

# Danville Primary School- Home and School Association

## Meeting Minutes

January 7, 2025

### HSA Officers:

President: Courtney Traynor  
Vice President / Book Fair / Valentine's Day Dance: Vanessa Troup  
Treasurer: Erin Hayes  
Secretary: Miranda Vining  
Holiday Shop: Amanda Beach  
Field Trips / Science Fair: Aubree Kresch  
Fundraising: Lindsey Shannon

### Meeting Notes

#### Principal's Report:

- Thank you to HSA for the reading incentive for the monthly readers, over 150 students that were able to benefit from this incentive and thank you for storing the vending machine with books

#### Holiday Shop:

- Gave away over \$500 worth of items to students who didn't bring money
- \$356 profit

#### Treasurer's Report:

- No new updates
- \$350 profit from the Holiday shop

#### Sweetheart Dance:

- Confirmed for HS gym on **February 8th**
- set up 12:30-2:00, Vanessa will be back around 4:15, volunteers should report for 4:30, clean up will follow directly after
- Sensory Room-Gianna stated parent feedback was positive, teachers have prepped items and Special Ed teachers will set it up on Friday
- Gianna will reach out to see if Key Club members would be interested in running the Sensory Room
- Free admission for LifeSkills students (people attending with the student will need to pay)- Gianna will provide a list
- DPS Art teacher will make and provide decorations, Vanessa will need them by Feb 7th
- Special Ed teachers will push out information about free ticket for students and Sensory Room
- Gianna would like that an adult check in on students and parents in the Sensory Room
- Ticket costs-\$5 per person, max at \$20 per family, children under 2 are free
- Vanessa will send out the forms for volunteers on Jan 15th
- Dress code is the same as last year- Dress to Impress (Vanessa is going to try and add this to the invitation)
- Photo booth- they will provide stand, backdrop, and ipad, will only be sent via email or text, there should be internet so they can be sent then, if not once he is back on wifi, HSA will be asking for donations of props
- Extra money boxes- registration, food, raffle, Officers voted to purchase 2-3 more money boxes
- Suggestion from last year is that the baked good table should be moved to avoid crowded area- no money is exchanged, each person will get one baked good

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- Food
  - hot dogs, water and pizza,
  - everything will be \$1
  - free concessions were not given to those who were given free admission
- Volunteers- 5-5:45, 5:45-6:30, 6:30-7 (light up necklaces or bracelets for volunteers)
  - set up and take down
  - baked goods (does not need to be HSA)
  - food (at least one officer with \$)
  - walking around- needs to be an additional parent to the one accompanying the student
- Donations
  - Hot dogs (crock pots)
  - napkins and plates (valentines day theme)
  - props for photo booth
  - individual store bought baked goods
    - brownies, chocolate chip cookies, cupcakes, sugar cookies- 10 dozen of each
  - will not be accepting donations at the dance
  - water- mini bottles
  - tablecloths- Vanessa will look

### Basket Raffle:

- Lindsey handed out letterhead letters, and has not heard back from any businesses
- Can we make a post to share on Facebook?
- Nicole did make some progress with an Old Forge gift card, she will check back with businesses
- Lindsey is working that night and is trying to get off so she can man the table- Amanda volunteers to help
- Small games of chance for the month of February- Erin will take care of
- Grades are working as a whole to create a basket, some teachers will be doing their own
- Courtney has some supplies for baskets
- Price per ticket will need to be decided
- Goal is 20 baskets- no less than 10 baskets
- Winners will NOT be drawn at the dance
- Suggestion was to have a ledger where ticket #range is written down with purchasers name

### Science Fair:

- Looking to send out Save the Date at the end of the month
- Looking for tri-fold posters, please let Aubree know, or they can be donated

### Field Trips:

- K & 2nd will be in May
- Reptile Land for Second grade, Aubree will be meeting with soon to discuss details
- Lewisburg Children's Museum for K

### Open Discussion:

- No additional comments.

**Next meeting is February 4, 2025 at 6:00PM.**