FAV
43	5731-EQUIPMENT - REPLACEMENT	195,573	28,216	33,132	0	33,132	4,916	UNF
44	EQUIPMENT	320,059	56,887	61,803	0	61,803	4,916	UNF
45	5715-IMPROVEMENTS TO BUILDING	4,785	0	0	0	0	0	FAV
46	5720-IMPROVEMENTS TO SITES	28,852	0	17,550	0	17,550	17,550	UNF
47	5850-CONTINGENCY	150,000	150,000	150,000	0	150,000	0	FAV
48	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	(150,000)	0	(97,111)	0	(97,111)	(97,111)	FAV
49	5855-CAPITAL RESERVE	0	0	0	0	0	0	FAV
50	IMPROVEMENTS / CONTINGENCY	33,637	150,000	70,439	0	70,439	(79,561)	FAV
51	5580-STAFF TRAVEL	20,111	19,476	19,476	0	19,476	0	FAV
52	5581-TRAVEL - CONFERENCES	17,402	15,339	15,339	0	15,339	0	FAV
53	5810-DUES & FEES	68,678	80,716	84,974	0	84,974	4,258	UNF
54	DUES AND FEES	106,191	115,531	119,789	0	119,789	4,258	UNF
55	5856-TRANSFER ACCOUNT	150,050	0	0	0	0	0	FAV
56	ESTIMATED UNSPENT BUDGETS	0	0	(50,000)	50,000	0	0	FAV
57	TOTAL EXPENDITURES	42,892,901	43,613,162	43,344,388	(35,657)	43,308,731	(304,431)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES & EXPENDITURES BY CATEGORY
FINANCIAL ANALYSIS
FOR THE FISCAL YEAR 2012-2013**

FEBRUARY 2013

SUMMARY OF COST SAVINGS AND EFFICIENCIES

Below is a list of the cost savings and efficiencies implemented for the current fiscal year:

- We have implemented the self funded insurance program for medical and dental benefits. The target savings is \$525,000, which is included in the 2012-2013 budget.
- Amity High School heating equipment and cafeteria kitchen, culinary kitchen, garage and field house will use natural gas rather than fuel oil and propane. The target savings is \$120,000, which is included in the 2012-2013 budget.
- The District is working with our insurance provider (CIRMA) to institute a 'budget stabilization program' for Liability-Automobile-Property (LAP) coverages, which includes enhanced risk control services, and a multiple-year coverage period with stabilized rates applicable to annual contributions. Thus, we will be identifying and implementing risk control initiatives. This will cap premium increases to 5 percent over the prior year for the next two fiscal years.
- The Cable Advisory Council Area 2 (CAC) awarded \$18,325 on the government grant application for the October 1, 2011 to September 2012. This grant had been submitted by the high school administration.
- The District has switched its third-party agent for reviewing State unemployment compensation. This should reduce costs.
- We negotiated a 'storage fee' for the unused heating oil from last fiscal year down to 10 cents per gallon per month from the initial proposal of 15 cents per gallon per month, which saved \$10,607.
- The District refinanced 2008 bonds. Moody's Investor Service reviewed and assigned a rating of Aa1 to the District. Due to the District and Member Towns' high bond ratings and timing in the market, we obtained total savings of \$357,271.67. These savings will offset the interest cost of \$201,964.17 on the bonds for the high school roof restoration, air handling unit replacement in the high school boys' and girls' locker rooms including the piping of the new cooling coils, and repaving at Orange Middle School.

SUMMARY OF COST SAVINGS AND EFFICIENCIES

(Continued)

- The Finance Office implemented several efficiencies, including:
 - ✓ Most of the collection of fees (over \$200,000) for Student Activity Accounts and Special Revenue Accounts are being done on-line by using MyPaymentsPlus. This has greatly reduced processing time in the schools and improved audit controls.
 - ✓ Staff reimbursements for mileage and other business expenses are being made by direct deposit. In addition, many of the high used vendors are being switched to direct deposit.
 - ✓ Remote deposit of checks into various bank accounts is saving time in preparing bank bags for each deposit and limiting the number of courier transactions required.

- The Technology Department has instituted a number of cost savings, including:
 - ✓ We are purchasing the iPad 2 in quantities of 10 and saving \$20 per iPad.
 - ✓ The department has used its staff rather than an outside contractor to install smart boards and projectors. To-date, we have saved \$2,400.
 - ✓ Apps are being purchased through the volume purchasing program at half price.
 - ✓ We are now participating in Microsoft's new Open Licensing Program, which is based on current full-time equivalent employees rather than the number of computers and servers. This saved approximately \$11,000, which is included in the 2012-2013 budget.

- Two students who had been placed out of district were returned to the District. Estimated savings are \$94,000. Other savings of about \$34,000 have been realized due to two fewer students in the vo-ag schools.

- Facilities Director negotiated reduced pricing for Bethany and Orange Middle School fire alarm inspections for a savings of \$4,140.

- Facilities implemented chiller optimization at both middle schools. This was accomplished by installing circuit boards and programming the Building Management System to look at humidity, dry bulb, and outside air temperatures and reset the chilled water temperature accordingly. The chilled water temperature was previously set at 44 degrees but now resets up to 52 degrees. This saves large amounts of energy.

- All lights in all schools are on motion sensors and/or light sensors to optimize energy savings. The lights are also programmed through the Building Management System to optimize savings.

