

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, December 3, 2024**  
**7:00 PM – District Administration Office**

1. **CALL TO ORDER** ..... President \_\_\_\_\_  
*President, Dale Hein Called the Meeting to Order at 7:08 P.M*
  
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
  
3. **ROLL CALL**

Board Members		Non-Board Members	
Dale Hein, President	X	Dave Knerr	P
Jillian Emert, Vice President	X	Christina Lutz-Doemling	X
Jason Bashaw, Secretary	X	Lindsey Wallace	X
Christy Cooper, Treasurer	X	Paul Reilly	X
Lauren Cieslak	X	Eric Dauberman	X
Eric DeLabar	X	Melissa Inselmann	X
Shawn McGinley		David Todd	X
Jeremy Smale	X	Robert Kucharczuk	X
Jamie Nattress	X	Thomas Moll	
Student Representatives		Daniel Kotran	
Ayden Wellington		Patrick McNulty	X
David Janoski	X		
		Other: Bob Steckel	X

*X=Present*

*P=Phone Present*

*Visitors: See list inserted in permanent minute book*

4. **NOTICE OF EXECUTIVE SESSIONS**  
**A.** Executive Session for legal and personnel reasons will be held before the meetings at 6:00 P.M  
*An Executive Session was held until 7:00 P.M*
  
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**  
**A.** Middle School Students Roughie of the Month – Patrick McNulty

<b>OCTOBER</b>				
Grade 5	Grade 6	Grade 7	Grade 8	Related Arts
Zakiri Rivera	Kayla Smith	Daneirys Ortiz Malave	Joseph Araujo Shade	Kaylynn Altreche
<b>NOVEMBER</b>				
Grade 5	Grade 6	Grade 7	Grade 8	Related Arts
Salome Ramirez	Keats Ramstine	Payson Bortz	Ruby Moore	Cayden Caban

- B.** Donation of \$10,000.00 for C3P from Lehigh Valley Educators Credit Union, presented by Ms. Eugenia Emert, LVECU Board Secretary/Treasurer, and Ms. Jillian Emert, Lehigh Valley Educator Membership Officer.

*Dr. Lutz-Doemling accepted the \$10,000 donation from Eugenia Emert, Lehigh Valley Educators Credit Union, Board Secretary/Treasurer and Jillian Emert, Lehigh Valley Educators Credit Union Membership Officer. The donation will be used to support our students and their needs through C3P.*

## **6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**

### **A. Academics and Education - Melissa Inselmann**

*A recap of the Academics and Education Committee items and discussions that occurred during the Meeting in November:*

- *Dr. Kucharczuk, Mr. McNulty, and Mr. Todd reviewed their building assessment data as indicated on PVAAS and the Future Ready Index. They identified key areas of success and challenges that require targeted interventions. They have developed action steps to address these challenges through data-informed focuses and approaches with teachers and programs such as flexible grouping, data meetings, the MTSS Process, High Dosage Tutoring, and teacher collaboration, which occurs vertically and horizontally. There is much to celebrate with growth, and our focus areas of improvement with Science and Math, especially at the middle and secondary level, are being addressed as we transition to the new PA STEELS standards K-12. Ongoing professional development in STEELS training and collaboration with all teachers who teach Science is occurring; 6 - 8 Science kits have been updated, and K-5 Science kits and STEELS alignment are occurring. There is horizontal alignment with the recently adopted enVision Math program in 7th and 8th grade, 8th-grade Algebra I, and the latest implementation of the enVision Math program and textbook adoption for High School Algebra I, Geometry, and Algebra II series this year. Overall, there is much to celebrate, and the district is taking proactive steps to continue improving student outcomes.*
- *Regarding Assessments - The state is adding a free benchmark assessment system called Firefly in addition to its diagnostic system, which includes the CDTs and their summative assessments, which are the PSSAs and Keystones.*
  - *We are participating in the pilot program, which is open from November 18th to April 18th, and each school has a plan to administer the benchmarks.*
  - *The benchmarks are strongly aligned with PA standards and measure progress toward summative end-of-year assessments, the PSSAs, and Keystones.*
  - *The benchmarks will also provide predictions on how a student will perform on the PSSA and Keystone Exam with Student Progress Indicators in the 2025-2026 school year.*
- *Our CASD Comprehensive Plan for the 2025 to 2028 School Years is underway. Our Comp Plan is a strategic framework that outlines the district's long-term vision, goals, and priorities to improve student achievement, support educators, and engage the community.*
  - *Our Comp Plan will be placed on the February 11th board meeting agenda for public review for 28 days and then final approval at the March 11th board meeting. I will submit the approved Comp Plan to PDE by March 31, 2025.*
- *Math Textbook Review for Math 3 and 4 Courses:*
  - *We are currently conducting a Math 3 and 4 textbook review and publisher presentations and will make a selection between now and February.*
  - *I will facilitate preliminary textbook adoption for the Math 3 and 4 courses at the board meeting on February 11, 2025, and look for final approval for the textbook adoption at the March 11th school board meeting.*

