

Board of Education Regular Meeting
December 16, 2024 6:00 PM
District Training Room
Sharp Middle School
35 Wright Road
Falmouth, KY 41040

Attendance Taken at: 5:56 PM

Present Board Members:

Ms. Cheri Griffin--Chairperson
Mrs. Laura Schack—vice Chairperson
Mr. Kevin Barnard
Mrs. Amber Beebe
Mr. Derek Brown
Emily Best—Student Board Member

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:00 pm.

A. Approve Agenda

Order #24-10513 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Miss Emily Best, Student Board Member, led the group in the Pledge of Allegiance.

C. Mission Statement

Miss Emily Best, a Student Board Member, read the Mission Statement.

D. Moment of Silence

II. Communications

A. Great News

B. Audience Comments

C. Board Member Comments

D. Superintendent Report

E. Personnel Actions

Personnel Changes Board Meeting				
December 16, 2024				
Last Name	First Name	Location	Position	Effective Date
Hire				
Gilbert	Nathan	DSS	Lead Vehicle Mechanic	12/1/2024
Messmer	Ashley	DSS	Bus Driver	11/7/2024
Messmer	Justin	DSS	Vehicle Mechanic	12/2/2024
Barrieck	Destiny	SES	Cook/baker I	11/25/2024
Resigned				
Riley	Billy	PHS	Custodial Supervisor	11/10/2024
Prenger	Anthony	SES	Custodian	11/20/2024
Razor	Brittanie	NES	Instructional Assistant I	11/22/2024
Wright	Andrew	DIST	Substitute Teacher	10/13/2024
Retire				
Hart	Lisa	SMS	Teacher	1/31/2025
DeWald	Phillip	DSS	Lead Vehicle Mechanic	11/30/2024

F. Written Communications & Reports

1. DPP Report

2. Transportation Report

3. SBDM Minutes

4. FRYSC Reports

5. Comprehensive School Improvement Plans

a. Northern Elementary School

b. Southern Elementary School

c. Sharp Middle School

d. Pendleton County High School

6. Open Science Education--NES

7. Public Relation Report

8. SMS FCCLA Trip Request--State Conference

9. PHS NJROTC Field Trip Requests

10. Maintenance and Technology Reports

11. Monthly Financial Report

III. Action Items

A. 2024-25 Comprehensive District Improvement Plan

Order #24-10514 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2024-2025 CDIP as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

B. Establish 2025 BOE Meeting Dates

Order #24-10515 – Motion Passed: Superintendent Buerkley's recommendation to approve the 2025 BOE regular meeting dates as presented passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

C. SMS Renovations & Stadium--Payment #14--Morel Construction

Order #24-10516 - Motion Passed: Superintendent Buerkley's recommendation to approve payment for Payment Application #14 to Morel Construction as submitted passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

D. Pendleton County Paving Project---BG-5 Approval/Execution

Order #24-10517 - Motion Passed: Superintendent Buerkley's recommendation to approve the Pendleton County Paving Project BG-5 project close-out form passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

IV. Consent Agenda

Order #24-10518 – Motion Passed: Superintendent Buerkley's recommendation to accept the Consent Agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

A. Board Meeting Minutes

B. Orders of the Treasurer

C. Treasurer's Report

D. Leave of Absence Request

BOARD MEMO

DATE: 12/16/2024
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Family Medical Leave

A request for Leave of Absence has been received from the following:

Ronette Kennedy – SES – Teacher- The request for Family Medical Leave of Absence will begin approximately November 4, 2024, through approximately November 26, 2024.

Elizabeth Black – SES – Teacher- The request for Maternity Leave of Absence will begin approximately November 18, 2024, through approximately February 12, 2025

Ashley N Messmer – SES – Cook/Baker The request for Family Medical Leave of Absence will begin approximately November 25, 2024, through approximately December 23, 2024

Crystal Biery – SES– Instructional Assistant I- The request for intermittent Family Medical Leave of Absence will begin approximately September 23, 2024, through approximately end of school year.

Jessica Winkle – SES – Instructional Assistant I - The request for Maternity Leave of Absence will begin approximately November 19, 2024, through approximately February 27, 2025.

Olivia Schultz – NES– Teacher - The request for Maternity Leave of Absence will begin approximately December 18, 2024, through approximately February 13, 2025.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

V. Adjournment

Order #24-10519 – Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary