

# Highland High School

## 25/26 SY Release Time Form

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Grade: \_\_\_\_\_

Your student has requested release time during the school day for the 2025/2026 school year. Release time is granted permission to leave campus for such activities as off-campus instruction, work, etc. During release time, students are subject to discipline under the scope of the school's authority (JIC-Student Conduct).

Students must provide their own transportation to accommodate release times. Students who loiter on campus are subject to trespass and discipline in accordance with Gilbert Public Schools Student Conduct Policies.

Administrators reserve the right to revoke release time privileges at any time.

Students are required to be enrolled in a minimum of five class periods per day. Classes must be taken consecutively. Indicate below the number of periods your student will be released each semester. Total cannot exceed three periods per semester.

Preferred periods of release time 1st semester \_\_\_\_\_

Preferred periods of release time 2nd semester \_\_\_\_\_

Preferred periods are not guaranteed and will be determined upon the completion of the master schedule. \_\_\_\_\_/\_\_\_\_\_  
parent/student initial

**Students will be given a full day schedule with electives until a completed form is submitted.**

Requests will be fulfilled based on course offerings and availability.

Requests received at the start of the 25/26 school year may not be fulfilled due to course offerings and/or classes being full. \_\_\_\_\_/\_\_\_\_\_  
parent/student initial

Students are expected to adhere to attendance policies and attend assigned classes until the request for release time has been reviewed. Request for release time is NOT effective until it is updated on a student's schedule in Infinite Campus. \_\_\_\_\_/\_\_\_\_\_  
parent/student initial

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Parent Name

Parent Signature

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Student Signature

Date