- *Professional Development training in April/May.*
- *Develop Written Planned Course of Studies for Math 3 and 4 (Summer 2025)*
- *Each principal reviewed a High Dosage Tutoring Program they are implementing in their perspective building, which started on 10/8/24 and runs through 1/16/25. We have 64 students participating in the program.*
- *Mr. Todd reviewed a two-year plan for the high school regarding the master schedule and credit adjustments, which included a plan to look at an A/B schedule model and update course descriptions and credit values to achieve a subject pathway and career alignment placement of courses.*
- *Shelley Keffer and Dan Kotran provided grant updates. Shelley provided an update on the SPEL Grant, which stands for Success for PA Early Learnings. Our teachers in Grades K - 2 are receiving training on ECRI - an Enhanced Core Reading Instruction, which is an evidence-based intervention that works with our Wonders Program. Dan provided a review of the 24-25 Federal and State Grants.*

#### **B. Finance - Lindsey Wallace**

- *Capital Project and Finances:*
  - *Christina and I met with Brad from PFM to review upcoming Capital Projects to start the Financial Planning Process. Brad and his team are working on different Financing Options and Timelines. We should have proposals to share with the Board in the near future.*
  - *Immediate Capital Projects:*
    - *HS Roof (Partially Grant Funded, \$1 Million)*
    - *Concession Stand Roof*
    - *HS Weight Room*
    - *Additional Transportation Parking Lot*
  - *Capital Projects/Borrowing Timeline is as follows:*
    - *November - Board Approved the Facilities Grant (HS Roof)*
    - *December - Prepare Bids (Listed Above)*
      - *Working with McClure for the HS Roof and Concession Stand Bid*
      - *Weight Room Bid is almost completed*
      - *Need to start Parking Lot Bid*
    - *January - Financial Discussions (Review PFM Options with the Board)*
    - *February - Board Approval: Authorization to Proceed with Borrowing. Adopt Borrowing Parameters Resolution*
      - *Authorization for District Finance Team and Financial Advisors to Issue Bonds as long as certain criteria are met:*
        - *Max Principal Amount*
        - *Max Interest Rate*
        - *Final Maturity*
        - *Etc.*
    - *March - PFM Application Process and Bond Pricing (Lock-In at the most opportune time)*
    - *April - Bond Settlement (District Receives Funds)*
    - *June/July - Start Capital Projects*
  - *Short Term Capital Projects*
    - *Sheckler Classroom Addition and Renovations*
    - *High School HVAC System*
    - *Middle School Renovations or New Build*

