



Administrative Offices

Minutes of the SWCCCASE Board of Directors Meeting December 18, 2024

CALL TO ORDER/ROLL CALL

A meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 9:04 a.m. on Wednesday, December 18, 2024.

On roll call, the following members were found to be present: Dr. Orzel, Dr. Droba, Dr. Roth (9:06 a.m.), Dr. Sala, Dr. Stawick, Mrs. Fields (D159), and Dr. Nolting. Also present: Dr. Gineen O'Neil, Executive Director, Mr. Tage Shumway, Business Manager, and Lisa Promis, Assistant Director. Absent: Dr. Scarsella, Dr. Meighan, Dr. Ticknor and Dr. Sikora.

RECOGNITION OF PUBLIC

Karyn Kempke, Union President, and Brandon Wigboldy, Union Vice President

MOTION TO APPOINT DR. STAWICK AS SECRETARY

A motion was made by Dr. Nolting and seconded by Dr. Orzel to appoint Dr. Stawick as Board Secretary.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

PLACEMENT OF ITEMS ON THE CONSENT AGENDA

A motion was made by Dr. Stawick and seconded by Dr. Orzel, that upon the recommendation of Dr. O'Neil, that the following items be considered under a consent agenda, unless otherwise requested by the Board: the open and closed session minutes from the November 20, 2024 Board of Directors Meeting, Invoices and Payroll, Employment of Educational Support Personnel, Resignation of Professional Personnel, Resignation of Educational Support Personnel, Request for Leave of Absence, and Board Policies - Second Reading.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

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CLOSED SESSION

A motion was made by Dr. Orzel and seconded by Dr. Droba to enter into a closed session at 9:05 a.m. to discuss collective negotiating matters between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILC 120/2(c)(2), as well as litigation, when an action against, affecting or on behalf of the particular Cooperative has been filed and is pending before a court or administrative tribunal, or when the Cooperative finds that an action is probable or imminent, in which case the bases for the finding shall be recorded and entered in the closed meeting minutes. 5 ILCS 120/2(c)(11).

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

A motion was made by Dr. Nolting and seconded by Dr. Orzel to return from closed session at 9:17 a.m.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Roth, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

REPORT OF THE
BUSINESS
MANAGER

STATEMENT OF
POSITION AND
REVENUE

Mr. Shumway presented the statement of position, revenue and expenditures for the period ending November 29, 2024.

CAPITAL
IMPROVEMENTS

Mr. Shumway discussed the capital improvements, which include the replacement of ten rooftop units at the Transition building, a restorative coating on the Braun Center 2000 addition, and a roof replacement between the Braun Center and Administration Building. In January, the SWCCCASE administration will be engaging with the high school superintendents and their staff to discuss the Transition Program and the construction project at the building located at 14550 94th Avenue in Orland Park.

**REPORT OF THE
EXECUTIVE
DIRECTOR**

**COOPERATIVE
HIGHLIGHTS**

Dr. O'Neil shared highlights from each of the Cooperative Programs.

**SPECIAL
EDUCATION
PROFILES**

Dr. O'Neil shared an annual comparison of SWCCCASE special education profiles with the Board. This summary is used by ISBE for comparisons and targeting sites for monitoring.

FY26 PROJECTIONS

Dr. O'Neil reported that the districts will be provided with the projection form for services and programs provided by SWCCCASE for FY26. Projection sheets should be returned to Laurie Catanzaro no later than February 1, 2025.

**CONSENT
AGENDA**

**APPROVAL OF
MINUTES**

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the open and closed session minutes from the November 20, 2024 Board of Directors Meeting.

**APPROVAL OF
INVOICES AND
PAYROLL**

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the November/December invoices in the amount of \$976,020.13. The November payroll in the amount of \$2,526,955.48 and the estimated amount of \$2,200,000 for the December payroll.

**EMPLOYMENT OF
EDUCATIONAL
SUPPORT
PERSONNEL**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Chavez Gallegos, Esmeralda	Paraeducator	Transition	11/18/2024	3/License	\$26,051.00
Smith, Laura	Paraeducator	CD Satellite	12/2/2024	1/60+ hrs	\$26,430.00

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RESIGNATION OF
PROFESSIONAL
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Sabia, Kelly	SLP	CD Satellite	1/5/2025

RESIGNATION OF
EDUCATIONAL
SUPPORT
PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Chew, Christine	OT	Itinerant	12/1/2024
Holt, Damekia	Paraeducator	CD at MGW	12/2/2024

REQUEST FOR
LEAVE OF
ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Effective Dates</u>
Alonso, Abraham	Paraeducator	CD Satellite	LOA	12/2/2024-2/28/2025
Benitez, Berenice	Paraeducator	CD at MGW	FMLA	11/19-12/16/2024
Clark, Jennifer	Teacher	Itinerant	LOA	12/6/2024-1/3/2025
Horan, Sherry	Paraeducator	Transition	Intermittent FMLA	12/10/2024-5/30/2025
Lavery, Selena	Teacher	CD Satellite	Extended LOA	Extended to 12/12/2024
Miller, Carolyn	Paraeducator	CD at MGW	LOA	1/6/2025-2/28/2025
Roser, Angela	Paraeducator	DESTINY	Extended FMLA/LOA	12/13/2024-2/28/2025
Win, Megan	OT	CD at MGW	FMLA	12/16/2024-4/3/2025

BOARD POLICIES -
SECOND READING

The Board of Directors, upon the recommendation of the Executive Director, approved the first reading of the following policies: 2:105 - Ethics and Gift Ban, 4:60 - Purchases and Contracts, 4:170 - Safety, 5:10 - Equal Opportunity and Minority Recruitment, 5:20 - Workplace Harassment Prohibited, 5:90 - Abused and Neglected Child Reporting, 5:125 - Personal Technology and Social Media Usage and Conduct, 5:230 - Maintaining Student Discipline, 7:10 - Equal Educational

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Opportunities, 7:100 - Health and Dental Examinations, Immunizations, and Exclusion of Students, 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment, and 7:200 - Suspension Procedures.

ACTION ITEMS

**APPROVAL OF
CONSENT AGENDA**

A motion was made by Dr. Roth and seconded by Dr. Stawick to approve the consent agenda.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Roth, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

BOARD REPORTS

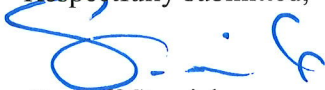
Dr. Nolting reported that 2 D230 students were recently selected to represent Special Olympic Illinois at Lobby Day in Washington D.C.

ADJOURNMENT

A motion was made by Dr. Stawick and seconded by Dr. Orzel to adjourn the meeting at 9:39 a.m.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Roth, Dr. Sala, Dr. Stawick, Mrs. Fields, and Dr. Nolting. Nays none, whereupon the chairperson declared the motion carried.

Respectfully submitted,



Dr. Jeff Stawick
Board Secretary