

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, December 16, 2024 at 6:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Milton Johnson, Jenny Tessendorf

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** On file

***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth grade students Elsa Fraey and Wyatt Proctor leading all in the Pledge of Allegiance.

***Public Comments***

Brian Mahoney, Canandaigua District

***Board Meeting Minutes***

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved November 18, 2024 and December 4, 2024 meeting minutes.

**APPROVED: MINUTES**

***November 2024 Warrant Review***

Upon a motion made by Mrs. Grimm on behalf of Ms. Tessendorf, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the November Warrants.

A-48 General 9010758-9010816 (ACH)  
A-49 General 19972-20025 (Check Print)  
A-50 General 19959-19971, 20026-20040 (In House)  
A-53 General 9010817-9010847 (ACH)  
A-54 General 20050-20078 (Check Print)  
A-55 General 20041-20049 (In House)  
C-9 Cafeteria 3244-3265  
C-10 Cafeteria 3266-3276  
F-13 Federal 976-977 (Check Print)  
F-14 Federal 9000519-9000522 (ACH)  
F-15 Federal 9000523 (ACH)  
HBU-3 Capital 13 (Bus Purchase)

***Board Student Representative***

Macy Schneckeburger reported out the Create and Connect at the Academy has been well attended. A different craft is created each week during a lunch period, Student Government hung wreaths at a local cemetery for Wreaths Across America, National Honor Society had a toy drive for Toys for Tots and a food drive for Gleaners Kitchen, and the PRISM concert will be held December 17.

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## Superintendent's Report

Superintendent Farr noted the Academy hosted Canandaigua Rotary Club's Holiday RPO concert, creating unforgettable moments for students and families.

A huge thank you to the Canandaigua community for supporting the recent Revitalization Capital Project which was approved by 73%. A meeting was held last week to discuss the scope of the work and timing. It will be at least a year and a half before any work would begin and it will be in two phases. There will be the design phase, stakeholder meetings, and then approval through the State Education Department.

## Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

### APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

## Business

### 1. Treasurer's Report

the Treasurer's Report for the Period of October 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

### 2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

### 3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

### 4. Minimum Wage

the minimum wage increase to \$15.50, as of December 16, 2024 we will increase our rates as follows:

Sub Bus Monitor	\$15.50
Sub School Monitor	\$15.50
Sub Teacher Aide	\$15.50
Sub Food Service Helper	\$15.50
Student Helper	\$15.50
Lifeguard	\$15.50
Monitor	\$15.50
Aides	\$15.50
Student Worker	\$15.50
Driver Trainee	\$15.50

### 5. Grant

a grant with Ontario County to assist with the cost for students for the 2025-2026 school year farmer's market.

### 6. Field Trip- Initial

of Mrs. Marissa Logue, Academy Principal, for initial approval of the below trips:

- Distributive Education Clubs of America (DECA), Orlando, FL- April 25-30, 2025



- IB Spanish, San Juan, Puerto Rico- November 7-11, 2025

of Ms. Kris VanDuyne, Middle School Principal, for initial approval of the below trip:

- Eighth Grade Trip, Albany, NY- June 5-6, 2025

#### **7. Athletic Trips- Final Approval**

of Mrs. Caroline Chapman for final approval of the following athletic trips:

- Wrestling, December 28-29, 2024, Oswego State University, NY (*initial November 11, 2024*)
- Wrestling, January 10-11, 2025, Elmira NY (*initial November 11, 2024*)

#### **8. Volunteer Coaches**

of Mrs. Caroline Chapman, Athletic Director, for the below volunteer coaches:

- Indoor Track- Michael Thompson
- Modified Cheer- Mikala Steinmann
- Wrestling- Jeremy DePew

#### **9. 40 Hour Field Placement**

of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Ainsley Kimball, Hobart William Smith with Melinda Arist- January 21-May 2, 2025

#### **10. 100 Hour Psychology Practicum**

the request of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Johnathon Nocera, Roberts Wesleyan University with Denise Shimmon- January – May 2025

#### **11. Surplus Items**

for the below items to be declared as surplus items and sold at auction or discarded:

- 1 Double door fridge from Middle School- Tag# 000691- to be discarded
- 1 File cabinet- Tag # 001019
- 1 2008 Ford F350 stake body truck- VIN# 1FTWF33Y28EE59475
- 1 Red truck cap- no tag
- 1 2005 walk behind snow blower- no tag
- 1 File cabinet- Tag# 000981
- 1 File cabinet- Tag# 000872
- 1 File cabinet- Tag#002460
- 1 Victory fridge from Middle School- Tag#002569
- 1 Braves scoreboard top from Evans Baseball
- 1 Milk cooler- No Tag Made by True
- 1 Sod Cutter Jr
- 2 Piano key boards
- 4 Miscellaneous band instruments
- 94 Blue chairs
- 9 Cafeteria tables
- 2 Tables
- 1 Study carol
- 1 Oil changing container



**12. Agreement**

an agreement with the County of Ontario to provide election services consisting of programming and usage of voting machines, all equipment and machine supplies, as well as assistance with the May 20, 2025 school board election.

**13. New Club**

a new club at the Academy, Drone Racing. This club will allow Academy students to explore the fields of aerospace and drone technology while competing against other schools in STEM-Focused competitions. The advisor is Mr. Steve Schlegel.

**14. Donation**

a donation from Student Technical Services Club in the amount of \$1,140 to pay for the advisor of the Drone Racing Club.

**15. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: October 21, 23, 24, 25, 31, November 1, 4, 5, 6, 7, 8, 12, 13, 14, 15, 18, 19, 20, 21, 22, 25, 26, and December 2.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

the Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Sharon Switzer	Senior Clerk	3/2/2025	10

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lucas Hess	Custodial Worker	Declined position	11/21/2024
Taylor Bordwell	Teacher Aide	Resignation	11/22/2024
Amanda Swartele	Teacher Aide	Resignation in order to accept another position in the District	12/1/2024
Aaron Stonewell	Custodial Worker	Resignation	12/3/2024

- 1) of Donovan Smith, School Bus Driver, for a leave of absence from January 6, 2025 through March 31, 2025.

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Patrick Garcia	Teacher Aide	12/9/2024	\$15.35/hr.
Heather Lyon	School Bus Driver Trainee	11/14/2024	\$15.00/hr.
Taylor Bordwell	Substitute Teacher Aide	11/25/2024	\$15.00/hr.
Caitlin Goodemote	Substitute Teacher Aide	12/3/2024	\$15.00/hr.
Roy Brown	Food Service Helper	12/4/2024	\$16.00/hr.



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Melissa Ridley	Substitute Teacher Aide	12/3/2024	\$15.00/hr.
Candace Bruzda	Teacher Aide	12/16/2024	\$15.50/hr.
Lisa Littlefield	School Bus Monitor	12/16/2024	\$15.50/hr.
Eric Ennis	Custodial Worker	12/16/2024	\$16.00/hr.
Jessica Gable	Substitute Lifeguard	12/9/2024	\$15.00/hr.
Steven Merkle	Substitute Food Service Helper	12/16/2024	\$15.50/hr.
Hannah Tyman	Teacher Aide	1/6/2025	\$15.50/hr.

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

the Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Joni Dibble	Teaching Assistant	6/30/2025	16

B. Resignation

- 1) of Kelsey Villone, Contract Substitute Teacher at the Primary School who submitted her resignation effective December 13, 2024.

C. Leave Of Absence

- 1) of Sara Costello, Social Studies Teacher at the Academy, for a leave of absence from May 1, 2025 through June 12, 2026.

D. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) of Amanda Swartele who received her Bachelor's degree in Early Childhood Education from SUNY Fredonia. She earned her Master's degree in Curriculum Specialist from SUNY Brockport. She has been working as a Teacher Aide for the District since September 2023. Ms. Swartele is appointed to a 1.0 FTE 4-year probationary Teaching Assistant with a tenure area of Teaching Assistant effective December 2, 2024.
- 2) of Henry Kuperus who received his Bachelor's degree in Physical Education from SUNY Brockport. He earned his Master's degree in Physical Education from Canisius College. He has been teaching for the past 18 years. Mr. Kuperus is appointed to a 1.0 FTE 3-year probationary Physical Education Teacher with a tenure area of Physical Education effective December 17, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Amanda Swartele	Teaching Assistant Level I	12/2/2024	Step 4	4 years
Henry Kuperus	Physical Education	12/17/2024	Step 18	3 years



3) 2025-2026 Paid Internship – School Psychologist

the following individual to paid internship position for the 2025-2026 school year at the agreed upon rate:

Kristin Falbo, School Psychologist Intern

4) 2024-2025 Coach

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

David Rappleyea	Varsity Cross Country	Step 18D
Bruce Hawkins	Varsity Girls Tennis	Step 20+
Austin Cayward, Modified Wrestling; Step 1A		

5) Mentors

the following individuals to be Mentors for the 2024-2025 school year at rates in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>	<u>Effective Date</u>	<u>Level</u>
Amy Wade	Abby Cantello	9/1/2024	1
Dan Robbins	Kelly Keys	12/19/2024	1

6) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Liam Houle  
 Stella Szczepkowski  
 Taylor Tripodi  
 Lisa Thompson  
 Lilian Hendricks-Jones  
 Abigail Ceddia

1) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Christine Barr  
 Ann Pollot

2) Co-Curricular & Stipend Positions 2024-2025 School Year

the following individuals to co-curricular and stipend positions at rates in accordance with contract:

<b>CO-Curricular CTA Contract Name</b>	<b>SCH</b>	<b>Appointed</b>	<b>%</b>	<b>Level</b>	<b>Step</b>
Drone Racing	HS	Steven Schlegel	100	A	1

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Dr. Jen Schneider reported out on behalf of the Audit Committee which met on December 13, 2024. The Committee had a review of long-range budgeting and estimates for the next several years, reviewed the



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reserves that will be utilized for the upcoming Revitalization Capital Project, and reviewed exemptions for seniors. It was agreed to stay at our currently level. The next meeting is scheduled for January 10, 2025.

### **Policy Committee**

Mrs. Jeanie Grimm reported out on behalf of the Policy Committee which met on November 20, 2024. The following two policies were submitted for a First Reading.

- > First Reading- Policy 2100 School Symbols
- > First Reading- Policy 3360 Student Awards and Scholarships

### **District Committee Reports**

#### **Council for Instructional Excellence (CIE)**

Mrs. Julianne Miller reported on behalf of CIE which met on December 11, 2024. The Committee reviewed the addition of a new course called Modern Band, reviewed several course name changes, and received a professional development update. Th next meeting is scheduled for January 8, 2025.

### **Upcoming Events**

- December 17- 27<sup>th</sup> Annual Holiday PRISM Concert
- December 18- 5<sup>th</sup> Grade Band and Orchestra Concert
- December 23-January 3- Winter Break- No School
- December 31- Last day to pay school taxes with 3% penalty
- January 9- Frieda O'Hanlon Oral Spelling
- January 9- CIE Committee
- January 9- CA Jazz Choir Pop Night
- January 10- Audit Committee
- January 13- Board of Education Meeting
- January 15- Elementary Small Ensemble Concert
- January 16- District Health and Safety Committee
- January 18, 19- Madrigal Dinner
- January 20- Martin Luther King, Jr.- No School
- January 22- Policy Committee

### **Closing Remarks**

Superintendent Farr mentioned that New York State United Teachers (NYSUT) President Melinda Person visited Canandaigua last week and was provided a tour of our various buildings. She planned this visit because of the reputation the district and our Teachers' Association has as being so positive. We were all able to showcase the strong working relationship we have as well as our fundraising efforts that support our community and students.

### **Adjournment**

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:53 p.m. The next Regular meeting will be on January 13, 2025 at 6:30p.m. at the Operations Center.

Respectfully submitted,

Deborah Sundlov  
District Clerk