



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

SCHOOL BOARD MEETING
Spring Lake Park Schools School Board
Spring Lake Park, MN
December 17, 2024

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Easter called the meeting to order at 7:00p.m. Board members present were Amy Hennen, Melody Skelly, Marilynn Forsberg, Tony Easter, Allie Schmidt and Kelly McClellan, along with Superintendent Dr. Jeff Ronneberg and student representatives Alyson Pederson and Mia Swinarski.

B. AGENDA APPROVAL

Motion by Hennen seconded by McClellan, to approve the agenda with the following changes: Addition of action items G4 and G5 after the closed session. Motion carried unanimously with all members present voting yes. (7-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, December 23, 2024 - Thursday, January 2, 2024, No School; DSC and Childcare hours listed on the District Website
- Tuesday, January 14, 2025, School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Schmidt, seconded by Forsberg, to approve the following items of the consent agenda:

1. Minutes of the:
November 12, 2024, Regular School Board Meeting
2. Bills Paid for October 2024

BILLS PAID OCTOBER 2024	
Fund	Total Payments
General	\$ 4,202,798
Food Service	214,621
Community Education	151,082
Debt Service	-
Internal Service Funds	289,499

OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 4,858,000

3. Personnel Items – including employments, terminations/resignations/non-renewal of contract, leaves of absence, and lane change for teachers.

EMPLOYMENTS

Name	Location	Position	Start Date	New, Growth, Replace or Reallocation
Chrystal Alcazar	WCSI	Office Paraprofessional	12/10/2024	Replace
Rodrigo de Miguel Iglesias	WCSI	Grade 1 Teacher	12/16/2024	Replace
Bryant Dentz	PT	Preschool Teacher (.5 FTE)	12/09/2024	Replace
Donna Dyson	SLPHS	Healthcare Specialist-RN	12/03/2024	Replace
Claire Gustafson	PT	Educator Apprentice	01/06/2025	Replace
Madison Noyola-Olenick	DW	Child Care Assistant Teacher	07/01/2024	Growth
Shalyn Quandt	SLPHS	English Language Arts Teacher	12/09/2024	Replace
Sara Snider	LTHS	Gifted Specialist	01/02/2025	Replace

TERMINATIONS/RESIGNATIONS/SEPARATIONS FROM EMPLOYMENT

Name	Location	Employee Group	Notes
Theodore Salonek	SLPHS	Teachers	Resignation as of November 22, 2024
Laura Perkins	CV	Teachers	Resignation as of November 14, 2024

LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Kayla Martin	WCSI	Teachers	March 26, 2025 to August 22, 2025
Justine Tschida	PT	Teachers	February 17, 2025 to May 8, 2025

Motion carried unanimously with all members present voting yes (7-0).

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. 2024 Budget and Property Taxes Payable 2025 Presentation (Truth in Taxation Hearing) - Ms. Amy Schultz, Executive Director of Business Services reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy, highlighting the various funds and any proposed changes, reviewing the budget review process along with the levy calendar, giving an overview of the various levy components and sharing MN property tax programs and support available to residents. Time was allowed for public comment and questions. No member of the public came forward.

2. Annual Comprehensive Financial Report for Fiscal Year Ending June 30, 2024 - Ms. Amy Schultz, Executive Director of Business Services introduced Mr. Aaron Nielson with MMKR Certified Accountants, and independent auditor for the school district. Mr. Nielson and his staff performed the audit for the year ending June 30, 2024, and issued an unmodified, or clean report of the district’s financial statement, including no instances of non-compliance or material weaknesses. He gave an overview of the

issued Management Report, summarizing the results of the annual audit, fund balances, expenditures and revenue, and financial position of the district. The audit is available on the school district website. Board comments followed.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

- 1. Effective Operations** – Dr. Hope Rahn, Executive Director of Learning and Innovation, and Ms. Amy Schultz, Executive Director of Business Services presented an update on the Implement Upgraded Learning Spaces and Furniture District Operational Plan project. Dr. Rahn shared that this project started in 2018 but was interrupted due to the pandemic and that its focus is designing engaging student work and learning experiences. Ms. Schultz shared the different steps that have been taken to develop this project and the partnership that they have with Wold. Wold designed three kits of furniture for each grade band (K-2, 2-4, 5-6 and 7-12) and brought this back to design teams for feedback. Ms. Schultz shared pictures of some of the different options and shared the timeline for the next steps of this project.
- 2. Effective Operations** - Ms. Amy Schultz, Executive Director of Business Services, presented the monthly financial report for the month of October. Ms. Schultz shared the cash basis financial report including the treasurer’s report, revenue, and expenditures.
- 3. Superintendent’s Report** – Superintendent Dr. Jeff Ronneberg highlighted in his report different activities taking place throughout the district.

