

December 2, 2024
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 8:50 p.m. at the District Office. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters and also prior to the start of the meeting.

Approval of minutes for the Committee of the Whole minutes of the November 4, 2024 meeting, the November 11, 2024 Regular meeting minutes of the Board of Directors and the November 14, 2024 Board Policy Sub-Committee minutes. By voice vote, the motion was carried and minutes approved.

Mrs. Swope made a motion, seconded by Ms. Krug for future discussion on whether a board member or board members should be involved in the selection of library books before purchase and review of current books.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mrs. Swope made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

<u>PA School District Liquid Asset Fund</u>			
	Previous Balance	\$16,189,909.53	
	Deposits	5,123,978.19	
	Withdrawals	<u>15,026,017.69</u>	
	Balance 11/27/24		\$6,287,870.03
 <u>PSDLAF Flex CD</u>			
	Previous Balance	\$19,027,128.97	
	Deposits	8,600,000.00	
	Withdrawals	<u>0.00</u>	
	Balance 11/27/24		\$27,627,128.97

PSDLAF Bond 2019

Previous Balance	\$132,795.27	
Deposit	0.00	
Withdrawals	<u>9,960.00</u>	
Balance 11/27/24		\$122,835.27

PSDLAF Bond 2023

Previous Balance	\$12,302,791.26	
Deposit	0.00	
Withdrawals	<u>116,722.12</u>	
Balance 11/27/24		\$12,186,069.14

PSDLAF Bond 2024

Previous Balance	\$ 126,697.66	
Deposit	12,503,915.63	
Withdrawals	<u>0.00</u>	
Balance 11/27/24		\$12,603,613.29

PSDLAF Capital Reserves

Previous Balance	\$3,995,119.47	
Deposits	93,862.14	
Withdrawals	<u>0.00</u>	
Balance 11/27/24		\$4,088,981.61

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-nay; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Swope made a motion seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$6,183,165.08

Check #10010830 to Check #10010983

Wire #8000000639 to Wire #8000000653

Wires include credit card transactions

Ach #9000048484 to Ach #9000051091

from the Capital Reserve Account **\$0.00**

No Checks

from the Cafeteria Account **\$122,353.03**

Check #50001524 to Check #50001551

and from the Construction Account Bond 2019: **\$9,960.00**

Check #45000538

and from the Construction Account Bond 2023: **\$116,722.12**

Check #45000632 to Check #45000633

for a total of \$6,432,220.23

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-nay; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Ms. Krug to:

1. **(Ways & Means/Curriculum)** Recommend approval of the Meeting Times for the Board of Directors for 2025.

[2025 Board Meeting Calendar](#)

2. **(Ways & Means/Curriculum)** Recommend approval of the attached New Oxford High School Course Selection Guide for the 2025-2026 school year.

[NOHS Course Selection Guide 2025-2026](#)

3. **(Ways & Means/Curriculum)** Recommend approval of the Field Placement Affiliation Agreement between Conewago Valley School District and Albright College.

[Albright College - Affiliation Agreement](#)

4. **(Ways & Means/Curriculum)** Recommend approval for New Oxford High School to present the Spring Musical entitled *Anything Goes* to the public in March, 2025, retroactive from the November 11, 2024 Board Meeting.
5. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the donation of supplies to build the shed at the Colonial Career and Technology Center from Jared Roomsburg and Mike Livelsberger of Schmuck Lumber Co., valued at \$3,000.00.
6. **(Ways & Means/Curriculum)** Recommend approval for entering a cooperative sponsorship with Bermudian Springs School District in the sports of Boys and Girls Lacrosse beginning in the 2025 spring season.

