

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525
(203) 397-4811

James A. Connelly
Interim Superintendent of Schools

AMITY REGIONAL BOARD OF EDUCATION REGULAR MEETING AGENDA
Monday, October 15, 2018, 6:30 pm,
Media Center, Amity Middle School, Bethany

PLEASE NOTE LOCATION EXCEPTION

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Regular Board of Education Meeting, September 17, 2018 [Page 3](#)
4. Public Comment
5. Student Report – Olivia Gross and Ella Marin
6. Recognition of Amity Regional High School National Merit Scholars [Page 12](#)
7. Discussion and Possible Action on 2019 Board of Education Meeting Calendar [Page 13](#)
8. Correspondence [Page 14](#)
9. Superintendent’s Report
 - a. Personnel Report [Page 15](#)
 - b. Superintendent Report [Page 16](#)
 - c. Security Update (Executive Session is Anticipated)
10. Chairman’s Report
 - a. Committee Reports
 1. ACES
 2. Ad Hoc School Safety
 3. Ad Hoc Shared Services
 4. CABA
 5. Curriculum
 6. District Health and Safety
 7. District Technology
 8. Facilities
 - a. September 2018 Monthly Report [Page 19](#)
 - b. Annual Report [Page 20](#)


PLEASE POST

PLEASE POST

9. Finance
 - a. October 1 Enrollment Report (Enclosure) [Page 24](#)
 - b. Discussion and Possible Action on Award of Contract
 1. Baseball Dugout [Page 26](#)
 2. Electricity Rate [Page 27](#)
 - c. Discussion of Monthly Financial Statements [Page 29](#)
 - d. Director of Finance and Administration Approved Transfers Under \$3,000 [Pg. 54](#)
 - e. Other
 1. Update on Financial Audit (Enclosure) [Page 55](#)
10. Personnel
11. Policy
 - a. First Read
 1. Bylaw 9120 (Existing) [Page 56](#)
 2. Policy 3000 (Existing) [Page 57](#)
 3. Policy 3010 (Existing) [Page 58](#)
 4. Policy 3110 (Existing) [Page 59](#)
 5. Policy 3120 (Existing) [Page 60](#)
 6. Policy 3240 (Existing) [Page 61](#)

11. Items for the Next Agenda

12. Adjournment



James A. Connelly
Interim Superintendent of Schools

JC/pjp

pc: Town Clerks: Bethany, Orange, Woodbridge

Working to "enable every Amity student to become a lifelong learner and a literate, caring, creative and effective world citizen." District Mission Statement

If you require accommodations to participate because of a disability, please contact the office of the Superintendent of Schools in advance at 203-397-4811.

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

Amity Regional Board of Education Regular Meeting
Monday, September 17, 2018, 6:30 pm, 25 Newton Road, Woodbridge

BOARD MEMBERS PRESENT

Chairperson Christopher Browe, John Belfonti, Robyn Berke, Patricia Cardozo, Paula Cofrancesco, Steven DeMaio, Carla Eichler, George Howard, Sheila McCreven, Jennifer Turner, Diane Urbano

BOARD MEMBERS ABSENT

Shannan Carlson, Amy Esposito

STAFF MEMBERS PRESENT

James Connelly, Theresa Lumas, Kathy Burke, Scott Cleary, Richard Dellinger, Shaun DeRosa, Brian Dower, Peter Downhour, Anna Mahon, Marie McPadden, Mary Raiola

1. Call to Order

Chairman Browe called the meeting to order at 6:40 p.m.

2. Pledge of Allegiance

Recited by those present, followed by a dedication and moment of silence in honor of Logan Testa, deceased Amity Middle School Bethany 7th grade student

3. Swearing in of new Board of Education member, George Howard

Chairperson Browe administered the oath of office to the George Howard and welcomed him to the Amity Board of Education.

4. Approval of Minutes

- a. Regular Board of Education Meeting, August 13, 2018

MOTION by Sheila McCreven, Second by Carla Eichler, to approve minutes as submitted.
VOTES IN FAVOR, 7 (DeMaio, Cofrancesco, Eichler, Howard, McCreven, Cardozo, Urbano)
ABSTAINED, 3 (Berke, Belfonti, Turner)
MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

b. Special Board of Education Meeting July 9, 2018

No need to vote per Chairperson Browe because meeting notice was not posted.

5. Student Report – Olivia Gross and Ella Marin

MOTION by Pat Cardozo, Second by Robyn Berke, to move Item #7 on the agenda (CAS Middle Level Exemplary Educator of the Year Award) to immediately after Item #6 on the agenda (Public Comment)
VOTES IN FAVOR, 10 (unanimous)

6. CAS Middle Level Exemplary Educator of the Year Award

Donna Schilke, CAS Assistant Executive Director, presented the CAS Middle Level Exemplary Educator of the Year Award to Robert Fragione.

7. Public Comment

Beth Heller, First Selectman, Woodbridge, requested the Board to vote no to calling a District Meeting to appropriated funds to Capital and Non-Recurring Account. She pointed out that the previous superintendent is no longer with Amity, the interim superintendent is only in place for a limited time, and a new superintendent has not been appointed. She stated that it would be better to wait for the time when the new superintendent is in place and working closely with Bethany, Orange, and Woodbridge and then present to the public. She requested that the entire fund balance be returned to Bethany, Orange, and Woodbridge.

Derrilyn Gorski, First Selectman, Bethany, stated that the communities of Bethany, Orange, and Woodbridge have always supported Amity over the years. She said the target for this statute was under-funded schools and that Amity is not an under-funded district. Ms. Gorski stated that this statute has been in place since 2012 and no previous Amity Board of Education has used it. She stated her concern that citizens will lose trust.

James Zeoli, First Selectman, Orange, recommended that the entire fund balance be returned to Bethany, Orange, and Woodbridge. He stated that due to the fact that an interim superintendent is currently in place, it is appropriate to wait until a new superintendent is on board to see which direction he/she will be taking the District and then present as part of the budget. Mr. Zeoli stated that transparency is very important to prevent mistrust from the community and recommended that the Board of Education vote no to calling a District Meeting to appropriate funds to Capital and Non-Recurring Account.

Peter Downhour, Amity Teacher's Union, stated that this money was voted on by citizens to use toward the education of students. He recommended that the Board of Education fund all they can now because education is the most valuable asset. He stated that if Amity spends 1% the towns will still get more than they got back previously.

8. Correspondence

9. Superintendent's Report

a. Personnel Report

b. Superintendent Report

1. Report on Opening of 2018-2019 School Year
2. 2018 Smarter Balanced Assessment (SBA) Results for Grades 7 and 8
3. 2018 Scholastic Aptitude Test (SAT) Results for Grade 11
4. Climate Study
 - a. Amity Middle School Bethany
 - b. Amity Middle School Orange
 - c. Amity Regional High School
5. 2017-2018 Educator Evaluation Data Collection

10. Chairman's Report

a. Committee Reports

1. ACES
2. Ad Hoc School Safety
3. Ad Hoc Shared Services
4. CAFE
5. Curriculum
6. District Health and Safety
7. District Technology
8. Facilities

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

9. Finance

- a. Discussion and Possible Action on Calling a District Meeting to Appropriate funds to Capital and Non-Recurring Account

MOTION by Diane Urbano, Second by Robyn Berke, to pass a resolution to call a Special District Meeting to Appropriate 1% (\$84,391) of the 2017-2018 operating funds to the Capital and Non-Recurring Account. The full resolution is as follows:

VOTES IN FAVOR, 4 (DeMaio, Cardozo, Berke, Urbano)

VOTES OPPOSED, 5 (Cofrancesco, Howard, Eichler, Turner, McCreven)

ABSTAINED, 1 (Belfonti)

MOTION FAILED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION RESOLUTION TO CALL A SPECIAL DISTRICT MEETING TO CONDUCT A PUBLIC HEARING AND TO CONSIDER AND VOTE ON A SUPPLEMENTAL APPROPRIATION OF \$484,391 TO THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES RESOLVED:

