

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT****BOARD OF EDUCATION  
MEETING MINUTES**

December 9, 2024

HS Library

Board Members Present: Sheila Brown, Cindy Hall, Ashley Conley, Phyllis Frantel, Keri Link, John Foust, Tessah Ciardi, Scott Lambert and Jessica Wickham

Administrators Present: Dr. Christopher Brown, Christopher Wickham, Sharene Benedict, John Hicks, Scott Robinson, Eric Pasho, Karissa Schutt, Kayla Osika, Paul Lahue and Bryan Lamb

Administrators Excused: Erica Hasselstrom, Staci Thibodeau, Jenn Taft, Clay Cole, Courtney Vencel and Kevin Cousin

Sheila Brown called the meeting to order at 6:02pm.

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**Mabel Deal, Stanley:** She thanked the Board and Administrators for all their hard work. Really glad her sons got to attend school here and how Marcus Whitman is a great place.

Motion by Keri Link, seconded by Phyllis Frantel to approve the following resolution.

**Approval of Agenda**

Yes 9 No 0 MC

**Acceptance of Minutes**

Minutes of the November 12, 2024 Regular Meeting were accepted as submitted.

**Acceptance of Treasurer's Report**

Treasurer reports were accepted as submitted.

**Students/Staff Celebrations**

Student athletes were recognized from Golf, Boys Cross Country Team, Cheer, Tennis, Football, Girls Swimming and Girls Soccer.

Kerri Mitchell-DePorter was recognized as an Athena Award Honoree.

Jenn Taft was recognized for receiving Award of Distinction for a School Leader.

**Administrators' Reports**

**Lynne Rutnik**, WFL BOCES Superintendent and **Shannon Brown**, Director of CTE and Workforce Development presented to the Board how BOCES provides shared services and programs to support the educational needs of students, educators, and communities. Helen Snyder, student presented to the Board on how much she enjoys the New Visions program at the Finger Lakes Tech and Career Center.

**Dr. Christopher Brown** thanked Mr. Pasho, Mrs. Osika and Mr. Robinson for making our National Honor Society celebration a success. The parents were notified in advance, and they were appreciative. Congratulations to all the students inducted. 2025-26 Budget building process has begun. Dr. Brown will present on this after the Holidays.

**Christopher Wickham** presented to the Board about reserves. Reserves are used to help balance the budget. The New York State Comptroller's Office helps guide district on how the funds are used. Per Auditors, we are in good standing with our reserves.

Motion by Keri Link, seconded by Ashley Conley to approve the following resolutions.

**Consent Agenda**

*In an effort to expediate the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.*

**Substitute Teachers:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Christyan Borsching, Lisa Robinson, Kim Hey, Laura Hoffman and Devin Grover** as Substitute Teachers for the 2024-25 school year.

**Substitute Teaching Assistants:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Devin Grover, Mark Rowe, Laura Hoffman and Lisa Robinson** as Substitute Teaching Assistants for the 2024-25 school year.

**Substitute Teacher Aides:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Devin Grover and Lisa Robinson** as Substitute Teacher Aides for the 2024-25 school year.

**Substitute Cleaner:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Roxanne Smith** as Substitute Cleaner for the 2024-25 school year.

**Substitute Bus Driver:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Carleen Pierce** as Substitute Bus Driver for the 2024-25 school year.

**Appoint Bus Monitor-Jennifer Gute:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Jennifer Gute** a probationary Civil Service appointment as Bus Monitor, at an hourly rate per contract, effective December 10, 2024 to December 10, 2025.

**Resignation-Lisa Robinson:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the resignation for the purpose of retirement, **Lisa Robinson**, Teacher Aide, effective end of workday January 8, 2025.

**Resignation-Jazmyne Mitchell:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the resignation, **Jazmyne Mitchell**, Teacher Aide, effective December 6, 2024.

