

REGULAR BOARD MEETING MINUTES

Administration Building
December 16, 2024
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, December 16, 2024, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Schlaura Linderwell, Stacy Morrison and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, District Communications Specialist; Andrew Cook and Brent Kunkel, faculty members; Mark Cobb, interested patron; and Jonathan Snyder, News-Banner representative.

President Sheets called the meeting to order at 6:00 P.M.

President Sheets reported that our cheerleading program recently hosted a mini cheer camp that concluded with a halftime performance during a high school basketball game, and that the middle school and high school will finish the semester with their annual Riley Children's Hospital fundraising events.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Executive Session and Regular Board Meeting held on November 18, 2024 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of November 19, 2024 through December 16, 2024, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for November was approved by consensus.

The Bank Statement for November was approved by consensus.

The Fund Transfer Reports were approved by consensus.

Dr. Yates congratulated Mr. Andrew Cook as our Wells County Educator of the Year. Mr. Baker highlighted the ways in which Mr. Cook enhances student life and learning at BHS.

Ms. Jessica Bricker reported on district communications.

Mrs. Meitzler reported on student activities happening in the district, such as 4th graders teaming up with Kindergarten students to write books and high school student council members exhibiting leadership skills, Indiana Learns tutoring, district grants, and the committees on which she serves.

Dr. Yates reported on district financial information, district legal counsel selection, central office operations, inclement weather guidelines and our upcoming faculty professional development on December 20.

Dr. Yates reported on the High School Building Envelope Project. New panels will be arriving in early January and installation will resume (weather permitting) throughout the first four to six weeks of 2025.

The Board approved the following resignation as presented. The motion by Mike Murray, with much appreciation, and second by Julie Thompson passed unanimously.

Gwen Craighead	HS Guidance Secretary (End of the 2024-2025 school year)
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The Board approved the following employment recommendations as presented. The motion by Trent White and second by Preston Kaehr passed unanimously.

Brent Kunkel	HS Assistant Principal
Mitchel Bertsch	Special Purpose Bus Driver
Caleb Geimer	MS Boys' Swimming Assistant Coach
Ryan Thomas	HS Wrestling Assistant Coach (Volunteer)
Ben Ramseyer	HS Boys' Track Assistant Coach (Volunteer)
Grace Moser	HS Volleyball Assistant Coach
Adam King	HS Weight Room Supervisor (1/3 FTE)
Cindy Smith-Gagle	Substitute Teacher
Alisha Lee	Substitute Teacher
Intent to Employ	MS Special Education Instructional Assistant

The Board approved the following employment recommendation as presented. The motion by Julie Thompson and second by Mike Murray passed with a vote of 4-0, with Preston Kaehr abstaining from the vote.

Wendy Kaehr	Substitute Teacher
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The Board approved the following FMLA requests as presented. The motion by Preston Kaehr and second by Trent White passed unanimously.

Karen Bell	12/13/24 – 1/24/25
Felicia McElveen	1/6/25 – 3/10/25
Allison Harter	3/31/25 – 5/23/25

The Board approved the following donations as presented. The motion by Mike Murray, with much gratitude, and second by Julie Thompson passed unanimously.

Keven Shutt	\$180 for HS Intense Intervention & Life Skills Class Secret Santa Gift Exchange
Adams Wells Manufacturing Alliance	\$660 for ES Robotics Club
PMB Mechanical, Inc.	\$200 to Wrestling Program
Peyton's Northern	Hot Chocolate Packets for every ES student for classroom holiday parties
Tyeger's Pizza	\$200 to eSports program

The Board approved termination of employment for Patricia Gay Schoeff effective November 15, 2024, as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

The Board approved the following policies on first reading, as presented. The motion by Preston Kaehr and second by Mike Murray passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A100, A100-E	Non-Discrimination & Anti-Harassment	GBEC, GBEC-E1
D300, D300-E	Alcohol and Controlled Substance Policy for Commercial Driver's License (CDL) and Safety Sensitive Positions	EEACD
D400, D400-R	FMLA	
D425	Employee Benefits	
D475	Justifiable Decrease in Teaching Positions	GCPA
G175, G175-R	Chemical Management and Preparedness for Toxic Hazard	EDB-1
G200	Environmental Health & Safety Issues	
G375, G375-E1	Community Use of School Facilities	
G400	Title I Comparability Policy	
G450, G450-R	Advertisements, Publications, and Naming Rights	
G500, G500-R	Intellectual Property Ownership and Revenue	

The Board approved the following policies on second reading as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
D325	Personal Background Checks and Mandatory Reporting	GBCBB
D350	Fitness for Duty Leaves and Examinations	
D450	Resignation	GCPB
D500	School Resource Officer Training	
D550, D550-R	Remote Work	
E100	Adoption of Curricular Materials	
F100, F100-R	Internal Controls and Reporting Losses, Shortages, Variances, or Thefts	DGA, DHA, DO
F100-E1, F100-E2, F100-E3, F100-E4, F100-E5, F100-E6, F100-E7	(Associated forms for Policy F100)	
G100	Facility and Transportation Safety	EBC
H250, H250-E	School Library Material Removal Request Procedure	KLB, KLB-E

The Board approved the Resolution to Transfer Curricular Materials Fund to Education Fund (Correlated File #2425-21) as presented. The motion by Preston Kaehr and second by Mike Murray passed unanimously.

The Board approved the Resolution for Year End Transfers (Correlated File #2425-22) as presented. The motion by Trent White and second by Preston Kaehr passed unanimously.

The Board approved the Resolution – Transfer Amount from Education Fund to Operations Fund (Correlated File #2425-23) as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 6:25 P.M. on a motion by Trent White and second by Preston Kaehr. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Mary Onaco
Trent White

Julie Thompson
Mike Murray
Preston Kaehr