

INSTRUCTION

Copyrighted Materials

A. Generally

1. School ~~b~~Board ~~m~~Members, employees, students and citizens who may have access to equipment capable of making copies are to abide-by the copyright law cited as a legal reference to this ~~p~~Policy and any other applicable laws or regulations. The ~~s~~Superintendent or designee shall be responsible for promoting an understanding of the law among those persons concerned.
2. It is the intent of the School Board to adhere to the provisions of the United States Copyright laws, regulations and guidelines. All employees, students and volunteers are responsible for maintaining the highest ethical standards in the use of all copyrighted materials. The School Board does not sanction the illegal use or unauthorized duplication or alteration of copyrighted works in any form. Unlawful copies of copyrighted materials may not be reproduced or used on School Board owned equipment, within School Board facilities, or at official School Board functions. The Superintendent is directed to develop appropriate regulations or guidance on compliance with copyright laws and ensure that staff and students are informed of their obligations regarding copyright law.

B. Notices

The Superintendent or designee will post appropriate copyright infringement warning notices on or near all equipment capable of making copies.

C. Copyright Infringement

Employees, students or volunteers who willfully violate this Policy, applicable regulation or guidance do so at their own risk and may be held personally liable for copyright infringement and may be subject to disciplinary action.

Legal Reference

U. S. Copyright Act of 1909, ~~s~~as amended by Public Law 94-553, Section 107. (1976)

Adopted by School Board: January 11, 1986

Amended by School Board: August 21, 1990

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