

**MACCRAY ISD 2180**  
**Clara City, MN 56222**  
**MACCRAY Board Room**  
**Monday, Jan 13, 2025**  
**6:00 pm**

TENTATIVE AGENDA

Policy 206 – Individual speakers will have three minutes to speak to the board and may do so only during the public comment portion of the meeting. Comments involving data privacy, personal attacks on others, or that may be considered libelous or slanderous, or are initiated after the public comment period, are unacceptable. The board will take no action at the same meeting on an item raised by the public at that meeting to allow for further investigation.

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Approval of the Agenda/Additions/Deletions
- 4.0 Annual Re-Organization – Oath of Office
  - 4.1 Election of Officers
    - 4.1.1 Chairperson
    - 4.1.2 Vice Chairperson
    - 4.1.3 Clerk
    - 4.1.4 Treasurer
  - 4.2 Appointment of Committees
    - 4.2.1 Community Education
    - 4.2.2 Continuing Education
    - 4.2.3 District Advisory Committee
    - 4.2.4 Facilities/Health and Safety
    - 4.2.5 Finance/Negotiations
    - 4.2.6 LCTN Governing Board
    - 4.2.7 Legislative Liaison (MSBA/MREA)
    - 4.2.8 Transportation
    - 4.2.9 Meet & Confer (new)
    - 4.2.10 Health and Safety
  - 4.3 Board Compensation Rates
    - 4.3.1 Meetings
      - 4.3.1.1 Regular
      - 4.3.1.2 Committee
      - 4.3.1.3 Meetings over four hours
      - 4.3.1.4 All Day Working Sessions
      - 4.3.1.5 MSBA/MREA Workshops
      - 4.3.1.5 MSBA/MREA Workshops over four hours
      - 4.3.1.7 Chair
      - 4.3.1.8 Clerk
      - 4.3.1.9 Treasurer
      - 4.3.1.10 Mileage (Federal Mileage Rate)
  - 4.4 Official Designations
    - 4.4.1 Depositories
    - 4.4.2 Meeting Dates
    - 4.4.3 Meeting Time

4.4.4 Official Newspaper

4.5.4 Notice Board

4.4.6 Legal Counsel

4.5 Signature Authorizations

4.5.1 Electronic Fund Transfers

4.5.2 All Other Accounts

4.6 Safe Keeping Investment Securities – The Business Manager is authorized to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve the United Banker’s Bank as Safe Keeper of Citizen’s Alliance Bank’s pledged collateral as required by MN Statute 118A.03.

5.0 Public Comment -None

6.0 Consent Agenda – Action Required

6.1 Adoption of Minutes

6.2 Approve payment of bills and financial reports.

6.3 Approve resignation of paraprofessional - A. Hinrichs

6.4 Approve resignation of teacher - C. Mixon

6.5 Approve Employment Agreement with Paraprofessional - A. Lee

6.6 Approve FMLA Leave - A. Hansen

7.0 Communication Report

7.1 Administrative Reports

7.1.1 Jim Trulock - Activities - written

7.1.2 Todd Bertram, Elementary Principal

7.1.3 Judd Wheatley, High School Principal

7.1.4 Josh Austad, Superintendent

7.2 Committee Reports

7.3 Board Discussion

8.0 Business items – Action Required

8.1 Resolution directing administration to make recommendations for reduction in programs and the reasons therefore.

9.0 Upcoming Meetings

9.1 Regular Board Meeting, Monday, Feb. 10, MACCRAY Board Room, 6pm

9.2 Special Board Meeting, Monday, March 10, MACCRAY Board Room, 5pm

9.3 Regular Board Meeting, Monday, March 10, MACCRAY Board Room, 6pm

9.4 Special Board Meeting, Friday, March 14, MACCRAY Board Room, 12pm

9.5 Special Board Meeting, Monday, March 24, MACCRAY Board Room, 5:30pm

9.6 Special Board Meeting, Monday, March 31, MACCRAY Board Room, 7am

9.7 Regular Board Meeting, Monday, April 14, MACCRAY Board Room, 6pm

10.0 Adjournment

**Minutes of the Board of Education  
Independent School District #2180  
Regular Meeting #6  
Tuesday, Dec. 9, 2024, 6:00 PM  
MACCRAY Board Room**

Members Present: Julie Alsum, Debi Brandt, John Hagemeyer, Carmel Thein, Scott Ruitter, Mark Kasella.  
Others Present: Josh Austad, Superintendent; Judd Wheatley, MS/HS Principal; Todd Bertram, Elem. Principal; Kim Sandry, Business Manager; Jesse Westbrook, Tech Director.

Chair Julie Alsum called the meeting to order at 6:15 pm. Pledge of Allegiance

Motion by Ruitter, second by Brandt, to approve the agenda as presented. Motion carried by unanimous vote.

Public Comment: none

Approval of Consent Agenda:

Motion by Thein, second by Kasella, to approve the consent agenda as presented followed by discussion and vote.  
Motion carried by unanimous vote.

Adoption of Minutes

Approve payment of bills and financial reports.

Accept donation of an adaptive chair from Montevideo Schools.

Approve Seniority List.

Accept Superintendent resignation (effective June 30, 2025) - J. Austad

Approve coaches.

Andrew DuHoux - BBB C coach

Elsie Sumner - JH GBB 8th grade

Aaron Buttenhoff - JH GBB 7th grade

Communications Reports:

Audit Report – A. Meagher – Schlenner, Wenner, & Co.

