



NMS Cell Phone Policies and Procedures



As we continue to strive for excellence in education at Northwoods Middle School, we want to ensure that our students are provided with the best possible learning environment. To this end, we are implementing school-wide expectations and procedures to minimize disruption to the learning environment and to align to South Carolina law and CCSD policy regarding cell phone usage.

[Policy JICJ, "Prohibition of Personal Electronic Devices During the School Day"](#)

When may cell phones be used?

Cell phones and electronic devices including smartwatches, earbuds, headphones, etc. may not be used during the school day. For Northwoods, the school day is defined as 8:15 AM-3:30 PM. Devices and periphery may not be used during instructional time, during transitions, or lunch.

Procedures:

- Cell phones MAY NOT be used during instructional day. Phones should be silenced and stored in student backpacks during the instructional day unless otherwise directed by the teacher. At no time should a phone or peripheral device be visible.
- Headphones, earbuds, and Bluetooth devices must be removed during the school day.
- If students use a cell phone to illegally enhance their own academic performance or another student's performance, the student(s) involved will receive additional consequences for academic dishonesty. If students use a cell phone to engage in illegal or unethical behavior such as bullying, harassing, threatening, or intimidating, the students involved will receive additional consequences in accordance with the CCSD Progressive Discipline Plan.
- If cell phones are found in use during the instructional day or in instructional areas, they will be confiscated.
- All CCSD Policies regarding cell phones/electronic devices are to be followed.

Per the CCSD Progressive Discipline Plan: [CCSD Student Code of Conduct \(page 6\)](#)

	What happens to the device?	Consequence
1st	Student picks up the cell phone from the teacher at the end of the class.	Office Managed referral for 330 Cell Phone and communicate with parents
2nd	Student picks up the cell phone from the office after school by 4:00 pm.	Office Managed referral for 330 Cell Phone and communicate with parents
3rd	Parent picks up the cell phone from the office after school by 4:00 pm.	Office Managed referral for 330 Cell Phone and communicate with parents
4th	Parent picks up the cell phone from an administrator at a conference.	Office Managed referral for 330 Cell Phone and communicate with parents
If a student refuses to give up the device or follow staff directives, the student will be referred for Refusal to Obey.		