- *Grants:*
  - *Multi-Use Facility - Unfortunately we were not awarded this grant for the Sheckler Addition. It seems Libraries were the primary entities awarded. We have notified PFM so they can remove this option from Financial Projections.*
  - *Facilities Grant - As you know we were awarded \$1 Million for the High School Roof (Grant was Board Approved Last Month).*
- *Audit*
  - *Financial Audit is completed and the AFR is filed. We contributed \$114,874 to Fund Balance*
  - *Auditors are expected to be back on site for a couple days in December to complete the Single Audit on the Cafeteria Fund.*
- *Investments*
  - *Have been assessing our cash on hand and we will be making another Short Term Investment with PSDLAF in December while we have an excess of Funds from Real Estate Collections.*
    - *Still in process of completing a thorough analysis of funds to determine an exact amount, but projecting to invest \$8 Million (in addition to \$2 Million we currently have in PSDLAF, \$10 Million Total)*
    - *3 Month Term at around 4.38% Interest Rate*
    - *Return on Investment should be about \$110,000 in those 3 months.*
    - *For comparison, looking at November's interest rates:*
      - *KeyBank (General Fund Checking) \$20.3 Million generated \$6,900 in interest last month*
      - *PSDLAF (Investment Account) \$2.067 Million generated \$7,750 in interest*
      - *We want to be sure we are capitalizing on the cash funds we have, so moving funds into a high interest bearing investment account when we have an excess of cash on hand opposed to keeping in a low interest checking account is bringing in significantly more revenue to the District.*

#### C. Building & Grounds - Eric Dauberman

- *In-depth discussion of the updated version of the Feasibility Study with a focus on the most pressing priorities which include the state of the aging CMS building and options for addressing concerns there, as well as the CHS roof and HVAC systems and capacity concerns at Sheckler.*
- *CMS drain-line cleanouts were performed on 12/2/24. This is intended to proactively prevent interruptions to the school day.*
- *Work on the CMS pole barn has been completed, including the addition of snow guards, which will serve to prevent a recurrence of the problem with broken gutters and eliminate a potential safety hazard from falling snow and ice on the ground.*
- *CHS dishroom conversion to Electric from Gas - Albarell is conducting a study to determine electrical load capacity, with the short-term goal of converting from gas to electric, and eventually potentially allowing the option to install an electric dishwasher.*

#### D. Policy - David Knerr – *No comment for this evening*

#### E. Athletics - Thomas Moll

##### **11/6/24 Athletic Meeting topics included:**

- *Coach Evaluation Process was discussed. The current coaching evaluation process, including the evaluation sheet was provided. Committee recommended updating the process to include student input and strength/areas for improvement. Evaluations will be completed at the end of each season.*
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- *Coaches' Code of Conduct- Mr. Moll shared a draft of the Coaches' Code of Conduct that will be signed by all coaches at the start of each sports season.*
- *High School Weight Room Update - Mrs. Wallace discussed that the plan would include Weight Room expenditures in HS Roof Financial Borrowing. Timeline: Bid in December, Award in January, Financial Process February-April, project start in June/July.*
- *Coaching Salaries (Years 3-4 adjustments)*  
[Coaching Salary Increase Options](#)  
*Mrs. Wallace completed a Lehigh County survey of coaching salaries to compare CASD's salaries with surrounding districts. She presented recommended increases and options to distribute increases over multiple years. Mrs. Wallace reviewed and discussed survey results and options with the Athletic Committee. She noted that this is a starting point, subject to board decision. Similar process to be completed for Music Programs in the near future.*
- *Booster Clubs - Volunteer Clearances- All adult volunteers must have all required clearances as per Policy 139, regardless of minors' presence in snack stands. Up-to-date clearances must be on file at the district office prior to volunteering. The process has begun to make sure all booster club members are in compliance.*
- *Turkey Day football discussion- Mr. Moll reported on the progress regarding this year's Thanksgiving Day football game and associated activities. The committee also had a preliminary discussion on the future of the game and data was provided regarding size of rosters, size of schools and current Turkey Day games played in the state. More information will be shared soon.*
- *Retired/Honored Jerseys- Mr. Moll provided details and statistics for potentially retiring Hannah Edwards' number/jersey. The Athletic Department and high school administration are currently trying to establish jersey retirement criteria that can be used moving forward*

#### **F. Carbon Lehigh Intermediate Unit # 21 - Jason Bashaw**

- *CLIU provides a board summary flyer. Jason will send to Christina to distribute to board members*
- *Basket Bingo with several Districts - Jason put together gift basket on behalf of CASD*
- *CLIU speaks very highly of Catasauqua Staff*
- *CLIU 2.17% Budget Increase*
  - *Curriculum and Instruction Only*
  - *Separating Grounds*

