ALTERNATIVE EDUCATION TEACHER-ELD

Definition:
Under the direction of the administrator or director, provides a variety of high-risk students, (including those who are adjudicated, expelled, truants, on probation or homeless) with educational and emotional support and training and focused intervention and support specific to English language development.

Distinguishing Characteristics:
- A commitment to fostering equity, empathy and tolerance within each student;
- Employees in this class receive general direction within a framework of standard policies and procedures related to the educational programs to which they are assigned.
- This class works directly with adjudicated and incarcerated youth.
- The job requires a high degree of knowledge, skills and experience in working with at-risk youth.
- Contacts with others include juvenile probation, social services, other school districts, community-based organizations and agencies.

Supervision Exercised and Received:
General direction is provided by the administrator or director.

Examples of Duties and Responsibilities:
Duties and Responsibilities may include, but are not limited to, the following:
- Teach pupils one or more subjects on a level commensurate with their emotional, physical and intellectual need.
- Teach pupils test taking strategies and skills
- Provides individual and small group instruction
- Provides appropriate physical and psychological environment to establish and reinforce acceptable pupil behavior, attitudes and social skills
- Confers frequently with agency staff regarding pupils and their needs
- Confers frequently with administrators, counselors and teachers from pupil's home school district regarding the pupil
- Keeps current on current trends in the education of high-risk youth
- Observes security and safety measures regarding keys, scissors, pencils and other potentially dangerous instruments

Employment Standards:

Knowledge of:
- Practical application of principles, methods and strategies applicable to high-risk students
- Interagency relationships and effective methods of program coordination
- Behavior interventions and classroom management
- Leadership, integrity, fairness, optimism, self-confidence, persistence, and vitality
- Criteria, guidelines, rules and regulations related to community schools, court schools, and independent study programs
- Skills appropriate for high-risk students
- The California ELD Standards
- The California ELA/ELD Framework
- The California EL Roadmap

Ability to:
- Organize, prioritize and deliver a variety of instructional strategies
- Express ideas and concepts clearly and concisely in both oral and written form
- Establish and maintain cooperative working relationships with students, teachers, staff and parents
- Work with disturbed students

Education and Experience:
Any combination of education and experience that would likely provide the knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:
- Bachelor's Degree from an accredited college or university with an emphasis in education.

Experience:
- Some formal experience or training working with high-risk, adjudicated or incarcerated youth with adolescent problems, familial dysfunction, substance abuse, and a wide range of behaviors.
- Some experience with continuation schools, probation department schools, court and/or community schools and the special education population preferred.

Credentials:
- A valid California Single Subject or Secondary Teaching Credential in English with EL authorization.

Physical Abilities:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Positions in this classification work indoors and sit for long periods of time.
- The position requires daily oral communication in person and on the telephone, and frequent written communication.
- Requires speaking and hearing ability sufficient to hear over phone and carry on routine conversations.
- The work involves operating a computer, calculator, copier, and other equipment, and involves repetitive arm and hand movement.
- Requires hand-eye-arm and finger dexterity to use a personal computer keyboard, ten-key, and other common office equipment.
- Entering data by touch requires the ability to hear computer alarms for errors.
- Forms and copies are color coded, requiring the ability to distinguish among colors.
- Requires visual acuity sufficient to recognize people, words, and numbers.
- May need to occasionally lift up to twenty (20) pounds and in excess of twenty (20) pounds with assistance.
- Visual acuity sufficient to read manuals, video display screens, and other related material and work at a computer screen frequently and throughout the day.

Work Environment:
The following conditions may be present:
- Walking on uneven ground when outdoors;
- Exposure to student illness, injuries, infections and bodily fluids
- May be exposed to chemicals contained in cleaning products
- May be required to maneuver into awkward positions.

Other Requirements:

- Must be fingerprinted and a satisfactory Department of Justice and Federal Bureau of Investigation records checks must be received by the Sonoma County Office of Education, prior to employment.
- Proof of TB test will be required upon employment.
- Must pass a pre-employment physical (if applicable).
- May be required to obtain first aid and CPR certificates within the first 6-12 months of employment.
- May be required to drive with or without students; some positions may require a current California driver license, proof of insurance, and possible participation in the DMV Pull Notice Program once employed.