Denise Smith – CER Programming

Jim Trulock - written

Todd Bertram: Elementary update

Judd Wheatley: MS/HS update – WBWF Report

Josh Austad: District update.

Business Items:

Motion by Ruitter, second by Hagemeyer, to certify the 2024 Payable 2025 Property Tax Levy of \$5,058,073.97. Motion carried by unanimous vote.

Motion by Ruitter, second by Brandt, to adopt the Resolution of Combined Polling Places .

Roll Call Vote: For: Ruitter, Brandt, Hagemeyer, Thein, Alsum, Kasella

Against: none

Resolution passed and adopted.

Motion by Thein, second by Hagemeyer, to approve the 2023-2024 Audited Financial Statements.

Motion carried by unanimous vote.

Meetings and Workshops:

Regular Board Meeting, January 13, MACCRAY Board Room, 6pm

Regular Board Meeting, February 10, MACCRAY Board Room, 6pm.

Regular Board Meeting, March 10, MACCRAY Board Room, 6pm.

Adjournment of Meeting

Motion by Ruitter, second by Alsum, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:23 pm.

Respectfully submitted,  
Carmel Thein, Clerk  
Kim Sandry, Business Manager

**Minutes of the Board of Education  
Independent School District #2180  
Special Meeting  
Thursday, Dec. 19, 2024, 6:30 PM  
MACCRAY Board Room**

Members Present: Julie Alsum, Debi Brandt, John Hagemeyer, Carmel Thein, Mark Kasella.

Others Present: Josh Austad, Superintendent (via phone); Kim Sandry, Business Manager, Ben Donner, Board Member Elect.

Chair Julie Alsum called the meeting to order at 6:31 pm. Pledge of Allegiance.

Board discussion of process for hiring a new Superintendent.

Motion by Brandt, second by Hagemeyer, to hire MSBA to run the MACCRAY Superintendent Search. Motion carried by unanimous vote.

Adjournment of Meeting

Motion by Alsum, second by Kasella, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 6:58 pm.

Respectfully submitted,  
Carmel Thein, Clerk  
Kim Sandry, Business Manager

**Minutes of the Board of Education  
Independent School District #2180  
Special Meeting  
Friday, January 3, 6:00 PM  
MACCRAY Board Room**

Members Present: Julie Alsum, Debi Brandt, John Hagemeyer, Carmel Thein, Mark Kasella.

Others Present: Josh Austad, Superintendent; Kim Sandry, Business Manager; Ben Donner, Board Member Elect; Jesse Westbrook, Technology Director.

Chair Julie Alsum called the meeting to order at 6:00 pm. Pledge of Allegiance.

Board discussion of process for hiring a new Superintendent. Virtual meeting with Amy Jordan of MSBA to determine services MSBA will provide.

Adjournment of Meeting

Motion by Kasella, second by Brandt, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 6:48 pm.

Respectfully submitted,  
Carmel Thein, Clerk  
Kim Sandry, Business Manager

**Proceedings of the Board of Education  
Independent School District #2180  
Special Meeting  
January 10, 2025  
6:00 PM  
MACCRAY Board Room**

Members Present: Carmel Thein, Julie Alsum, Deb Brandt, John Hagemeyer, Mark Kasella, Ben Donner  
Others Present: Josh Austad, Superintendent, Jesse Westbrook, Technology Director, Amy Jordan, MSBA, Scott Ferguson, Clara City Herald.

Chairman Julie Alsum called the meeting to order at 6:04 pm.

Meeting with Amy Jordan from MSBA to plan the timeline for the Superintendent Search.

**MACCRAY Public Schools – Superintendent Search Timeline**

January 10, 2025 (6:00 pm, Special Meeting) Planning meeting – Board adopts search timeline, reviews hiring criteria, search procedures, market positioning, and stakeholder involvement.

January 14 – February 25, 2025 MSBA posts opening on websites (MSBA, MASA, EdPost, Revelus), advertises position vacancy, receives applications, and responds to applicants' inquiries

January 21, 2025 (4:00 pm) MSBA facilitates virtual informational Q&A session, Public Input session, ZOOM session.

February 25, 2025, Application Deadline

February 26 - March 10, 2025 MSBA conducts screening, preliminary verification of references, pre-interviews of recommended applicants

February 27- March 10, 2025 Board members review applications

March 10, 2025 (5:00 pm, Special Meeting before Regular Meeting) Board meets to determine finalists, interview questions and procedures; MSBA reviews interview training

March 14, 2025 (12 pm, Special Meeting) Board conducts first round of interviews

March 24, 2025 (5:30pm, Special Meeting) Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process

March 25, 2025 Board designee begins negotiations of employment contract

March 31, 2025 (7:00 am, Special Meeting) Board meets to approve employment contract

July 1, 2025 New superintendent reports to work

Motion by Hagemeyer, second by Thein, to adjourn meeting. Motion carried by unanimous vote. Meeting adjourned at 7:16pm.

## Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
												Date		
BND2		62061	5603	Check	1	4242	Turbo Turf, LLC		Yes	No	No	12/10/2024	287.25	
BND2		62072	5604	Check	1	4559	ICS Consulting, LLC - 138006	S Corporation	Yes	No	Yes	12/11/2024	14,022.56	
BND2		62073	5605	Check	1	5431	Peterson Companies, Inc.	C Corporation	Yes	No	No	12/11/2024	37,236.20	
BND2		62136	5606	Check	1	4277	Brouwer Construction	S Corporation	Yes	No	No	12/26/2024	3,662.70	
Bank Total:													\$55,208.71	
Pay		62106		Wire	1	00867	PERA		No	No	No	12/16/2024	12,294.06	
Pay		62107		Wire	1	00868	MN Teachers Retirement Assoc.		No	No	No	12/16/2024	34,671.57	
Pay		62108		Wire	1	2181	Aviben	C Corporation	No	No	No	12/16/2024	11,711.98	
Pay		62109		Wire	1	2385	MN Department of Revenue		No	No	No	12/16/2024	9,761.41	
Pay		62110		Wire	1	2875	Internal Revenue Service		No	No	No	12/16/2024	65,976.32	
Pay		62111		Wire	1	2985	Aviben FLEX		No	No	No	12/16/2024	2,521.21	
Pay		62152		Wire	1	00867	PERA		No	No	No	12/26/2024	12,397.76	
Pay		62153		Wire	1	00868	MN Teachers Retirement Assoc.		No	No	No	12/26/2024	33,027.30	
Pay		62154		Wire	1	2181	Aviben	C Corporation	No	No	No	12/26/2024	11,691.98	
Pay		62155		Wire	1	2385	MN Department of Revenue		No	No	No	12/26/2024	9,128.45	
Pay		62156		Wire	1	2875	Internal Revenue Service		No	No	No	12/26/2024	62,122.04	
Pay		62157		Wire	1	2985	Aviben FLEX		No	No	No	12/26/2024	2,522.17	
Pay		62006	60738	Check	1	2985	Aviben FLEX		Yes	No	No	12/02/2024	133.09	
Pay		62007	60739	Check	1	5497	Skatetime School Programs		Yes	No	No	12/02/2024	3,816.00	
Pay		62005	60740	Check	1	2943	Sweep Hardware	Ind/Sole Proprietor	Yes	No	No	12/02/2024	29.69	
Pay		62008	60741	Check	1	00048	Clara City Telephone Company	C Corporation	Yes	No	No	12/02/2024	366.24	
Pay		62010	60742	Check	1	5039	Donner's Garage Inc	S Corporation	Yes	No	No	12/02/2024	82.29	
Pay		62009	60743	Check	1	2877	Matheson Tri Gas	C Corporation	Yes	No	No	12/02/2024	760.73	
Pay		62011	60744	Check	1	5125	Rural Fabrication Systems	LLC - S Corp	Yes	No	No	12/02/2024	94.72	
Pay		62012	60745	Check	1	4553	Nordic Solar HoldCo Phase 2, LLC	LLC - Partnership	Yes	No	No	12/02/2024	8,263.46	
Pay		62013	60746	Check	1	2359	Amazon Capital Services		Yes	No	No	12/02/2024	4,097.41	
Pay		62015	60747	Check	1	4318	Thompson, Jordan		Yes	No	No	12/03/2024	150.00	
Pay		62014	60748	Check	1	3643	Wherry, Brent		Yes	No	No	12/03/2024	150.00	
Pay		62016	60749	Check	1	5250	Wilts, Kevin	Ind/Sole Proprietor	Yes	No	No	12/03/2024	150.00	
Pay		62019	60750	Check	1	5084	BROUWER, EILEEN	Ind/Sole Proprietor	Yes	No	No	12/03/2024	350.00	
Pay		62018	60751	Check	1	1680	BSN Sports, LLC	C Corporation	Yes	No	No	12/03/2024	234.85	
Pay		62017	60752	Check	1	00763	Pan-O-Gold Baking Company	C Corporation	Yes	No	No	12/03/2024	108.90	
Pay		62020	60753	Check	1	4493	BBE-Paynesville Dance Team		Yes	No	No	12/03/2024	200.00	
Pay		62022	60754	Check	1	4245	Wheatley, Judd		Yes	No	No	12/03/2024	45.56	
Pay		62023	60755	Check	1	5498	Albany Area Schools		Yes	No	No	12/03/2024	300.00	
Pay		62024	60756	Check	1	4911	Southwest Initiative Foundation		Yes	No	No	12/04/2024	50.00	
Pay		62025	60757	Check	1	1936	Palmer Bus Service, Inc	C Corporation	Yes	No	No	12/04/2024	110,982.27	
Pay		62027	60758	Check	1	3797	Running Supply Inc.	C Corporation	Yes	No	No	12/04/2024	17.99	



