

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING
WEDNESDAY, DECEMBER 4, 2024

Immediately following the reorganizational meeting, the Millville Area School Board held their regular business meeting on Wednesday, December 4, 2024 at Columbia Montour Area Vocational Technical School beginning 7:16 pm.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Susan Farr, Michael Farrell, Greg Hemsarh, Gena Maize, Heather Mausteller, Susan Myers and Jessica Whitmoyer.

Also present were Whitney Holloway, Business Manager/ Board Secretary; Brandon Gordner, Elementary Principal; Matthew Mills, Secondary Principal; and Chelsea Rosenberger, Board Recording Secretary

2. GUEST RECOGNITION AND COMMENTS

Guests Andrew Hemsarh, Kim Coleman, and Donny Coleman all signed the register but did not request to speak.

3. ADMINISTRATIVE REPORTS

- *The administrative reports were previously submitted for the consideration of the Board, and no additional questions were asked.*

4. REPRESENTATIVE REPORTS

- *The representative reports were previously submitted for the consideration of the Board, and no additional questions were asked.*

5. APPROVAL OF BOARD MINUTES

5.1 - November 11, 2024 Board Meeting Minutes

A motion by Jessica Whitmoyer and seconded by Gena Maize that the Millville Area School Board consider and approve the November 11, 2024 Millville Area School District Board meeting minutes. The motion carried by voice vote. 9 Yea; 0 Nay; 0 Absent

6. BUDGET AND FINANCE

Combined Consent (6.3 – 6.4)

A motion by Greg Hemsarh and seconded by Gena Maize that the Millville Area School Board consider and approve the combined recommended action as presented.

- 6.3 Expenditures
 - A motion is needed to consider and approve the December 4, 2024 general expenditures in the amount of \$322,782.23, nutrition expenditures in the amount of \$32,869.79 and athletic expenditures in the amount of \$272.00.
- 6.4 Pay December Expenditures
 - A motion is needed to consider and approve allowing the Business Manager to pay December 2024 and January 2025 expenditures incurred that are due prior to the January 2025 meeting with final approval at the January meeting.

The combined motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

6.5 Contract Extension Hemlock Twp.

A motion by Gena Maize and seconded by William Berger that the Millville Area School Board consider and approve a six month contract extension with Hemlock Township to provide SRO services through June 30, 2025 for a cost of \$65,337.41.

- Ms. Maize asked if this total amount included the increase in price.
- Ms. Rosenberger that this figure included the allowable increase of 10% for six months, as per the contract.
- Ms. Maize then asked if the district would have an out clause.
- Mr. Hemsarh clarified that in six months, the contract would end because it would be at the end of its term. If the district did not renew this contract in June, that would be the “out” for the contract.
- Ms. Maize asked what would happen if the district does not find an alternative by the end date in June.
- Mrs. Myers answered that the district would need to renew or re-negotiate this contract with Hemlock Township.

The motion carried by roll call vote. 7 Yes; 2 No (G. Hemsarh, G. Maize); 0 Absent

6.6 Tax Index Resolution

A motion by William Berger and seconded by Greg Hemsarh that the Millville Area School Board recommend approval to adopt a resolution indicating that the board of school directors will not raise the rate of any tax for the support of public schools for the fiscal year 2025-2026 by more than its index as calculated by the Pennsylvania Department of Education.

- Mr. Hemsarh asked what happens if the Board does not adopt this resolution.
- Mrs. Holloway answered that we would have to follow a whole other schedule for the Pennsylvania Department of Education as far as submission of the budget and other financial documentation.
- Mrs. Farr asked for clarification that by adopting this resolution, the Board would not be setting a tax rate at that time.
- Mrs. Holloway answered that this was not the final rate being set but rather a resolution stating the Board would not exceed the allowable index rate of 5.1%.
- Mr. Berger asked if the Board was anticipating that rate to be an issue for the upcoming budget.
- Mrs. Holloway answered that it was too early to tell at this point and that she did not have enough information.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

6.7 - Transportation Donation

A motion by Greg Hemsarh and seconded by William Berger that the Millville Area School District consider and approve the acceptance of a donation of \$500 from Ms. Katie Downs, to go towards field trip transportation costs.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

7. POLICY

7.2 Second and Final Reading Revised/New MASD Board Policies/Administrative Regulations

A motion by Greg Hemsarh and seconded by Gena Maize that the Millville Area School District consider and approve the second and final readings of the revised and new Millville Area School District Board Policies and Administrative Regulations, as recommended by PSBA and the Policy Committee.