Section 1. The Board of Education hereby calls a Special District Meeting on Thursday, October 11, 2018 at 6:30 p.m. in the Cafeteria of Amity Regional High School to conduct a public hearing and to consider and vote on the following:

RESOLUTION TO APPROVE A SUPPLEMENTAL APPROPRIATION OF \$484,391
TO THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES

Section 2. The following place shall be utilized for purpose of convening the Special District Meeting:

Amity Regional High School
25 Newton Road
Woodbridge, Connecticut 06525

Section 3. Warning shall be posted upon a signpost or other exterior place near the office of Town Clerk in the Towns of Bethany, Orange and Woodbridge and shall be published in newspapers having a general circulation within the Towns of Bethany, Orange and Woodbridge, respectively, at least five (5) days before the date of said Special District Meeting, which warning shall be in substantially the following form:

**WARNING OF SPECIAL DISTRICT MEETING
Amity Regional School District No. 5
of the State of Connecticut
Bethany, Orange and Woodbridge
October 1, 2018**

Notice is hereby given to all those eligible to vote in town meetings in the member towns of Bethany, Orange and Woodbridge that a Special District Meeting of Amity Regional School District No. 5 of the State of Connecticut will be held on Thursday, October 11, 2018 at 6:30 p.m. in the Cafeteria of Amity Regional High School, 25 Newton Road, in Woodbridge, Connecticut for the following purposes:

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

To conduct a public hearing on a resolution entitled
**“RESOLUTION TO APPROVE A SUPPLEMENTAL APPROPRIATION OF \$484,391 TO THE RESERVE FUND
FOR CAPITAL AND NONRECURRING EXPENDITURES”.**

To consider and vote on a resolution entitled
**“RESOLUTION TO APPROVE A
SUPPLEMENTAL APPROPRIATION OF \$484,391 TO THE RESERVE
FUND FOR CAPITAL AND NONRECURRING EXPENDITURES”.**

A copy of the full text of the resolution is on file
and available for public inspection at the District’s Office.
Dated at Woodbridge, Connecticut this 1st day of October, 2018.
Christopher Browe, Chairperson
Board of Education
Amity Regional School District 5 of the State of Connecticut

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
BOARD OF EDUCATION
RESOLUTION TO RECOMMEND TO THE DISTRICT MEETING A SUPPLEMENTAL APPROPRIATION OF
\$484,391 TO THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES**

WHEREAS, the District has a surplus in its operating funds from the fiscal year ending June 30, 2018;
WHEREAS, pursuant to the Connecticut General Statutes, the Board of Education has
established a Reserve Fund for Capital and Nonrecurring Expenditures to provide funding for capital and
nonrecurring expenditures, however, such use shall be restricted to the funding of all or part of the
planning, construction, reconstruction or acquisition of any specific capital improvement or the
acquisition of any specific item of equipment; and

WHEREAS, the Board of Education desires to have a supplemental appropriation in the
amount of \$484,391 from this surplus in operating funds from the 2017-2018 fiscal year to the Reserve
Fund for Capital and Nonrecurring Expenditures be approved by a vote to be held at a Special District
Meeting.

BE IT RESOLVED, the Board of Education recommends a supplemental appropriation
in the amount of \$484,391 from this surplus in operating funds from the 2017-2018 fiscal year to the
Reserve Fund for Capital and Nonrecurring Expenditures be approved by a vote to be held at a Special
District Meeting; and

BE IT FURTHER RESOLVED, that a supplemental appropriation in the amount of
\$484,391 from this surplus in operating funds from the 2017-2018 fiscal year to the Reserve Fund for
Capital and Nonrecurring Expenditures is hereby approved.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
SPECIAL DISTRICT MEETING
RESOLUTION TO APPROVE A SUPPLEMENTAL APPROPRIATION OF
\$484,391 TO THE RESERVE FUND FOR CAPITAL AND
NONRECURRING EXPENDITURES**

WHEREAS, the District has a surplus in its operating funds from the fiscal year ending
June 30, 2018;

WHEREAS, pursuant to the Connecticut General Statutes, the Board of Education has

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

established a Reserve Fund for Capital and Nonrecurring Expenditures to provide funding for capital and nonrecurring expenditures, however, such use shall be restricted to the funding of all or part of the planning, construction, reconstruction or acquisition of any specific capital improvement or the acquisition of any specific item of equipment; and

WHEREAS, the Board of Education has recommended a supplemental appropriation in the amount of \$484,391 from the surplus in operating funds from the fiscal year ending June 30, 2018 to the Reserve Fund for Capital and Nonrecurring Expenditures be approved by a vote to be held at a Special District Meeting.

BE IT RESOLVED, that a supplemental appropriation in the amount of \$484,391 from the estimated surplus in operating funds from this surplus in operating funds from the 2017-2018 fiscal year to the Reserve Fund for Capital and Nonrecurring Expenditures is hereby approved.

b. Discussion of Monthly Financial Statements

1. Fiscal Year 2018-2019

c. Other

1. Audit update

2. Revised 2019-2020 Budget Calendar

10. Personnel

11. Policy

a. Second Read

1. Adopt

- Bylaw 9120 (Existing)

*MOTION by Sheila McCreven, Second by Paula Cofrancesco, to approve Bylaw 9120 with edits
FRIENDLY AMENDMENT by Robyn Berke to move this item to the next regular Board of Education meeting*

FRIENDLY AMENDMENT by Steve DeMaio to refer this item back to the Policy Committee for further review before returning it to Board of Education

VOTE TABLED by Chairperson Browe

MOTION WITHDRAWN by Sheila McCreven to approve Bylaw 9120 with edits

VOTES IN FAVOR TO TABLE VOTE and refer this item back to the Policy Committee for further review before returning it to Board of Education, 9 (DeMaio, Cofrancesco, Belfonti, Eichler, Turner, McCreven, Cardozo, Berke, Urbano)

ABSTAINED, 1 (Howard)

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

- Policy 2131 (Existing)

MOTION BY Sheila McCreven, Second by Carla Eichler, to approve Policy 2131 as submitted in pages 54-55 of meeting packet

VOTES IN FAVOR, 7 (Cofrancesco, Belfonti, Eichler, Turner, McCreven, Cardozo, Urbano)

ABSTAINED, 2 (Howard, Berke)

(Mr. DeMaio was not in the room during this vote)

MOTION CARRIED

- Policy 2131.1 (New)

MOTION BY Sheila McCreven, Second by Carla Eichler, to approve Policy 2131.1 as submitted

VOTES IN FAVOR, 9 (DeMaio, Cofrancesco, Belfonti, Eichler, Turner, McCreven, Cardozo, Berke, Urbano)

ABSTAINED, 1 (Howard)

MOTION CARRIED

- Policy 2151 (Existing)

MOTION BY Sheila McCreven, Second by Paula Cofrancesco, to approve Policy 2151 as submitted

VOTES IN FAVOR, 9 (DeMaio, Cofrancesco, Belfonti, Eichler, Turner, McCreven, Cardozo, Berke, Urbano)

ABSTAINED, 1 (Howard)

MOTION CARRIED

- Policy 2200 (New)

MOTION BY Sheila McCreven, Second by Steven DeMaio, to approve Policy 2200 as submitted

MOTION WITHDRAWN BY Sheila McCreven

- Policy 2210 (Existing)

MOTION BY Steven DeMaio, Second by Diane Urbano, to approve Policy 2210 as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

- Policy 2221 (Existing)

MOTION by Sheila McCreven, Second by Pat Cardozo, to approve Policy 2221 as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

- Policy 2230 (New)

MOTION by Sheila McCreven, Second by Paula Cofrancesco, to approve Policy 2230 as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

- Policy 2240 (Existing)

MOTION by Sheila McCreven, Second by Paula Cofrancesco, to approve Policy 2240, changing “children” to “students” in item #1

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

- Policy 2250 (New)

MOTION by Sheila McCreven, Second by Paula Cofrancesco, to approve Policy 2250 as submitted

MOTION WITHDRAWN by Sheila McCreven

- Policy 2300.1 (Existing)

MOTION by Sheila McCreven, Second by Steven DeMaio, to approve Policy 2300.1 as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

- Policy 2400 (Existing)

MOTION by Sheila McCreven, Second by Pat Cardozo, to approve Policy 2221 as submitted

VOTES IN FAVOR, 10 (unanimous)

MOTION CARRIED

2. Considered but not Added

- Policy 2132 (New)
- Policy 2133 (New)
- Policy 2133.12 (New)
- Policy 2134 (New)
- Policy 2135 (New)
- Policy 2136 (New)
- Policy 2137 (New)
- Policy 2140 (New)
- Policy 2141 (New)
- Policy 2152 (New)
- Policy 2153 (New)
- Policy 2154 (New)
- Policy 2224 (New)
- Policy 2231 (Existing)
- Policy 2232 (New)
- Policy 2232.1 (New)
- Policy 2234 (New)
- Policy 2300 (New)
- Policy 2300.2 (New)

11. Items for the Next Agenda

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
SEPTEMBER 17, 2018 REGULAR MEETING MINUTES

12. Security

Entered Executive Session at 10:00 p.m. and invited Interim Superintendent
Exited Executive Session at 10:25 p.m.

