Dual Language Learner Education Facilitator

Definition:

Support high-quality programs for Dual Language Learner (DLL) students/TALLK; create, deliver, and facilitate professional development for early learning coaching and early childhood education staff in the areas of language acquisition and strategies to enhance academic language and development in the child's home language and in English. Continuation of this position contingent on continued funding.

Distinguishing Characteristics:

- Collaborative work style with the TALLK Coordinator and early education staff
- Knowledge of effective coaching techniques
- Flexibility
- Passion for school readiness issues
- Understanding of the process of language acquisition

Supervision Exercised and Received:

General oversight is provided by the TALLK Coordinator.

Examples of Duties and Responsibilities:

Duties and responsibilities may include, but are not limited to, the following:

- Provide training and support for coaches to model development and support of home language and English language development strategies in the early learning setting (preschools, family childcare home, play groups, FFNs).
- Provide training and support for coaches to support early childhood education staff in implementing a language rich curriculum for DLL.
- Provide training for coaches to support early childhood education staff in their understanding and development of effective strategies to work with DLL students.
- Provide professional development to coaches on infants and toddlers 0 -5.
- Establish and maintain clear communication and cooperative working relationships with coaches, area directors, and early childhood educators through emails, letters, telephone communication, attendance at meetings, and site visits.
- Maintain on-going professional development through applicable professional publications.
- Meet frequently with TALLK Coordinator to ensure collaboration and common implementation of program.
- Administer, collect, and input information to be given to TALLK Coordinator for reporting purposes.
- Create professional development activities and maintain the link between present and previous TALLK teachers.
- Be willing to travel to various sites throughout Sonoma County when necessary.
- Train coaches to support early childhood education staff (one-on-one consultations, extended support, etc.)
- Create, deliver, and facilitate professional development for early learning coaches.
- Create and facilitate communities of practice for early childhood educators (i.e., family child care providers, preschool teachers, FFNs)

Employment Standards:

Knowledge of and experience with:

- Developmentally-appropriate teaching strategies for 0 - 5 Dual Language Learners.
- Best teaching practices for early childhood education.

- Second language acquisition in early learners.
- California Department of Education's Child Development Division's Desired Results Developmental Profile, its use in the classroom and its Pre-k guidelines and competencies.
- Assessments utilized with early learners and the application of assessment results to formulate learning plans.
- Pre-kindergarten curriculum activities and competencies.
- Features of effective preschool environments; e.g., small- and large-group times, outside time, transition time, and physical setup.
- Instructional techniques, materials, and methods for providing information and resources at the preschool level.

Ability to:

- Understand, speak, write, and read Spanish and English fluently and effectively.
- Implement teaching strategies for Dual Language Learners that are developmentally appropriate and are aligned with state guidelines/standards.
- Demonstrate judgment, make decisions, and solve problems efficiently and effectively.
- Establish open, supportive relationships among coaches, early childhood educators, and families.
- Support and understand children's home cultures.
- Express ideas and concepts clearly and concisely in both oral and written form in both English and Spanish; use language and medium appropriate to the audience.
- Establish and maintain cooperative and professional working relationships with individuals, groups, public, private agency personnel, vendors, and consultants.
- Represent the County Office in a professional, positive manner.
- Be flexible and receptive to change.

Education:

- A Bachelor's Degree from an accredited college or university with an emphasis in early childhood education, administration, or closely related field.

Experience:

- Three (3) years teaching experience in preschool settings with high English language learner populations (preferably Spanish speakers).

Credentials:

- A valid Clear California Multiple Subjects Teaching Credential

Work Environment:

The following conditions may be present:

- Walking on uneven ground when outdoors;
- Exposure to student illness, injuries, infections and bodily fluids;
- May be exposed to chemicals contained in cleaning products;
- May be required to maneuver into awkward positions.

Other Requirements:

- Bilingual: English/Spanish;
- Must be fingerprinted and a satisfactory Department of Justice and Federal Bureau Investigation records check must be received by SCOE prior to employment.
- TB testing will be required upon employment.
- Must pass a pre-employment physical (if applicable).
- May be required to obtain first aid and Cardiopulmonary Resuscitation (CPR) certificates within the first 6-

12 months of employment;

- May be required to drive with or without students; some positions may require a current California driver's license, proof of insurance, and possible participation in the DMV Pull Notice Program once employed.

Other:

- Created: December 2024
- FLSA Status: Exempt
- Bargaining Unit: ASCOE
- Approved by: Human Resource Services