# SPECIAL MEETING OF THE BOARD DECEMBER 8, 2015

The St. Bernard Parish School Board met in a Special Board Meeting on Tuesday, December 8, 2015 at 5:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were Dr. Hugh C. Craft, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mr. William H. Egan, Mr. Clifford M. Englande, Mrs. Katherine K. Lemoine, Mrs. Diana B. Dysart, Dr. Henderson Lewis, Jr., Mr. Joseph V. Long, Sr. and Mr. Ronald J. Nicosia.

Mr. Sean K. Warner was absent.

This Special Meeting was called to allow the Board to evaluate the Superintendent.

To address the Evaluation of the Superintendent, Mrs. Dysart offered a motion to go into Executive Session. Mr. Englande seconded the motion and it was passed by roll call vote of the members present with no objections.

Mr. Sean Warner entered the Executive Session shortly after the session began.

On motion of Mrs. Asevedo, seconded by Mrs. Dysart and passed unanimously by a roll call vote of the members present, the Board returned to open session.

Dr. Craft said the Board had just finished evaluating the Superintendent and as usual it was an excellent evaluation and noted that the Board appreciates her efforts, her dedication and her commitment. Mr. Englande moved to increase Ms. Voitier's income factor to 2.95 effective July 1, 2016 and to provide funds for a new vehicle to be purchased for the Superintendent. Seconded by Mr. Egan, the motion passed unanimously by a roll call vote of the members present.

Ms. Voitier thanked the Board and expressed her appreciation for the Board, every child and parent within the community for giving her the opportunity to serve them.

There being no further business, on motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by voice vote with no objections, the meeting was adjourned.

DŘ. HUØH C. CRAFT¶

PRESIDENT

DORIS VOITIER

**SECRETARY** 

#### REGULAR MONTHLY MEETING TUESDAY, DECEMBER 15, 2015

The St. Bernard Parish School Board met in a Regular Monthly Meeting on Tuesday, December 15, 2015 at 6:00 p.m. in the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Present were, Dr. Hugh C. Craft, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mr. William H. Egan, Mr. Clifford M. Englande, Mrs. Katherine K. Lemoine, Mrs. Diana B. Dysart, Mr. Ronald J. Nicosia and Mr. Sean K. Warner. Dr. Henderson Lewis, Jr., and Mr. Joseph V. Long were absent.

No one wished to address the Board under Community Concerns on the agenda.

Dr. Craft began with the agenda and welcomed Mr. Albert Carey to present an update on the construction of the Accessory Building being built at Chalmette High School. Mr. Carey noted that the slab is completed and the drainage is complete. The steel and metal used to actually construct the building is expected on January 4<sup>th</sup>.

Mr. Carey addressed all questions and concerns. Dr. Craft thanked Mr. Carey for his presentation.

On motion from Mr. Warner with a second by Mrs. Dysart, the Board voted unanimously by a roll call vote of the members present to incorporate the report of the December 8, 2015 General Committee Meeting into the minutes of the December Regular Monthly Meeting.

GENERAL COMMITTEE REPORT TUESDAY, DECEMBER 8, 2015

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, December 8, 2015 at 6:58 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were; Dr. Hugh C. Craft, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mr. William H. Egan, Mr. Clifford M. Englande, Mrs. Katherine K. Lemoine, Mrs. Diana B. Dysart, Dr. Henderson Lewis, Jr., Mr. Joseph V. Long, Sr., Mr. Ronald J. Nicosia and Mr. Sean K. Warner.

Dr. Craft opened the meeting by noting that due to the late start of the General Committee Meeting, the first presentation on the agenda, Update on the Chalmette High Accessory Building, will be deferred to the Regular Monthly Meeting on December 15, 2015. Dr. Craft then turned the meeting over to Dr. Lewis for the next agenda item.

Dr. Lewis as Education Committee Chair welcomed Mrs. Lawrason, Assistant Superintendent, to present the next agenda item regarding an update of the Believe and Prepare Teacher Preparation Program. Mrs. Lawrason explained that through a state offered opportunity last year the St. Bernard Parish School District became a designated entity to offer an alternate certification program in teaching. Mrs. Lawrason provided the outline shown

below as an update of the School District's Believe and Prepare Program.

# UPDATE ON THE DISTRICT'S ALTERNATE CERTIFICATION PROGRAM

#### 2014-15 - Inaugural Year

- Initial certification areas included: elementary, physical education, middle school science and math, high school math, and special education
- 11 candidates in year 1
- Each of the 11 continues to work for us
- Program costs paid through \$125,000 grant

#### 2015-16

- Received permission from the state to add middle and high school English, PK – 3 (early childhood), biology, and business education as initial certification areas
- 25 candidates currently in the program; have reached program capacity
- Requesting permission from the state to provide "Add-on" certification in the areas of mild/moderate special education and significant disabilities
- District received 2 grants, each for \$50,000, to continue our work in this area

Two other parishes have opted to follow our lead, Ascension and Caddo. Ms. Voitier or Mrs. Lawrason have presented on 4 occasions at state-sponsored meetings about our program; we also are members of the state's leadership team for Believe and Prepare, along with the Ascension and St. Charles Parish Superintendents, 3 university representatives, and a Board of Regents representative. At the request of the state BP staff, we also have met with representatives of the Schusterman Foundation, a major funding partner with the state for BP activities.

#### **Program requirements:**

- A vacancy for which no fully certified, effective teacher is available
- A Bachelor's Degree from an accredited university with a cumulative GPA of 2.5 or higher
- Passing scores on PRAXIS I and PRAXIS II (content area)
- A principal has requested that an individual who meets the above criteria be added to his/her staff to fill that vacancy

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All questions and concerns of the Committee were addressed by Mrs. Lawrason. Dr. Lewis thanked Mrs. Lawrason for her presentation.

Mr. Englande as Executive Committee Chair presented a resolution regarding a request from the School Board to the Louisiana State Department of Education to present to School Systems across the state the test items and testing results to school districts prior to the end of the school year.

Dr. Craft moved to recommend to the Board to approve the Resolution to the Louisiana State Department of Education regarding timely return of test results and test items. Seconded by Mrs. Dysart, the motion passed unanimously by a roll call vote of the members present.