**Activity Advisor:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisor for the 2024-25 school year:

Activity Advisors	Name	Base	Longevity Pay	Total Pay
Intramurals	Angela Schwert	\$12.46 per hour	\$0	TBD

**Coach Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following coaches:

Team	Coach	Base	Longevity	Stipend
Modified Indoor Track	Jody McLaughlin	\$1,000	\$0	\$1,000
Modified Indoor Track	Seth Pritchard	\$1,000	\$0	\$1,000

**College Student Placement:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2025 Spring Semester:

**SUNY Brockport**

Brendan Bode	Student Teacher	Bonnie Prendergast
Duration: January 27, 2025 to March 21, 2025 and		
	Student Teacher	Amy Dobbertin
Duration: March 24, 2025 to May 15, 2025		

## Hobart and William Smith

Collen Jump      Student Teacher      Amanda Cooney  
Duration: January 20, 2025 to May 2, 2025

**Volunteers:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2024-25 school year.

**Tenure-Sarah Newman:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Sarah Newman**, a probationary Elementary Teacher appointed January 6, 2020, be appointed to tenure to the position of Elementary tenure area. It having been shown that **Sarah Newman**, holds a valid New York State Professional Certification in Early Childhood and Professional Certification Childhood Education Grades 1-6 in the aforesaid tenure area; and it further having been shown that the probationary period of **Sarah Newman** to be an Elementary Teacher in the district expires on January 2, 2025; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Sarah Newman** effective January 2, 2025 to the position of Elementary Teacher.

**Approve Memorandum of Agreement:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Memorandum of Agreement with Marcus Whitman Teacher's Association for Modified Indoor Track Coaches.

**Accept Bid:** Whereas, sealed bids for Gorham Elementary and Middlesex Valley buildings were solicited by the Marcus Whitman Central School District and,  
Whereas, sealed bids for the construction of renovations to school Buildings were opened in the High School at 3:00 PM on November 15, 2024 and,  
Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

<b>General Construction Contract #101</b>	<b>Base Bid</b>
Iversen Const. Corp.	\$4,470,000
<b>Plumbing Construction Contract #102</b>	
Kuehne Const. Inc.	\$689,000
<b>HVAC Construction-Gorham Elementary Contract #103</b>	
Landry Mechanical Contractors, Inc.	\$4,270,000
<b>HVAC Construction-Middlesex Valley Elementary Contract #104</b>	
Landry Mechanical Contractors, Inc.	\$5,200,700

**Accept the Extra-classroom Activity Fund Audit Findings:** Be it resolved that upon the recommendation of the Audit committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Extra-Classroom Activity Fund Audit Findings for the 2023-2024 school year.

**Accept the Extra-classroom Activity Fund Corrective Action Plan:** Be it resolved that upon the recommendation of the Audit committee, the Board of Education of the Gorham-Middlesex

Central School District does hereby accept the Extra-Classroom Corrective Action Plan for the 2023-2024 school year.

**Approve Annual Reserve Narrative/Plan:** Be it resolved that upon the recommendation from the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Annual Reserve Narrative/Plan.

**Approve Amended Policy:** Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of **Policy 1120 School District Records**.

**Approve Request for Variance for a Junior-Senior High School:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve request for **Variance for a Junior-Senior High School**.

**Approve Amended Danforth Contract:** This Amendment No. 2 by and between Gorham-Middlesex Central School District ("Customer") and Danforth Company ("Danforth") amends the Energy Performance Contract ("Agreement") entered by the parties on or about October 10, 2023, and shall be effective as of the same date.

WHEREAS, Customer and Danforth entered the Agreement, subject to approval by the New York State Education Department ("NYSED"), by which Danforth is to perform certain work on Customer's property consistent with the scope and standards set forth in the Agreement; and

WHEREAS, Customer and Danforth agree that modifications to certain provisions of the Agreement are necessary and advisable; and

WHEREAS, the Customer and Danforth agree the language in each of the following paragraphs shall be amended as set forth with amended and/or new language in bold italics and deleted text being struck through and meant to replace and otherwise supersede prior language contained in the original Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Customer and Danforth agree as follows:

**Energy Performance Contract (EPC) and Lighting Scopes of Work.**

**Approve CSE and CPSE Recommendations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.

Yes 9 No 0 MC

**Public Access to the Board**

No comments.

**Board Member Items:**

Important Dates:

Thursday, April 24 All Staff Appreciation Day

Special Olympics Friday, May 30

*Break 6:51pm*

**Executive Session** Motion by Tessah Ciardi seconded by Keri Link at 6:59pm for the Board to enter in executive session to discuss the employment history of particular person.

Motion by Keri Link, seconded by Scott Lambert to adjourn the meeting at 7:07pm.

Respectfully submitted,

*Sharene Benedict*

Sharene Benedict  
District Clerk