

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
WEDNESDAY, DECEMBER 11, 2024, 10:00 AM
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Scott Jamison

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting 12-11-24

Time: Dec 11, 2024 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/87266072523?pwd=kPGIKA4WBiEnTMU5p3Xnyac1AGfAOr.1>

Meeting ID: 872 6607 2523

Passcode: 063824

I. Call to Order

The meeting was called to order at 10:03 AM.

I. Approval of Meeting Minutes

A motion was made by Mr. Waterson to approve the minutes of the Policy Subcommittee meeting from 11.20.24. The motion was seconded by Mr. Jamison and the minutes were approved.

II. Current CPS Policies for Review 2024-2025

- J15 Student Records Regulations - Suggestion to add language to reflect that student information is shared with Carlisle PTO but that families have the opportunity to opt out of sharing information. The subcommittee recommendation will be to revise the policy.
- J18 Educational Equity - After review of the policy the subcommittee recommendation will be to reaffirm the policy with no changes.
- K1 Energy Star Compliance - The subcommittee felt the spirit of the policy to be acceptable but wondered if the language in the policy may need to be updated. Mr. O’Shea will reach out to Sarah Wasserman, Carlisle Land Use and Sustainability Coordinator, to discuss policy. The policy will be revisited at a future meeting.
- A7 Safety Program - Suggestion to add food service to the list in the second paragraph as well as change the first sentence of the policy to reflect the first sentence of the MASC policy. The subcommittee recommendation will be to revise the policy.
- C5 Evaluation of Administration, Faculty, and Staff - The subcommittee reviewed policy and determined not to change language with exception of updating document titles. There was also a suggestion to denote in the CTA contract where teachers can find the most up to date version of the contract (posted on CPS website). The subcommittee recommendation will be to revise the policy.
- G2 Drug and Alcohol Free Workplace - Following discussion regarding how to address marijuana and THC, it was decided to add “marijuana and THC” to the second paragraph of the policy. The subcommittee recommendation will be to revise the policy.

II. Review of MASC Updated Policies

Review of MASC updated policies will be done at a future meeting.

III. Public Comments

There were no public comments.

IV. Adjourn Meeting

The next meeting of the subcommittee is scheduled for Wednesday, January 8th at 10:00 AM via Zoom.

A motion was made and the meeting was adjourned at 10:55 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
December 11, 2024

List of Documents Viewed or Reviewed:

J15 Student Records Regulations
MASC Policy JRA - Student Records
J18 Educational Equity
MASC Policy JBB - Educational Equity
K1 Energy Star Compliance
A7 Safety Program
MASC Policy EB - Safety Program
C5 Evaluation of Administration, Faculty, and Staff
G2 Drug and Alcohol Free Workplace
MASC Policy GBEC - Drug-Free Workplace Policy