ALTERNATIVE EDUCATION TEACHER-COMMUNITY SCHOOL

Definition:
Provides a variety of high-risk students, (including those who are expelled, truants, on probation or homeless) with educational and emotional support and training.

Distinguishing Characteristics:
- Employees in this class receive general direction within a framework of standard policies and procedures related to the educational programs to which they are assigned.
- The job requires a high degree of knowledge, skills and experience in working with at-risk youth.
- Contacts with others include juvenile probation, social services, other school districts, community-based organizations and agencies.

Supervision Exercised and Received:
General direction is provided by the program Administrator and/or Director.

Examples of Duties and Responsibilities:
Duties and Responsibilities may include, but are not limited to, the following:
- Teach pupils one or more subjects on a level commensurate with their emotional, physical and intellectual needs.
- Provides individual and small group instruction.
- Provides appropriate physical and psychological environment to establish and reinforce acceptable pupil behavior, attitudes and social skills.
- Confers with agency staff regarding pupils and their needs.
- Confers with administrators, counselors and teachers from pupil's home school district regarding the pupil.
- Keeps current on current trends in the education of high-risk youth.

Employment Standards:

Knowledge of:
- Practical application of principles, methods and strategies applicable to high-risk students
- Interagency relationships and effective methods of program coordination
- Behavior interventions and classroom management
- Leadership, integrity, fairness, optimism, self-confidence, persistence, and vitality
- Criteria, guidelines, rules and regulations related to community schools, court schools, and independent study programs
- Skills appropriate for high-risk students

Ability to:
- Organize, prioritize and deliver a variety of instructional strategies
- Express ideas and concepts clearly and concisely in both oral and written form
- Establish and maintain cooperative working relationships with students, teachers, staff and parents

Education and Experience:
Any combination of education and experience that would likely provide the knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

- Bachelor's Degree from an accredited college or university with an emphasis in education.

Experience:

- Some formal experience or training working with high-risk, adjudicated or incarcerated youth with adolescent problems, familial dysfunction, substance abuse, and a wide range of behaviors.
- Some experience with continuation schools, probation department schools, court and/or community schools and the special education population preferred.

Credentials:

- A valid California Single Subject Math and/or Science Teaching Credential is preferred or a Multiple Subjects Teaching Credential and an EL authorization is required.

Physical Abilities:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Positions in this classification work indoors and sit for long periods of time.
- The position requires daily oral communication in person and on the telephone, and frequent written communication.
- Requires speaking and hearing ability sufficient to hear over phone and carry on routine conversations.
- The work involves operating a computer, calculator, copier, and other equipment, and involves repetitive arm and hand movement.
- Requires hand-eye-arm and finger dexterity to use a personal computer keyboard, ten-key, and other common office equipment.
- Entering data by touch requires the ability to hear computer alarms for errors.
- Forms and copies are color coded, requiring the ability to distinguish among colors.
- Requires visual acuity sufficient to recognize people, words, and numbers.
- May need to occasionally lift up to twenty (20) pounds and in excess of twenty (20) pounds with assistance.
- Visual acuity sufficient to read manuals, video display screens, and other related material and work at a computer screen frequently and throughout the day.

Work Environment:

The following conditions may be present:

- Walking on uneven ground when outdoors;
- Exposure to student illnesses, injuries, infections, and bodily fluids;
- May be exposed to chemicals contained in cleaning products;
- May be required to maneuver into awkward positions.

Other Requirements:

- Must be fingerprinted and a satisfactory Department of Justice and Federal Bureau of Investigation records checks must be received by the Sonoma County Office of Education,

prior to employment.

- Proof of TB test will be required upon employment.
- Must pass a pre-employment physical (if applicable).
- May be required to obtain first aid and CPR certificates within the first 6-12 months of employment.
- May be required to drive with or without students; some positions may require a current California driver license, proof of insurance, and possible participation in the DMV Pull Notice Program once employed.