SUMMARY OF COST SAVINGS AND EFFICIENCIES
(Continued)

- The Field House air handler is now monitored and programmed so it is on only during occupied times. It had been on 24/7 with a thermostat at a set temperature.
- Trash and recycling services were bid for a three-year contract, which resulted in a savings of \$2,693.
- A terminal reheat strategy was implemented for the boiler plants at both middle schools. By using the Building Management System, we can monitor the system more efficiently and realize energy savings.
- To support the new wireless infrastructure, the Technology Department added 30 Ethernet drops for the new wireless access points. In the past, we had contractors install the network wiring at a cost of about \$100 per drop.
- The Technology Department consolidated the Student and Staff File Servers in each Middle School so we now only use one server at each Middle School. This eliminated the need to replace 2 servers at a savings of about \$16,000.
- The Technology Department replaced the 40 CRT monitors with flat screen LCD monitors at the Middle Schools. The LCD monitors are more energy efficient. The estimated savings on electricity is about \$20 per year per monitor, or about \$800 per year.
- We have encouraged printing off of the copiers rather than printers, which has saved thousands of dollars in toner and repairs and replacements of printers.
- All bids require both written proposals and CD file. We now can review the paper submission but retain only the CD file copy. This saves a considerable amount of file space.
- Bethany Middle School stopped ordering 3-part, carbonless, printed field trip permission forms this year. The printed forms cost approximately \$0.15 each. The school uses approximately 2,000 forms a year. The school copies the forms on the copier machine at less than the cost to print the forms.
- Electronic permission slips are used with the MyPaymentsPlus program, which reduces paper costs and staff time.

SUMMARY OF COST SAVINGS AND EFFICIENCIES
(Continued)

- We negotiated a two-year contract with Xerox to supply toner, maintenance kits and fusers, as well as service, for the District's printers at a substantial savings. For example, the price per copy of black and white printed pages will be lowered from \$0.08 (which we now pay Hewlett-Packard Company) to \$0.02, or a 75 percent reduction in cost. The estimated annual savings is \$15,000.
- We ordered a cell phone signal enhancer for \$400 to see if we can improve cell phone communications in case of an emergency.
- Bethany Middle School will be publishing their student newspaper, The Spartan Forum, digitally instead of making copies. There are usually 3 to 4 editions each year. Each edition is 8 to 12 pages, and we usually make 400 copies. So, minimally we will be saving 9,600 pieces of paper and related copying costs. Orange Middle School is pursuing an electronic English newspaper project.

2012-2013 FORECAST

The projected net balance of revenues and expenditures for this fiscal year is **\$86,485 FAV** (*previously \$51,828 FAV*), which appears on page 1, column 6, line 18.

REVENUES BY CATEGORY

The projected yearend balance of revenues is **\$217,946 UNF** (*previously \$216,946 UNF*), which appears on page 2, column 6, line 25.

LINE 5 on Page 2: ADULT EDUCATION:

The forecast is based on the current State award.

LINE 7 on Page 2: INVESTMENT INCOME:

The average interest rates by month for the State Treasurer's Investment Fund (STIF) are shown below:

Average Interest Rates by Month

<u>Month</u>	<u>Rate</u>
June 2012	0.09%
July	0.21%
August	0.22%
September	0.18%
October	0.14%
November	0.21%
December	0.18%
January 2013	0.21%
<i>February</i>	<i>0.11%</i>

Available funds are being kept at People's United Bank, because their interest rate is 0.21% compared to the State Treasurer's Investment Fund (STIF) interest rate of 0.07% in February 2013.

LINE 8 on Page 2: ATHLETICS:

The forecast is based on estimated fees to be collected.

LINE 9 on Page 2: TUITION REVENUE:

The forecast includes seven tuition students at full price, one of which is for part of the school year.

LINE 10 on Page 2: TRANSPORTATION INCOME:

The forecast is based on the most updated information from the State.

LINE 14 on Page 2: SPECIAL EDUCATION GRANTS:

Based on the estimated tuition expenses at this time, the special education grants are projected to be lower than budgeted. The forecast and budget use a reimbursement rate of 75 percent. The December SEDAC report reflected a decrease in special education expenditures for FY 13, resulting in a decrease in State funding.

LINE 20 on Page 2: EARLY RETIREE REINSURANCE PROGRAM:

The District was notified we must return \$78.32, which has been deemed 'an overpayment' of the Early Retiree Reinsurance Program grant.

LINE 21 on Page 2: OTHER REVENUE:

The forecast is based on revenues received to-date.

EXPENDITURES BY CATEGORY

The projected yearend balance of expenditures is *\$304,431 FAV (previously \$268,774 FAV)*, which appears on page 4, column 6, line 57.

