Meeting Minutes – WMS School Improvement Team

Location: WMS Library
Date: 10/8/2024
Time: 6:00pm

1.)Attendance

- Desiree Derix (Principal), James Stringer (Assistant Principal), Suzanne Machinksi,
- Co-Facilitator Vote: Suzanne Machinski
- Note taker: James Stringer

2.) Review of Agenda

3.)Review of WMS Vision Statement

- Potentially update vision statement

4.)Discussion Points

- 2 years ago worked with SIT and families to discuss values, came up with the provided list in the slide show
- Our 3 key values: Respect, Responsibility and Accountability
- Review Primary Duties of the Education Accountability Act of 2019

WMS Strategic Plan Review

1.) Improving Student Writing
    - Build capacity around writing calibration to strengthen norming (not completed yet)
        - Formal data only end of module is collected in ELA
        - ELA has been using ACES- if the HS is using CER do we think about making a shift to align?
        - ACES is not used by all content areas for writing assessment
    - School-specific data digs
        - Could be best suited during a faculty meeting
        - Start at Department level, smaller scale and more direct implication to their classrooms - potentially provide the data dig
        - Revisit data dig process
        - Do any PD opportunities exist to support in writing instruction “The Writing Revolution”?
    - Professional development for staff in lesson internalization
        - School contract PD with Melanie has been finalized

        - Training in SRSD suggested
        - Follow lesson with Intentionality vs Integrity
2.) Improving Student Math
    - Build capacity around data collection and analysis by strengthening Common Planning Time
        - Being done during CPT
    - School-specific Data Digs designed to facilitate collaboration between teachers on common assessments by helping them dive into specific student expectations, analyze findings, and ultimately adjust instruction to improve student performance.
        - Teachers are using ALEKS data along with AimsWeb and classroom performance in order to determine the needs of students and design the appropriate ALEKS work for students
    - School-wide professional development in unit and lesson internalization
        - Ongoing training in ALEKS
        - Professional development with Bridges
3.) Improving School Culture
    - Positive Connections
        -
    - Review and revise all WMS handbooks, procedural manuals, and guiding documents to ensure alignment to student centered structures, protocols and expectations
        - Most of the documents have been reviewed, currently aligning anti-bullying policies with district policies and state requirements
        - Communication of changes has been going out (attendance policies, late policy, and other shifts to the handbook have been communicated to families)
        - Looking to build PBIS with Ms. Murphy and Ms. Gencarelli
        - Safety has been revised and streamlined
    - Monthly events
        - School Counselors are owning this, and doing a great job
        - Grade Level Meetings - can we get students more involved
        - Certain areas of the school would put on a mini open house, coffee, treats see what they are doing - finding a way to physically connect each other
            - Coffee Meet and Greet in different pods to build connections. Funding source questions were raised.

Closing Statements

- "I really do believe that we can't allow the voices of the loud minority detract from the progress of the majority! We need to stay focused on improving school culture, and put it back on people…what do you want, what is your solution?" - SM