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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
Pay		62026	60759	Check	1 3297		Wohlman, Julie		Yes	No	No	12/04/2024		21.97
Pay		62028	60760	Check	1 00046		Clara City Herald	S Corporation	Yes	No	No	12/04/2024		240.75
Pay		62029	60761	Check	1 1762		Donners Crossroads Truckstop	S Corporation	Yes	No	No	12/04/2024		109.86
Pay		62030	60762	Check	1 2883		Business Professionals of America		Yes	No	No	12/04/2024		700.00
Pay		62031	60763	Check	1 3032		MN Bureau of Criminal Apprehension		Yes	No	No	12/04/2024		15.00
Pay		62036	60764	Check	1 3962		Indianhead Foodservice Distributor	S Corporation	Yes	No	No	12/05/2024		4,867.55
Pay		62035	60765	Check	1 3614		Petrich, Steve		Yes	No	No	12/05/2024		97.50
Pay		62033	60766	Check	1 3398		Tanner, Tim		Yes	No	No	12/05/2024		97.50
Pay		62034	60767	Check	1 3554		TRIO Supply Co	S Corporation	Yes	No	No	12/05/2024		369.97
Pay		62038	60768	Check	1 5499		Enevoldsen, Tasha		Yes	No	No	12/05/2024		280.00
Pay		62037	60769	Check	1 3987		Sarlettes Music	Ind/Sole Proprietor	Yes	No	No	12/05/2024		220.89
Pay		62041	60770	Check	1 4016		Almich's Market	S Corporation	Yes	No	No	12/05/2024		69.02
Pay		62040	60771	Check	1 00105		Hillyard / Hutchinson	C Corporation	Yes	No	No	12/05/2024		3,040.96
Pay		62042	60772	Check	1 2496		SHI International Corp	C Corporation	Yes	No	No	12/05/2024		971.14
Pay		62043	60773	Check	1 00044		City of Clara City		Yes	No	No	12/05/2024		2,012.42
Pay		62045	60774	Check	1 4687		Mud Hole Custom Tackle, Inc.	S Corporation	Yes	No	No	12/05/2024		201.75
Pay		62044	60775	Check	1 00308		SW & WC Service Cooperative		Yes	No	No	12/05/2024		3,046.50
Pay		62048	60776	Check	1 1054		ACT, INC		Yes	No	No	12/06/2024		855.00
Pay		62049	60777	Check	1 3988		Forum Communications Company	C Corporation	Yes	No	No	12/06/2024		102.00
Pay		62051	60778	Check	1 1960		Chippewa County Auditor/Treasurer		Yes	No	No	12/06/2024		118.90
Pay		62053	60779	Check	1 5203		Boe, Jason	Ind/Sole Proprietor	Yes	No	No	12/09/2024		150.00
Pay		62052	60780	Check	1 5044		FREDRICKSON, JOSHUA	Ind/Sole Proprietor	Yes	No	No	12/09/2024		150.00
Pay		62054	60781	Check	1 5206		Minett, Jeff	Ind/Sole Proprietor	Yes	No	No	12/09/2024		150.00
Pay		62056	60782	Check	1 2194		School Nurse Supply Inc.	C Corporation	Yes	No	No	12/09/2024		165.78
Pay		62055	60783	Check	1 00844		West Central Sanitation, Inc.	C Corporation	Yes	No	No	12/09/2024		1,446.82
Pay		62057	60784	Check	1 4801		Clara City Speedway	S Corporation	Yes	No	No	12/09/2024		887.02
Pay		62058	60785	Check	1 5153		Stony Creek Dairy	Ind/Sole Proprietor	Yes	No	No	12/09/2024		2,239.07
Pay		62060	60786	Check	1 5389		Lalim, Jeff	Ind/Sole Proprietor	Yes	No	No	12/09/2024		97.50
Pay		62059	60787	Check	1 5385		Suter, Jacob	Ind/Sole Proprietor	Yes	No	No	12/09/2024		97.50
Pay		62065	60788	Check	1 5235		Blue Cross Blue Shield of Minnesota		Yes	No	No	12/10/2024		67,198.18
Pay		62066	60789	Check	1 5500		Boen, Brian	Ind/Sole Proprietor	Yes	No	No	12/10/2024		150.00
Pay		62067	60790	Check	1 5501		Bot, Reid	Ind/Sole Proprietor	Yes	No	No	12/10/2024		150.00
Pay		62064	60791	Check	1 4697		Farm-Rite Equipment of Willmar	S Corporation	Yes	No	No	12/10/2024		2,540.00
Pay		62063	60792	Check	1 2999		Koenen, Matthew		Yes	No	No	12/10/2024		150.00
Pay		62062	60793	Check	1 00277		Whitney Music	Ind/Sole Proprietor	Yes	No	No	12/10/2024		166.50
Pay		62068	60794	Check	1 5171		Follett Content Solutions, LLC	Partnership	Yes	No	No	12/10/2024		24.38
Pay		62070	60795	Check	1 5166		GreatAmerica Financial Svcs.		Yes	No	No	12/10/2024		441.45
Pay		62069	60796	Check	1 3032		MN Bureau of Criminal Apprehension		Yes	No	No	12/10/2024		15.00
Pay		62071	60797	Check	1 00763		Pan-O-Gold Baking Company	C Corporation	Yes	No	No	12/10/2024		108.90

## Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
Pay		62076	60798	Check	1	2877	Matheson Tri Gas	C Corporation	Yes	No	No	12/11/2024		38.64
Pay		62077	60799	Check	1	3265	Tracy Schools		Yes	No	No	12/11/2024		40.00
Pay		62080	60800	Check	1	3280	Guertin, Dave		Yes	No	No	12/12/2024		65.00
Pay		62081	60801	Check	1	3582	Guertin, Josh		Yes	No	No	12/12/2024		65.00
Pay		62082	60802	Check	1	3962	Indianhead Foodservice Distributor	S Corporation	Yes	No	No	12/12/2024		5,156.04
Pay		62086	60803	Check	1	5389	Lalim, Jeff	Ind/Sole Proprietor	Yes	No	No	12/12/2024		97.50
Pay		62083	60804	Check	1	5014	Sanow, Brett	Ind/Sole Proprietor	Yes	No	No	12/12/2024		150.00
Pay		62087	60805	Check	1	5502	Seitz, Jason	Ind/Sole Proprietor	Yes	No	No	12/12/2024		150.00
Pay		62085	60806	Check	1	5385	Suter, Jacob	Ind/Sole Proprietor	Yes	No	No	12/12/2024		97.50
Pay		62084	60807	Check	1	5016	Zalme, Mark	Ind/Sole Proprietor	Yes	No	No	12/12/2024		150.00
Pay		62088	60808	Check	1	4497	Montevideo Community Education		Yes	No	No	12/12/2024		150.00
Pay		62089	60809	Check	1	2126	Menards - Willmar	S Corporation	Yes	No	No	12/13/2024		105.39
Pay		62090	60810	Check	1	3631	Region 8 BPA		Yes	No	No	12/13/2024		830.00
Pay		62091	60811	Check	1	01912	Scan Air Filter, Inc.	C Corporation	Yes	No	No	12/13/2024		1,183.34
Pay		62098	60812	Check	1	00528	Bremer Bank		Yes	No	No	12/16/2024		270.00
Pay		62101	60813	Check	1	1039	Citizens Alliance Bank		Yes	No	No	12/16/2024		1,891.44
Pay		62105	60814	Check	1	4802	Colonial Life		Yes	No	No	12/16/2024		1,530.21
Pay		62104	60815	Check	1	4594	Kensington Bank		Yes	No	No	12/16/2024		300.00
Pay		62102	60816	Check	1	3402	Lake Region Bank		Yes	No	No	12/16/2024		100.00
Pay		62099	60817	Check	1	00880	MACCRAY Education Association		Yes	No	No	12/16/2024		3,351.36
Pay		62103	60818	Check	1	4043	MN Child Support Center		Yes	No	No	12/16/2024		58.00
Pay		62100	60819	Check	1	00881	NCPERS Group Life Ins. c/o Member Ber		Yes	No	No	12/16/2024		8.00
Pay		62097	60820	Check	1	00023	UNUM Life Insurance Company		Yes	No	No	12/16/2024		256.17
Pay		62113	60821	Check	1	5505	3D Carpentry & Concrete, LLC		Yes	No	No	12/16/2024		2,500.00
Pay		62115	60822	Check	1	01432	Chappell Central, Inc.	S Corporation	Yes	No	No	12/16/2024		7,110.14
Pay		62117	60823	Check	1	4801	Clara City Speedway	S Corporation	Yes	No	No	12/16/2024		207.96
Pay		62118	60824	Check	1	5238	Ellingson Plumbing & Heating	C Corporation	Yes	No	No	12/16/2024		510.00
Pay		62116	60825	Check	1	2726	Raymond Rockets Baseball		Yes	No	No	12/16/2024		543.63
Pay		62121	60826	Check	1	3592	Dooley's Natural Gas	C Corporation	Yes	No	No	12/17/2024		11,452.50
Pay		62120	60827	Check	1	3006	MACCRAY Lunch		Yes	No	Yes	12/17/2024		0.00
Pay		62119	60828	Check	1	00277	Whitney Music	Ind/Sole Proprietor	Yes	No	No	12/17/2024		170.00
Pay		62123	60829	Check	1	3311	J.W. Pepper & Son, Inc.	C Corporation	Yes	No	No	12/17/2024		441.99
Pay		62124	60830	Check	1	00763	Pan-O-Gold Baking Company	C Corporation	Yes	No	No	12/17/2024		148.40
Pay		62125	60831	Check	1	5166	GreatAmerica Financial Svcs.		Yes	No	No	12/17/2024		2,850.42
Pay		62129	60832	Check	1	5239	Gueningsman, Rachel		Yes	No	No	12/19/2024		168.51
Pay		62128	60833	Check	1	3962	Indianhead Foodservice Distributor	S Corporation	Yes	No	No	12/19/2024		2,671.15
Pay		62130	60834	Check	1	5506	Blackjack Boosters		Yes	No	No	12/19/2024		150.00
Pay		62134	60835	Check	1	3311	J.W. Pepper & Son, Inc.	C Corporation	Yes	No	No	12/23/2024		38.00
Pay		62133	60836	Check	1	2126	Menards - Willmar	S Corporation	Yes	No	No	12/23/2024		14.98

## Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
												Date		
Pay		62135	60837	Check	1	4098	Alsum, Julie		Yes	No	No		12/23/2024	160.80
Pay		62141	60838	Check	1	5503	Argumentative Resources		Yes	No	No		12/26/2024	116.39
Pay		62137	60839	Check	1	00299	Countryside Public Health Serv		Yes	No	No		12/26/2024	225.25
Pay		62138	60840	Check	1	01073	Kandiyohi County Auditor/Treas		Yes	No	No		12/26/2024	398.90
Pay		62140	60841	Check	1	3033	LQPV Schools		Yes	No	No		12/26/2024	200.00
Pay		62139	60842	Check	1	1750	MSBA		Yes	No	No		12/26/2024	250.00
Pay		62142	60843	Check	1	00284	Grainger, Inc.		Yes	No	No		12/26/2024	342.53
Pay		62144	60844	Check	1	00528	Bremer Bank		Yes	No	No		12/26/2024	170.00
Pay		62147	60845	Check	1	1039	Citizens Alliance Bank		Yes	No	No		12/26/2024	1,605.41
Pay		62151	60846	Check	1	4802	Colonial Life		Yes	No	No		12/26/2024	1,530.21
Pay		62150	60847	Check	1	4594	Kensington Bank		Yes	No	No		12/26/2024	300.00
Pay		62148	60848	Check	1	3402	Lake Region Bank		Yes	No	No		12/26/2024	100.00
Pay		62145	60849	Check	1	00880	MACCRAY Education Association		Yes	No	No		12/26/2024	3,351.34
Pay		62149	60850	Check	1	4043	MN Child Support Center		Yes	No	No		12/26/2024	58.00
Pay		62146	60851	Check	1	00881	NCPERS Group Life Ins. c/o Member Ber		Yes	No	No		12/26/2024	8.00
Pay		62143	60852	Check	1	00023	UNUM Life Insurance Company		Yes	No	No		12/26/2024	256.17
Pay		62159	60853	Check	1	2923	VISA - CABank		Yes	No	No		12/26/2024	1,743.69
Pay		62160	60854	Check	1	2655	Nationwide Glass of Willmar		Yes	No	No		12/26/2024	939.00
Pay		62217	60901	Check	1	3961	New Dominion School		Yes	No	No		12/31/2024	1,303.95
Bank Total:													\$550,057.14	
SA		62021	22805	Check	1	3046	MinnTex Citrus, Inc.	S Corporation	Yes	Yes	No		12/03/2024	11,686.85
SA		62032	22806	Check	1	00998	R & R Bakery	Partnership	Yes	Yes	No		12/05/2024	28.58
SA		62039	22807	Check	1	4016	Almich's Market	S Corporation	Yes	Yes	No		12/05/2024	92.83
SA		62046	22808	Check	1	4280	Viking Coca-Cola	S Corporation	Yes	Yes	No		12/06/2024	589.75
SA		62047	22809	Check	1	5069	Jimmys Pizza Granite Falls	Ind/Sole Proprietor	Yes	Yes	No		12/06/2024	158.50
SA		62050	22810	Check	1	1003	Tensen, Edith		Yes	Yes	No		12/06/2024	31.88
SA		62075	22811	Check	1	5002	CORE Fundraising	LLC - Partnership	Yes	Yes	No		12/11/2024	9,084.20
SA		62074	22812	Check	1	2884	Pastures A Plenty Co		Yes	Yes	No		12/11/2024	1,780.00
SA		62078	22813	Check	1	3045	McCone Foods, Inc	C Corporation	Yes	Yes	No		12/11/2024	1,426.00
SA		62079	22814	Check	1	4302	University of Minnesota Crookston		Yes	No	No		12/11/2024	310.00
SA		62093	22815	Check	1	3621	Minnesota FFA Association		Yes	Yes	No		12/16/2024	425.00
SA		62092	22816	Check	1	00403	Rustad Bus Service	C Corporation	Yes	Yes	No		12/16/2024	2,560.00
SA		62094	22817	Check	1	5504	Your Wings of Hope		Yes	No	No		12/16/2024	1,500.00
SA		62096	22818	Check	1	4016	Almich's Market	S Corporation	Yes	Yes	No		12/16/2024	150.00
SA		62095	22819	Check	1	00905	Trulock, James		Yes	Yes	No		12/16/2024	101.44
SA		62112	22820	Check	1	00246	City of Raymond		Yes	Yes	No		12/16/2024	3,000.00
SA		62114	22821	Check	1	4282	First Choice Food & Beverage		Yes	Yes	No		12/16/2024	722.93
SA		62122	22822	Check	1	3006	MACCRAY Lunch		Yes	Yes	No		12/17/2024	41.14

## Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
SA		62126	22823	Check	1 3141		Apple, Inc	C Corporation	Yes	Yes	No	12/17/2024	749.00
SA		62127	22824	Check	1 4282		First Choice Food & Beverage		Yes	Yes	No	12/19/2024	336.76
SA		62131	22825	Check	1 5507		CannonBelles Cheese, Inc		Yes	Yes	No	12/19/2024	2,099.40
SA		62132	22826	Check	1 4280		Viking Coca-Cola	S Corporation	Yes	Yes	No	12/23/2024	796.75
SA		62158	22827	Check	1 2923		VISA - CABank		Yes	Yes	No	12/26/2024	1,142.37
Bank Total:												\$38,813.38	
Report Total:												\$644,079.23	

**Ind. School District #2180  
Exp Summary - Fd, Pro Series  
Period Ending December 31, 2024**

Sequence: Fd, Pro

Description		25ORIG				Encumbrances	% YTD + Enc	Remaining Balance
		Annual Budget	Period 202506	Year To Date	% YTD			
01	General							
	000 Administration	801,022.00	61,567.43	338,839.89	42%	0.00	42%	462,182.11
	100 District Support Services	374,850.00	22,069.62	165,548.18	44%	0.00	44%	209,301.82
	200 Elem & Secondary Regular Instr	4,765,053.00	376,761.41	1,825,757.83	38%	1,581.89	38%	2,937,713.28
	300 Vocational Education Instr	301,604.00	20,540.44	127,369.28	42%	0.00	42%	174,234.72
	400 Special Education Instr	2,060,124.00	170,221.34	790,870.21	38%	6,201.18	39%	1,263,052.61
	600 Instructional Support Services	528,120.00	30,417.93	285,253.61	54%	88.54	54%	242,777.85
	700 Pupil Support Services	1,274,197.00	134,250.23	576,119.87	45%	0.00	45%	698,077.13
	800 Sites & Buildings	435,300.00	55,310.41	406,863.65	93%	0.00	93%	28,436.35
	900 Fiscal & Other Fixed Costs	105,000.00	0.00	38,665.00	37%	0.00	37%	66,335.00
01	General	10,645,270.00	871,138.81	4,555,287.52	43%	7,871.61	43%	6,082,110.87
02	Food Service							
	700 Pupil Support Services	562,430.00	43,674.78	272,855.44	49%	18,771.97	52%	270,802.59
02	Food Service	562,430.00	43,674.78	272,855.44	49%	18,771.97	52%	270,802.59
04	Community Service							
	500 Community Ed & Services	655,924.00	51,354.44	259,784.10	40%	0.00	40%	396,139.90
04	Community Service	655,924.00	51,354.44	259,784.10	40%	0.00	40%	396,139.90
05	Capital Outlay							
	200 Elem & Secondary Regular Instr	22,500.00	0.00	23,027.33	102%	0.00	102%	(527.33)
	800 Sites & Buildings	192,006.00	7,714.86	189,311.24	99%	0.00	99%	2,694.76
05	Capital Outlay	214,506.00	7,714.86	212,338.57	99%	0.00	99%	2,167.43
07	Debt Redemption							
	900 Fiscal & Other Fixed Costs	3,292,512.00	0.00	495,416.25	15%	0.00	15%	2,797,095.75
07	Debt Redemption	3,292,512.00	0.00	495,416.25	15%	0.00	15%	2,797,095.75
21	Student Activity							
	200 Elem & Secondary Regular Instr	0.00	38,813.38	117,335.46	0%	0.00	0%	(117,335.46)
21	Student Activity	0.00	38,813.38	117,335.46	0%	0.00	0%	(117,335.46)
	<b>Report Totals:</b>	<b>15,370,642.00</b>	<b>1,012,696.27</b>	<b>5,913,017.34</b>	<b>38%</b>	<b>26,643.58</b>	<b>39%</b>	<b>9,430,981.08</b>