- Ms. Maize asked if all of the language for these policies was provided by PSBA.
- Mrs. Myers answered that all except for one locally generated policy was provided by PSBA.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

8. CURRICULUM / EDUCATIONAL ITEMS

Combined Consent (8.1 – 8.2)

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- **8.1 Revised 2024-2025 MASD School Calendar**
 - A motion is needed to consider and approve the following revision to the 2024-2025 District Calendar: December 24, 2024, January 20, 2024, February 17, 2024, and May 26, 2024, which were formerly denoted as vacation days, will now be recognized as local holidays.
- **8.2 Curricular Excursions & Field Trips**
 - A motion is needed to consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

The combined motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

8.3 Waiver of Expulsion Hearing and Stipulation - Student 30002

A motion by Greg Hemsarth and seconded by Jessica Whitmoyer that the Millville Area School Board approve the Waiver of Expulsion Hearing and Stipulation for student #30002 for the remainder of the 2024-2025 school year, pending confirmation from the parents.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

8.4 Waiver of Expulsion Hearing and Stipulation - Student 30165

A motion by Greg Hemsarth and seconded by Matthew Deihl that the Millville Area School Board approve the Waiver of Expulsion Hearing and Stipulation for student #30165 for the remainder of the 2024-2025 school year.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

10. PERSONNEL AND ACTIVITIES

10.1 Board Treasurer

A motion by Gena Maize and seconded by Michael Farrell that the Millville Area School Board appoint BRYNN CLARK, as Board Treasurer through May 31, 2024, at a stipend of \$100.00 per month.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

10.2 Collective Bargaining Agreement - MEA

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve a six (6) year collective bargaining agreement with the Millville Education Association, subject to approval of the same by the Millville Education Association, pending final review from school district solicitor.

- Mrs. Myers commented that the Millville Education Association membership did ratify the contract earlier that day and that the contract would still need final review from our district solicitor.
- Mr. Berger asked that the language be amended in the motion to reflect the district solicitor review as pending.

The amended motion carried by roll call vote. 5 Yes; 4 No (M. Deihl, S. Farr, G. Hemsarth, G. Maize); 0 Absent

10.3 Resignation - Mitchell

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve acceptance of the resignation notice from NICHOLE MITCHELL as Cafeteria Staff, effective December 11, 2024.

The motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:36 pm for a personnel matter discussion. The meeting resumed at 7:38 pm.

10.7 A - Security Staff

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board table the recommended action to appoint Addison Lawton as Security Staff for the 2024-2025 school year.

- o The motion to table carried by voice vote. 9 Yea; 0 Nay; 0 Absent

Combined Consent (10.4, 10.5, 10.6, 10.7 B, and 10.8)

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approved the combined recommended action as presented.

- o 10.4 Leave of Absence
 - o A motion is needed to consider and approve a leave of absence for employee #1022, to begin December 17, 2024 and extending up to three months. This leave of absence will be both paid and unpaid.
- o 10.5 Appoint Recording Secretary
 - o A motion is needed to appoint CHELSEA ROSENBERGER as Board recording secretary, at a stipend of \$50.00 per meeting attended.
- o 10.6 CSIU Guest Teacher Substitutes
 - o A motion is needed to consider and approve RHETT MOWERY, CHRISTIAN WIRT, and EMMA HERROLD, as CSIU Guest Teacher Substitutes for the 2024-2025 school year. Clearances on file.
- o 10.7 B - Coaching Staff
 - o **Clarissa Winter** - Accept the notice of resignation as Boys Varsity Assistant Coach, effective November 17, 2024.
 - o **Kolten Smith** - Appoint as Boys Varsity Assistant Coach for the 2024-2025 winter athletic season, retroactive to November 18, 2024.
 - o **Zachary Whitenight** - Appoint as Boys Varsity Volunteer Assistant Coach for the 2024-2025 winter athletic season.
 - o **Amanda Egli** - Appoint as Cheerleading Head Coach for the 2024-2025 winter athletic season, retroactive to November 15, 2024.
 - o **Heather Yordy** - Appoint as Cheerleading Volunteer Assistant Coach for the 2024-2025 winter athletic season.
- o 10.8 Volunteer Personnel
 - o A motion is needed to consider and approve the list of Volunteer Personnel for the 2024-2025 school year as presented. Current clearances and Volunteer Forms on file.
 - Tiffany Duffy, Melissa Lanciano, Shannon Mastellar, Crystal Moyer, Lori Parker, Katie Preston, Lyndsey Zimmerman

The combined motion carried by roll call vote. 9 Yes; 0 No; 0 Absent

11. ADJOURNMENT

A motion by Gena Maize and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 7:56 pm. Immediately following the meeting, the Board met for an Executive Session to discuss personnel matters.



Whitney Holloway, Board Secretary



Chelsea Rosenberger, Board Recording Secretary