



BURGETTSTOWN AREA SCHOOL DISTRICT

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Dear Parent(s)/Guardian(s),

The Burgettstown Area School District will administer the winter Keystone Exams during the month of January. Assessments will be administered according to the schedule below. If your child is required to retake an exam, it will be highlighted:

Keystone Exam	Test Dates
Algebra	January 7th and 8th
Literature	January 9th and 10th
Biology	January 14th and 15th

Parent(s)/guardian(s) must review the Keystone tests if they believe there is a conflict with their religious beliefs. Please adhere to the following protocol:

1. Contact Melissa Ferencuha, District Assessment Coordinator, to schedule an appointment to review the exam in a secure environment.
2. Sign a confidentiality agreement before reviewing the exam.
3. Submit a letter to the Superintendent requesting exemption from assessment(s) prior to the beginning of the testing window.

Thank you in advance for your cooperation in this important event.

Educationally yours,

Melissa Ferencuha