13. Adjournment

MOTION by Mr. DeMaio, Second by Ms. Berke, to adjourn the meeting
VOTES IN FAVOR, 10 (unanimous)
MOTION CARRIED

Meeting Adjourned at 10:25 p.m.

Respectfully submitted,

Pamela Pero
Recording Secretary

DRAFT







2018 - 2019



**NATIONAL MERIT
SCHOLARSHIP PROGRAM**

****Semi-Finalists****

-  **MOUNISHA ANUMOLU**
-  **ROSIE DU**
-  **THOMAS LIVESAY**
-  **SPENCER PARAGAS**

****Commended Scholars****

- | | |
|-------------------------------|-----------------------------|
| ★ ELIZABETH BROWNFIELD | ★ WILL CADELINA |
| ★ DANA ESTRA | ★ SAMUEL FARBMAN |
| ★ JACOB FEUERSTEIN | ★ JULIE FLEISCHMAN |
| ★ FELIX LIU | ★ SAMUEL MAHLER |
| ★ WESLEY PERLER | ★ IAN PITTENGER |
| ★ NICO SAGNELLI | ★ JONATHAN SCHACHTER |
| ★ NEHA SUDHIR | ★ KERI TENEROWICZ |
| ★ AMAN THOMBRE | ★ KEVIN TIAN |
| ★ JULIA TODEASA | ★ HILLARY YIN |
| ★ KATE YUAN | |

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



James A. Connelly
Interim Superintendent of Schools

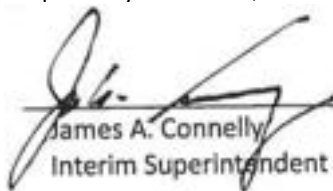
phone: (203) 397-4824
fax: (203) 397-4864

BOARD OF EDUCATION REGULAR MEETING SCHEDULE
2019

Regular meetings of the Amity Regional School District No. 5 Board of Education will be held on the second Monday of every month, unless otherwise noted. All meetings, with the exceptions of February and October, will be held in the designated room at Amity Regional High School, 25 Newton Road, Woodbridge, CT 06525. Meetings will begin at 6:30 p.m.

Monday	January	14, 2019	
Monday	February	11, 2019	<i>Exception</i> Amity Middle School 100 Ohman Avenue Orange, CT 06477
Monday	March	11, 2019	
Monday	April	8, 2019	
Monday	May	13, 2019	
Monday	June	10, 2019	
Monday	August	12, 2019	
Monday	September	9, 2019	
Monday	October	21, 2019	<i>Exception</i> Amity Middle School 190 Luke Hill Road Bethany, CT 06524
Monday	November	11, 2019	
Monday	December	9, 2019	
Monday	January	13, 2019	

Respectfully submitted,


James A. Connelly
Interim Superintendent of Schools

Pending Board of Education Approval



Connecticut Association of Boards of Education

81 Wolcott Hill Road, Wethersfield, CT 06109-1242 • (860) 571-7446 • Fax (860) 571-7452 • www.cabe.org

Robert Mitchell
President
Montville

September 24, 2018

Donald Harris
First Vice President
Bloomfield

Ms. Sheila McCreven
63 Center Road
Woodbridge, CT 06525

Elizabeth Brown
Vice President
for Government Relations
Waterbury

Dear Ms. McCreven:

Christopher Wilson
Vice President
for Professional Development
Bristol

Congratulations! You have earned CABE's **Certificated Board of Education Member** designation. Very few other Connecticut board of education members have earned this prestigious honor.

Michael Purcaro
Secretary/Treasurer
Ellington

With your attendance at numerous CABE/CAPSS Conventions, CABE workshops and programs and other events, you have acquired a wide variety of skills, knowledge and abilities. This is a great accomplishment and you are to be commended.

Ann Gruenberg
Immediate Past President
Hampton

You have earned the required 20 credits in the areas of board relations, policy, curriculum, school finance, school law, labor relations and board operations.

Bryan Hall
Executive Committee
Member at Large
East Hartford

Enclosed is a press release template for your use. On behalf of CABE, Baldwin Media will also be sharing this information with the press.

Lydia Tedone
NSBA Director
Simsbury

Your commitment to public education and to children in your community is admirable. Again, congratulations on accomplishing this difficult and time-consuming feat!

Robert Rader
Executive Director

Sincerely yours,

Patrice A. McCarthy
Deputy Director
and General Counsel

Rebecca Adams
Senior Staff Attorney

Robert Rader
Executive Director

Lisa Steimer
Sr. Staff Associate for Professional Development
and Communications

Nicholas D. Caruso, Jr.
Senior Staff Associate
for Field Services

Sheila McKay
Senior Staff Associate
for Government Relations

Vincent A. Mustaro
Senior Staff Associate
for Policy Service

Lisa M. Steimer
Senior Staff Associate
for Professional Development
and Communications

cc: Region 5 Board of Education, Board Chair
Region 5 Public Schools, Superintendent

Teresa Costa
Coordinator of Finance
and Administration

Enclosure

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



James A. Connelly
Interim Superintendent of Schools

james.connelly@reg5.k12.ct.us
203.392.2106

October 15, 2018

To: Members of the Board of Education
From: James A. Connelly, Interim Superintendent of Schools
Re: Personnel Report

+ NEW HIRES-CERTIFIED:

- **Amity Regional High School: NONE**
- **Amity Regional Middle School – Bethany:**

Daniel Proto – F/T – Art Teacher – Dan brings to Amity seven years of teaching experience in both the public and private sectors. Most recently he served as an Art Teacher in the Waterbury Public School System. Dan earned his Bachelor of Arts Degree in Art Education from Southern Connecticut State University and his Master's Degree in Education from University of Saint Josephs.

- **Amity Regional Middle School – Orange: NONE**

+ NEW HIRES-SUBSTITUTES:

Mary Reynolds – Long Term Substitute - Amity Regional Middle School-Bethany, effective 09/25/2018

+ NEW HIRES-NON-CERTIFIED: NONE

+ NEW HIRES-COACHES:

John Johnson – Asst. Football Coach – 2018 Fall Season-Amity Regional High School
Andre Puleo – Field Hockey Coach – 2018 Fall Season-Amity Middle School-Bethany
Robert Rosner – Asst. Boys Swim Coach – 2018 Winter Season-Amity Regional High School
Robert Rosner – Asst. Baseball Coach – 2019 Spring Season-Amity Regional High School

+ TRANSFERS: NONE

+ RESIGNATION(S):

William Battaglia – Automotive Teacher – Amity Regional High School, eff. 08/30/2018
Joseph Murphy – 4 Day Bench Sub – Amity Middle School-Bethany, eff. 09/25/2018
Janica Quillia – Varsity Girls Indoor Track Coach – Amity Regional High School, eff. 10/1/2018
Diana DiGangi – Asst. Varsity Girls Lacrosse Coach – Amity Regional High School, eff. 10/2/2018
Brandon Pepe – Head Varsity Boys Lacrosse Coach – Amity Regional High School, eff. 10/3/2018
Jennifer Purcell – Paraprofessional-Special Education – Amity Regional High School, eff. 10/12/2018

