

GENERAL COMMITTEE REPORT

TUESDAY, APRIL 12, 2016

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, April 12, 2016 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were, Mrs. Diana B. Dysart, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Dr. Hugh C. Craft, Mr. Clifford M. Englande, Mrs. Katherine K. Lemoine, Dr. Henderson Lewis, Jr., Mr. Joseph V. Long, Sr., Mrs. Judy W. Nicosia and Mr. Sean K. Warner. Mr. William H. Egan was absent.

On a point of privilege, Mr. Clifford Englande thanked the voting public for their support and passage of re-dedicated millages to be used for the upkeep of school properties. He also thanked Ms. Voitier for her hard work in promoting the passage of the millages. Mrs. Dysart echoed that sentiment. Ms. Voitier reiterated that this will not be additional millages, only a re-dedicating of existing millages which means there will be no raise in taxes for the public.

Mrs. Dysart, on behalf of the Board, wished Mr. Englande a Happy Birthday.

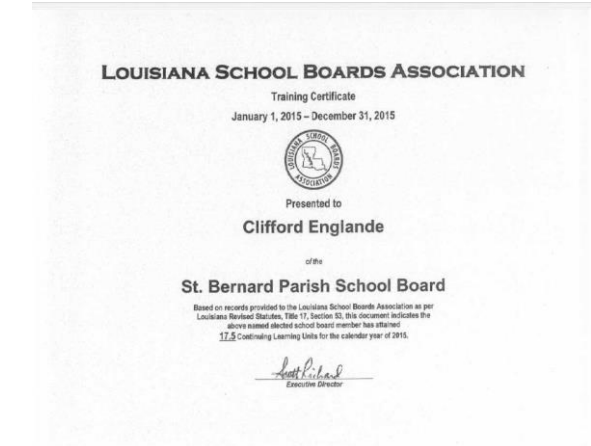
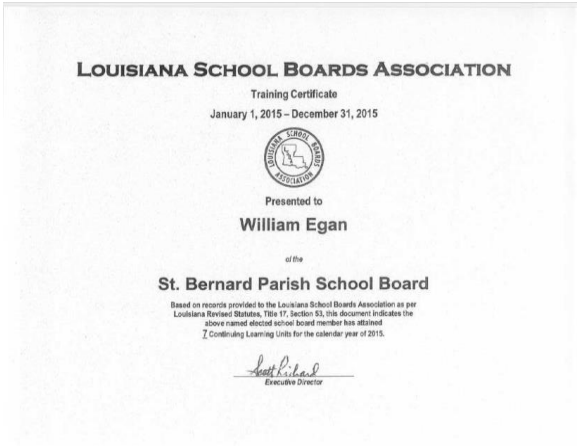
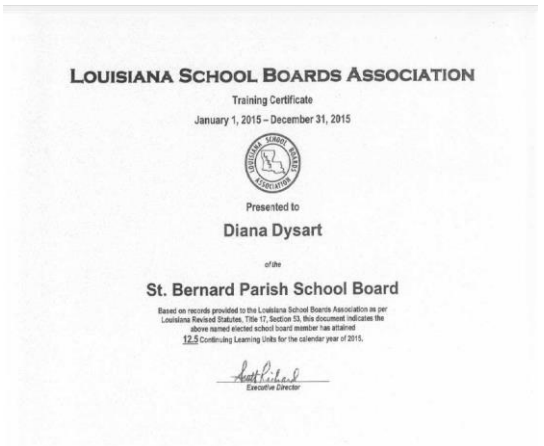
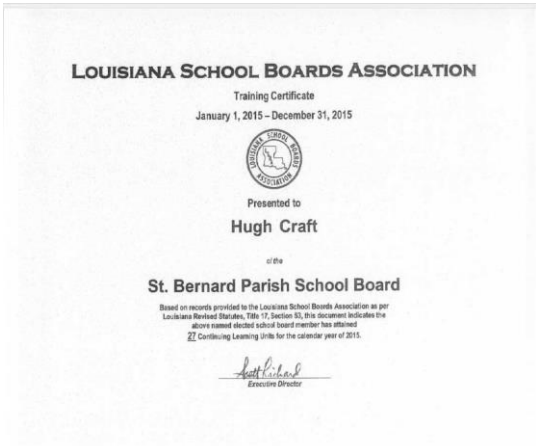
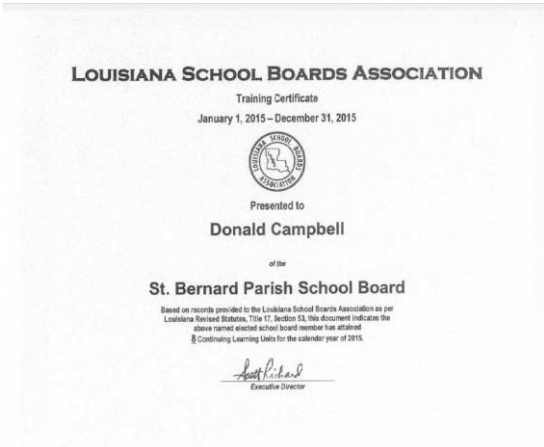
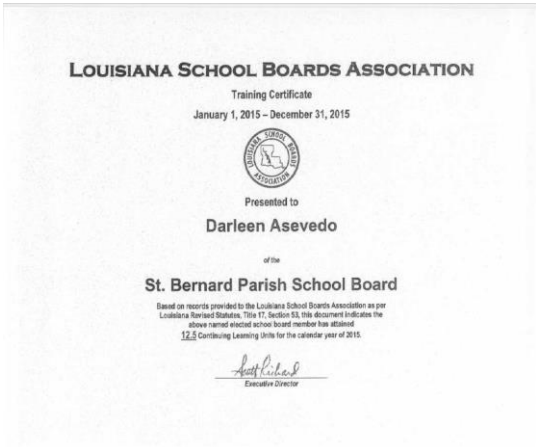
Mr. Warner also took a moment to commend the CHS baseball team who won a recent game against Holy Cross High School. Mr. Warner stated that the win was great but even better was the fact that the game was televised and the announcers had so many good things to say about St. Bernard Parish, it's community, the facilities at Chalmette High, the educational program, etc.