Mr. Englande continued on with Executive Committee business by welcoming Mrs. Lawrason back to present the Personnel changes for the month of December. Mr. Englande thanked Mrs. Lawrason for her presentation.

Mr. Englande continued with Executive Committee business by welcoming Mrs. Lawrason, Assistant Superintendent to discuss the adoption of the 2016 through 2017 School Calendar. Mrs. Lawrason explained that the three choices being shown to the Committee at this time have already been reviewed by all full time employees. She stated that one main difference between the choices is the presence of a fall break. The other change is concluding the school year before Memorial Day so that families can be off for that holiday. Mrs. Lawrason also mentioned that state testing dates have not been announced at this time, so any choice made may have to be revisited if state testing dates conflict. The vote by the employees shows their desire to adopt Option 2. Mrs. Lawrason stated the Administration recommends the adoption of Option 2 and asks that the Committee recommend its approval to the full Board.

On motion of Dr. Craft, seconded by Dr. Lewis, the Committee voted unanimously by a roll call vote of the members present to recommend the adoption of Option 2 of the 2016 – 2017 School Calendar to the full Board.

Mrs. Lemoine as Finance Committee Chair welcomed Mrs. Blum to present the next agenda item. The agenda item concerned bid tabulations from the recent Paper, Cleaning and Custodial Supplies bid for the period of January 1, 2016 to June 30, 2016. On motion of Dr. Craft, seconded by Mr. Warner, the Committee voted by a unanimous roll call vote of the members present to recommend to the Board to approve the lowest bid on each item of the Paper, Cleaning and Custodial Supplies bid tabulation for the period of January 1, 2016 to June 30, 2016.

Under Superintendent's recommendations Ms. Voitier asked that parents and the public try to attend upcoming School Christmas Programs and of course the Christmas Program at Docville on Saturday, December 12<sup>th</sup>.

On motion of Mr. Campbell, seconded by Mr. Egan, and passed by a unanimous voice vote of the members present, the meeting was adjourned.

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Ms. Voitier next appeared to present the Personnel changes for the month of December 2015.

#### ST. BERNARD PARISH SCHOOL BOARD MINUTES OF DECEMBER 15, 2015

# <u>CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:</u> <u>PERSONNEL CHANGES - TEACHERS</u>

**APPOINTMENT** 

Gabrielle Arceneaux Chalmette Elementary-Elementary Teacher

(Temporary Assignment)

RESIGNATIONS

Alexis Herold Chalmette Elementary-Elementary Teacher 11/20/15

Elizabeth Kiefer Chalmette High School-Special Education Teacher 12/18/15

Amy Van Der Meer Arabi Elementary-Elementary Teacher 12/10/15
Brynn Mueller Chalmette Elementary-Elementary Teacher 12/18/15

**MEDICAL** 

Amy Cervera Chalmette High School-Instructional Coach

SUPPORT PERSONNEL

**APPOINTMENT** 

Brittany Pampas Gauthier Pre-School-Paraeducator

**TRANSFERS** 

Chinell Britton From Andrew Jackson Middle-Cafeteria Tech to

Rowley Alternative-Cafeteria Manager

(Temporary 2015-2016)

Meaghan Schultz From Lacoste Elementary-Part-Time Cafeteria Tech to

Andrew Jackson Middle-Cafeteria Tech

(Temporary 2015-2016)

Stacey Sartalamacchia From Rowley Alternative-Cafeteria Manager to

Trist Middle-Cafeteria Manager

**MEDICAL** 

Harriet Broussard Lacoste Elementary-Paraeducator

RESIGNATION

Robert Tate Chalmette High School-Paraeducator 1/8/16

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As recommended by the Committee, Mrs. Dysart moved to approve the Resolution regarding the earlier return of test results and test items that are administered to students in the spring. The motion was seconded by Mr. England and passed by a unanimous roll call vote of the members present. Dr. Craft read the resolution aloud so that the content can appear in the Regular Monthly meeting minutes.

#### Resolution

Whereas School Leadership Teams, each summer, spend time studying student achievement data trends for the purposes of determining the effectiveness of instructional delivery and setting school goals for the coming school year; and

Whereas student achievement data is also used in scheduling students for accelerated, honors, and remedial class opportunities and is used, in some cases, to determine grade placement; and

Whereas spring student achievement scores are no longer returned to districts prior to the end of the school year and, instead, are delivered in October – long past the start of the school year; and

Whereas the ability for teachers and administrators to have the opportunity to review actual test items included in state assessments would provide specific evidence of how Louisiana grade level standards are interpreted by those who are constructing the assessments; now be it therefore

**Resolved** that the St. Bernard Parish School Board respectfully requests that the State Department of Education structure its state-wide testing program in such a manner as to return aggregated as well as individual student test results to school districts prior to the end of the school year; and be it further

**Resolved** that the Department also release spring test items after each test administration so that there is transparency in the interpretation of Louisiana grade-level standards by assessment contractors and teachers, therefore, may be better prepared to provide students with the specific skills they need in order to meet successfully the standards set forth for their grade levels.

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With a recommendation by the Committee, Mrs. Asevedo moved to approve Option Two (2) as the 2016 - 2017 School Year Calendar. The motion was seconded by Mrs. Lemoine and passed without objection by a roll call vote of the members present.

#### Calendar Option Two (2), 2016-2017 School Year

Option 2:	August 3	Teachers report for Prof. Development
	August 9	Classes begin for students
	May 27	School year ends on Records Day
Days to	September 7	Labor Day
Note:	October 10 & 11	Fall Break
	October 26	School Day and

November 21-25 December 22-January 2 February 27- March 3 April 14 – 21 May 25 May 26 Report Card Conference Time Thanksgiving holidays (5 holidays) Christmas holidays (8 holidays) Mardi Gras holidays (5 holidays) Easter holidays (6 holidays, )\* Students End Teachers End

\*IMPORTANT: The state has not yet released testing dates for spring 2017. PARCC has not yet released its window for assessments. Therefore, the release of spring 2016 testing dates may necessitate a change in the calendar at a later date.

As recommended by the Committee, Mr. Warner made a motion that was seconded by Mrs. Lemoine which the Board voted unanimously by a roll call vote of the members present to approve the lowest bid on each item of the Paper, Cleaning and Custodial Supplies bid tabulation for the period of January 1, 2016 to June 30, 2016.