LINE 1 on Page 3: 5111-CLASSIFIED SALARIES:

The estimated savings due to staff turnover (i.e., replacing teachers who retired or resigned at a lower salary) was \$66,580 compared to the budget of \$125,000. Thus, we had an unfavorable variance of **\$58,420 UNF**. Additional sections were added for World Language and Mathematics due to enrollment, and Reading for mandated IEP reading services. This resulted in an unfavorable variance of **\$53,706 UNF**. In addition, the High School will use substitutes/tutors rather than interns. A budget transfer of **\$27,000 UNF** from 5330-Other Professional and Technical Services to 5111-Certified Salaries was made to pay for the substitutes/tutors. Partially offsetting these, Bethany Middle School will use a second intern rather than a bench sub. A budget transfer of **\$13,926 FAV** from 5111-Certified Salaries to 5330-Other Professional and Technical Services was made. *The number of degree changes was less than budgeted for a savings of about \$30,000 FAV. Long-term substitutes are projected to cost more than budgeted (\$15,000 UNF). The forecast is based on the current staff.*

LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:

The part-time guard at the high school is working full-time at an additional expense of about **\$9,100 UNF**. Overtime is projected to exceed budget at this time. *Overtime expenditures related to the blizzard clean-up and building usage are estimated at \$15,000 UNF. The forecast is based on the current staff.*

LINE 4 on Page 3: 5200-MEDICARE – ER:

The forecast is based on projected salaries.

LINE 5 on Page 3: 5210-FICA – ER:

The forecast is based on projected salaries.

LINE 6 on Page 3: 5220-WORKERS' COMPENSATION:

Workers' compensation insurance budget was based on information from our insurance carrier in December 2011. The premium increase was budgeted at 10 percent. Unfortunately, the District's claims experience was significantly higher than expected in the second half of the fiscal year, which resulted in the premiums rising 26.9 percent over last fiscal year's actual premiums. Our insurance carrier (Trident Insurance) and several other carriers refused to provide a bid. Connecticut Interlocal Risk Management Agency (CIRMA) submitted the only bid of \$149,010, or **\$19,826 UNF** over budget. The payroll audit resulted in a premium payment of \$877 compared to a budget of \$5,000, or a favorable variance of **\$4,123 FAV**.

LINES 7, 8 and 9 on Page 3: 5231, 5251 and 5860: MEDICAL AND DENTAL SELF-INSURANCE AND OPEB TRUST EXPENDITURES:

The chart below depicts the actual claims, fixed costs, employer's share of High Deductible Health Plan (HDHP), formerly called Health Savings Accounts (HSA), voluntary early retirement plan payments, less employees' premium share, retiree payments, and payments from the OPEB Trust. The annual budget is spread evenly by month.

Medical and Dental

<u>MONTH</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
July 2012	\$ 194,542.58	\$ 253,882	(\$ 59,339.42)
August 2012	\$ 274,862.00	\$ 253,882	\$ 20,980.00
September 2012	\$ 97,660.57	\$ 253,882	(\$ 156,221.43)
October 2012	\$ 146,751.36	\$ 253,882	(\$ 107,130.64)
November 2012	\$ 208,398.68	\$ 253,882	(\$ 45,483.32)
December 2012	\$ 202,906.11	\$ 253,882	(\$ 50,975.89)
<i>January 2013</i>	<u>\$ 250,896.78</u>	<u>\$ 253,882</u>	<u>(\$ 2,985.22)</u>
<i>Totals To-Date</i>	<u>\$1,376,018.08</u>	<u>\$1,777,174</u>	<u>(\$ 401,155.92) FAV</u>

Self-Insurance Fund Reserve Balance

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
<i>ERRP</i>	\$ 63,956.00	\$ 63,956	\$ 0
<i>Actual to Budget Variance</i>	<u>\$ 401,155.92</u>	<u>\$ 390,000</u>	<u>\$ 11,155.92</u>
<i>Total Reserve Balance</i>	<u>\$ 465,111.92</u>	<u>\$ 453,956</u>	<u>\$ 11,155.92 FAV</u>

Notes:

- (1) The Reserve Balance is subject to swings, plus or minus, primarily due to the amount of claims paid each month.
- (2) The Self-Insurance Fund Reserve Balance Budget of \$453,956 is the projected balance on June 30, 2013. The expectation is the actual reserve balance will steadily increase throughout the fiscal year PROVIDED actual claims remain at or below budget.

LINE 10 on Page 3: 5260-LIFE INSURANCE:

The forecast is based on the current staffing.

LINE 11 on Page 3: 5275-DISABILITY INSURANCE:

The forecast is based on the current staffing.

LINE 16 on Page 3: 5290-UNEMPLOYMENT COMPENSATION:

The District has switched its third-party agent for reviewing State unemployment compensation. We believe this will enhance the review of claims and payments.

LINE 20 on Page 3: 5330-OTHER PROFESSIONAL & TECHNICAL SRVC.:

Bethany Middle School hired a second intern rather than a bench sub. A budget transfer of \$13,926 UNF from 5111-Certified Salaries to 5330-Other Professional and Technical Services was made to cover this expenditure. Amity High School will use 2 substitutes/tutors rather than interns. A budget transfer of \$27,000 FAV from 5330-Other Professional and Technical Services to 5111-Certified Salaries was made to cover this expenditure.

Legal expenditures to-date is \$26,605.01. The budget for legal expenditures is \$50,000. We anticipate expending the entire budget at this time. However, without any negotiations, it is possible there may be some unspent funds.

The Board approved expenditures 'up to' \$9,000 UNF for CABA Search to assist in the search for a new Superintendent of Schools.

The Superintendent of Schools said he will try to find funds to pay \$15,000 UNF for a Graduate Study. An important source of information concerning the effectiveness of our high school curriculum is our recent alumni members. A study of this nature would obtain important and meaningful input from recent graduates. The specific emphasis is on how specific high school offerings helped or hindered graduates in succeeding in college or the work force. The forecast includes this possible expenditure.