## INVESTMENTS OUTSTANDING

June 30, 2024

### MSDMAX Fund – MSDLAF

MSDMAX Fund Balance as of June 30, 2024	\$2,488.47
Interest - July 31, 2024	\$11.05
Interest – Aug. 31, 2024	\$11.07
Interest – Sept. 30, 2024	\$10.50
Interest – Oct. 31, 2024	\$10.34
Interest – Nov. 30, 2024	\$9.65
Interest – Dec. 31, 2024	\$9.64
<b>BALANCE</b>	<b><u>\$2,550.72</u></b>

### LIQUID ASSET FUND

Money Market Balance as of June 30, 2024	\$1,688.54
Interest – July 31, 2024	\$7.37
Interest – Aug. 31, 2024	\$7.36
Interest – Sept. 30, 2024	\$6.98
Interest – Oct. 31, 2024	\$6.87
Interest – Nov. 30, 2024	\$6.42
Interest – Dec. 31, 2024	\$6.45
<b>BALANCE</b>	<b><u>\$1,729.99</u></b>

### Citizens Alliance Bank

#### Special Money Market Savings

Balance as of June 30, 2024	\$4,473,136.20
Interest – July 31, 2024 (Transfer out \$1,650,000)	\$2,479.39
Interest – Aug. 31, 2024 (Transfer in \$750,000)	\$2,034.63
Interest – Sept. 30, 2024 (Transfer in \$400,000)	\$2,525.49
Interest – Oct. 31, 2024 ((Transfer in \$400,000)	\$2,864.08
Interest – Nov. 30, 2024 (Transfer in \$200,000)	\$2,835.78
Interest – Dec. 31, 2024 (Transfer in \$1,000,000)	\$3,333.86
<b>BALANCE</b>	<b><u>\$5,589,209.43</u></b>

MACCRAY Schools Enrollment 24-25

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	EOY
Pre-K	0	62	61	61	61	61					
K	39	45	47	48	47	48					
1	46	42	42	43	44	45					
2	58	58	59	59	59	58					
3	60	60	64	64	63	62					
4	49	52	49	49	50	49					
5	60	60	64	62	62	62					
K-5 Subtotal	312	317	325	325	325	324	0	0	0	0	0
PreK-5 Subtotal	312	379	386	386	386	385	0	0	0	0	0
6	61	63	62	63	63	64					
7	66	68	68	68	66	66					
8	63	65	67	66	64	64					
9	52	54	54	52	51	51					
10	53	53	52	51	51	50					
11	61	61	62	62	61	60					
12	48	46	46	46	46	46					
Subtotal	404	410	411	408	402	401	0	0	0	0	0
K-12 Total	716	727	736	733	727	725	0	0	0	0	0
P-12 Total	716	789	797	794	788	786	0	0	0	0	0

## **January 2025 Activities Director Report**

- 1. There are 27 students registered with Business Professionals of America. 26 students will be competing at the Regional Competition at Marshall High School on Friday, 1/17/25.**
- 2. The One Act Play will offer a public performance (dress rehearsal) in the Auditorium on 1/22/25 beginning at 5:15. It will only last about 30 minutes. They will compete at Lakeview on 1/25/25. Directors Jen Wassenaar & Crystal Donner say rehearsals are going well.**
- 3. MACCRAY/RCW will be hosting our home meet on Monday, 1/20/25 at MACCRAY. The meet hosted at RCW has been cancelled this year. We host the Camden Conference Dance Meet on Friday, 1/24/25 at RCW. Section Dance will take place in Montevideo on 2/8/25.**
- 4. JH BBB completed their season before Christmas break. The 8th grade boys were invited to practice with the C-team for the remainder of the season.**
- 5. JH GBB started practice on 1/2/25.**
- 6. The Knowledge Bowl team practices have been taking place. At this time we have five students competing at the JV level. Their first competition was this past Saturday.**
- 7. Mr. Olson said that the Math League team has completed 3 of their 5 competitions so far. The students have been doing well adjusting to the new extended competition format. Right now we are in 5th place out of 7 schools in our district. Freshman Kennedy Shamlala has been our highest scoring participant so far! She is in 22nd place out of over 100 individual participants. Sam Hultgren, Aidan Keller, and Emma Thein are also in the top 1/3 of overall individual participants.**