St. Bernard Parish School Board Paper, Cleaning and Custodial Supplies January 1, 2016 – June 30, 2016

CL102	11	DETERGENT POWDERED	DETERGENT POWDERED FOR HANDWASHING. TIDE BRAND OR EQUAL 24/16 OZ./CASE OR 4/SGAL BUCKETS	BUCKET	NO BID	\$7.02/20 oz.	NO BID	\$21.52/50#	NO BID	NO BID
CL106	11	NAPKINS STANDARD	EASY NAP DISPENSER NAPKINS #32002 WHITE, PAPER FOLDED SIZE (W X I) 6.5" X 5", 250 COUNT PER CASE, 24 PACKAGES IN THE CASE.	CASE	NO BID	\$ 68.52	NO BID	\$ 34.35	NO BID	\$ 35.00
CL107	11	STRAWS MILK	STRAWS MILK 6 INCHES LONG INDIVIDUALLY WRAPPED MEDIUM DIAMETER INDICATE NO./CASE	CASE	NO BID	NO BID	NO BID	\$ 27.05	NO BID	\$ 26.00
CL108	11	JUMBO DRINKING STRAWS	STRAWS MILK 7 3/4 INCHES LONG INDIVIDUALLY WRAPPED LARGE DIAMETER INDICATE NO./CASE	CASE	NO BID	\$27.89/500	NO BID	\$33.74/1200 0	NO BID	\$35.00/1200 0

CL109	11	WAX PAPER 18" X 1000"1 ROLL	WAX PAPER 18" X 1000" 1 ROLL PAPERCON OR EQUAL CASE 4 ROLLS/CASE	CASE	NO BID	NO BID	NO BID	\$ 137.20	NO BID	NO BID
CL109- A	11	WAX PAPER 12" X 1000	WAX PAPER 12" X1000 1 ROLL PAPERCON OR EQUAL/ 4 ROLLS/ CASE PRICE PER CASE	CASE	NO BID	NO BID	NO BID	\$ 66.00	NO BID	NO BID
CL109A	11	CUTTER FOR 18"	CUTTER TO HOLD 18" ROLL OF WAX PAPER	ONE	NO BID	NO BID	NO BID	\$ 33.12	NO BID	NO BID
CL110	11	DISPOSABLE TOWELS	DISPOSABLE CLOTH TOWEL MADE WITH 100% ORLON/RAYON CLOTH FIBERS 13 1/2" X 24" 150 PER CASE RED W/DARK STRIPES CHIX #8254 OR BUS BOY OR KIMBERLY CLARK WYPALL #05925	CASE	NO BID	\$ 40.97	NO BID	\$ 27.30	NO BID	NO BID
CL112	11	POLY GLOVES CLEAR MEDIUM SIZE	POLY GLOVES CLEAR MED. LGTH LG. SIZE APPROX 11' LG. DISPOSABLE 100/ROLL OR BOX 10 BOXES PER CASE PR/CS.	CASE	NO BID	\$ 3.06	NO BID	\$ 3.35	\$ 3.90	NO BID

CL112- A	11	GLOVE	LATEX EXAM GLOVE WITH POWDER 100 CASE NSF APPROVED	10/100	NO BID	\$ 30.60	NO BID	\$ 29.05	\$ 39.00	\$ 30.00
CL112A	11	LATEX GLOVES -NON- POWDERED	LATEX EXAM GLOVES 1000 PER CASE ,WITHOUT POWDER	1000/CS	NO BID	NO BID	NO BID	\$ 32.28	\$ 42.00	\$ 33.65
CL112B	11	VINYL GLOVES NON- LATEX GLOVES/ GLOVES	NON LATEX GLOVES/ VINYL 1000 PER CASE,	1000/CS	NO BID	NO BID	NO BID	\$ 18.80	\$ 27.00	\$ 20.15
CL 112C	11	NON-LATEX VINYL GLOVES WITHOUT POWDER	NON-LATEX GLOVES/ VINYL WITHOUT POWDER, 100 PER CASE,	1000/CS	NO BID	NO BID	NO BID	\$ 19.37	\$ 27.00	\$ 20.15
CL113	11	LIGHT WEIGHT RUBBER GLOVE	LIGHT WEIGHT RUBBER GLOVE SIZE SMALL SUITABLE FOR LIGHT CLEAN-UP DUTIES FOOD SERVICE MEDIUM/LARGE SIZE RUBBERMAID OR EQUAL.	DOZ/PER	NO BID	NO BID	NO BID	\$ 4.68	NO BID	NO BID
CL 114	11	HAIRNETS - NYLON	NYLON LIGHTWEIGHT NYLON ,FIRE RETARDANT DARK BROWN OR BLACK,	100/BAG	NO BID	NO BID	NO BID	\$ 11.35	NO BID	NO BID

CL117	11	HAIR NETS - NON WOVEN	HAIR NETS- INSTITUTIONAL BOUFFANT CAP NON WOVEN PAPER FABRIC10 BOXES/CASE 100PER BOX 1000 CASE.	CASE	NO BID	NO BID	NO BID	\$ 17.54	NO BID	NO BID
CL117- A	11	2 OZ PLASTIC PORTION CUPS	CHOICE 2 OZ. CLEAR POLYSTYRENE SOUFFLE CUP/ PORTION CUP 2500/CASE	CASE	NO BID	\$ 46.06	NO BID	\$ 20.54	NO BID	\$ 24.00
CL117- B	11	CLEAR PORTION CUP LIDS	CHOICE CLEAR POLYSTYRENE LID OR 2 OZ CLEAR POLYSTYRENE SOUFFLE CUP/ PORTION CUP 2500 /CASE	CASE	NO BID	NO BID	NO BID	\$ 19.42	NO BID	\$ 21.00
CL 117- C	11	POLYETHYLENE BIB DISPOSABLE APRONS	DISPOSABLE POLYETHYLENE. COMPONENT MATERIALS. MINIMUM 1.5 MIL THICK COMPLY WITH FDA FOOD CONTACT REGULATIONS. 28 W X 46 1. 1000 PER CASE	1000/CAS E	NO BID	\$ 73.12	NO BID	\$ 30.85	\$ 42.00	NO BID
CL118	11	CUPS SOUFFLE 5.50Z. PAPER	CUPS SOUFFLE 5.5 OZ. PAPER 5000/ CASE; GENPAK F550 OR SOLO SCC550	5000/ case	NO BID	NO BID	NO BID	\$ 81.00	NO BID	NO BID