LINE 21 on Page 3: 5440-RENTALS-LAND, BLDG., EQUIPMENT:

A budget transfer of \$15,000 UNF from Contingency Account was made to pay West Haven Public Schools as a donation towards a Zamboni for Bennett Rink. In return, Amity's ice rental fee would remain at \$374 per hour for the fiscal year 2013-2014. Also, the \$15,000 donation will be credited towards ice rental time in 2013-2014. The estimated net savings is \$2,500 to \$3,000 in 2013-2014 as a result of rental ice hourly charge not increasing.

LINE 22 on Page 3: 5510-PUPIL TRANSPORTATION:

The forecast projects special education transportation to be \$94,901 FAV.

LINE 23 on Page 3: 5521-GENERAL LIABILITY INSURANCE:

The budget was based on an estimate provided by our insurance carrier for liability-automobile-property (LAP) insurance in December 2011. The LAP insurance was awarded to Connecticut Interlock Risk Management Agency (CIRMA) at the bid price of \$148,997, or \$2,773 FAV under budget. In addition, the Student Accident Insurance premium of \$13,764 is \$1,236 FAV under budget.

LINE 24 on Page 3: 5550-COMMUNICATIONS:TELEPHONE, POSTAGE, ETC.:

The District purchased three Verizon cell phone signal enhancers, one for Orange Middle School, one for Amity High School and one for the District Offices, at a cost of \$1,200 UNF. Bethany Middle School has a good Verizon signal and did not need a cell phone signal enhancer.

LINE 25 on Page 3: 5560-TUITION EXPENSE:

These figures are subject to change on a monthly basis.

Tuition for the vo-ag schools is projected at \$31,711 FAV.

	<u>FY08-09</u> <u>ACTUAL</u>	<u>FY09-10</u> <u>ACTUAL</u>	<u>FY10-11</u> <u>ACTUAL</u>	<u>FY11-12</u> <u>ACTUAL</u>	<u>FY12-13</u> <u>BUDGET</u>	<u>FY12-13</u> <u>ACTUAL</u>
Sound	9	9	7	6	7	8
Trumbull	1	2	4	3	4	2
Nonnewaug	4	5	5	3	4	2
ACES Wintergreen Magnet	0	0	0	0	0	2
Totals	14	16	16	12	15	14

Public (ACES) and private out-of-district placements are projected at \$221,784 FAV (previously \$151,533 FAV) under budget.

	<u>FY08-09</u> <u>ACTUAL</u>	<u>FY09-10</u> <u>ACTUAL</u>	<u>FY10-11</u> <u>ACTUAL</u>	<u>FY11-12</u> <u>ACTUAL</u>	<u>FY12-13</u> <u>BUDGET</u>	<u>FY12-13</u> <u>ACTUAL</u>
Public SPED	9	7	6	6	9	8
Private SPED	21	20.5	21	24	30	21
Totals	30	27.5	27	30	39	29

Note: 0.5 is a part-time student.

The District has 27 students attending ECA. The total expenditure is \$2,727 FAV over budget.

LINE 28 on Page 4: 5830-INTEREST:

The District refinanced 2008 bonds on July 26, 2012. Total savings are \$357,271.67. The savings for this fiscal year will be \$21,961.67 FAV.

LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:

If approved by the Amity Finance Committee and Amity Board of Education, the budget of \$17,000 FAV for propane to heat the field house and facilities garage and provide gas to the kitchen facilities will be moved to a new account, 5621-Natural Gas.

The District received the load shed credits for last fiscal year's participation. The total amount was \$12,455.27 FAV. Due to the uncertainty of whether or not we would earn credits, this had not been budgeted.

Sewer expenses are projected to exceed budget by **\$7,816 UNF**. The primary reason is a change in the billing method. In the past, charges were based on actual usage for the quarter. This has been modified. The billing is now based on the prior year's usage.

LINE 32 on Page 4: 5420-REPAIRS, MAINTENANCE & CLEANING:

We have spent \$21,600 on snow removing and sanding as of January 31, 2013. The invoices for snow removing and sanding for the blizzard in February have not yet been received. The budget is \$47,000. At this time, we anticipate the entire budget will be spent.

During November 2012, we conducted the required five-year test for radon at Amity High School. This was planned and in the budget. Room 535 tested higher than the EPA action level of 4.0 pCi/L on both the original test (November 13 – November 15, 2012) and the second test (November 27 – November 29, 2012). The second test was 4.1 pCi/L. Thus, remediation was necessary. Connecticut Basement Systems Radon, Inc. did the remediation over the holiday break at a cost of **\$1,300 UNF**.

The District incurred expenditures due to property damage caused by Hurricane Sandy. We have submitted costs of \$14,948.10 to our insurance carrier. We are waiting on several invoices for other storm-related repairs. These expenses have been, or will be, charged to this account. If any of the costs are not reimbursed by the insurance company, we plan to submit a claim to FEMA. Our insurance deductible is \$1,000.

An electronic lock system was installed at the District Offices for security reasons. The cost was **\$1,800 UNF**. Some additional cameras were installed at a cost of **\$4,390 UNF**.

LINE 33 on Page 4: 5611-INSTRUCTIONAL SUPPLIES:

A budget transfer of **\$4,800 FAV** was approved to move funds into the Textbooks account to purchase additional Chinese and Spanish textbooks due to higher than expected enrollment.

