

Danville Primary School- Home and School Association

Meeting Minutes- October 1, 2024

HSA Officers:

President: Courtney Traynor
Vice President / Book Fair / Valentine's Day Dance: Vanessa Troup
Treasurer: Erin Hayes
Secretary: OPEN (Amanda Beach covered for this meeting)
Holiday Shop: Amanda Beach
Field Trips / Science Fair: Aubree Kresch
Fundraising: Alexis Shaffer

Meeting Notes

Principal Report:

- Mrs. Earp thanked the home and school for their continued support.

Treasurer Report:

- We have completed the hoagie sales, we made almost \$2,000 profit on them.
- We also sold several of the new DPS t-shirts.
- We discussed an idea for student's whose parents choose to send in a donation instead of doing fundraisers, giving them an incentive to earn a free book at the book fair. Erin will write something up to send out to families.

Open Positions/Volunteers:

- Secretary is open for this year. Email Courtney if you are interested in doing this position.
- Reminder to turn in all clearances to the district administration office to volunteer at any of the events.

Review of events for the Year (all events listed below):

- Fall fundraiser- largest fundraiser of the year, as of this morning we have sold around \$15,000 so far.
- Trunk or Treat- we do a table to hand out glow bracelets.
- Spirit wear sale – the sale will open at the end of October and will stay open all year. There will be a cut off date to submit orders to have them in time for Christmas.
- Fall book fair / grand luncheon- see below
- Teacher appreciation luncheon during fall conferences
- Holiday Shop – this is not used as a fundraiser, we keep the profits at 10% however, we usually break even on this event. We provide students who do not arrive with money to shop a coupon to purchase an item for 1 person.
- Woody Wolfe Concert- held before the holiday break.
- Sweetheart dance- will be held in February and open to families of DPS students.
- Science fair
- Spring book fair- will be in April.
- Fun Run- held in May, students get wrist bands for every lap they run. We collect donations during this.
- Teacher appreciation week- we stock on the staff lunch rooms and cater a lunch for staff.
- Field trips – we fund the field trips for each grade.
- End of the year celebration- bouncy houses, games, music, some type of treat.

Classroom Parents:

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- Every class except 3 have a class parent. The 3 that do not, Vanessa did not hear back from the teachers to set up a class parent. All class parents have been notified.

Grand Lunches/Book Fair:

- Any person grand in the child's life can attend, limit of 2 people per student. Vanessa presented 2 flyer options for members to vote on in person. Forms for students to sign up who is coming with them are due by October 28, 2024. Students will shop at the book fair with their loved one who came to the luncheon.
- The loved one attending will need to bring their own lunch.
- Any student who does not have someone attend with them, will get a green ticket to shop at the book fair for a free item.
- During parent teacher conferences, the book fair will be open if parents want to shop when they come in for their student's conference.
- A link will be sent out to sign up for book fair volunteers.

Teacher luncheon during conferences:

- Vanessa will be sending out a link to sign up donations for a teacher luncheon to be held during conferences on Thursday, October 7, 2024.

Teacher Appreciation:

- This occurs in May. We cater a luncheon for the teachers and will take donations for snacks for the staff break rooms.

Parent Teacher Conferences:

- Students will not attend the conferences with their parents.
- Mrs. Earp is going to reach out to the high school to see if some high school students who need volunteer hours, can be present to supervise students while their parent attends their conferences.

Fall Fundraiser:

- We are doing well. Fundraiser ends on October 8, 2024, but may be extended for an additional week. Kids are excited over the keychains they are earning.
- We will need volunteers when the orders that are shipped to the school to help sort the items for parents to pick them up. We usually only receive a few day notice of when the items will arrive.

Trunk or Treat:

- A sign up will be sent out to have volunteers to help at the table.
- Request to have a police officer at the end of the road by the cemetery due to last year having cars not stopping at the stop sign.

Fun Run:

- Idea to move the fun run to the track for this spring and ask parents to give any amount of donation to enter the stadium to watch them.
- Mrs. Earp stated if the track is unavailable, we may be able to use the large field next to the school instead.

Field Trips:

- First grade is going to Kohl's Stonyhill Tree Farm. Half the grade is going on October 22nd and the other half on October 23rd. \$1750-1800 total cost for students and teachers to go into Kohl's Stonyhill Tree Farm. Transportation is not included in that amount and will be paid separately.
- Kindergarten's field trip is May 13, 2025, to the Lewisburg Children's Museum. Half the grade will go in the morning and the other half in the afternoon.
- Second grade is looking into new options for where they would like to go, they sent a list of options to Mrs. Earp today. Aubree will reach out to the places on the list for cost estimates.

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- We need coolers to be used for school lunches to be taken on field trips. Donations will be accepted or if anyone is willing to loan their cooler for the day, please write your name on the cooler so it can be returned to you.

State Police:

- State police are requesting to come into local schools to hold an assembly to get kids familiarized with them. Mrs. Earp will talk to the building lead teachers at their next meeting to gauge interest.

Basket Raffle:

- Alexis is working on a letter to send out to local businesses to see if they willing to donate items for baskets.
- The basket raffle will be held in February at the sweetheart dance.
- Classes will be able to each make a basket for the basket raffle, more info to come at future meetings.

Open Discussion:

- Is there anywhere online to buy DPS or Danville merchandise?
 - Spirit wear sale will open toward the end of this month.
- We are now on facebook under "Danville Primary Home and School", give us a follow!

All meetings are held on the first Tuesday of the Month.

Next Meeting: November 5, 2024.