#### **G. Borough of Catasauqua - Dale Hein**

- *Property on Pearl Street - 12 Homes being built by Greenwood Builder LLC -*
- *Vote of confidence for Mr. Eckhart - unanimous*
  - *He was going to be leaving in January but no longer will not be leaving and will stay on past January*

#### **H. Borough of North Catasauqua - Christy Cooper**

- *Traffic Study - Howertown Road and Willow*
  - *Sent results to state and waiting on those to come back to review feedback*

#### **I. Hanover Township - Lindsey Wallace**

- *Vicky Roth has retired and Audrey Anderson is her replacement*
- *Pennsylvania State Police conducted an enforcement operation in collaboration with the City of Bethlehem along the corridor of Airport Road and Catasauqua Road which resulted in many citations, drug arrests, and drug confiscation. They tested flock cameras which are automated License Plate Recognition Cameras. They have proven them to work.*

- *Old Friendly's - Any plans for this site? Lindsey will reach out to Melissa Wehr or Audrey. Jason asked is we are we still collecting taxes and are they still paying? Lindsey will confirm.*

**J. PSBA Liaison Update - Lauren Cieslak**

- *Board Reorg - Board secretaries will receive an email - need to update President, Vice President and PSBA Liaison (due by Dec. 6th)*
- *Communication Updates - Weekly newsletter and also adding a designated webpage with regular updates*

**K. Lehigh Career & Technical Institute Update - Jillian Emert**

- *Meeting is next week - November was a Budget Overview Meeting*

**L. Student Representatives - David Janoski and Adyn Wellington**

- *LCTI had Toy Adaptive Day at the IU*

**7. APPROVAL OF MINUTES FROM PRIOR MEETING**

**A. School Board Meeting Held on November 12, 2024**

**8. TREASURER'S REPORT FOR NOVEMBER 2024**

Note: The Treasurer's Report will not be available for presentation at this meeting. Due to the timing of the meeting, the bank statements will not be received in time to complete the report for public posting. The report will be presented at the January meeting with a request for approval.

**9. APPROVAL OF BUDGET TRANSFERS NOVEMBER 2024**

**ACCOUNT CODES**

**10. APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2024**

**11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2024**

**12. APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 2025 BOARD MEETING**

**13. FINANCIAL**

**A. Participation in Bid Supply Program**

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2025-2026 school year.

Note - there are no scheduled bids for the LCTI at this time

*Items 7A, 8, 9, 10, 11, 12, and 13A were combined by Board request*

**ROLL CALL VOTE**

MOTION BY: *Emert*

SECONDED BY: *Cieslak*

AYE: *Cooper, Smale, Cieslak, Nattress, Emert, DeLabar, Bashaw, Hein*

NAY: *0*

*Eight Ayes, Zero Nays, Motion carried*

**14. PERSONNEL**

**A. Substitute(s)**

The following applicant(s) have requested to be added to the Substitute Employment List for the 2024-2025 School Year as follows:

Name	Assignment
Janaira Prieto*	Substitute Non CDL Driver
Philip Campbell*	Substitute Non CDL Driver

\*pending receipt of employment paperwork

**B. Resignation**

1. Name: Adam Landis  
 Status: Assistant Girls Basketball Coach  
 Assignment: Catasauqua High School  
 Reason: Personal  
 Effective : November 15, 2024
  
2. Name: Cody Velez  
 Status: Non Certified Instructional Aide  
 Assignment: Catasauqua Middle School  
 Reason: Personal  
 Effective : December 8, 2024

**C. Approval for Days Without Pay**

1. Name: Cecilia Ramirez  
 Reason: Personal  
 Effective: 11/13/2024 Half Day

**D. Approval of FMLA**

Approval of FMLA for Employee #972 Effective November 22, 2024, to December 6, 2024.