LINE 35 on Page 4: 5620-OIL USED FOR HEATING:

The budget of **\$132,495 FAV** for natural gas to heat the high school was moved to a new account, 5621-Natural Gas.

Due to the warm weather, there were 34,886 gallons of unused heating oil from 2011-2012. The 'storage fee' for these gallons of heating oil is \$21,943, or **\$10,607 FAV** under budget. The 'storage fee' was initially proposed at 15 cents per gallon per month, but we negotiated it down to 10 cents per gallon per month.

The budget assumed the purchase of 10,000 gallons of heating oil at \$3.50 per gallon for the middle schools. With the large carryover of unused heating oil from last fiscal year, the forecast assumes no additional gallons will be needed. This will result in a savings of **\$35,000 FAV**.

LINE 36 on Page 4: 5621-NATURAL GAS:

The Finance Office set up a new account for natural gas expenditures.

The budget for natural gas at the high school is \$132,495 (12,045 MBTU at \$11 each MBTU). The number of MBTU (million British thermal units) is calculated by dividing the estimated heating oil usage of 86,000 gallons by 7.14. This is included in the adopted 2012-2013 budget under 5620-Oil Used for Heating. A budget transfer was approved to move \$132,495 into this new account.

The budget for propane to heat the field house and facilities garage and provide gas to the kitchen facilities is \$17,000. This is included in the adopted 2012-2013 budget under 5410-Utilities-Excluding Heat. A budget transfer was approved to move \$17,000 into this new account.

As previously mentioned, we have been anticipating expenditures for natural gas to be \$149,495. Based on a review of actual invoices over the past several months, Facilities Director Jim Saisa projects yearend expenditures to be \$105,000 UNF.

As of February 24, 2013, heating degree days were 3,486 compared to a normal of 3,780, or 7.7 percent under normal (previously 10 percent under normal).

LINE 38 on Page 4: 5641-TEXTS & DIGITAL RESOURCES:

The title of this account has been changed from "Textbooks" to "Texts & Digital Resources".

A budget transfer of \$4,800 UNF was approved to purchase additional Chinese and Spanish textbooks due to higher than expected enrollment.

LINE 40 on Page 4: 5690-OTHER SUPPLIES:

A budget transfer of \$64,561 UNF from Contingency Account was made to pay Pearson School Systems for PowerSchool software and related support services. The student information system will support comprehensive data reporting in a timely manner for administrators, teachers, and parents. All three of our member town elementary school districts are or will be using this system. This will allow for direct data transfer for incoming grade 7 students. By paying for this system now, we negotiated a discount of \$18,114 from the original price.

LINE 43 on Page 4: 5731-EQUIPMENT – REPLACEMENT:

A projector was purchased in August to replace the one used in the High School Auditorium for \$2,916 UNF. A budget transfer of \$2,000 UNF was made to replace a fitness bike at Bethany Middle School. The bike was inoperable.

LINE 46 on Page 4: 5720-IMPROVEMENTS TO SITES:

The oil tank at Amity High School needed to be removed. The estimated cost is \$17,550 UNF. This was covered by a transfer from the Contingency Account.

LINE 47 and LINE 48 on Page 4: 5850-CONTINGENCY:

The forecast assumes the entire Contingency Account of \$150,000 will be spent by year end. The balance is \$52,889. The forecast assumes the entire Contingency account budget will be spent by yearend.

September: \$17,550 – Natural gas is now being used at Amity High School. A budget transfer was made to remove the oil tank and pump the oil/sludge from the oil tank.

January: \$64,561 – Purchase PowerSchool software and related support services at a significantly discounted price.

January: \$15,000 – Pay West Haven Public Schools as a donation towards a Zamboni for Bennett Rink. In return, Amity's ice rental fee would remain at \$374 per hour for the fiscal year 2013-2014. Also, the \$15,000 donation will be credited towards ice rental time in 2013-2014.

The Superintendent of Schools would like to use all, or part, of the remaining balance in the Contingency Account to pay for a Long Range Planning Study. The initial bids ranged from \$21,696 to \$65,000. A recommendation will be made towards the end of the fiscal year.

LINE 53 on Page 4: 5810-DUES AND FEES:

A budget transfer of \$4,258 UNF was made to pay for the dues of the Connecticut Association of Schools and the Southern Connecticut Conference. These items were not included in the budget due to an oversight.

LINE 56 on Page 4: ESTIMATED UNSPENT BUDGETS:

The January forecast assumed \$50,000 FAV of the budget will not be spent. From past history, small amounts from numerous accounts are unspent at yearend. However, with the blizzard and other potential snowfalls, the forecast is now assuming no unspent funds. This could change as we move forward in the fiscal year.

Amity Regional School District No. 5 - Budget Transfers 2012-2013

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>			<u>AMOUNT</u>	<u>DESCRIPTION</u>
July 2012	12	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ 1,400.00	Polisson-Guest fiddler, tuner
July 2012	12	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ -1,400.00	Polisson-Guest fiddler, tuner
July 2012	13	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ -160.00	Pencil sharpeners
July 2012	13	01111009	5690	OTHER SUPPLIES	\$ 160.00	Pencil sharpeners
July 2012	13	01111010	5641	TEXTBOOKS	\$ -20.00	CMEA price increase
July 2012	13	01111010	5810	DUES & FEES	\$ 20.00	CMEA price increase
July 2012	13	01132220	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -170.00	Media database
July 2012	13	01132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 170.00	Media database
August 2012	12	03142219	5611	INSTRUCTIONAL SUPPLIES	\$ -2,916.00	Auditorium Projector
August 2012	12	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 2,916.00	Auditorium Projector
August 2012	23	05142510	5521	GENERAL LIABILITY INSURANCE	\$ -1,100.00	Memberships
August 2012	23	03111015	5810	DUES & FEES	\$ 1,100.00	Memberships
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 1,000.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 275.00	EZ BIB
August 2012	143	01132220	5690	OTHER SUPPLIES	\$ 210.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	02132220	5690	OTHER SUPPLIES	\$ 495.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -1,000.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -495.00	RENEW ONLINE SUBSCRIPTION
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -275.00	EZ BIB
August 2012	143	05142350	5690	OTHER SUPPLIES	\$ -210.00	RENEW ONLINE SUBSCRIPTION
September 2012	16	02132220	5690	OTHER SUPPLIES	\$ 485.00	Orange Media Center database
September 2012	16	01132220	5690	OTHER SUPPLIES	\$ -485.00	Bethany Media Center database
September 2012	20	04132140	5611	INSTRUCTIONAL SUPPLIES	\$ -15.00	NASP MEMBERSHIP DUES
September 2012	20	04132140	5810	DUES & FEES	\$ 15.00	NASP MEMBERSHIP DUES
September 2012	31	01111006	5641	TEXTBOOKS	\$ -110.00	TO ATTEND COLT CONFERENCE
September 2012	31	01111006	5810	DUES & FEES	\$ 110.00	TO ATTEND COLT CONFERENCE
September 2012	49	02111010	5810	DUES & FEES	\$ -340.00	MEMBERSHIP DUES
September 2012	49	02132400	5810	DUES & FEES	\$ 340.00	MEMBERSHIP DUES
September 2012	100	03113202	5690	OTHER SUPPLIES	\$ -399.00	IPAD for Athletic Trainer
September 2012	100	05142350	5690	OTHER SUPPLIES	\$ 399.00	IPAD for Athletic Trainer
September 2012	122	03142700	5510	PUPIL TRANSPORTATION	\$ 400.00	Funds for field trip
September 2012	122	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -400.00	Funds for field trip
September 2012	125	03111010	5611	INSTRUCTIONAL SUPPLIES	\$ 320.00	Purchase CD's for Music Class
September 2012	125	03111010	5810	DUES & FEES	\$ -320.00	Purchase CD's for Music Class
September 2012	149	03111013	5641	TEXTBOOKS	\$ -1,000.00	Science Pilot Program
September 2012	149	05142350	5730	EQUIPMENT - NEW	\$ 1,000.00	Science Pilot Program
September 2012	176	04132190	5810	DUES & FEES	\$ 500.00	FEE FOR UNIFIED THEATER
September 2012	176	05142350	5690	OTHER SUPPLIES	\$ 1,600.00	SNAP LICENSE FOR NURSES
September 2012	176	04126113	5560	TUITION EXPENSE	\$ -2,100.00	SNAP LICENSE FOR NURSES
October 2012	32	04126113	5560	TUITION EXPENSE	\$ -185.00	CONFERENCE FEES
October 2012	32	04132140	5581	TRAVEL - CONFERENCES	\$ 125.00	CONFERENCE FEES
October 2012	32	04132190	5810	DUES & FEES	\$ 60.00	CONFERENCE FEES
October 2012	131	03111009	5641	TEXTBOOKS	\$ -400.00	purchase document camera
October 2012	131	03111009	5690	OTHER SUPPLIES	\$ 400.00	purchase document camera
October 2012	182	02111016	5611	INSTRUCTIONAL SUPPLIES	\$ 50.00	PURCHASE COMPOSITION BOOKS
October 2012	182	02111016	5690	OTHER SUPPLIES	\$ -50.00	PURCHASE COMPOSITION BOOKS
October 2012	184	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ -6.00	SHIPPING
October 2012	184	01111016	5690	OTHER SUPPLIES	\$ 6.00	SHIPPING
October 2012	221	03111001	5611	INSTRUCTIONAL SUPPLIES	\$ -742.00	PD
October 2012	221	03111001	5810	DUES & FEES	\$ 742.00	PD
October 2012	238	01111011	5810	DUES & FEES	\$ 170.00	CONFERENCE FEES
October 2012	238	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -170.00	CONFERENCE FEES
October 2012	239	01111011	5611	INSTRUCTIONAL SUPPLIES	\$ -135.00	CONFERENCE FEE T ELWELL
October 2012	239	01111011	5810	DUES & FEES	\$ 135.00	CONFERENCE FEE T ELWELL
November 2012	86	04126113	5560	TUITION EXPENSE	\$ 1,600.00	SNAP LICENSE

<u>MONTH/YR</u>	<u>JNL#</u>	<u>ACCOUNT NUMBER & DESCRIPTION</u>		<u>AMOUNT</u>	<u>DESCRIPTION</u>
November 2012	86	05142350	5690	OTHER SUPPLIES	\$ -1,600.00 SNAP LICENSE
November 2012	112	02111009	5611	INSTRUCTIONAL SUPPLIES	\$ 799.00 CMT RESOURCES
November 2012	112	02111009	5690	OTHER SUPPLIES	\$ -799.00 CMT RESOURCES
December 2012	54	01142600	5620	OIL USED FOR HEATING	\$ -2,865.00 Subscriptions
December 2012	54	01111009	5611	INSTRUCTIONAL SUPPLIES	\$ 2,865.00 Subscriptions
December 2012	138	03111010	5330	OTHER PROFESSIONAL & TECH SRVC	\$ -350.00
December 2012	138	03111010	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 350.00
December 2012	167	01111011	5731	EQUIPMENT - REPLACEMENT	\$ 2,000.00 Replace Elliptical & Life Bike
December 2012	167	01142600	5620	OIL USED FOR HEATING	\$ -2,000.00 Replace Elliptical & Life Bike
January 2013	95	02132220	5642	LIBRARY BOOKS & PERIODICALS	\$ 300.00 author visit fee
January 2013	95	02132220	5690	OTHER SUPPLIES	\$ -300.00 author visit fee
January 2013	114	05132212	5580	STAFF TRAVEL	\$ 200.00 TRAVEL - STAFF NEEDS INCREASE
January 2013	114	05132212	5690	OTHER SUPPLIES	\$ -200.00 TRAVEL - STAFF NEEDS INCREASE
January 2013	149	01111016	5690	OTHER SUPPLIES	\$ -1.00 READING CLASS TEST
January 2013	149	01111016	5611	INSTRUCTIONAL SUPPLIES	\$ 102.00 READING CLASS TEST
January 2013	149	01111016	5641	TEXTBOOKS	\$ -101.00 READING CLASS TEST
January 2013	261	02142600	5620	OIL USED FOR HEATING	\$ -1,347.00 Temperature sensors & fitbike
January 2013	261	02111011	5420	REPAIRS,MAINTENANCE & CLEANING	\$ 594.00 Fitness Bike replacement
January 2013	261	02111013	5611	INSTRUCTIONAL SUPPLIES	\$ 753.00 Temperature sensors
February 2013	12	03111016	5611	INSTRUCTIONAL SUPPLIES	\$ 572.00 Gates-MacGintie scoring sheets
February 2013	12	03111016	5641	TEXTBOOKS	\$ -572.00 Gates-MacGintie scoring sheets
February 2013	224	03142600	5420	REPAIRS,MAINTENANCE & CLEANING	\$ -2,000.00 supplies
February 2013	224	03142600	5613	MAINTENANCE/CUSTODIAL SUPPLIES	\$ 2,000.00 supplies
February 2013	241	02142600	5440	RENTALS-LAND,BLDG,EQUIPMENT	\$ -591.00 siemens' server
February 2013	241	01142600	5440	RENTALS-LAND,BLDG, EQUIPMENT	\$ -500.00 siemens' server
February 2013	241	05142350	5731	EQUIPMENT - REPLACEMENT	\$ 1,091.00 siemens' server

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Jack B. Levine
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Phone (203) 397-4813
Fax (203) 397-4864

To: Dr. John J. Brady, Superintendent of Schools
From: Jack B. Levine, Director of Finance and Administration
Re: Budget Transfers of \$3,000 or More
Date: February 20, 2013

I recommend the Amity Finance Committee and Board of Education approve the following budget transfer(s) of over \$3,000:

Special Education Transportation:

A budget transfer is needed to pay for special education transportation invoices out of the proper account.

#1 - Move to make the following budget transfer of \$15,000 to pay for special education transportation:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6130-5510	Private Transportation	\$15,000	
04-12-6110-5510	Public Transportation		\$15,000

Attached are the minutes from the following Board of Education
Sub-Committee meetings:

Finance Committee

2/25/13

MINUTES

COMMITTEE MEMBERS PRESENT: Matthew Giglietti, John A. Grasso, Jr., James Horwitz, Joseph Nuzzo, James Stirling

COMMITTEE MEMBERS ABSENT: Janet Brunwin

Also Present: John Brady, Rita Gedansky, Thomas Hurley, Jim Leahy, Jack Levine, Marianne Lippard, Terry Lumas, Marie McPadden, Paul Mengold, Charlie Rose, Jim Saisa

A meeting of the Finance Committee of the Amity Regional Board of Education was held on Monday, January 25, 2013 at 4:30 p.m. in the Media Center at Amity Middle School, Orange Campus.

1. **Call to Order:** James Stirling called the meeting to order at 4:35 p.m.
2. **Pledge of Allegiance** was recited by those present.
3. **Discussion and Possible Action on Minutes**
 - A. Finance Committee Meeting – January 14, 2013
Motion to approve the minutes as presented (Mr. Nuzzo, 2d Mr. Grasso)
Vote in favor unanimous. **Motion passed.**
 - B. Finance Committee Meeting – February 4, 2013
Motion to approve the minutes as presented (Mr. Nuzzo, 2d Mr. Grasso)
Vote in favor unanimous. **Motion passed.**

4. Public Comment

No members of the public addressed the Committee.

5. Discussion and Possible Action on Artificial Turf Field

A memorandum dated February 1, 2013 from Dr. Brady to the Amity Finance Committee and the Amity Board of Education provides the next steps for bringing the artificial turf field to fruition. The field would eventually need to be voted on at a referendum in each of the District's member towns. The total cost to bond would be \$50,000. Dr. Brady said that the Finance Committee could decide whether or not to put this forward for a public vote.