Mrs. Dysart began the meeting by welcoming Ms. Lauren Faust and Mr. Wayne Burgess of the LSU Ag Center who appeared before the Committee to review last year's Ag Center contributions and the upcoming Ag Magic Presentation. Mr. Burgess explained some of the contributions to the schools during the previous year which include club activities, educational meetings and end of the year field trips. He then showed a short film about last year's Ag Magic Program which took place at the Meraux Foundation's Docville Farm. The dates for the official student presentation of AG Magic are Wednesday, May 4, 2016 through Friday, May 6, 2016. The exhibits will be open to the public on Saturday, May 7, 2016. Admission is free. Mr. Burgess thanked the Committee and volunteers from St. Bernard for their support in this undertaking.

After all questions and comments were addressed, the Committee thanked Ms. Faust and Mr. Burgess for their presentation.

Mrs. Dysart turned the meeting over to Superintendent Voitier who explained that the next agenda item is presented to recognize the required hours of training for all School Board members. She stated that the certificates in their packet shows that each Board Member has received the required training in accordance with ACT 705 passed by the Louisiana Legislature in 2010 which requires six (6) hours of continuing education annually. All training topics were presented by the Louisiana School Boards Association and the Louisiana Board of Ethics. These certificates will be published within the minutes of the Regular Monthly Meeting of the Board.

Board Member Certificates of Completion are shown on the following pages:





As Education Committee Chair, Mrs. Dysart next welcomed Ms. Jessica Vallelungo who is in charge of the Career and Technical Education Program at Chalmette High School.

