



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 9, 2024**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <input checked="" type="checkbox"/> Adam Johnson <input checked="" type="checkbox"/> Dan Redline <input checked="" type="checkbox"/> Christine Mabile <input checked="" type="checkbox"/> Cheri Rose-Kociela <input checked="" type="checkbox"/> Scott MacPhee <input checked="" type="checkbox"/> Britni Turkenburg Director Rose-Kociela confirmed a quorum was present. Other attendees: Dan Nicklay, Angela Durick, Laura Beyer, Virginia Hammond, Dr. Bill Proser, Ben Meine, Campbell Hancock
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion: Director Redline moved to approve the agenda as presented. Seconded by Director Mabile, the motion carried.</i> Chairman MacPhee called for an approval of the consent agenda, containing the minutes from November 11, 2024. <i>Motion: Director Rose-Kociela moved to approve the minutes from November 11, 2024 as presented. Seconded by Director Turkenburg, the motion carried.</i>
AUDIT PRESENTATION	Toni Hackwith with Alpine Summit was unable to attend for the audit review. There were no concerns with the audit so her presentation will not be rescheduled.
PUBLIC COMMENT	Dr. Proser shared the Educator's Pledge from the American Association of Educators. Dr. Proser has been asked to join their board. This organization serves as an alternative to a union for teachers who wish to join. Mrs. Hammond congratulated the drama students on winning the state championship for the 6 th year in a row!
ASB REPORT	Campbell Hancock presented the ASB report. ASB is running a toy drive for Toys for Tots and a giving tree for the staff. They are also partnering with the Positivity Club with their hot cocoa stand to raise money for the Nitti family who is dealing with a challenging time.
CPO REPORT	No report.

PRINCIPAL'S REPORT

Enrollment Report

Mr. Nicklay presented the enrollment report. There are currently 586 students enrolled in grades 6-12, which is a net loss of 3 from last month.

Alumni Update

Sasha Westly ('17) sent a letter about what she has been up to, including starting two video game companies, one of which she currently works with. She is also currently working for Meta (AKA Facebook).

VICE PRINCIPAL'S REPORT

Activities & Discipline Report

Mr. Nicklay shared the Activities & Discipline Report in Mr. Lippy's absence. This Wednesday the seniors will be presenting their senior projects. All are invited and welcome to attend. Band and choir concerts are upcoming.

BUSINESS MANAGER'S REPORT - A. DURICK

Mrs. Durick shared that the ISBA is hosting some board webinars and encouraged the board members to attend.

The annual report from the Charter Commission is included in board packets, and the Academy has exceeded every standard.

Financial Statements

Motion: Director Redline moved to approve the September, October and November financial statements as presented. Seconded by Director Rose-Kociela, the motion carried.

Budget Amendment

Mrs. Durick reviewed budget amendments and requested the approval of the board.

Motion: Director Mabile moved to approve the amended budget as presented. Seconded by Director Johnson, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

The committee met and reviewed the financial statements and construction projects.

Scholarship Committee

Did not meet.

Education Excellence Committee

Did not meet and the possibility of disbanding this committee will be discussed at next month's meeting.

Fundraising Committee

The gala committee continues to meet. The popular class baskets were created via Amazon wishlists this year which has proved to be a big success. There have been 6 tables sold and a total of 65 tickets. The price increases for individual tickets on January 1. Director Rose-Kociela thanked the committee for their hard work.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote:

Chairman MacPhee – yes, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – yes, Director Johnson – yes, Director Mabile - yes, the motion carried.

Entered executive session at 5:26 PM.

Motion: Director Turkenburg moved to return to open session, seconded by Director Redline, the motion carried.

Returned to open session at 5:49 PM.

Motion: Director Turkenburg moved to approve Sam Redline and Jack Bredeson for temporary custodial duties at approximately an additional \$2,500. Seconded by Director Rose-Kociela, the motion carried with Director Redline recusing himself from voting.

NEW BUSINESS

Policy Updates

- **Student-Owned Electronic Communications Devices**
Mr. Nicklay presented a policy for approval at next month’s meeting. While not much changes from how the school has previously been operating, Governor Little is now requiring schools to put a policy in place. Mr. Nicklay asked the board to read the policy and come with comments and suggestions next month.
- **Charter School-Provided Access to Electronic Information**
This policy is not yet ready for review, and has been shared with the tech team for their input.

Enrollment Caps

Mr. Nicklay introduced proposed enrollment caps for the 2025-2026 school year, which are as follows:

6th – 162
7th – 135
8th – 135
9th – 100
10th – 75
11th – 68
12th – 60
Total – 735

Motion: Director Mabile moved to approve the enrollment caps for 2025-2026 as presented. Seconded by Director Turkenburg, the motion carried.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 6:07 PM.

Motion: So moved by Director Johnson and seconded by Director Turkenburg, the motion carried.

Cheri Rose-Kociela, Secretary