Move to recommend to the Amity Board of Education that the Superintendent of Schools be authorized to move forward with the artificial turf field project by seeking an updated estimate for such a project and engaging the Board's Investment Advisor and Bond Counsel to prepare the necessary Board

resolutions. Such resolutions shall be brought to the Amity Finance Committee for their recommendation and the Amity Board of Education for their approval (Mr. Giglietti, 2d Mr. Grasso).

Discussion:

Mr. Grasso noted that it has been stated that use of the field will triple if Amity installs artificial turf. He questioned whether it will be a possibility to lease the field out to other groups as well.

Dr. Brady said that the field could be leased when it isn't being used by Amity.

Mr. Mengold said that the field could be leased in the summer when it isn't being utilized. Communities with turf fields use them a lot.

Mr. Grasso said that income from leasing the field can be used to make up for the extra cost of maintenance.

Dr. Brady said that while the field can be leased, it is hard to attach an exact dollar amount to leasing at this point in time. Fields such as this need to be resurfaced after a number of years, but the infrastructure can remain.

Mr. Horwitz said that he was initially concerned about making sure that the use of the field be split evenly between girls and boys sports teams, but was reassured that it would be. He feels it would be worthwhile to let the towns vote on this.

Mr. Giglietti said that use of the current field is quite limited. By November, the grass field is more of a mud field. By pursuing the field in this manner, as other bond items drop, this project will be absorbed. This will require voter support.

Mr. Stirling said that we are dealing with tough economic times and suggested this wait. He added that he would vote against the motion on the table.

Mr. Horwitz said that clearly the first priority for the Committee is education. If there isn't support for the education budget, that is a strong signal from the community.

Dr. Brady said that he is recommending that the referendum take place in the fall.

Mr. Grasso said that the District is spending approximately \$15,000 a year to maintain the field as it is now.

Mr. Levine noted that if \$900,000 is borrowed, the interest rate would be three percent. The total cost would be \$1.2 million, including interest.

Vote in favor: Matthew Giglietti, John A. Grasso, Jr., James Horwitz, Joseph Nuzzo

Vote opposed: James Stirling

Motion passed.

6. Discussion and Possible Action on Superintendent's Proposed 2013-2014 Budget

Dr. Brady said that the plan is to reduce the staff by 3.2 positions. He noted that he did an in-depth analysis to determine the impact of these reductions and is comfortable with that figure. Enrollment is declining and class sizes can be maintained. These positions can be kept out of the budget. Only one part-time teacher would lose a job and there may be another place for that teacher.

Dr. Brady noted that he read in Scholastic Administration about a board that got an economist to look at the cost of education and the return on investment. For every dollar spent on education, the return on investment was more than a dollar. Property values are impacted by the quality of a school system, with real estate prices rising for property in higher performing districts. Other benefits of a better educated population also were reported, including better health results for the population, citizens who stay out of trouble, as well as higher incomes for those who are college educated. Dr. Brady pointed out that no similar economic studies had been done previously.

Meetings with finance boards in the towns have yet to take place. Dr. Brady said that he saw no problems with holding off a vote on the budget at this point. Orange is having a meeting this week, Bethany has a meeting scheduled for March 12th, and Woodbridge will meet on March 21st.

Mr. Giglietti said that it would be helpful to see what those in Orange have to say. Mr. Nuzzo said that he will be looking for some direction before the Finance Committee meets to vote on March 11th.

7. Discussion of Monthly Financial Statements

Mr. Levine noted that the average interest rate for January 2013 was .21%. He said that the report is detailed and, for the most part, self-explanatory. It was noted that the District is on-target with the self-insurance. Mr. Stirling said that he was pleased to see that the insurance is right where it should be.

Charlie Rose of March & McLennan noted that Amity's claims have been running low for the last few years. The cost to be fully insured would have been between \$5.3 million to \$5.5 million. There is no guarantee of having claims at the perfect level. A reserve at \$460,000 is at a good level. The self-insurance is running very well. Talks will continue with Anthem about fixed costs. We would like to introduce wellness programs.

Dr. Brady asked Mr. Rose if he is comfortable with the budget numbers for next year.

Mr. Rose said that he is. Healthcare costs continue to rise. It is important to be conservative. Going forward, the District should keep reserves set aside. There is a huge difference in costs now.

Dr. Brady said that the success of this change involved working together with the union.

Mr. Leahy, vice chairman of the Orange Board of Finance, asked a question about the estimated claims figure on page 22 of the proposed budget. Mr. Levine noted that the estimated claims are valued at \$4 million. Claims during the middle months of the year tend to be higher.

Mr. Stirling noted that the second year projection will be higher than the first year.

It was noted that this topic will come up again in Orange.

- 8. Director of Finance and Administration Approved Transfers Under \$3,000**
There were no questions on transfers under \$3,000.

9. Update on Financial Operations

- A. Information on Fourth Quarter 2012 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust

Mr. Levine distributed the reports. He noted that the reports are fairly straightforward.

Mr. Stirling said it looks like the District had a good Fourth Quarter.

10. Adjourn

Motion to adjourn the meeting at 5:25 p.m. (Mr. Giglietti, 2d Mr. Nuzzo).

Vote in favor unanimous.

Motion passed; meeting adjourned.

Respectfully submitted,
Marianne Lippard, recording clerk