



Board of Directors Meeting

November 4, 2024

General Session

I. Preliminary

Called to Order 6:00 p.m.

- a) Welcome to Visitor(s) – None were present
 - b) Pledge of Allegiance
 - c) Roll Call
 - i. Ms. Tracy – Administrator
 - ii. Ms. Akerly (*presiding*)
 - iii. Ms. Manuel
 - iv. Ms. Horne
 - v. Mr. Kamb - Absent
 - vi. Ms. Kirkbride - Absent
 - d) Reading of team norms by Ms. Akerly
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II. Administrator's Report

Facilitated by Ms. Tracy

- a) Ms. Tracy confidently presented the school presentation for the APS interview set for November 5th. This interview is crucial as it is part of the standard charter school renewal process that thoroughly evaluates the school's performance report.
 - i. The board was given the opportunity to ask questions and comment on the data and work Ms. Tracy completed.
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III. Preliminary Continued

- e) Approval of the last meeting minutes
 - i. Motion to approve last meeting minutes by Ms. Akerly, seconded by Ms. Manuel, approved unanimously.
 - f) Approval of Tonight's Agenda
 - i. Motion to approve tonight's agenda by Ms. Akerly, seconded by Ms. Manuel, approved unanimously.
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IV. Committee Reports

- a) Board Development - Facilitated by Ms. Akerly
 - i. Second reading on AACCS Grievance Form and Website Layout recommendations
 - 1. The board reviewed comments from the Google Document between Mr. Kamb and Ms. Tracy and agreed on the combined paragraph concluded by Ms. Akerly, which would ensure direct communication with a mediating tone for all parties involved.

2. The board acknowledges Ms. Kirkbride's second review and comments on the Google document prior to the board meeting.
 - i. Ensuring that families who speak/read in another language have access to translation options and resources.
3. **Ms. Akerly moves to make a motion – “Using the spirit of the Grievance form and website layout approved by the board, if a minor adjustment is necessary while updating the website, Ms. Akerly has the authority to do so with the board's approval.”**
 - i. **Seconded by Ms. Manuel, approved unanimously.**
4. Committee Organization Review for the school's website
 - i. **Ms. Akerly moves to make a motion – “to move forward with the approval of the board to post on the website.**
 - (a) **Seconded by Ms. Manuel, approved unanimously**
 - ii. The board is considering a Resource Development Committee to better serve our school in place of a Community Action Committee
 - (a) Ms. Manuel and Ms. Horne will provide recommendations for our next board meeting
5. Proactive Enrollment Marketing Plan
 - i. Ensure all tour dates are on the directors' calendars Mr. Kamb sent
 - ii. Proposal review from Colorado Parent Magazine
 - (a) Charter School Package for a January issue showing profiles for schools.
 - (b) AACCS will be placed in an online directory for the year 2025
 - (c) Ms. Tracy wants to know how we could be placed at the top of the School list online – They're not listed alphabetically
 - (d) We would get a 20% discount but may not be enough
 - (e) The board is making the recommendation for our treasurer to work with our accountant on this proposal.
6. PTO DEVELOPMENT COMMITTEE—FALL FESTIVAL—The PTO and the Board are meant to serve separate purposes until the PTO Development Committee is dissolved. It is important that all board members contribute to the events we organize because we share partial responsibility for their success.
7. Coffee Social – November 12th
 - i. Ms. Akerly – Purchasing Pastries and Pumpkin themed items
 - ii. Ms. Horne – Donating coffee
 - iii. Ms. Akerly has proposed a set of talking points and informational resources aimed at educating parents and facilitating the process of filling Board seats.
8. Reminder to review the Director's Agreement document for a second reading in December.
 - i. No suggestion was made
 - ii. The board will wait for counsel to review

b) Finance Team – Facilitated by Ms. Akerly

- i. No questions were made from the board regarding any financial reports provided by Mr. Kamb

V. Public Comment

None

VI. For the good of the cause

- a) Ms. Horne – Good job with the Fall Festival. The trunks were great, and families had a good time.
 - b) Ms. Tracy – There was a lot of positive response regarding the Fall Festival
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VII. Adjournment of General Session at 7:47 p.m.