

MINUTES



**Addison Central School District
Facilities Committee
Committee Meeting
Wednesday, January 15, 2025, 8:30 am - 9:30 pm
49 Charles Avenue
Middlebury VT
05753**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

A. Call to Order Upon Reaching A Quorum

Meeting called to order at 8:30am

1. Introductions - Board Members, Administrators and Staff

Bruce McIntire, Matt Correnti, Jason Chance, Barb Wilson, Brian Bauer, Chip Malcolm, Joanna Doria

B. Recommendation to Approve Minutes From December 18, 2024

Move: Barbara Wilson Second: James Malcolm Status: Passed

C. Public Comment

No public comment

D. Committee Discussion:

1. Capital Improvement Planning: RFP Response Review

Capital Improvement Planning: RFP Response Review RFPs were due Friday, Jan 10. Bruce received two RFPs. Expected one from Truex. Second from Freeman, French, and Freeman.

Bruce read through both and has until Jan 22 nd to respond. The interviews need to be scheduled

by Feb 13. RFP noted that interviews would be conducted by Bruce, Wendy, Matt, and a board-

selected other. The committee, on their own time, should review RFPs before the interviews. Bruce will get an electronic copy this week and send to committee members. Jason asks for

all

to perform an initial read and generate any questions by end of next week, by Jan 24. Both RFPs look complete. District has not engaged with Freeman in the past. They are based out of Burlington.

2. Update: Maple Broadband Easements

Jason Chance

In Middlebury: Easement has been sent to the town. Maple Broadband will then submit zoning permit. Someone will need to stay up to date on when they're breaking ground.

In Ripton: Maple Broadband has engaged the town on another location.

3. Transportation contract

Next contract start date is July 1, 2026 for the FY27 school year. It's the bidder's choice to submit a 3-year or 5-year bid. Matt will email requests to try to engage more bidders beyond the chat. Anyone in the Champlain Valley corridor. Matt is working on cleaning up the RFP. Learned from the previous exposure of driver shortages. And balance the overreach. Matt will bring the revised RFP to this committee. It's a new responsibility of the facilities committee that will help support the work. There will be discussions during future reconfiguration options and that language needs to be built in. Brian adds that any route change would need lead time of at least the summer. There is an onerous process for becoming a bus driver which is set by the State which leads to the shortage. Finding coverage is close to impossible due to the time frame. How does the district oversee incidents on the bus? The behavioral incident gets reported to the principal, based on policy. There are cameras on the bus which is contractually required. Sometimes the district will provide an adult monitor to ride. The contract includes insurance language and the liability falls on the bus company's policy. Short-term route changes would be a challenge. Could CVU or Burlington be a bidder? Transportation team will meet next Friday so the draft could be presented at the next Facilities Committee meeting. It would be helpful to get efficiency information. Also survey information. Brian adds a statement for the record: Transportation is a vital service to the education process. But that doesn't necessarily transfer to the bus drivers. How can we connect the transportation service closer to the kids' education? Set the tone earlier. Incorporate the drivers/this business more into the education. Coming from a pervasive concern with current behavior. Matt notes that principals were included in the annual bus summit and the hope is to form a stronger connection between principals and drivers.

E. Other

Renewal of lease of the district land by the town rec department. Reviewing previous agreement to update. Signature appears to be needed. Relates to pavilion and second playground and new features like the pump track. As the rec park grows, as well as the recent concerns around unhoused population, we need to have clear language in the lease regarding of authority zones, to ensure safety. Matt will have a draft to review

Bruce notes a couple of zoning permits: Middlebury College is donating a garden shed to Mary Hogan. Also, parent group is working on replacing the backstop wall at Fucile Field- Carrera concrete wall. Volunteers (licensed professionals) to build it. Spring-time work. Summer work involves the 3-acre rule (impervious surface) storm water management. State is picking up 90% of the cost. MUHS 50-60K is still 10% of the bill. This summer work will be at Mary Hogan and MUHS. Underground catchment and filter system.

Matt notes the Capital Reserve Fund balance and if there is any work this committee would like to add to the summer list. Project on other wing at Mary Hogan is developed enough to start construction this summer.

F. Adjournment

Adjourned at 9:33am

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

DRAFT