CL119	11	CUPS SOUFFLE 1.25 OZ. PAPER	CUPS, SOUFFLE 1.25 OZ PAPER SOUFFLE/PORTION CUP 5000/CASE GENPAKKF 1.25OZ OR SOLO 125-2050 / 5000/CASE	5000/case	NO BID	NO BID	NO	\$	37.40	NO BID	NO BID
CL120	11	SOUFFLE CUPS 1/2 OZ.	SOUFFLE CUPS 1/2 OZ. 5000 PER CASE	5000/case	NO BID	NO BID	NO BID	s	31.90	NO BID	NO BID
CL121	11	CUPS STYRO HOT COFFEE 10 OZ	CUPS STYRO HOT COFFEE 10 OZ.	CASE	NO BID	NO BID	NO BID	\$	19.64	NO BID	\$ 19.70
CL121- A	11	CUPS STYRO HOT COFFEE 16 OZ	CUPS STYRO HOT COFFEE 16 OZ , BIG DRINK CUPS {J CUP:DART PREF. BRAND}	CASE	NO BID	NO BID	NO BID	s	31.62	NO BID	\$ 31.70
CL121- B	11	LIDS TO FIT STYRO HOT COFFEE 16 OZ CUP	PLASTIC UNIVERSAL LID TO FIT STYRO HOT COFFEE 16 OZ. BID DRINK CUPS ( JCUP:DART PREF. BRAND)	CASE	NO BID	NO BID	NO BID	\$	14.55	NO BID	\$ 15.00
CL122	11	CUPS 16 OZ. COLD DRINK	CUPS 16 OZ. COLD DRINK CLEAR SOFT PLASTIC	CASE	NO BID	NO BID	NO BID	\$	31.46	NO BID	\$ 35.00
CL123	11	JUICE CUPS	JUICE CUPS 6 OZ. COATED PAPER BOARD 2500 PER CASE	CASE	NO BID	NO BID	NO BID	\$	25.83	NO BID	NO BID

CL125	11	BOWLS DESSERT 4OZ. DISPOSABLE	BOWLS DESSERT 40Z. DISPOSABLE FOR HOT/COLD FOOD CLEAR, WHITE PLASTIC COATED PAPER OR STYROFOAM. 1000/CASE - DART 4BWWF OR PREAPPROVED EQUAL	1000/CS	NO BID	\$ 92.85	NO BID	\$ 13.00	NO BID	NO BID
CL126	11	BOWLS DISPOSABLE FOAM/ 80Z.	BOWLS, 8 OZ , FOAM, HOT OR COLD INSULATED FOAM BOWLS. 20/50/CS	CASE	NO BID	\$ 33.19	NO	\$ 13.60	NO BID	NO BID
CL127	11	BOWL 5 0Z. STYRO	BOWL 5 OZ. STYRO, WHITE, 20/50/CASE; DART OR EQUAL	CASE	NO BID	NO BID	NO BID	\$ 12.85	NO BID	\$ 14.50
CL128	11	SINGLE SERVING CLEAR PORTION TRAYS 60Z	SINGLE SERVING CLEAR PORTION TRAYS; 6 FLUID OZ OFFER VS SERVE CUP CLEAR /31/2" X 31/2" X 11/2"; 2000/CASE	CASE	NO BID	NO BID	NO BID	\$ 36.50	NO BID	NO BID
C1128-1	11	UNIVERSAL LID :CLEAR / FOR OFFER VS. SERVE TRAYS	UNIVERSAL LID FITS 9 MIL THROUGH 15 MIL OFFER VS SERVE TRAYS. 2500 PER CASE	CASE	NO BID	NO BID	NO BID	\$ 46.92	NO BID	NO BID

CL128- 2	11	9 " LUNCHEON PLATES, CLEAR PLASTIC	9" LUNCHEON HEAVY WEIGHT PLASTIC PLATES, THE CONCORD COLLECTION / MARYLAND PLASTICS, INC. PREFERED. 15 PER PACK	CASE	NO BID	NO BID	NO BID	\$ 48.72	NO BID	\$ 48.50
CL-128- 4	11	12 OZ. SOUP AND SALAD BOWLS	12 OZ SOUP AND SALAD BOWLS HEAVY WEIGHT PLASTIC BOWLS, THE CONCORD COLLECTION/MARYLAND PLASTICS, INC. PREFERED. 15 PER PACK.	CASE	NO BID	NO BID	NO BID	\$ 40.22	NO BID	\$ 40.00
CL128- 3	11	6" CAKE PLATES. CLEAR PLASTIC	6" CAKE HEAVY WEIGHT PLASTIC PLATES, THE CONCORD COLLECTION/ MARYLAND PLASTICS, INC. PREFERED. 15 PLATES PER PACK	CASE	NO BID	NO BID	NO BID	\$ 28.55	NO BID	\$ 28.50
CL129	11	PLATES 7" CLEAR PLASTIC	PLATES 7" CLEAR PLASIC - PST75 SOLO SUBMIT SAMPLE IF ALTERNATE. PACK =500 10/50	CASE	NO BID	NO BID	NO BID	\$ 41.07	NO BID	\$ 41.00
CL130	11	PLATE 6" STYROFOAM	PLATE 6" STYRO CASE PACK 1000 20/50	CASE	NO BID	NO BID	NO BID	\$ 13.38	NO BID	\$ 13.95

CL131	11	TABLE CLOTH WHITE PLASTIC ROLL	TABLE CLOTH WHITE PLASTIC ROLL -300 FT. HEAVY WEIGHT "SUBMIT SAMPLE"	ROLL	NO BID	NO BID	NO BID	\$ 10.29	NO BID	NO BID	]
CL132	11	DOLLIES WHITE RECTANGLE 18"	DOLLIES PAPER WHITE RECTANGLE 18" PACK 2000 BOX	вох	NO BID	NO BID	NO BID	\$ 70.02	NO BID	\$ 75.00	1
CL132-	11	DOLLIES PAPER WHITE ROUND 12"	DOLLIES PAPER WHITE ROUND 12" 500 PER BOX	BOX	NO BID	NO BID	NO BID	\$ 14.10	NO BID	NO BID	1
CL136	11	LINERS 44 GALLON CONTAINERS 200/CASE	LINERS GARBAGE HEAVY DUTY 44 GAL MINIMUM 1.5 MIL , 43 X 47; BLACK OR WHITE, NO CLEAR BAGS. 'SUBMIT SAMPLE' 200/CS	CASE	\$ 26.95	no sample as requested	\$ 38.84	\$ 15.10	\$ 31.48	\$ 34.60	1
CL137	11	LINERS 32GALLON CONTAINER	LINERS GARBAGE HEAVY DUTY 32 GALLON CAN LINERS, MINIMUM .80 MILS, BLACK OR WHITE, NO CLEAR BAGS. "SUBMIT SAMPLE"	CASE	\$ 19.29	NO BID	\$ 12.34	\$ 10.98	Does not meet bid specification s	\$ 11.95	
CL140	11	MATCHES SAFETY	MATCHES SAFETY LARGE KITCHEN	CASE	NO BID	NO BID	NO BID	\$ 43.87	NO BID	NO BID	

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CL141	11	BLEACH	BLEACH 6/1 GAL. CASE	6/1 CASE	NO BID	\$ 13.91	NO BID	\$ 7.53	NO BID	\$ 10.00
CL145	11	SQUEEZE BOTTLE	SQUEEZE BOTTLE WITH SPRAY TYPE CAP 8 OZ. PLASTIC	ONE	NO BID	NO BID	NO BID	\$ 1.10	NO BID	NO BID
CL146	11	BROOM WAREHOUSE	BROOM WAREHOUSE QUALITY BROOM, CORN, 5 TIES METAL BONDED "SUBMIT SAMPLE"	1 EACH	NO BID	NO BID	NO BID	\$ 4.26	NO BID	\$ 4.25
CL146A	11	PARLOR BROOM	PARLOR BROOM LIGHT WEIGHT	1 EACH	NO BID	\$ 6.80	NO BID	\$ 3.10	NO BID	NO BID
CL147	11	PUSH BROOM	BROOM 18" HEAVY DUTY PUSH BROOM PALMYR FILL 4" TRIM SPARTA #880 WITH 60" HARDWOOD HANDLE (018-60) OR APPROVED EQUAL PROVIDE SAMPLE.	ONE	NO BID	NO BID	NO BID	\$ 6.85	NO BID	NO BID
CL148	11	DISINFECTANT AEROSOL SPRAY	DISINFECTANT AEROSOL SPRAY 12/24 CASE	12/24CS	NO BID	does not meet bid specification	NO BID	\$ 24.19	NO BID	NO BID

CL 150	11	GLASS CLEANER 1 GALLON JUG	GLASS CLEANER, BLUE, Q GALLON JUG (WINDEX PERF. BRAND)	CASE	NO BID	\$ 39.80	NO BID	\$ 37.12	NO BID	NO BID
CL151- A	11	ALL PURPOSE DISINFECTING SPRAY	ALL PURPOSE DISINFECTING SPRAY AND GLASS CLEANER & DEGREASE CONCENTRATE TO BE DISPENSED. OR PRE- APPROVED EQUAL.	CASE	NO BID	NO BID	NO BID	\$ 92.07	NO BID	NO BID
CL152	11	ALL PURPOSE CLEANER	ALL PURPOSE CLEANER LIQUID LOW SUDSING PH 9.6 PREMEASURED CONCENTRATE PORTION PAC 104 OR APPROVED EQUAL	1 CASE	NO BID	NO BID	NO BID	\$ 25.57	NO BID	NO BID
CL152- A	11	FLOOR CLEANER - SPIC & SPAN	FLOOR CLEANER -SPIC & SPAN LIQUID CONCENTRATED TO DISPENSE INTO MOP BUCKET USE TO MOP KITCHEN FLOOR OR PREAPPROVED =.	CASE	NO BID	NO BID	NO BID	\$ 63.43	NO BID	NO BID

CL153	11	DEGREASER HEAVY DUTY	DEGREASER HEAVY DUTY CLEANER LIQUID PH 10 PREMEASURED CONCENTRATE PORTION PAC 304 OR APPROVED EQUAL	1 CASE	NO BID	NO BID	NO BID	\$ 39.69	NO BID	NO BID
CL153- A	11	CONCENTRATE	CONCENTRATE CLEANER - MR. CLEAN DIINFECTANT USE TO MOP FINISHED FLOOR. TO BE DISPENSED. OR PRE-APPROVED =.	CASE	NO BID	NO BID	NO BID	\$ 47.86	NO BID	NO BID
CL155	11	COTTON MOP HEAD	COTTON MOP HEAD 16 OZ. LAYFLAT NO TANGLE TO BE ATTACHED TOSCREW TYPE HARDWOOD HANDLE.	ONE EACH	NO BID	\$ 2.52	NO BID	\$ 2.15	NO BID	NO BID
CL156	11	COTTON MOP HEAD ONLY LAYFLAT	COTTON MOP HEAD ONLY 20 OZ. LAYFLAT NO TANGLE SCREW TYPE. TO BE ATTACHED TO WOOD TYPE SCREW HANDLE.	ONE	NO BID	NO BID	NO BID	\$ 2.47	NO BID	NO BID

CL156- B	11	MOP HANDLE ONLY - SHORTER	MOP HANDLE ONLY - WOOD SCREW TYPE SHORTER ONE	EACH	NO BID	NO BID	NO BID	\$ 2.60	NO BID	NO BID
CL156A	11	MOP HANDLE ONLY SCREW TYPE	MOP HANDLE ONLY WOOD SCREW TYPE.	ONE	NO BID	\$ 4.73	NO BID	\$ 2.72	NO BID	NO BID
ČL157	11	DUST MOP	DUST MOP 24: COTTON MOP HEAD HARDWOOD HANDLE SPARTA #2829. OR APPROVED EQUAL.	ONE MOP	NO BID	NO BID	NO BID	\$ 9.90	NO BID	NO BID
CL157A	11	DUST MOP HEAD ONLY	DUST MOP HEAD ONLY 24" SPARTA #2829R	ONE	NO BID	NO BID	NO BID	\$ 3.59	NO BID	NO BID
CL157B	11	DUST MOP HANDLE ONLY	DUST MOP HANDLE ONLY SPARTA # 2829	ONE	NO BID	NO BID	NO BID	\$ 3.95	NO BID	NO BID
CL160	11	RUST REMOVING CLEANSER	RUST REMOVING CLEANSER INSTITUTIONAL SIZE 12/ILB.	12/1 LB.	NO BID	NO BID	NO BID	\$ 20.04	NO BID	NO BID
CL161	11	SCOURING PAD GREEN NYLON	SCOURING PAD HEAVY DUTY PADS #86 6X9 THICK HEAVY ABRSIVE FOR TOUGH JOS SUCH AS BAKE ON FOOD DEPOSITS AND HARD TO REACH PLACES ON FLOORS. NYLON.	12/10 CS	NO BID	\$ 171.38	NO BID	\$ 12.40	NO BID	NO BID