**E. Approval of Short Term Substitute Rate of \$190.00 per day for Kaitlin Phillips from Approximately November 20, 2024 until Approximately December 6, 2024**

**F. Appointment of Mentor Teachers – 2024-2025 School Year**

Administration recommends that the names listed below be approved as Mentor Teacher for the 2024-2025 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

New Faculty	Position	Mentor	Position
Kimberly Flueso	Business Education	Jonathan Kiefer	Business Education

**G. Appointment of Extra-Curricular Position(s) for the 2024-2025 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2024-2025 school year:

#	Name	Position	Stipend
1	Travis Sterner	Assistant Baseball Coach	Volunteer
2	Laura Gerhard	Girls Wrestling Head Coach	\$1,300.00**
3	Adam Landis	Assistant Boys Basketball Coach	Volunteer
4	Jason Schneck*	Assistant Boys Basketball Coach	Volunteer
5	Ashley Benner*	Swimming Coach	Volunteer
6	Caleb Staub*	Assistant Wrestling Coach	Volunteer
7	Cassandra Rodriguez*	Assistant Girls Basketball Coach	Volunteer
8	Michael Rusnock*	Girls Wrestling Head Coach (originally approved as volunteer 6/11/24)	\$3,500.00**
9	Madison Walker	Indoor Track and Field Coach	Volunteer
10	Chad Beller*	Assistant Wrestling Coach	Volunteer

\*pending receipt of employment paperwork

\*\* split stipend

*Items 14A, 14B, 14C, 14D, 14E, 14F, and 14G were combined by Board request*

**ROLL CALL VOTE**

MOTION BY: Emert

SECONDED BY: Bashaw

AYE: Smale, Nattress, Bashaw, Cooper, Cieslak, Emert, DeLabar, Hein

NAY: 0

*Eight Ayes, Zero Nays, Motion carried*

**15. CURRICULUM**

A. None

**16. BOARD APPROVALS**

**A. Approval of the Following Extracurricular Athletic Position Description Revisions:**

<u>Wrestling Coordinator</u>	<u>Girls Wrestling Head Coach</u>
<u>Boys Wrestling Head Coach</u>	<u>Junior High Wrestling Coach</u>

MOTION BY: Emert

SECONDED BY: DeLabar

*Motion carried*



**B. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2024 to December 1, 2025.

Name of Candidate Jillian Emert on Nomination by Cooper

*Nominations closed: Jillian Emert on Nomination by Cooper*

*AYE: Cieslak, Bashaw, Nattress, Cooper, Smale, DeLabar, Hein*

*NAY: 0*

***Abstention by Emert***

*Seven Ayes, Zero Nays, Motion carried*

**C. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2024 to December 1, 2025.

Name of Alternate Candidate Dale Hein on Nomination by Emert

Name of Alternate Candidate Jamie Nattress on Nomination by Hein

*Dale Hein declined his nomination*

*Nominations closed: Jamie Nattress on Nomination by Hein*

*AYE: Emert, Cooper, Smale, Bashaw, DeLabar, Cieslak, Hein*

*NAY: 0*

***Abstention by Nattress***

*Seven Ayes, Zero Nays, Motion carried*

**D. Approval To Attend Overnight Student Field Trip**

**E. Approval to Attend Conference, Seminars, etc.**

**F. Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

*Items 16D, 16E, and 16F were combined by Board request*

**ROLL CALL VOTE***MOTION BY: DeLabar**SECONDED BY: Cieslak**AYE: DeLabar, Nattress, Cooper, Emert, Bashaw, Cieslak, Smale, Hein**NAY: 0**Eight Ayes, Zero Nays, Motion carried***17. RECOGNITION OF GUESTS & VISITORS***Robert Steckel: Happy to be here**Mr. Reilly:*

- *Starting working on Budget pricing for 25-26 school year*
- *Camera Project wrapping up*
- *Early Phone system replacement discussions are starting to take place.*

*Dr. Kucharczuk:*

- *Conference update: Strong participation with the majority of classroom teachers reporting 85% or greater attending conferences. Thank you to our teachers for preparing for conferences and providing opportunities for our student's families support the educational process*
- *The annual Sheckler Turkey Day Dinner was a great event, wonderful participation. Thank you to our school and cafeteria staff for their preparation and support.*
- *We held our first Sheckler Elementary Turkey Day Game Pep Rally for students and staff on 11/22/24. It was a great event allowing our students to cheer on the football team and take part in a new tradition. Thank you to our event coordinators Brandon Keks and Jordan Schutter for organizing. Thank you to our cheerleaders, football players and coach Heinrich and Waldron for their participation.*
- *Upcoming events: 4th Grade Winter Concert 12/11 at 7:00 PM*