+ RETIREMENT(S): NONE

AMITY REGIONAL SCHOOL DISTRICT NO. 5
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James A. Connelly
Interim Superintendent of Schools

SUPERINTENDENT'S UPDATE – OCTOBER 2018

*Continuously improve instruction, cultivate creativity, and enhance student engagement and performance.
Enhance the efficient and effective use of resources.
Foster a supportive climate for students and adults.*

District

- Congratulations to Sheila McCreven for being awarded the prestigious Certificated Board of Education Member designation.
- Two transportation problems that involved Amity Middle School Bethany have occurred recently:
 - The bus accident on October 5th involving 3 vehicles was reported to you. I will be scheduling a debriefing with all staff, bus company, and Project Choice representative to review the response to the accident.
 - A coach bus carrying Amity Middle School Bethany eighth graders to their Washington DC field trip broke down in Maryland. Students were removed from the bus at a rest stop until a “rescue” bus arrived to continue them on their trip. They missed a small portion of the tour. Dr. Richard Dellinger, who accompanied the students on the trip, did an excellent job of informing the parents and my office. The students on all three buses were scheduled to return home October 12th between 10:00 p.m. and 11:00 p.m.
- Amity Regional High School Girls’ Hockey team will be using the Louis Astorino Ice Arena in Hamden starting this season. They used the rinks in Shelton in the past but have run into playing time and fees issues. The team is a cooperative team with players from Amity, Cheshire, and North Haven with Amity as the “host school.”
- Scheduled plan for the October 19th early dismissal minimum day that is building-based is described below:
 - Amity Regional High School:
 - Teachers will complete/upload the student work information through Google for the NEASC Self-Study
 - Work on goal setting for SLOs or Professional Focus Area
 - Receive support on the Teacher Professional Growth Plan
 - NEASC Steering Committee will work together
 - AMSO and AMSB:
 - All staff will work on their Professional Focus and Goal Setting as directed by Richard Dellinger and Kathy Burke.
 - District Nurses
 - The Professional Development plan for district nurses will be to meet at the High School. Kendra Luth suggested that they bring their lunches and they could all eat together.
 - Kendra Luth will share important information that she learned at a nurses’ conference last week.
 - All Paraprofessionals
 - All paraprofessionals will be given continued professional learning by CREC consultant, Mitch Orkin.

Amity Regional High School


- The October Faculty meeting's learning activity was a book discussion about the One Book One Amity title, All American Boys. Teachers discussed the book, their reactions to the book, and the impact the themes have on our high school community in small groups of 12-14 faculty members/group.
- October 10th was a special programming morning for the High School:
 - Ninth grade students participated in Link Crew activities including watching a movie about "being the change" (Cool Runnings), participating in small-group activities, and then convening for the final 30 minutes as a full grade in the Brady Center for some final community-building activities.
 - Tenth and eleventh grades completed the PACT and PSAT respectively.
 - The 12th grade students had their class panoramic and aerial pictures taken, learned about important senior activities such as preparing for graduation (cap and gown orders) and Senior Service Learning Program/Senior Interest Project, and then had 2 speaker sessions: 1) post-secondary financial planning/literacy and 2) a presentation on sexual harassment from Milford Rape Crisis.
 - Students resumed the final 3 class periods for the day.
- The PTSO met on October 11th for their October meeting. The main agenda item was a community-based discussion around the book, All American Boys and featured School Resource Officer, Frank Sapione. Faculty, parents, students, and administrators attended.

Amity Middle School Bethany

- On September 26th we conducted a Practice Lockdown drill with the help of Tfc. Dave Merriam, the Bethany Resident State Trooper. The drill lasted approximately 30 minutes and was taken very seriously by the staff and students. We also conducted a fire drill on October 5th during a lunch period. This was a recommendation from the security audit, and this drill was also assisted by Tfc. Dave Merriam.
- On October 9th the entire school participated in a day of making connections through Narrative4 story exchanges and team building activities. Seventh and eighth grade students were paired up to share their stories and then participate in a variety of team-building activities to promote acceptance and help develop a positive school climate.
- 116 eighth graders went on a field trip to Washington DC October 10th through October 12th. Their itinerary was packed with a number of educational visits to places like Mount Vernon, Library of Congress, Capitol Building, Lincoln Memorial, Vietnam War Memorial, and many more. (See updated under **District** section.)

Amity Middle School Orange

- AMSO had their first lockdown last week. It was evident that the students were familiar with lockdown procedure and took the drill seriously.
- Eighth grade students enjoyed a trip to the Klein Memorial to see “Ben,” a one-man play on the interesting life of Benjamin Franklin. This was an interactive enrichment opportunity, which supported eighth grade Social Studies curriculum.
- Representatives from Platt Technical, Common Ground, and Trumbull Agriscience high schools met with eighth grade students on Friday, October 12th. Students were given an overview of the various programs and options available to them as they prepare to move on to high school.
- Each month teachers will recognize students for demonstrating a specific Jackie’s Nine character trait as part of our character education program. For the month of September we recognized eight students who showed exceptional team work for the month of September.



James A. Connelly
Interim Superintendent of Schools

CLEAN

SAFE

HEALTHY

SCHOOLS

Amity Regional School District No. 5

25 Newton Road

Woodbridge, CT 06525

Phone: 203-397-4817

Fax: 203-397-4864



Amity Regional School District No. 5

Facilities Department Monthly Report

Completed Projects:

- The new electrical panel and transformer in the HVAC mezzanine at Amity Regional High School were installed by in-house personnel. The building inspector signed off on the install and it is now in service.
- There was damaged concrete on the loading dock at Amity Middle School, Bethany Campus. It was repaired by in-house personnel.
- The acid neutralization tanks at both middle schools were cleaned, sanitized, and filled with fresh lime stone.
- All of the fields at Amity Regional High School were prepared by our grounds contractors and ready for use by the fall sports teams.
- The domestic hot water line at Amity Regional High School that runs underground from the boiler room to the industrial arts classroom developed a leak below ground. New piping was installed above ground by an outside contractor.
- The exhaust fan that serves the ceramics classroom at Amity Regional High School failed. It was replaced by in-house personnel.
- The new concrete repairs performed by in-house personnel over the summer were sealed to help ensure longevity.
- There was a clogged drain line right outside of the kitchen at Amity Middle School, Orange Campus. It was determined the ancient underground clay pipe had collapsed. The pipe was dug up and replaced. A cleanout was added during the process to enhance service of the line in the future.

Projects in process:

- The electrical/arc flash studies (recently approved by the BOE) by vanZelm Engineering at both middle schools are underway. Bethany has been completed and Orange is still in progress.
- The lightning strike in July damaged the controllers for the sewage ejection pumps at Amity Middle School, Orange Campus. As a result, the pit flooded damaging the electrical and control components. Temporary modifications have been made to operate the system and parts and contracted repairs are ordered to bring the system back to normal operation. The bills and estimates have been submitted to the insurance company for consideration.

Outstanding issues to be addressed:

- None at this time.



Amity Regional High School (ARHS) Summer Project Wrap-up

Inside this issue:

<i>Middle School Highlights</i>	2
<i>News and Initiatives</i>	3
<i>Wrap-up</i>	4

It was a busy summer at ARHS with numerous projects being accomplished at the same time summer school and Community Ed were going on. Listed below are some of the improvements that staff and students will realize for the 2018/19 school year:

- All of the corridors were repainted
- Additional speakers and lights were installed on the stadium football field to enhance sound quality and safety
- Seasonal PM's were completed on all HVAC equipment
- New air handlers were installed in the TEMC Industrial Arts room.
- Four complete ductwork systems were professionally cleaned
- Two large areas of failing asphalt were cut out and replaced
- The Trane control panel for the chillers and the corresponding Siemens panel were upgraded
- Concrete repairs due to salt damage were completed on the front bus loop sidewalks by in-house personnel



New Main Breaker Settings

- The stairwell at the athletic entrance was completely repaired by our in-house personnel
- The rear parking lot lines, space numbers, and fire lanes were repainted

Special points of interest:

- Over 40,000 water bottles have been filled using the water bottle fillers recently installed on drinking fountains in all three schools
- 535 gallons of floor finish were laid to refinish the VCT floors district wide
- 160 gallons of gym finish were laid to refinish the five wood gym floors

Other Improvements at ARHS

The main breaker at Amity Regional High School had started failing during re-energization after a power outage. It was learned the original settings had not been set. An engineering study was conducted to update current field loads and the breakers were properly

set up. Phase 3 of the vinyl tile corridor flooring replacement took place. This included the art room wing, locker room wing, and corresponding side corridors. A small energy efficiency project took place where the fixtures in the center and wrestling gym were re-

placed with updated LED technology. The gym floors in the center gym and the wrestling gym were sanded down, repainted and refinished. A new heating variable air volume box was installed in the renovated culinary room to provide efficient heat in winter.