January 13, 2025 School Board Meeting  
MACCRAY

Mr. Todd Bertram PK-5 Principal

❖ Read Act -

- Jan. 17th LETRS training
  - Unit 3 (8 total units)
- Jan. 15th LETRS training for Admin.
  - Unit 2 (4 total units)
- March 17th is our next Scheduled LETRS Training
- We will begin the process of getting registered for Phase II
  - 2025-26
  - MS/HS/ Para's

❖ FastBridge Testing

- We are one week into our January Testing
  - Math and Reading
  - We use this data to monitor progress and instruction
    - MTSS Reading groups

❖ Planning for next year (2024-25)

- Class placement (master schedule)

❖ December/January Events

- Christmas concerts were a huge success
- DARE programs starts for 5th grade (1/15)
- End of the Semester celebration
  - Wolverine Way winners
  - Class rewards for meeting FastBridge goals
  - Class activities
- Preschool Screening (1/13)
  - At MACCRAY Elementary
- Snow Week 1/28 - 1/31

❖

## Board Report – January 13, 2025 MACCRAY Senior High School

### News and Notes:

- January starts not only the new calendar year, but the planning for the 25-26 school year starts in earnest. Ms. Bristle and I have been working with Mr. Austad on looking toward next year's course offerings and any tweaks that we may want to make to not only improve our classes but to have a greater positive impact on students.
- The course registration manual has already been sent to staff to look at what they would like to teach, and we are beginning to have the initial planning for our course registration fair which will be happening in mid-February. Registration will be happening at Conferences.
- Quarter two ends on 1/16
- As late winter turns to early spring, things will begin picking up steam

### Calendar Happenings:

- FAFSA Parent night 1/22
- Sno Week will begin 1/28
- Conferences are 2/27 and 3/6.

Respectfully Submitted,

Judd K. Wheatley  
MACCRAY Sr. High School Principal

## School Board Report: January 13th, 2025

- **Preparation for School Year 2025-2026**
  - Staffing and Scheduling: Efforts are underway to analyze current staffing needs and project requirements for the upcoming school year. This includes evaluating student enrollment trends (PreK-12), program expansions, and the potential need for additional teaching and support staff. Scheduling will focus on optimizing class sizes, balancing teacher workloads, and accommodating new initiatives or programs.
  - Out-of-Field Placement: The district is proactively preparing for any out-of-field teaching assignments by reviewing current certifications, providing professional development opportunities, and ensuring compliance with state licensure requirements to maintain the quality of education. OFP requires school districts to follow certain guidelines like posting dates, location of post, candidate totals, and proof of need.
- **Negotiations Preparation**
  - The board is gearing up for the upcoming negotiation cycle, including reviewing existing contracts, identifying key priorities, and assessing budget constraints. The focus will be on fostering collaborative discussions with unions to ensure equitable and sustainable agreements for both staff and the district.
- **Superintendent Search**
  - A timeline and process for the superintendent search are being finalized. The board is working closely with a consultant (MSBA) to establish criteria to ensure the selection of a leader who aligns with the district's values and vision.
  - Public input is always welcome.
- **Mascot Name Selection**
  - The process of selecting a mascot name is underway, emphasizing student involvement. Students are leading the charge, with opportunities for brainstorming, voting, and presenting their ideas to school leadership.
  - This initiative aims to strengthen school pride and community engagement.
  - Unveiling during snow week... end of January.
- **Winter Concerts**
  - Elementary and High/Middle School Performances were a highlight of the holiday season. Great job to students and many staff members; especially Ms. Meyer, Mr. Gronseth, and Mrs. Mankenberg for making these events so special.
- **Graduate Panel Update**
  - Originally scheduled for December 19th, the panel presented this last week. The session featured recent graduates sharing their post-high school experiences, offering valuable insights and inspiration to current students. Feedback from attendees has been overwhelmingly positive. This endeavor is led by high school counselors, dean and administration... Thank you Mr. Wheatley, Mrs. Macht, Mrs. Bristle, and Mrs. Plagge.
- **First eLearning Day**
  - The district held its first eLearning day on December 19th, 2024.

- The decision was made with careful consideration and is never easy. I realize that the decision to have an eLearning day has an impact upon all. The final decision was based on what I believe was safest for our students and staff.
- I wish to thank the board for allowing eLearning as an option when challenging weather is upon us.

# MACCRAY PUBLIC SCHOOLS

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## 2024-25 EMPLOYMENT AGREEMENT

With  
**Amanda Lee**

**JOB TITLE:** Instructional Assistant  
**DEPARTMENT:** Special Education  
**REPORTS TO:** Principal, Special Education Coordinator and Special Education Teacher

### JOB SUMMARY

Works with students as directed by the Special Education Teacher. Additional supervision of students may be assigned by the principal.

### TERMS OF EMPLOYMENT

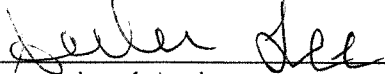
8 Hours – TBD/School Days  
Probation Period: 6 months  
Wage: \$17.25 per hour  
Pay Dates: 15th and 30th of each month  
Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

### EVALUATION

Performance of this job will be evaluated by the Special Education Teacher/MS/HS Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed  
My signature this 2 day of Jan, 2024.

  
Instructional Assistant

IN WITNESS WHEREOF, we have subscribed  
My signature this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk