

**NATCHER ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL**

Monday, November 25, 2024 – 5:00 p.m.

The purpose of this council is to improve every student's achievement.

The William H. Natcher Elementary School Based Decision Making Council met today via video conference. Those in attendance were: Matt Thornhill, Ellen Buselmeier, Miranda Stewart, Bethany Childs, Lisa Flynn, Britney Harris, Brooke Royalty, and guests: Allison Wagoner, Kylie Kays, and Kayla Harmon
Absent was Kristen Blackman.

Principal Matt Thornhill opened the session.

Approved Minutes

Agenda

Virtual Meeting <https://meet.google.com/wqh-yuyg-aae?authuser=0>

1. Opening Business

A. Agenda Approval

-Mrs. Stewart motioned to approve the agenda, Mrs. Buselmeier seconded, all members voted and the agenda passed.

B. Review of Minutes

a. [October 21, 2024](#)

-Mrs. Royalty motioned to approve the minutes, Mrs. Harris seconded, all members voted and the Draft minutes for October 21, 2024 passed.

C. Good News Report

- Completed our rounding with staff. Completed the [STOP LIGHT REPORT](#) based on their feedback.
- Pumpkin Contest
- Instructional Rounds Completed at Natcher
- Completed our Studying Test Scores
- District PLC Day
- Drama Club Performance
- Veterans Day Celebration
- Thanksgiving Lunch
- Jr. Beta Club Induction

D. Public Comment

2. Reports

Mr. Thornhill reviewed with the SBDM Council the following reports:

A. [Budget](#)

- a. Mr. Thornhill reviewed the SBDM Budget for October.

B. [FRC Report](#)

- a. Mr. Thornhill reviewed the FRC report for October.

C. Positive Instructional Discipline

- a. PBIS+ continues to meet. [HERE](#) is the presentation for that meeting.
- D. Multi-Tiered System of Supports (MTSS)
 - a. We are in the process of scheduling and meeting with families to discuss Read to Achieve (formerly SB9) plans for students in k-3.

3. Old Business

- Mr. Thornhill reviewed the following SBDM Council By-Law and no changes were made at this time:

A. [Natcher Elementary By-Law Review:](#)

ARTICLE III. MEMBERSHIP

C. ELECTIONS

- a. **Parent Members:** Parents conduct their own elections as per KRS 160.345. Annual elections shall be conducted each Spring by the school's PTO organization that is formed for the purpose of electing two parent council members. Parent elections may be by plurality (two parents with the highest number of votes). The election of parent council members shall be held at a time and place convenient for parents to attend.
- b. **Teacher Members:** Teachers conduct their own elections as per KRS 160.345. Annual elections shall be conducted each Spring for the purpose of electing three council teacher members. Teacher members must be elected by a simple majority (one half plus one) of the number of teachers assigned to the school.
- c. **Terms:** School council members can serve an unlimited number of terms as long as they continue to meet the eligibility requirements.

- Mr. Thornhill reviewed the following SBDM Council Policy. No changes were made at this time.

B. [Natcher Elementary Policy Review:](#)

3. SCHOOL SPACE USE By July 1, the principal shall prepare a school space use plan and present the plan to the school council for approval. The school council may amend the plan prior to approval. The principal shall implement the plan subsequent to the approval of the school council. The principal can alter the plan if a need arises due to enrollment and hiring of teachers.

8. SCHOOL SCHEDULE Based on recommendations from the principal and teacher input the council will approve a schedule, which allows time to meet goals and requirements of curriculum. The schedule will utilize the time of school day and calendar year as established by the Warren County Board of Education to meet needs and interests of students, curriculum, extracurricular activities and school programs.

4. New Business

a. Club Participation

- Mr. Thornhill reviewed the club participation list. Over half of our students are involved in at least one club. We have a new club that would like to start: ASL student-club hosted by Mrs. Perez and Ms. Joiner.

- Mrs. Stewart motioned to approve the new club, Mrs. Childs seconded, all members voted and the new club passed.

b. Revised SBDM Allocation

- Mr. Thornhill reviewed the updated SBDM Allocation.

c. Revised Title 1 Budget

- Mrs. Childs motioned to approve the Revised Title 1 Budget, Mrs. Blackman seconded, all members voted and the Revised Title 1 Budget passed.

d. Revised Section 5 Purchases

- Mrs. Flynn motioned to approve the Revised Section 5 Purchases, Mrs. Buselmeier seconded, all members voted and the Revised Section 5 Purchases passed.

e. Revised Supplements (adding STLP and Archery)

- Mrs. Stewart motioned to approve the Revised Supplements, Mrs. Childs seconded, all members voted and the Revised Supplements passed.

f. Revised ESS Plan

- Mrs. Blackman motioned to approve the Revised ESS Plan, Mrs. Harris seconded, all members voted and the Revised ESS Plan passed.

5. Next meeting date will be January 27th at 5:00

M. Thornhill 1/27/25
Chairperson/Principal Date

N. Underwaver 1/27/25
Secretary Date