Bethany Accomplishments



New Restroom Hand Dryers

Our staff did an outstanding job readying the building for school. All rooms were thoroughly cleaned and the corridors were repainted. The gym ductwork was professionally cleaned. The floors in the technical education classroom and lab were repainted. The same electrical study that was completed at Amity Regional High School was completed at Bethany and all breakers were set to their proper settings. Five catch basins in various

areas of the parking lots had deteriorated. All five were replaced and the asphalt was patched. The acid neutralization tank in the science area had the old limestone media vacuumed out. It was then pressure washed and new media was installed. During the May tornados, several areas of damage were recognized. Many trees were cut, dug out, and removed. The baseball backstops were damaged and repaired. The roof suffered

several punctures and was repaired. An exhaust fan was destroyed and has been replaced. An insurance claim was filed to minimize out-of-pocket cost to the District. Modifications to the ductwork in the technical education area were completed to better control temperature and humidity. High efficiency electric hand dryers were installed in all large student restrooms. An area of damaged curbing was removed and replaced with asphalt.

Orange Recap

The custodial staff did an outstanding job preparing the school. Every room was cleaned, the corridors were all painted, and all preventive maintenance was done on the air handling equipment. A lightning strike to a tree caused damage to the generator, chiller, and lighting both inside and outside the building. All repairs were made by either in-

house personnel or our contractors. An insurance claim was filed to minimize out-of-pocket cost to the District. The acid neutralization tank was serviced in the science area. The old greenhouse had become unsafe and was disassembled and removed. A new one was built by the carpentry class at Amity Regional High School, transported to the site,

and erected by students and their instructors. Modifications to the ductwork in the technical education area were completed to better control temperature and humidity. The mini-split air conditioner that serves this area also failed and was replaced by in-house personnel. A second unit was added to a nearby classroom to better control room climate.

“The buildings are kept in excellent condition and provide a welcoming environment to students, staff and the community. I appreciate the efforts and expertise of staff to clean, maintain, and make repairs in the building at a high standard while being cost-efficient in the process. I am proud of the District’s efforts to be more green with the hand dryers and look forward to seeing the greenhouse in full operation.”

Terry Lumas
Director of Finance and Administration

New Greenhouse and Shop Floor Paint



Repaired Back Stop



In-House Maintenance Personnel Save Money and Time

Due to the knowledge and skill of our three in-house building maintainers, the District is able to provide better and quicker service, at a fraction of the cost of outside contractors. There are very few instances, outside of a catastrophic equipment failure requiring specialized equipment or training, where an outside contractor is needed. If we incur problems with the packaged air conditioning units, we are able to just purchase the replacement equip-

ment and install it ourselves. We no longer contract out parking lot line striping. An entire exterior staircase as well as spalling concrete repairs were completed in-house. New circuits, data wire runs for controls or cameras, and transformer maintenance are completed by our technicians. Most door and lock/hardware repairs are now completed without bringing in a vendor. Building envelope repairs are also mostly done in-house.



Security and Safety Enhancements

Security officers attended several training exercises during the course of the year. They attended a session on Working With Students and Families Dealing With Trauma and Anxiety and another session on Physical/Psychological Management Training. They were also trained in crisis management, customer service, how to handle everyday student infrac-

tions, and stop the bleeding techniques. Stop the bleeding kits were purchased for all three schools to help enable preservation of life in catastrophic situations or everyday accidents. Additional security cameras were purchased and installed at all three schools as well as the stadium field area. Fifteen radios were ordered and programmed to replace old

non-functioning radios at the high school. A visit was conducted at all three schools by a member of Homeland Security and the CT State Police along with members of Amity Staff. The report will identify options for consideration to improve security infrastructure and procedures at the schools. This will help in planning a budget for security improvements.

“I am so proud of the crews we have in each building and of our maintenance team. Everyone works together to support education of the kids and to provide a clean safe environment. The pride everyone in Facilities takes is evident by the appearance of our buildings and the annual reports from the health departments. Amity is truly blessed with an outstanding facilities team”.

Jim Saisa
Director of Facilities

Moisture Mitigation and New Corridor Flooring



Amity Regional School District No. 5

Facilities Department
25 Newton Road
Woodbridge, CT 06525

Phone: 203-397-4818
Fax: 203-397-4864
E-mail: jim.saisa@reg5.k12.ct.us



Meet Earl Potter

Earl Potter is the Head Custodian at Amity Regional High School. Earl started his career with Amity in 1988 as a night custodian at the high school. In 1993 he was promoted to night lead custodian and was promoted to head custodian in 2000. Prior to coming to Amity, Earl is proud of his service in the US Air Force. Earl does an outstanding job leading his team. The organization during the summer cleaning is impeccable. The school is always busy, but Earl is able to accommodate activities and get the building in pristine condition by the start of school. More impressively, he is able to ensure the pristine condition exists all year long. In his spare time, Earl enjoys bowling, horse and auto racing, and watching his Buffalo Bills. Earl says “he has had a wonderful 30 years”.

Electrical System Studies

Thanks to the support of the Amity Board of Education, we were able to accomplish electrical system studies at all three buildings. After the main breaker started tripping after power was restored post-power outage at Amity Regional High School, it was determined that the main breaker settings were never properly set upon original installation. We checked the middle schools and found the same condition. vanZelm Engineering conducted Short Circuit Coordination Studies and Arc Flash Hazard Analysis at all three schools and the appropriate settings are now programmed on the breakers.

Newly Sanded and Refinished Gym Floors



AMITY REGIONAL SCHOOL DISTRICT NO. 5

Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
terry.lumas@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: James Connelly, Interim Superintendent of Schools
From: Theresa Lumas, Director of Finance and Administration
Re: October 1, 2018 Enrollment Report
Date: October 8, 2018

Attached to this memorandum is the October 1, 2018 enrollment report. This is the enrollment count that is used to determine the member town allocations for the 2019-2020 budget. The Towns of Orange and Woodbridge will have an increase in its share of the budget, while the Town of Bethany will see a decrease in their allocation.

Average Daily Membership				
	Bethany	Orange	Woodbridge	Total
October 2018	402	1,114	674	2,190
October 2017	429	1,116	679	2,224
Net Change	(27)	(2)	(5)	(34)
Fiscal Year 2019-2020	18.356%	50.868%	30.776%	100.000%
Fiscal Year 2018-2019	19.290%	50.180%	30.530%	100.000%
Net Change	-0.934%	0.688%	0.246%	
Change in Member Town Allocations with a 0% Budget Increase for 2019-2020				
	Bethany	Orange	Woodbridge	Total
Enrollment Shift	\$ (450,097)	\$ 331,549	\$ 118,548	\$ -

