International School Board of Trustees
Board Annual Calendar 2024-2025

August	Orientation for new Board members *Aug 15*	**January**	*Meeting Date - Monday, Jan 20*
	Board Retreat *Aug 18-19*		Vet/prioritize Board candidates
	Meeting Date - Monday, Aug 21		Mid-year Board summary self-appraisal
	Develop Action Plans for Board Goals		Mid-year HoS summary performance review
	Finalize Board calendar		Academic Report III *Child Safeguarding*
	Welcome Reception for Staff		
		February	*Meeting Date - Monday, Feb 16*
September	*Meeting Date - Monday, Sep 18*		Prepare for AGM
	Agree on HoS goals/evaluation parameters		Interview Board candidates
	Approve appointment of Auditor		
	Approve revised current year budget	**March**	*Meeting Date - Monday, Mar 16*
	Approve committee ToRs		AGM; Board elections *Mar 5*
	Determine KRIs for the year (re SP)		Academic Report IV *The Arts*
	Town Hall meeting with parents		
	Academic Report I *IB/AP Programs*	**April**	*Meeting Date - Monday, Apr20*
			Conduct Board self-appraisal
October	*Meeting Date - Monday, Oct 16*		Budget approved
	Discuss program proposals for next year		Tuition set
			Policy Review
November	*Meeting Date - Monday, Nov 19*		
	Accept Audit	**May**	*Meeting Date - Monday, May 18*
	Approve Budget parameters		Transition meeting: outgoing/incoming Boards
	Determine potential Board vacancies		Evaluation of HoS
	Approve next school year calendar		Analyze results of Board self-appraisal
	Academic Report II *Service Learning*		Strategic Plan update
			Update 5-3-year Financial Plan
December	*Meeting Date - Monday, Dec 12*		Final report on KRIs
	Mid-Year Progress Report (KRIs, SP)		Approve draft Annual Report
	Employees' master contracts finalized		
	Staffing level for next year confirmed	**June**	*Meeting Date - Monday, Jun 7*
	First draft of budget		Publish Annual Report
	Identify potential Board candidates		New Board elects officers
			Approve Board goals for next year