*Mr. McNulty:*

- *PBIS -reward activity was held at Alumni stadium on 11/26.*
- *The CHS-Pep rally was a great experience, nice to include the middle school students.*
- *Invention Convention 5-8 grades bracket, 1st place to Avery Geiger, Zoey Kalman, Layla Pavenski and Adrianna Vannote. They will represent us at the state convention in February. Second place finisher Alistair Murray.*
- *Dec. 10th at 7 pm – concert*

*Ms. Inselmann:*

- *Wishing everyone a wonderful holiday and a Happy New Year.*

*Mr. Todd:*

- *Stronger Together Initiative was a success with Northampton HS DECA Members.*
- *Ben Hartranft was very well received by our students for our Inclusion Awareness assembly.*
- *Fall Spirit Week included Door Decorating, Hall Decorating, our first ever Ro-Sham-Bo tournament, and our Turkey Day Pep Rally.*
- *Students are expressing confidence with the HDT tutoring sessions and state they are seeing an improvement in their scores.*
- *We are preparing for our first round of Keystones on December 11th and 12th.*
- *Winter Concert is Wednesday, December 11th at 7:00pm.*
- *LCTI, National Technical Honor Society Induction will be held on December 17th from 6:00-8:00 pm. There are 6 CHS students being inducted.*

*Mr. Moll:*

- *Turkey Day week went well.*
- *Senior Bowling Event at Hampton Lanes on Monday with seniors, coaches and administration from both schools.*
- *Bury the Hatchet Dinner took place on Tuesday night at the Catasauqua American Legion.*
- *Pep Rally was Wednesday at CHS*
- *Turkey Day game at Northampton on Thursday. Aiden Reilly was named the Frantz Trophies MVP for Catasauqua.*
- *Winter sports have started. We hosted our annual Rough Rider Wrestling at CHS on Saturday. 16 schools participated.*
- *Our first boys' and girls' basketball games are tonight against Bangor. Girls are at home and boys are away.*
- *Our first home wrestling match of the year is Wednesday, December 11th vs. Palisades. We will wrestle all three of our levels that night... junior high, varsity girls and varsity boys.*

*Mr. Dauberman:*

- *Stephanie Long new Certified Occupational Therapy Assistant (COTA) filling a temporary leave of absence.*

*Eric DeLabar: Thanked Sheckler for Turkey Day Lunch and Happy New Years.*

*Jason Bashaw: Thanked everyone from a Board perspective.*

*Christy Cooper: Thanked everyone*

*Jeremy Smale: Appreciated the organization and the open dialogue with Catasauqua's Board.*

*Additionally, he Recognized Destiny M. Olivencia, an LCTI student in the nursing program.*

*Lauren Cieslak: Voiced her appreciation of what all opportunities our district offers.*

*Jamie Nattress: Appreciates how well the staff knows their students and how she appreciates the work the staff*

*Jillian Emert: Thanked everyone for all that they do for the students and wished everyone a happy holiday*

*Dale Hein: Thank you for the poinsettia, also expressed he wants to look at the committees.*

*Ms. Wallace:*

- *I hope everyone has a healthy, safe, and wonderful holiday*

*Dr. Lutz-Doemling: Thanked Mr. Jon Kiefer for all he does for the district.*

## **18. NEXT MEETING DATE**

<b>A.</b>	Tuesday, January 14, 2025*	7:00 P.M.	School Board Meeting
<b>B.</b>	Wednesday, February 5, 2025 **	5:00 PM	Buildings and Grounds
		6:00 PM	Athletic Committee Meeting
		7:00 PM	Academics Committee Meeting

\* upon board approval of 2025 board meeting dates under Reorganization Board Agenda Item #6

\*\* upon board approval of 2025 committee meeting dates under Reorganization Board Agenda Item #7

**19. ADJOURNMENT**

*MOTION BY:* Smale

*SECONDED BY:* Emert

*Motion carried*

***Time Adjourned: 8:36 P.M.***

*Respectfully submitted,*

*Jason Bashaw  
Secretary*