Ms. Vallelungo shared with the Committee an update on the Career and Technical Programs at Chalmette High School. She first mentioned that currently there are 50 additional students in dual enrollment credit courses at Chalmette High and Nunez Community College as compared to last semester for a total of 161 students. She also stated that many of these classes are associated with high wage, high demand employment such as welding, emergency medical response and medical terminology. In the p-tech program alone there are 9 students graduating with a high school diploma and an Associate's degree in process technology. A number of these students intend to go on to 4-year colleges to pursue engineering

degrees, a few more are hoping to go straight from school to work while at least one student intends to join the military and pursue process technology job opportunities. Besides dual-enrollment courses, Ms. Vallelungo announced that participation in on campus class certifications are also growing. These certifications allow students to leave school with resume' highlights that help gain employment.

After all questions and comments from the Committee were addressed, Mrs. Dysart thanked Ms. Vallelungo for her presentation.

Mr. Granberry addressed Personnel changes for the month of April. All questions and comments from Committee members were addressed by Mr. Granberry. Congratulations were offered to Mr. Roy Cucullu, Ms. Allie Alphonso and Ms. Marlene Petrie who were listed as retirees on the Personnel changes.

Mr. Fernandez presented to the Finance Committee for their review the 2015-2016 Revised General Fund, Special Revenue Fund and Lunch Fund Budgets. Questions and comments from Committee members which followed were addressed by Mr. Fernandez.

Mr. Long made a motion to recommend to the board to approve the revisions made to the 2015-2016 General Fund, Special Revenue Fund and Lunch Fund Budgets. Seconded by Mr. Warner, the motion passed unanimously by a roll call vote of the members present.

Under Superintendent's Recommendations Ms. Voitier stated that the Celebrating Our School Community Banquet will take place on Wednesday, April 20, 2016 where students, teachers, staff and parents will be honored. She also noted that on April 27th there is a St. Bernard Day at the Capitol and invited Board Members to attend. Finally, she mentioned that on Saturday, April 30th is the Job Fair for open teaching positions for the 2016-2017 School Year.

There being no further business, on motion of Mr. Campbell, seconded by Mrs. Nicosia and passed by a unanimous vote of the members present, the Committee adjourned.

Mr. Granberry shared the following Personnel changes as shown below for April 2016. Ms. Voitier brought to the attention of the Board the appointment of Mr. David Koontz as Assistant Principal at Chalmette High School. Mrs. Dysart asked for a moment of silence for deceased bus driver, Thomas Miller, condolences were extended to his family and friends. Congratulations and best wishes were also offered by Mrs. Dysart for retirees Roy Cucullu, Allie Alphonso, Marlene Petrie

and Cheryl Lay. Mrs. Dysart took this time to thank everyone who contributed to the success of the recent Celebrating Our School Community Banquet.

**ST. BERNARD PARISH SCHOOL BOARD
MINUTES OF APRIL 26, 2016**

CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:

PERSONNEL CHANGES - TEACHERS

TRANSFERS

Nicole Bower	From Andrew Jackson Middle-Elementary Teacher to Andrew Jackson Middle-Middle School ELA Instructional Coordinator (2016-2017 School Year)
Stephanie Seago	From Trist Middle-Elementary Teacher to Trist Middle-Middle School Math Instructional Coordinator (2016-2017 School Year)
Melissa Moynan	From Chalmette High School-High School Teacher to St. Bernard Middle-Instructional Coach (2016-2017 School Year)
David Koontz	From Chalmette High School-High School Teacher to Chalmette High School-Assistant Principal (2016-2017 School Year)

APPOINTMENT

Tessie White	Instructional Coordinator
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RESIGNATIONS

