

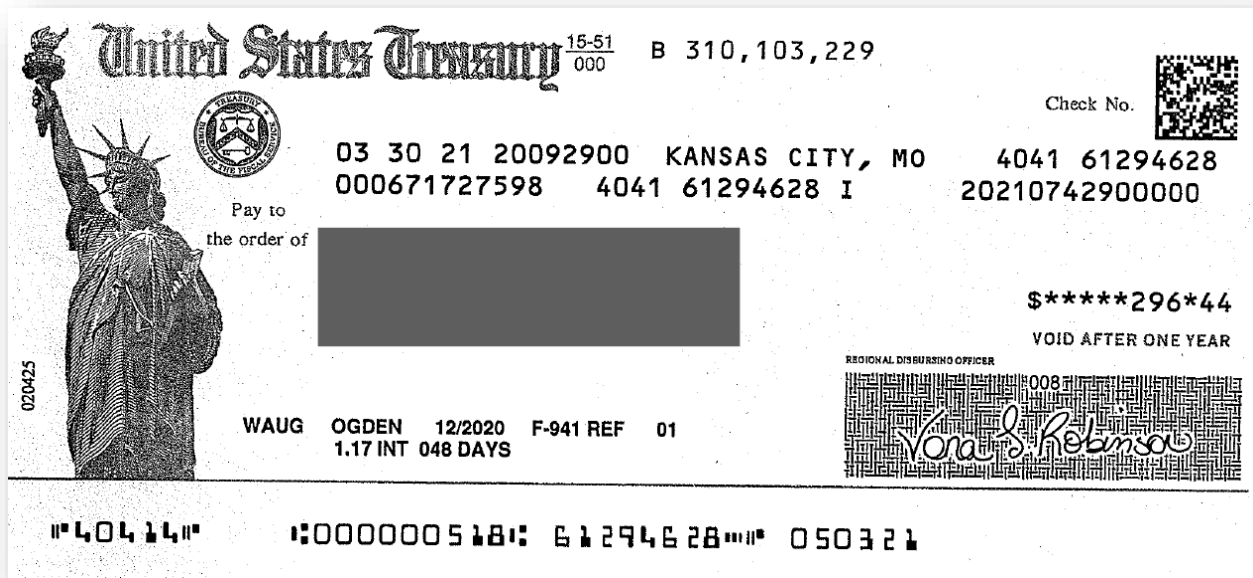
SCOE County Deposit Criteria

There are criteria for determining if a check should be deposited directly into the County Treasury or if it should be deposited to the Clearing bank account at your LEA.

CRITERIA:

- Personal checks must be deposited to the LEA clearing account.
- Cash must be deposited to the LEA clearing account.
- Checks guaranteed to not bounce such as company, other school district, SCOE, State, and Federal checks and any money orders can be sent to SCOE to deposit directly to the County Treasury.

Note: Any checks received from the United States Treasury need to be forwarded to SCOE for processing. **Please do not deposit these checks.** They need to be reconciled against the Quarterly taxes reported by SCOE on behalf of the district before they are deposited. See example below:



(The United States Treasury checks only apply to School Districts. Charter schools do their own federal tax reporting)