[Cooperative Sponsorship of Sports Agreement](#)

7. **(Ways & Means/Curriculum)** Recommend approval of the list of additional field trips below for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Latshaw	Meghan	11-12	4/12/2025	Prom at Wisehaven	Club	
NOMS	Lindskog	Shannon	7-8	12/4/2024	APX York Sheet Metal - Site Visit	Grant	\$14.57

8. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost
CVIS	Edler	Amanda	1/16/2025	PASA DLM Training Conference at LIU #12	District	\$151.25
CVIS	Gray	Kim	1/16/2025	PASA DLM Training Conference at LIU #12	District	\$151.25
NOHS	Riley	Katie	1/16/2025	PASA DLM Training Conference at LIU #12	District	\$151.25
NOE	Lambert	Erin	12/6/2024	Psychologist Cohort at Biglerville HS	District	\$0.00
NOHS	Bealmear	Patricia	12/11/2024	PDE SAS Institute at Hershey Lodge	District	\$393.62

DO	de Salis	Ashley	12/13/2024	Team Initiated Problem Solving at LIU #12	District	\$0.00
CVIS	Robart	Ashley	12/13/2024	Team Initiated Problem Solving at LIU #12	District	\$151.25
DO	Zepp	Nick	2/9/2025	PETE & C 2025 at Hershey Lodge	District	\$878.67

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Swope to:

1. **(Personnel)** Recommend acceptance for the resignation of Denise Staub, food service worker at Conewago Valley Intermediate School, effective November 15, 2024.
2. **(Personnel)** Recommend acceptance for the resignation of Haley Still, guidance paraprofessional at New Oxford High School, effective at the end of the day on December 6, 2024.
3. **(Personnel)** Recommend approval of Samantha Bollinger as the ELA and Social Studies Curriculum Leader at New Oxford Elementary School, effective December 3, 2024.
4. **(Personnel)** Recommend approval for the transfer of Melissa Stalcup from Administrative Assistant to the Director of Special Education at Conewago Valley School District, (Category: Full-time 12 months) (Wage Range 1b), to 10 month Secretary at Conewago Valley Intermediate School, (Category: Full-time 10 months) (Wage Range 1c) effective January 6, 2025, or upon release from current position.
5. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Brittany Lamke, 10 Month Secretary at Conewago Township Elementary School, such leave to begin January 6, 2025 and extend through February 3, 2025, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

6. **(Personnel)** Recommend employment of Jessica Schlechter as a Professional Employee - Reading Specialist at New Oxford Elementary School, at a salary equal to Masters +12, Step 10 of the applicable negotiated agreement, effective February 3, 2025, or upon release from previous employer, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of Krista Ortman as the Athletic Secretary at New Oxford High School, (Category: Full-time 12 months) (Wage Range 1c), retroactive to November 25, 2024, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Erika Laughman as a Personal Care Aide at Conewago Valley Intermediate School, (Category: Full-time school-term) (Wage Range 3a), retroactive to November 21, 2024, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kimberly Cherry

Mackenzie Hahn

10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Denise Staub

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Brittani Beats

Sara Haning

Beth Harris

Justin Rutledge

Virginia Sherman

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Ms. Krug made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for Bulldog Baseball Club with Rich Finkenbiner as representative, to use the New Oxford High School baseball field on Sunday's from, March 30, 2025 through May 4, 2025, from 6:00 pm to 8:00 pm, for Bulldog Baseball Club Practices, with charges as listed in Board Policy #707, with the

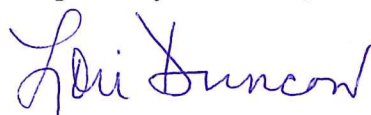
provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Bulldog Baseball Club with Rich Finkenbiner as representative, to use the New Oxford High School baseball field on Monday's, Tuesday's, Wednesday's, and Thursday's from, April 7, 2025 through July 21, 2025, from 5:30 pm to 8:00 pm, for Bulldog Baseball Club Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Maryland and Pennsylvania Hoopmasters AAU Basketball Team (8 of 10 players are CVSD students) with Brandon Horick as representative, to use the New Oxford Middle School gymnasium on select Tuesdays, Thursdays, and Fridays from, February 14, 2025 through May 22, 2025 as approved by the athletic director, from 7:00 pm to 8:30 pm, for Maryland and Pennsylvania Hoopmasters AAU Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford High School Girls Soccer Team with Shawn Miller as representative, to use the New Oxford High School Stadium and parking lots on Tuesdays from June 3, 2025 through July 22, 2025, from 6:00 pm to 9:00 pm, for High School Girls Summer Soccer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Flames with BJ Wilke as representative, to use the New Oxford Middle and High School Softball Fields daily from March 3, 2025 through November 10, 2025, from 5:00 pm to 9:00 pm, for Flames softball practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 9:36 p.m.

Respectfully submitted,



Lori Duncan
Secretary