ENROLLMENT REPORT OCTOBER 1, 2018

TOWN	Elementary - BOW (Pre K - 6)								Amity District #5 (7-12)						Outside Placements	V0-AG / Magnet	ADM*	Open Choice by School	Tuition by School	Exchange Students	Total
	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12							
Bethany	18	46	59	34	46	37	60	63	49	57	59	69	87	68	Gr 7: 1 Gr 8: 1 Gr 9: 0 Gr 10: 0 Gr 11: 1 Gr 12: 5 Total: 8	Gr 7: 0 Gr 8: 0 Gr 9: 2 Gr 10: 2 Gr 11: 0 Gr 12: 1 Total: 5	402	5	1	0	408
Orange	42	149	155	169	153	175	163	181	182	168	194	170	193	182	Gr 7: 4 Gr 8: 3 Gr 9: 2 Gr 10: 0 Gr 11: 0 Gr 12: 6 Total: 15	Gr 7: 0 Gr 8: 0 Gr 9: 2 Gr 10: 3 Gr 11: 2 Gr 12: 3 Total: 10	1,114	3	0	0	1,117
Woodbridge	20	108	113	114	121	124	133	109	107	99	123	124	100	111	Gr 7: 1 Gr 8: 1 Gr 9: 1 Gr 10: 0 Gr 11: 0 Gr 12: 6 Total: 9	Gr 7: 0 Gr 8: 0 Gr 9: 0 Gr 10: 0 Gr 11: 1 Gr 12: 0 Total: 1	674	10	5	1	690
Category Totals	80	303	327	317	320	336	356	353	338	324	376	363	380	361	32	16	2190	18	6	1	2215

Bethany Elementary:	363
Orange Elementary:	1187
Woodbridge Elementary	842
TOTAL	2392

GRAND TOTAL FOR GRADES 7-12: 2215

*** Subtotal - To be used for A.D.M. calculation for budget process 2190**

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
terry.lumas@reg5.k12.ct.us

Phone (203) 397-4813
Fax (203) 397-4864

To: Mr. James Connelly, Interim Superintendent of Schools
From: Theresa Lumas, Director of Finance and Administration
Re: Award of Contract
Date: October 8, 2018

1. Baseball Dugout Modification:

Jim Saisa, the Facilities Director proposed an option to modify the baseball dugout with a joint contractor and student project to the Facilities Committee in September. Jim stated “*We would like to modify the home baseball dugout at Amity Regional High School. The modification will include enlarging the dugout and adding a storage closet for baseball equipment. We have an original quotation from a contractor to complete the work for \$39,812. Our grounds contractor has submitted a price to complete the same work for \$20,000. I have approached the Technology Education and Construction class teachers about making this a student-involved project to work with our grounds contractor to complete the work and make it a real-life learning opportunity. They have agreed that it would provide a valuable learning environment. I propose we allow the construction class to partner with our current, trusted, grounds contractor to complete the work.*” I support this request. Taking advantage of the proposal from the onsite grounds contractor provides flexibility for class schedules while completing the project. Awarding the project in this manner does require a bid waiver to issue a purchase order to our grounds contractor in the amount of \$20,000. We discussed this with the Amity BOE Facilities Committee at the September 11, 2018 meeting and they overwhelmingly supported it. This project would be funded by donations previously made from the Amity baseball team.

I recommend the Amity Board of Education waive the Board’s Policy on purchasing procedures and award the following contract:

Amity Finance Committee

Move to recommend the Amity Board of Education award...

Amity Board of Education

Move to award...

Sports Turf of Connecticut, LLC, the contract to modify the baseball dugout and work in conjunction with the Technology Education and Construction Classes for \$20,000 and waive the bidding requirement.

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



TO: James Connelly, Interim Superintendent of Schools

FROM: Theresa Lumas, Director of Finance & Administration

CC: Christopher Browe, Amity Board of Education Chairperson;
John Belfonti, Amity Finance Committee Chairperson

DATE: October 10, 2018

RE: Electricity Pricing

The District is part of a consortium managed by the Town of Woodbridge to bid electricity from various suppliers. We entered into a contract on May 4, 2017 with BlueRock Energy, Inc. with authorization from the Amity Finance Committee and Amity Board of Education. It was a 24-month contract.

BlueRock Energy, Inc. notified the participants in a letter dated September 27, 2018 that it is terminating the contract. BlueRock Energy states in the attached letter that it is facing additional charges from New England Independent System Operator (ISONE) and rather than pass the charges on to their customers they are exercising rights in the contract to terminate the agreement.

Michael Horton of Titan Energy, is once again working with the consortium to provide a new supplier. The bids are being collected and a decision is due Monday, October 15, 2018. The representatives of each group will meet at 1 p.m. to select a new supplier.

We are following purchasing policy by participating in a consortium. However, due to the unusual circumstances and short timeline, we do not have the opportunity to request prior approval from the Board to authorize the Superintendent to enter into the contract. I am requesting this permission from the Board of Education Chairperson to authorize the Superintendent to enter into the contract and report the results at Monday's meeting.



125 East Jefferson Street
Suite 800
Syracuse, NY 13202
Phone: (877) 280-4909
Fax: (315) 701-1812

September 27, 2018

VIA Email: jim.saisa@reg5.k12.ct.us

Amity Regional School District No. 5
Jim Saisa
25 Newton Road
Woodbridge, CT 06525

Dear Customer:

Re: Supply Contract with BlueRock Energy, Account #'s: 51445993017, 51536534076, 1410023136020, 1411005358001, 3000000012441, 3000000012442

Beginning in June 2018, the New England Independent System Operator ("ISONE") increased its capacity gross up factor significantly. ISONE is requiring that all electricity suppliers, including BlueRock Energy, pay these additional charges. These charges are mandatory. BlueRock Energy has no choice but to pay these additional charges as required by ISONE's tariff approved by the Federal Energy Regulatory Commission ("FERC"). Rather than pass these charges onto your company, BlueRock has decided to terminate our agreement and return your company to utility supply service, as specified below.

As provided in the change in law and/or change in circumstances provisions of BlueRock's electricity supply contract with your company, the purpose of this letter is to notify you that BlueRock is terminating its electricity supply contract (the "Agreement") with your company. BlueRock will be switching your company to standard utility supply ***starting your next applicable meter read date***.

If you have any questions, please give our Customer Experience Team a call at 877-280-4909 and we will gladly assist you. We have appreciated the opportunity to supply your electric needs.

Very truly Yours,

A handwritten signature in black ink, appearing to read "Philip R VanHorne".

Philip R VanHorne
President & CEO BlueRock Energy, Inc.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2018-2019**

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COL 7
		2017-2018	2018-2019	AUG 18	CHANGE	SEPT 18	VARIANCE	FAV
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	INCR./(DECR.)	FORECAST	OVER/(UNDER)	UNF
1	MEMBER TOWN ALLOCATIONS	47,465,355	48,190,256	48,190,256	0	48,190,256	0	FAV
2	OTHER REVENUE	267,094	186,902	203,977	16,500	220,477	33,575	FAV
3	OTHER STATE GRANTS	784,807	573,805	573,805	0	573,805	0	FAV
4	MISCELLANEOUS INCOME	46,692	75,572	103,912	0	103,912	28,340	FAV
5	BUILDING RENOVATION GRANTS	6,363	0	0	0	0	0	FAV
6	TOTAL REVENUES	48,570,311	49,026,535	49,071,950	16,500	49,088,450	61,915	FAV
7	SALARIES	25,131,107	25,985,048	25,902,576	(32,019)	25,870,557	(114,491)	FAV
8	BENEFITS	4,985,420	6,092,697	6,072,947	7,895	6,080,842	(11,855)	FAV
9	PURCHASED SERVICES	7,393,566	8,495,258	8,106,780	88,600	8,195,380	(299,878)	FAV
10	DEBT SERVICE	4,406,650	4,595,576	4,567,838	0	4,567,838	(27,738)	FAV
11	SUPPLIES (INCLUDING UTILITIES)	2,899,440	2,978,862	2,941,577	0	2,941,577	(37,285)	FAV
12	EQUIPMENT	348,591	380,655	380,655	0	380,655	0	FAV
13	IMPROVEMENTS / CONTINGENCY	155,745	331,000	331,000	0	331,000	0	FAV
14	DUES AND FEES	128,868	167,439	167,439	0	167,439	0	FAV
15	TRANSFER ACCOUNT	0	0	0	0	0	0	FAV
16	TOTAL EXPENDITURES	45,449,387	49,026,535	48,470,812	64,476	48,535,288	(491,247)	FAV
17	SUBTOTAL	3,120,924	0	601,138	(47,976)	553,162	553,162	FAV
18	PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	86,227	0	0	0	0	0	FAV
19	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:	0	0	0	0	0	0	FAV
20	NET BALANCE / (DEFICIT)	3,207,151	0	601,138	(47,976)	553,162	553,162	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2018-2019**