CL161- 1	11	SCOURING PADS GREEN	SCOURING PADS GREEN NYLON GENERAL PURPOSE 6X9 PACK 6/10 #96 GENERAL PUROSE CLEAING OF POTS PANS DISHES COUNTER TOPS.	6/10 CAS	NO BID	NO BID	NO BID	\$ 10.16	NO BID	\$ 10.00
CL161- 2	11	SCRUBBING SPONGES	SCRUBBING SPONGES MEDIUM DUTY SPONGE WITH MEDIUM GREEN BACK CLEANS OVENS WALLSC OUTERTOPS SINKS BATHROOMS AND TABLE. WET PACKED WITH AN ANTI- BACTERIAL.	CASE	NO BID	NO	NO BID	\$ 21.18	NO BID	\$ 10.25
CL161- 3	11	SCRUBBER STAINLESS STEEL	SCRUBBER STAINLESS STEEL 400 SERIES 35 GRAM PACK 6/12 WILL NOT RUST CORRODE ORSPLINTER MADE WITH 18 % CHROMIUM AND 8% NICKLE WIRE.	6/12 CS	NO BID	NO BID	NO BID	\$ 19.73	NO BID	\$ 19.00

CL162	11	FOIL	ALUMINUM FOIL 18" X 500' HEAVY WT. ALUMINUM: .001" 11 1/2 LB. ROLL.	11 1/2LB	NO BID	\$ 41.43	NO BID	\$ 16.70	NO BID	\$ 16.84
CL163	11	CUPS BAKING PAPER	CUPS BAKING PAPER 4 1/2" X 2" X 1 1/4"	20/500	NO BID	\$ 57.82	NO BID	\$ 37.30	NO BID	\$ 37.50
CL164	11	STAINLESS STEEL CLEANER	STAINLESS STEEL CLEANER - STATE CONTRACT 12/20 OZ. CANS / CASE	CASE	NO BID	\$ 4.49	NO BID	\$ 25.87	NO BID	NO BID
CL165	11	CUPS SOUFFLE 2 OZ. PAPER	CUPS SOUFFLE 2 OZ. PAPER 20/250 CASE	20/250	NO BID	NO BID	NO BID	\$ 42.05	NO BID	NO BID
CL166	11	CUPS SOUFFLE 5 1/2 OZ. PAPER	CUPS SOUFFLE 5 1/2 OZ. PAPER 20/250 CASE	20/250	NO BID	NO BID	NO BID	\$ 81.00	NO BID	NO BID
CL167	11	SOUFFLE CUPS 3/4 OZ. PAPER	SOUFFLE CUP 3/4 OZ. 5000 PER CASE SYSCO BRAND - 10/250	CASE	NO BID	NO BID	NO BID	\$ 32.71	NO BID	NO BID
CL168	11	JUICE CUPS	JUICE CUPS 3 OZ COATED PAPER BOARD 5000 PER CASE	CASE	NO BID	NO BID	NO BID	\$ 150.15	NO BID	NO BID
CL169	11	FOOD TRAY #25 OR 1/4 CUP	FOOD TRAY #25 OR 1/4 CUP	4/250CS	NO BID	NO BID	NO BID	\$ 9.66	NO BID	NO BID

CL170	11	FOOD TRAY #40 OR 1/2 CUP	FOOD TRAY #40 OR 1/2 CUP	4/250 CS	NO BID	NO BID	NO BID	\$ 10.70	NO BID	NO BID
CL171	11	FOOD TRAY / 6 COMPARTMENT/ FOAM	6 COMPARTMENT FOAM SERVING TRAY; 12.5 x8.5 x1.13, COLOR: WHITE OR SESAME, GENPAK #10600 OR EQUAL submit a sample	500 CS	NO BID	NO BID	NO BID	\$ 24.58	NO BID	NO BID
CL 171- 1	11	FOOD TRAY /5 COMPARTMENT/ FOAM	5 COMPARTMENT FOAM SERVING TRAY; 10.38" x 8.38 x 1.19; COLOR SESAME OR WHITE; GENPAK 10500 OR EQUAL Submit a sample	500 CS	NO BID	NO BID	NO BID	\$ 22.11	NO BID	NO BID
CL 171-	11	FOOD TRAY (BOATS) #500	FOOD TRAYS, #500 PAPER BOATS; 500 PER PACK.	500 CS	NO BID	NO BID	NO BID	\$ 15.74	NO BID	\$ 20.50
CL172	11	FOOD STORAGE BAGS CLEAR	FOOD STORAGE BAGS CLEAR NO-TOXIC POLYETHYLENE 1 1/4 MIL. 21" X 6" X 35" 300 CASE	300/CS	NO BID	NO BID	NO BID	\$ 12.63	\$ 17.82	NO BID

CL173	11	PLASTIC DISPENSER READY FORKS	MEDUIM WEIGHT POLYPROPROLENE FORK REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	CASE	NO BID	NO BID	NO BID	\$ 20.22	NO BID	NO BID
CL173- A	11	PLASTIC FORKS	MEDIUM WEIGHT PLASTIC FORK. BULK CASE. 1000 PER CASE. "SUBMIT SAMPLE"	CASE	NO BID	NO BID	NO BID	\$ 5.78	NO BID	\$ 5.75
CL174	11	PLASTIC DISPENSER READY TEASPOONS	MEDUIM WEIGHT POLYPROPROLENE TEASPOON REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	CASE	NO BID	NO BID	NO BID	\$ 20.22	NO BID	NO BID
CL174A		PLASTIC TEASPOONS	MEDIUM WEIGHT PLASTIC TEASPOON "SUBMIT SAMPLE"	CASE	NO BID	NO BID	NO BID	\$ 5.78	NO BID	\$ 5.75