Tory Hearn	Chalmette High School-High School Teacher 8/1/16
Lillian Schenck	St. Bernard Middle-Instructional Coach 6/30/16
Zoe Glick	Chalmette High School-High School Teacher 5/28/16
Mallory Heath	Andrew Jackson Middle-Elementary Teacher 8/1/16
Annie Neahrng	Andrew Jackson Middle-Elementary Teacher 8/1/16
Kaitlyn Bruce	Chalmette High School-High School Teacher 8/1/16

RETIREE

Roy Cucullu	Chalmette High School-Special Education Teacher 6/30/16
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MEDICALS

Christine Cervera	Davies Elementary-Speech Therapist (Jenna Alfonso replaced Christine Cervera)
Kelli Burgard	Lacoste Elementary-Kindergarten Teacher
Catherine Turnage	Rowley Alternative-Special Education Teacher (Helena Lowey replaced Catherine Turnage)
Abbie Schilling	Andrew Jackson Middle-Elementary Teacher (Michele Cimino replaced Abbie Schilling)

Paige Tortorich Arabi Elementary-Elementary Teacher

PERSONNEL CHANGES - TEACHERS 4/26/16 CONT'D
FAMILY LEAVE

Tiffany Bryan Lacoste Elementary-School Nurse

SUPPORT PERSONNEL
APPOINTMENT

Maria Melerine Chalmette Elementary-12 Month School Secretary

MEDICALS

Katrice Green Lacoste Elementary-Paraeducator
William Harrison Maintenance-Maintenance III

RETIREEES

Allie Alphonso Trist Middle-Paraeducator 5/28/16
Marlene Petrie Chalmette Pre-School-Paraeducator 5/28/16
Cheryl Lay Chalmette Elementary-Paraeducator 5/28/16

RESIGNATIONS

LaRhonda Johnson Smith Pre-School-Paraeducator 4/4/16
Dominesha Clay Smith Pre-School-Paraeducator 4/20/16

DECEASED

Thomas Miller Transportation-Bus Driver, 4/18/16

On recommendation from the Committee, Dr. Lewis moved to approve revisions to the 2015-2016 General Fund and Special Revenue Fund Budgets. Seconded by Mrs. Asevedo, the motion passed by the roll call vote shown below.

ROLL CALL VOTE

YEAS: Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, , Mr.
 William H. Egan, Mrs. Katherine K. Lemoine, Mr. Clifford M.
 Englande, Mrs. Diana B. Dysart, Dr. Henderson Lewis, Jr., Mr.
 Joseph V. Long, Sr., and Mr. Sean K. Warner
NAYS: None
ABSENT: Dr. Hugh C. Craft and Mrs. Judy W. Nicosia

ST. BERNARD PARISH SCHOOL BOARD		
GENERAL FUND		
REVISED STATEMENT OF PROJECTED REVENUES, EXPENDITURES		
AND CHANGES IN FUND BALANCE		
FOR THE PERIOD ENDED JUNE 30, 2016		
FUND BALANCE - JUNE 30, 2015		\$17,652,814
PROJECTED REVENUES		66,888,792
PROJECTED EXPENDITURES		(68,562,821)
OTHER FINANCING SOURCES:		
Transfers of Indirect Costs	600,000	
Operating Transfer Out	(500,000)	
Transfers to Other Educational Agencies	(185,522)	
TOTAL OTHER FINANCING SOURCES (USES):		(85,522)
		15,893,263
PROJECTED FUND BALANCE - JUNE 30, 2016		
Reserved/Designated:		
Media Services	699,336	
Contribution	1,307,752	
Self Insurance Retention	400,000	
Insurance Retention - Property	2,000,000	
Telecommunications Services	956,165	
Undesignated	10,530,010	
		\$15,893,263

ST. BERNARD PARISH SCHOOL BOARD
LUNCH FUND
COMPARISON OF 2015-2016 CURRENT BUDGETED
TO 2015-2016 REVISED BUDGETED AMOUNTS

2015-2016 CURRENT BUDGET	2015-2016 REVISED BUDGET
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PROJECTED REVENUES:

Local	\$314,000	\$314,000
State	615,650	615,650
Federal	3,011,370	3,090,955
USDA Commodities	<u>187,000</u>	<u>226,955</u>
TOTAL REVENUES	4,128,020	4,247,560

PROJECTED EXPENDITURES:

Salaries	1,202,603	1,239,591
Employee Benefits	998,181	1,056,482
Food Costs	1,652,358	1,677,358
Material & Supplies - Cafeteria	100,000	100,000
Staff Development	6,000	6,000
Contracted Services	55,000	55,000
Equipment Repairs	60,000	60,000
Utilities, Telephone	34,400	34,400
Advertising, Postage, Audit	<u>14,000</u>	<u>14,000</u>
TOTAL EXPENDITURES	4,122,542	4,242,831
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	5,478	4,729
BEGINNING FUND BALANCE	<u>460,050</u>	<u>460,050</u>
ENDING FUND BALANCE	<u><u>465,528</u></u>	<u><u>464,779</u></u>

ST. BERNARD PARISH SCHOOL BOARD
SPECIAL REVENUE FUNDS BUDGETS
2015-2016
SPECIAL
EDUCATIO
N/
PRESCHO
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	TITLE I	TITLE II	TITLE III	ESYP	HEADSTA RT	LA 4 TANF	ADULT EDUCATI ON	SRCL	VOCATION AL EDUCATIO N
<u>REVENUES</u>									
Federal	\$5,051,270	\$640,807	\$44,303	\$1,944,733	\$830,689	\$1,203,181	\$108,426	\$1,599,582	\$94,501
State	-	-	-	24,653	-	-	84,301	-	-
Total Revenues	5,051,270	640,807	44,303	1,969,386	830,689	1,203,181	192,727	1,599,582	94,501
<u>EXPENDITURES</u>									
Instruction	3,977,901	492,805	41,202	1,381,205	587,464	1,115,962	186,940	1,514,261	94,501
Pupil Support Services	-	-	0	217,828	82,400	-	-	-	-
Instructional Staff Support	709,729	103,146	0	205,358	87,519	-	-	-	-
General Administrative Services	900	-	0	500	1,000	-	-	-	-
Plant Services	8,851	-	0	-	-	-	-	-	-
Transportation Services	-	-	0	3,711	5,000	-	-	-	-
Total Expenditures	4,697,381	595,951	41,202	1,808,602	763,383	1,115,962	186,940	1,514,261	94,501

Mrs. Dysart next addressed a motion to request permission to Advertise for Garbage Collection Services. With no recommendation from the Board, Mrs. Dysart welcomed Mr. Hugh Harlton, Purchasing/Insurance Coordinator, to present information regarding this item.

Mr. Harlton requested that the administration advertise for bids for Solid Waste collection and disposal for the period of July 1, 2016 through June 30, 2017 with an option to allow for two (2) optional annual renewals in years 2017 and 2018.

Mr. Englande moved to approve the administration's request to advertise for bids for Solid Waste collection and disposal for the period of July 1, 2016 through June 30, 2017 with an option to allow for two (2) optional annual renewals in years 2017 and 2018. Seconded by Mrs. Lemoine, the motion passed unanimously by a roll call vote of the members present.

There were no items to be placed on the Agenda of the next committee meeting.

Under Superintendent's recommendation Ms. Voitier mentioned that the Academic Games teams have returned from Atlanta with all their well earned trophies. Also, End of School year testing is winding down. She then mentioned congratulations to the Chalmette High Baseball team who will be playing in the first round of the State Playoffs. Ms. Voitier also asked parents to be aware of all the year-end activities and ceremonies that will be taking place in May.

On motion of Mr. Campbell, seconded by Mrs. Lemoine and passed by a unanimous voice vote, the meeting was adjourned.

Mrs. Diana B. Dysart/s
MRS. DIANA B. DYSART
PRESIDENT

Doris Voitier/s
DORIS VOITIER
SECRETARY