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COL 7
		2017-2018	2018-2019	AUG 18	CHANGE	SEPT 18	VARIANCE	FAV
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	INCR./ (DECR.)	FORECAST	OVER/(UNDER)	UNF
1	BETHANY ALLOCATION	9,341,182	9,295,901	9,295,901	0	9,295,901	0	FAV
2	ORANGE ALLOCATION	23,626,829	24,181,870	24,181,870	0	24,181,870	0	FAV
3	WOODBIDGE ALLOCATION	14,497,344	14,712,485	14,712,485	0	14,712,485	0	FAV
4	MEMBER TOWN ALLOCATIONS	47,465,355	48,190,256	48,190,256	0	48,190,256	0	FAV
5	ADULT EDUCATION	3,494	3,042	3,042	0	3,042	0	FAV
6	PARKING INCOME	33,092	29,000	29,000	1,500	30,500	1,500	FAV
7	INVESTMENT INCOME	70,343	20,000	35,000	15,000	50,000	30,000	FAV
8	ATHLETICS	29,330	23,000	23,000	0	23,000	0	FAV
9	TUITION REVENUE	106,135	88,460	90,535	0	90,535	2,075	FAV
10	TRANSPORTATION INCOME	24,700	23,400	23,400	0	23,400	0	FAV
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0	FAV
12	OTHER REVENUE	267,094	186,902	203,977	16,500	220,477	33,575	FAV
13	BESB GRANT	0	0	0	0	0	0	FAV
14	SPECIAL EDUCATION GRANTS	784,807	573,805	573,805	0	573,805	0	FAV
15	OTHER STATE GRANTS	784,807	573,805	573,805	0	573,805	0	FAV
16	RENTAL INCOME	23,530	21,000	21,000	0	21,000	0	FAV
17	INTERGOVERNMENTAL REVENUE	8,422	29,572	29,572	0	29,572	0	FAV
18	OTHER REVENUE	14,740	25,000	53,340	0	53,340	28,340	FAV
19	TRANSFER IN	0	0	0	0	0	0	FAV
20	MISCELLANEOUS INCOME	46,692	75,572	103,912	0	103,912	28,340	FAV
21	BUILDING RENOVATION GRANTS	6,363	0	0	0	0	0	FAV
22	TOTAL REVENUES	48,570,311	49,026,535	49,071,950	16,500	49,088,450	61,915	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2018-2019**

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COL 7
		2017-2018	2018-2019	AUG 18	CHANGE	SEPT 18	VARIANCE	FAV
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	INCR./(DECR.)	FORECAST	OVER/(UNDER)	UNF
1	5111-CERTIFIED SALARIES	20,730,652	21,397,312	21,314,840	(30,108)	21,284,732	(112,580)	FAV
2	5112-CLASSIFIED SALARIES	4,400,455	4,587,736	4,587,736	(1,911)	4,585,825	(1,911)	FAV
3	SALARIES	25,131,107	25,985,048	25,902,576	(32,019)	25,870,557	(114,491)	FAV
4	5200-MEDICARE - ER	341,418	374,913	374,913	0	374,913	0	FAV
5	5210-FICA - ER	273,821	283,586	283,586	5,153	288,739	5,153	UNF
6	5220-WORKERS' COMPENSATION	227,763	246,900	226,826	0	226,826	(20,074)	FAV
7	5255-MEDICAL & DENTAL INSURANCE	2,973,210	4,083,941	4,083,941	0	4,083,941	0	FAV
8	5860-OPEB TRUST	105,537	62,910	62,910	0	62,910	0	FAV
9	5260-LIFE INSURANCE	42,431	45,537	45,537	0	45,537	0	FAV
10	5275-DISABILITY INSURANCE	9,634	9,924	10,248	0	10,248	324	UNF
11	5280-PENSION PLAN - CLASSIFIED	886,831	892,845	892,845	0	892,845	0	FAV
12	5281- DEFINED CONTRIBUTION RETIREMENT PLAN	59,878	64,867	64,867	2,742	67,609	2,742	UNF
12	5282-RETIREMENT SICK LEAVE - CERT	19,936	1,921	1,921	0	1,921	0	FAV
13	5283-RETIREMENT SICK LEAVE - CLASS	0	1,000	1,000	0	1,000	0	FAV
14	5284-SEVERANCE PAY - CERTIFIED	25,477	1,000	1,000	0	1,000	0	FAV
15	5290-UNEMPLOYMENT COMPENSATION	18,120	21,353	21,353	0	21,353	0	FAV
16	5291-CLOTHING ALLOWANCE	1,364	2,000	2,000	0	2,000	0	FAV
17	BENEFITS	4,985,420	6,092,697	6,072,947	7,895	6,080,842	(11,855)	FAV
18	5322-INSTRUCTIONAL PROG IMPROVEMENT	29,165	28,500	28,500	0	28,500	0	FAV
19	5327-DATA PROCESSING	88,180	93,590	93,590	0	93,590	0	FAV
20	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	1,299,495	1,332,265	1,332,265	0	1,332,265	0	FAV
21	5440-RENTALS - LAND, BLDG, EQUIPMENT	87,412	119,185	119,185	0	119,185	0	FAV
22	5510-PUPIL TRANSPORTATION	2,570,618	2,995,119	2,854,363	31,854	2,886,217	(108,902)	FAV
23	5521-GENERAL LIABILITY INSURANCE	233,069	242,601	232,057	0	232,057	(10,544)	FAV
24	5550-COMMUNICATIONS: TEL, POST, ETC.	133,299	163,224	163,224	0	163,224	0	FAV
25	5560-TUITION EXPENSE	2,843,895	3,427,580	3,190,402	56,746	3,247,148	(180,432)	FAV
26	5590-OTHER PURCHASED SERVICES	108,433	93,194	93,194	0	93,194	0	FAV
27	PURCHASED SERVICES	7,393,566	8,495,258	8,106,780	88,600	8,195,380	(299,878)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
FOR FY 2018-2019

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COL 7
		2017-2018	2018-2019	AUG 18	CHANGE	SEPT 18	VARIANCE	FAV
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	INCR./(DECR.)	FORECAST	OVER/(UNDER)	UNF
28	5830-INTEREST	821,650	745,576	717,838	0	717,838	(27,738)	FAV
29	5910-REDEMPTION OF PRINCIPAL	3,585,000	3,850,000	3,850,000	0	3,850,000	0	FAV
30	DEBT SERVICE	4,406,650	4,595,576	4,567,838	0	4,567,838	(27,738)	FAV
31	5410-UTILITIES, EXCLUDING HEAT	681,767	703,234	684,323	0	684,323	(18,911)	FAV
32	5420-REPAIRS, MAINTENANCE & CLEANING	791,402	723,928	723,928	0	723,928	0	FAV
33	5611-INSTRUCTIONAL SUPPLIES	365,334	396,905	396,905	0	396,905	0	FAV
34	5613-MAINTENANCE/CUSTODIAL SUPPLIES	201,867	219,965	219,965	0	219,965	0	FAV
35	5620-OIL USED FOR HEATING	36,861	46,500	44,128	0	44,128	(2,372)	FAV
36	5621-NATURAL GAS	69,877	52,512	52,512	0	52,512	0	FAV
37	5627-TRANSPORTATION SUPPLIES	106,718	151,900	135,898	0	135,898	(16,002)	FAV
38	5641-TEXTS & DIGITAL RESOURCES	109,193	176,013	176,013	0	176,013	0	FAV
39	5642-LIBRARY BOOKS & PERIODICALS	19,777	21,615	21,615	0	21,615	0	FAV
40	5690-OTHER SUPPLIES	516,644	486,290	486,290	0	486,290	0	FAV
41	SUPPLIES (INCLUDING UTILITIES)	2,899,440	2,978,862	2,941,577	0	2,941,577	(37,285)	FAV
42	5730-EQUIPMENT - NEW	96,128	215,879	215,879	0	215,879	0	FAV
43	5731-EQUIPMENT - REPLACEMENT	252,463	164,776	164,776	0	164,776	0	FAV
44	EQUIPMENT	348,591	380,655	380,655	0	380,655	0	FAV
45	5715-IMPROVEMENTS TO BUILDING	102,494	50,000	50,000	0	50,000	0	FAV
45a	5715-FACILITIES CONTINGENCY	0	100,000	100,000	0	100,000	0	FAV
45b	TRSF. FROM FACILITIES CONTINGENCY	0	0	0	0	0	0	FAV
46	5720-IMPROVEMENTS TO SITES	53,251	31,000	31,000	0	31,000	0	FAV
47	5850-DISTRICT CONTINGENCY	130,410	150,000	150,000	0	150,000	0	FAV
47a	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	(130,410)	0	0	0	0	0	FAV
48	IMPROVEMENTS / CONTINGENCY	155,745	331,000	331,000	0	331,000	0	FAV
49	5580-STAFF TRAVEL	21,347	22,432	22,432	0	22,432	0	FAV
50	5581-TRAVEL - CONFERENCES	21,105	35,975	35,975	0	35,975	0	FAV
51	5810-DUES & FEES	86,416	109,032	109,032	0	109,032	0	FAV
52	DUES AND FEES	128,868	167,439	167,439	0	167,439	0	FAV
53	5856-TRANSFER ACCOUNT	0	0	0	0	0	0	FAV
54	ESTIMATED UNSPENT BUDGETS		0	0	0	0	0	FAV
55	TOTAL EXPENDITURES	45,449,387	49,026,535	48,470,812	64,476	48,535,288	(491,247)	FAV