G. ACTION ITEMS

1. Certification of Final 2024 Payable 2025 Property Tax Levy
Motion by Hennen, seconded by Bowe, to adopt the Final 2023 Payable 2024 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

Fund	Certified 2024 Levy
General	\$ 14,076,268.18
Community Services	\$ 551,127.79
General Debt Service	\$ 11,097,976.48
Total	\$ 25,725,372.45

Motion carried unanimously with all members present voting yes (7-0).

1. Resolution Establishing Combined Polling Places for School District Elections Not Held on the Day of a Statewide Election
Motion by Forsberg, seconded by Skelly, to adopt the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District #16, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place comprised of several municipal precincts for school elections not held on the day of a statewide election. The combined polling places are to be established annually, prior to December 31, to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. Those combined polling places are listed below:

Precinct 1: Encompasses all territory in Spring Lake Park ISD #16 located in the Cities of Fridley and Spring Lake Park.

Precinct 2: Encompasses all territory in Spring Lake Park ISD #16 located in the City of Blaine.

3. Pursuant to Minnesota Statutes, Section 205A.11, the following polling places are hereby designated for said combined precincts for all special and general elections not held on the same day as a statewide election:

Precinct 1: Grace Evangelical Free Church
755 73rd Ave NE
Fridley, MN

Precinct 2: National Sports Center - The Welcome Center
1750 105th Ave NE
Blaine, MN

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.
5. The Clerk shall also file a certified copy of this resolution with said County Auditor.

Roll Call: McClellan, Hennen, Easter, Skelly, Schmidt, Forsberg, and Villella. Nays: None.

Resolution was adopted (7-0).

2. Acknowledgment of Gifts

Motion by Villella, seconded by McClellan, to approve the following resolution:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members.

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: McClellan, Hennen, Easter, Skelly, Schmidt, Forsberg, and Villella. Nays: None.

Resolution was adopted (7-0).

I. BOARD FORUM AND REPORTS (IF ANY)

Student representatives Pederson and Swinarski shared updates on recent activities and athletics taking place at the high school. Member Forsberg shared that she attended a 916 meeting. Member McClellan attended the Nordic team competition at Battle Creek in St. Paul. Member Schmidt attended the Winter Market and Choir Concert. Member Hennen attended the Woodcrest PTO meeting. Member Skelly attended basketball games.

J. CLOSED SESSION

Motion by Schmidt, seconded by Hennen to enter into Closed Session to discuss employee negotiations at 8:28pm. Motion carried unanimously with all members present voting yes(7-0).

Motion by Villella, seconded by Schmidt to reconvene the meeting at 8:47pm. Motion carried unanimously with all members present voting yes (7-0).

G. ACTION ITEMS (continuation)

4. Approval of the Agreement - School Clerical Employee's Terms and Conditions of Employment for the years FY25 and FY26

Motion by Schmidt, seconded by McClellan, to approve the Agreement between Independent School District 16 and Office and Professional Employees International Union, Local No.12, AFL-CIO, CLS. Representing School Clerical Employees, effective July 1, 2024, through June 30, 2026, as recommended by the Administration.

Motion carried unanimously with all members present voting yes. (7-0)

5. Approval of Principal Employees' Contract for the Years FY25 and FY26

Motion by Hennen, seconded by Skelly, to approve the Principal Employees' Contract for the years 2024-2026 as recommended by the Administration.

Motion carried unanimously with all members present voting yes (7-0).

K. ADJOURNMENT

Motion by Schmidt, seconded by Villella, to adjourn the meeting at 8:49pm. Motion carried unanimously with all members present voting yes (7-0).

Date

Marilynn Forsberg, Clerk
Spring Lake Park Schools
Independent School District 16