

**NATCHER ELEMENTARY SCHOOL  
SCHOOL BASED DECISION MAKING COUNCIL**

**Monday, September 16, 2024 – 5:00 p.m.**

**The purpose of this council is to improve every student's achievement.**

The William H. Natcher Elementary School Based Decision Making Council met today via video conference. Those in attendance were: Matt Thornhill, Ellen Buselmeier, Miranda Stewart, Bethany Childs, Lisa Flynn, Britney Harris, Brooke Royalty, Kristen Blackman. Principal Matt Thornhill opened the session.

**Approved Minutes**

**Agenda**

Virtual Meeting <https://meet.google.com/wqh-yuyg-aae?authuser=0>

**1. Opening Business**

A. Agenda Approval

-Mrs. Stewart motioned to approve the agenda, Mrs. Buselmeier seconded, all members voted and the agenda passed.

B. Review of Minutes

a. [August 19, 2024](#)

-Mrs. Royalty motioned to approve the minutes, Mrs. Harris seconded, all members voted and the Draft minutes for August 19, 2024 passed.

C. Good News Report

- ASL Classes
- Club Fair
- Natcher Spirit Night at Ritas
- LIM Ambassador Interviews
- Natcher Spirit Night at Texas Roadhouse
- ELL Parent Night
- Leadership Data Meeting
- Ms. Lenhart Soccer Club
- Clubs are up and running
- New Club - Pickleball Club Started
- World's Finest Chocolate Sale Kickoff
- High Attendance Day
- Natcher University Night

D. Public Comment

**2. Reports**

Mr. Thornhill reviewed with the SBDM Council the following reports:

A. Budget

- a. See ESS budget below.

B. [FRC Report](#)

- a. Mr. Thornhill reviewed the FRC report for June.

C. Positive Instructional Discipline

- a. The following email was sent from Mrs. Rich for our PBIS booster: “For our PBIS+ Tier 1 Booster session, I recorded [THIS](#) Loom video for you to watch. It is less than 10 minutes. [HERE](#) are the slides that I reference during the Booster. Once you finish watching the video, you can click [THIS](#) link to complete the Google Form to record your participation in the Booster session. This should be completed by our PLC Day on **September 27th.**”
  - b. PBIS+ met today. [HERE](#) is the presentation for that meeting.
- D. Response to Intervention/ Extension
- a. We have finished the iReady Diagnostic and now we are in the process of administering the literacy tasks to determine which students need plans for the Read to Achieve Act (SB9).

### 3. Old Business

- Mr. Thornhill reviewed the following SBDM Council By-Law and no changes were made at this time:

A. [Natcher Elementary By-Law Review:](#)  
**ARTICLE III. MEMBERSHIP**

**A. COMPOSITION**

- a. The school council shall consist of the principal, three teacher members, and two parent members. The principal shall serve as the chairperson.
- b. If the school’s total minority enrollment reaches 8 percent or more minority students enrolled as of October, and there was no minority elected in the initial elections, a special election shall be conducted by the PTO to elect a minority parent to serve on the school council.
- c. In the event a special election is needed, the teachers shall elect a minority teacher from the school’s staff. If there are no minority teachers on staff at the school, the teachers shall elect a non-minority teacher to represent the interest of the minority students in the school.
- d. If there is a minority teacher on staff and he or she does not wish to serve on the council, the seat shall remain vacant until filled by a minority teacher.

- Mr. Thornhill reviewed the following SBDM Council Policy.

- Mrs. Stewart motioned to dissolve the curriculum policy, Mrs. Buselmeier seconded, all members voted and the motion passed.

B. [Natcher Elementary Policy Review:](#)

~~**1. CURRICULUM** The school council shall adopt the curriculum of the Warren County Board of Education as the curriculum that shall be implemented at the school. It is our opinion that this curriculum is aligned with the state standards~~

~~and is appropriate for our instructional needs. This school council policy shall also be consistent with applicable indicators from the Standards and Indicators for School Improvement. All issues related to the curriculum of the school shall be referred to the school principal for discussion that leads to a recommendation on the issue to the school council for consideration and possible adoption.~~

- Since the selection of curriculum moved to the Superintendent, you only need to address the writing program. Below you will see information from KDE. Examples of an effective writing program aligned to the curriculum responsibilities under [KRS 158.6453\(19\)](#).
- [HERE](#) is our writing policy

#### 4. New Business

- a. Stipends for the following positions out of SBDM funds:
  - STLP: Amy Early \$500
  - Archery: Craig Kemp \$500

-Mrs. Childs motioned to approve the stipends, Ms. Blackman seconded, all members voted and the stipends passed.

- b. [ESS Budget](#)
- c. [ESS Program](#)
- d. [ESS Parent Permission](#)


-Mrs. Childs motioned to approve the ESS Budget, Program and Letter, Ms. Blackman seconded, all members voted and the ESS Budget, Program and Letter passed.

e. We are starting back with our Community Council meetings and the first one is on Wednesday, September 25th at South Warren High School. Here are a few quick reminders:

- We start at 8:00 AM in the library with some refreshments courtesy of our amazing Nutrition and Dining Department
- The meeting itself will start at 8:30
- Community Council dates throughout the year are: (12/4 WCHS, 2/19 WEHS, 4/16 GHS)

#### 5. Next meeting date will be October 21st at 5:00

 10/21/24  
Chairperson/Principal Date

 10/21/24  
Secretary Date