CL176	11	PLASTIC DISPENSER READY DINNER KNIVES	MEDUIM WEIGHT POLYPROPROLENEKNIFE REFILL. WHITE 24 EACH/40 PIECE UNIT/ 960 PER CASE. DESIGNED TO FIT SMART STOCK DISPENSER OR EQUAL.	CASE	NO BID	NO BID	NO BID	\$ 20.22	NO BID	NO BID
CL176A	11	DINNER KNIFE	DINNER KNIFE PLASTIC MEDIUM WEIGHT SERRATED EDGE		NO BID	NO BID	NO BID	\$ 5.78	NO BID	\$ 5.75
CL177	11	PAPER BAGS BROWN	PAPER BAGS BROWN #5 SIZE 500 PER CASE	500/CASE	NO BID	\$ 11.94	NO BID	\$ 7.85	NO BID	NO BID
CL178	11	BAGS #6 WHITE PAPER	BAGS #6 WHITE PAPER	500/CASE	NO BID	\$ 11.69	NO BID	\$ 10.63	NO BID	\$ 10.50
CL179	11	PLASTIC WRAP	PLASTIC WRAP POLYVINYL PLASTIC IN CUTTER BOX 6-7 POUNDS 18" X 1000'	18"X1000	NO BID	NO BID	NO BID	\$ 7.02	\$ 14.84	\$ 7.10
CL180	11	PLASTIC BAGS	PLASTIC BAGS POLYETHYLENE WITH TUCK-IN TOP SANDWICH BAG 6" X 8" SIZE 2000 PER CASE	2000/CS	NO BID	NO BID	NO BID	\$ 6.95	\$ 9.82	NO BID

CL181	11	PAN LINERS- BUN PAN LINER (PLASTIC)	PAN SAVER-BUN SHEET PAN 20.5" X 28.5" HIGH TEMPERATURE TO 400 F. 100 PER BOX OR 500 PER CASE PAN SAVER 42008 OR 42108 OR APPROVED EQUAL	CASE	NO BID	NO BID	NO BID	\$ 35.85	NO BID	\$ 22.70
CL181- 1	11	PAN LINERS- BUN PAN LINER (PAPER)	BUN PAN LINERS MADE OF PARCHMENT PAPER.20.5"X 28.5". 1000 PER BOX.	CASE	NO BID	NO BID	NO BID	\$ 27.80	NO BID	\$ 29.50
CL182	11	PAN SAVER - HOTEL PAN 2" OR 4"	PAN SAVER - LINER CONTOUR FIT - HIGH TEMPERATURE 400 F. dimensions 34x12 100 per box / 500 per case Pan Saver # 420010r 42101 OR PRE APPROVED EQUAL	CASE	NO BID	NO BID	NO BID	\$ 39.10	NO BID	\$ 38.65
CL183	11	HINGED CLEAR PLASTIC FOOD CONT	CLEAR PLASTIC HINGED FOOD CONTAINER RECLANGULAR IN SHAPE PRODUCT # 29130 DESC 10075 5.5 X 8.5 X3.5 DEEP ULTRA PAC OR PRE- APPROVED EQUAL ( SUBMIT SAMPLE) CASE PK = 100	CASE	NO BID	NO BID	NO BID	\$ 41.63	NO BID	\$ 40.50

CL184	11	COMPARTMENT SCHOOL LUNCH TRAY	COMPARTMENT SCHOOL LUNCH TRAYS 5 COMPARTMENT COATED PAPER FIBER BOARD APP. 12' X 9 1/2" X 11 1/4" 500 PER CASE "SUBMIT SAMPLE WITH BID" M60-800 ALT KF-22025 OK	500 CS	NO BID	NO BID	NO BID	\$ 44.80	NO BID	NO BID
CL185	11	LG DUEL COMPARTMENT CONTAINER	LARGE DUEL COMPARTMENT CONTAINER 9X9X31/5 200/CASE 2/100 SLEEVES	CASE	NO BID	NO BID	NO BID	\$ 10.32	NO BID	\$ 11.00
CL186	- 11	PAPER BOWLS 12 OZ.	PAPER BOWLS 12 OZ. FIBER BOARD PLASTIC COATED 12 OZ. SWEETHEART CUP -OR APROVED BRAND "SUBMIT SAMPLE"	1 CASE	NO BID	NO BID	NO BID	\$ 57.95	NO BID	NO BID
CL188	- 11	AJAX CLEANSER 30/210Z.	AJAX CLEANSER 30/210Z.	CASE	NO BID	\$ 25.95	NO BID	\$ 15.65	NO BID	NO BID

CL189	11	HEAVY WEIGHT	HEAVY WEIGHT RUBBER	207/202	NO DE	110.55				
CLIO		RUBBER GLOVE	GLOVE IS LINED WITH 100% KNITTED COTTON FOR ADDED COMFORT AND IS DESIGNED TO PROVIDE INSULATION AGAINST HEAT AND COLD. SIZE MEDIUM/LARGE. RUBBERMAID OR EQUAL.	DOZ/PER	NO BID	NO BID	NO BID	\$ 10.20	NO BID	NO BID
CL189- 1	11	HEAVY WEIGHT RUBBER GLOVE SMALL, MED, LARGE	HEAVY WEIGHT RUBBER GLOVE LINED WITH 100% KNITTED COTTON FOR ADDED COMFORT AND IS DESIGNED TO PROVIDE INSULATION AGAINST HEAT AND COLD. RUBBERMAID OR EQUAL.	1 DOZ.PK	NO BID	NO BID	NO BID	\$ 10.20	NO BID	NO BID
CL189- 2	11	RUBBER GLOVES	RUBBER GLOVES W/ COTTON LINING SMALL, MED LARGE SIZES	6/19 OZ	NO BID	NO BID	NO BID	\$ 4.68	NO BID	NO BID

CL192	- 11	OVEN CLEANER	OVEN CLEANER 6/24OZ. SPRAY ON EASY OFF MR. MUSCLE 6/19 OZ. BID PRICE PER OUNCE STATE CASE PK. AND PRICE PER CASE 12/20 OZ.	12/CASE	NO BID	\$ 33.40	NO BID	\$ 24.50	NO BID	NO BID
CL194	11	BRILLO PADS	BRILLO SCOURING PADS 12 BOXES OF 10 PADS W/ SOAP	12BOX/CS	NO BID	\$ 44.01	NO BID	\$ 19.34	NO BID	NO BID
CL196	11	HINGED SANDWICH CONTAINER FOAM	HINGED SANDWICH CONTAINER WHITE FOAM 22500 AM HINGED LARGE COUNT 5X6X5X6X3.25 PACK 500 ITEM # 491213 GENPK AF-80-600 OR SWEETHEART HF7Y OR PRE-APPROVED EQUAL - SUBMIT SAMPLE.	CASE	NO BID	NO BID	NO BID	\$ 18.32	NO BID	\$ 18.28
CL197	11	MOP BUCKET & WRINGER	BRUTE MOP BUCKET AND SIDEWARD PRESSURE WRINGER 2" CASTERS BY RUBBER MAID #7580-00 COLOR YELLOW OR APPROVED EQUAL.	EACH	NO BID	NO BID	NO BID	\$ 36.59	NO BID	\$ 36.60

CL197- 1	11	MOP BUCKET ONLY	BRUTE MOP BUCKET ONLY RUBBERMAID #75800-00 YELLOW 2" CASTERS. OR APPROVED EQUAL.	EACH	NO BID	NO BID	NO BID	\$ 19.45	NO BID	\$ 19.45
CL197- 2	- 11	WRINGER FOR MOP BUCKET	WRINGER FOR BRUTE MOP BUCKET RUBBERMAID #7580-00 SIDEWARD PRESSURE OR APPROVED EQUAL TO MATCH MOP BUCKETS OREDERED.	EACH	NO BID	NO BID	NO BID	\$ 19.45	NO BID	\$ 19.45
CL198	11	MOP SMOOTHIE LINT FREE	MOP SMOOTHIE LINT FREE FLOOR FINISH WET MOP WILEN'S - CONTINUOUS YARN FILAMENT SPECIFY EACH - MEDIUM LARGE EXTRA LARGE PER DOZEN/ CASE	12/CS	NO BID	NO BID	NO BID	\$ 31.87	NO BID	NO BID
CL199	11	MOP SMOOTHIE LINT FREE	MOP-SMOOTHIE LINT FREE FLOOR FINISH FLAT MOP SPECIFY BOTH 18" AND 24" WILEN'S PER CASE/I DOZEN	12/ CASE	NO BID	NO BID	NO BID	\$ 56.16	NO BID	NO BID

CL 203	11	ANTIBACTERIAL FOAMING HAND SOAP	BAG, 100 ML, 6/CASE; MUST PROVIDE A SAMPLE	CASE	NO BID	NO BID	NO BID	\$ 33.39	NO BID	NO BID
CL203- A	11	DISPENSER FOR CL 201 SOAP	DISPENSER FOR CL203 SOAP; MUST PROVIDE A SAMPLE	EACH	NO BID	NO BID	NO BID	No Charge	NO BID	NO BID
CL204	11	CARPET	20 OZ. FOAMING AEROSOL SPOT REMOVER	CASE	NO BID	\$ 107.25	NO BID	\$ 23.63	NO BID	NO BID
CL 209	- 11	TOILET TISSUE, TWO PLY ROLLS	JUMBO, 2 PLY FACIAL QULAITY, 6/CASE, MUST PROVIDE A SAMPLE	CASE	NO BID	NO BID	NO BID	\$ 15.15	NO BID	\$ 15.20
CL 210	11	JUMBO TISSUE DISPENSER	DISPENSER FOR CL209 TOILET TISSUE; MUST PROVIDE A SAMPLE	EACH	NO BID	NO BID	NO BID	\$ 15.58	NO BID	NO BID
CL211	11	BURNISHING PADS FOR HIGH SPEED MACHINES	5 X 20 IN. 508 MM AQUA, 6/BOX	BOX	NO BID	NO BID	NO BID	\$ 11.05	NO BID	NO BID
CL 212	11	3-M HIGH PRO STRIPPER PAD 20 INCHES	5X20 IN., MM, 6/BOX MUST PROVIDE A SAMPLE	BOX	NO BID	NO BID	NO BID	\$ 10.30	NO BID	NO BID

CL 213	11	JANITOR CARTS	MOULDED PLASTIC ON ROLLER, RUST PROOF	EACH	NO BID	NO BID	NO BID	\$ 87.15	NO BID	\$ 89.50
CL 214	11	WATER HOGMATS OUTDOOR NOMAD SCRAPPER 3M	ENTRANCE SCRAPPER; INDOOR OUTDOOR; 4 FEET BY 6 FEET.	EACH	NO BID	NO BID	NO BID	\$ 46.95	NO BID	NO BID
CL 217	11	GATOR SHOES	GATOR SHOES, RUBBER WITH AN EXTRA SOLE. ASSORTED SIZES.	EACH	NO BID	NO BID	NO BID	\$ 25.67	NO BID	NO BID
CL 218	11	WHITE ROLL TOWEL	BAYWEST WHITE ROLL TOWEL 8 INCH X 630 FEET. 6/CASE	CASE	NO BID	NO BID	NO BID	\$ 26.95	NO BID	NO BID
CL218A	11	TOWEL DISPENSER	BAYWEST PAPER TOWEL DISPENSER 86500; MUST PROVIDE A SAMPLE	EACH	NO BID	NO BID	NO BID	\$ 10.00	NO BID	NO BID

Mr. Warner asked that the Board receive an update on the new website.

Under Superintendent's Recommendations Ms. Voitier noted that at the January 26, 2016 Regular Monthly Meeting a resolution will be considered to call an election to re-purpose a currently existing ad-valorem millage. The procedure for this is included in Board Members paperwork. She also reminded everyone that, high school students are engaged in end of course testing, and all grades are still enjoying Christmas programs and parties. She also wished everyone a Merry Christmas and a safe and happy Holiday Season.

Dr. Craft closed by wishing all a Merry Christmas and a Happy New Year!

There being no further business to discuss, on motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote, the meeting was adjourned.

DR. HUGH C. CRAFT

PRESIDENT

DORIS VOITIER

**SECRETARY**