Column 7: FAV=Favorable Variance
Revenues: At or OVER budget
Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES & EXPENDITURES BY CATEGORY
FINANCIAL ANALYSIS
FOR THE FISCAL YEAR 2018-2019**



SEPTEMBER 2018

2018-2019 FORECAST

OVERVIEW

The projected unspent fund balance for this fiscal year is *\$553,162 FAV previously \$601,138 FAV*, which appears on page 1, column 6, line 20.

REVENUES BY CATEGORY

The projected yearend balance of revenues is *\$61,915 FAV previously \$45,415 FAV*, which appears on page 2, column 6, line 22.

LINE 5 on Page 2: ADULT EDUCATION:

The forecast is based on projected State payments.

LINE 7 on Page 2: INVESTMENT INCOME:

The budget is based on the expectation interest rates will remain steady and revenue will exceed the budget, *\$30,000 FAV, previously \$15,000 FAV*.

<u>Month</u>	<u>Peoples United</u>	<u>State Treasurer's Investment Fund</u>
July 2018	0.395%	1.96%
August	0.396%	1.99%
September	0.397%	2.01%

LINE 8 on Page 2: ATHLETICS:

The forecast is based on historical data for revenue collected.

LINE 9 on Page 2: TUITION REVENUE:

The budget is based on five tuition students. The actual tuition charged is higher than budgeted since the rate is set after the budget referendum is past. One new tuition student enrolled in the District, however one tuition student moved into the District. *The projected variance is \$2,075 FAV previously \$2,075 FAV*.

LINE 10 on Page 2: TRANSPORTATION INCOME:

The forecast is based on projected State payments for magnet school transportation only.

LINE 14 on Page 2: SPECIAL EDUCATION GRANTS:

The current projection based on budgeted costs for placements and transportation. This is based on a 75% reimbursement rate. The excess cost reimbursement rate for FY18 was at a 75.51%.

LINE 16 on Page 2: RENTAL INCOME:

The forecast is based on a budget.

LINE 17 on Page 2: INTERGOVERNMENTAL INCOME:

The forecast is based on the budget for shared services agreement with the Town of Woodbridge and the Woodbridge Board of Education for technology services.

LINE 18 on Page 2: OTHER REVENUE:

The forecast reflects insurance payments received in 2018-2019 from CIRMA for the May 2018 storm damage. Expenses were charged to 2017-2018 fiscal year so the reimbursements are applied toward miscellaneous income, a **\$28,340 FAV previously \$26,481 FAV variance.**

EXPENDITURES BY CATEGORY

The projected yearend balance of expenditures is **\$491,247 FAV previously \$555,723 FAV** which appears on page 4, column 6, line 55.

LINE 1 on Page 3: 5111-CERTIFIED SALARIES:

There are a few positions that are currently filled with a substitute and a permanent replacement is either in transition or the District is still seeking a permanent replacement. Summer work is currently less than budgeted, \$11,973 FAV. **Forecast estimates \$98,858 FAV, previously \$70,499 FAV savings in vacant positions.**

LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:

The hiring process is nearly complete, only 2 remaining positions to fill. Salary forecast is expected to be neutral.

LINES 3 & 4 on Page 3: 5200 & 5210-MEDICARE & FICA:

The forecast is based on the budget for current staff.

LINE 6: 5220 on Page 3-WORKERS' COMPENSATION:

The workers' compensation premium is as budgeted and the forecast assumes the payroll audit will be as budgeted. Member equity distribution was received for \$20,074 FAV.

LINES 7 on Page 3: 5255-MEDICAL AND DENTAL INSURANCE:

The forecast assumes actual claims of current employees and retirees will be the same as the budget. The projected monthly budget is based on an average of five years of claims. **Claims are running higher based on the 5-year average, \$190,225 UNF; fees are currently \$93,046 FAV compared to 5-year average (important to note that Anthem has changed fee structure this year); employer contributions to employee HSA accounts \$3,583 FAV, retiree payments \$48,382 FAV and employee contributions \$28,033 UNF. The forecast is currently projecting the account will be neutral for the year.**

CLAIMS OF CURRENT EMPLOYEES AND RETIREES

MONTH	2018-2019 ACTUAL	2018-2019 BUDGET	VARIANCE	2017-2018 ACTUAL	2016-2017 ACTUAL
JUL	\$ 292,718	\$ 298,006	\$ (5,288)	\$ 254,849	\$ 309,902
AUG	\$ 343,760	\$ 319,785	\$ 23,975	\$ 374,433	\$ 466,996
SEP	\$ 407,371	\$ 235,833	\$ 171,538	\$ 219,176	\$ 250,040
OCT	\$ 261,594	\$ 261,594	\$ -	\$ 271,340	\$ 250,625
NOV	\$ 292,449	\$ 292,449	\$ -	\$ 353,747	\$ 307,308
DEC	\$ 353,542	\$ 353,542	\$ -	\$ 318,839	\$ 482,363
JAN	\$ 247,879	\$ 247,879	\$ -	\$ 191,730	\$ 178,047
FEB	\$ 224,414	\$ 224,414	\$ -	\$ 172,313	\$ 308,703
MAR	\$ 270,133	\$ 270,133	\$ -	\$ 288,923	\$ 282,399
APR	\$ 273,673	\$ 273,673	\$ -	\$ 213,346	\$ 219,690
MAY	\$ 304,880	\$ 304,880	\$ -	\$ 343,550	\$ 449,993
JUN	\$ 258,261	\$ 258,261	\$ -	\$ 253,461	\$ 301,248
TOTALS	\$ 3,530,674	\$ 3,340,449	\$ 190,225	\$ 3,255,706	\$3,807,314

ACTUAL/FORECAST CLAIMS AS A PERCENTAGE OF EXPECTED CLAIMS

2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 FORECAST
87.3%	99.9%	85.2%	72.1%	105.7%

Note: 2018-2019 FORECAST of projected claims for this fiscal year as a percentage of expected claims is based on actual year-to-date claims plus budgeted claims for the remainder of the year divided by expected (budgeted) claims.

**FEEES OF CURRENT EMPLOYEES AND RETIREES
(Stop-Loss Premiums, Network Access Fees, and Other Fees)**

MONTH	2018-2019 ACTUAL	2018-2019 BUDGET	VARIANCE	2017-2018 ACTUAL	2016- 2017 ACTUAL
<i>JUL</i>	\$ 63,793	\$ 97,295	\$ (33,502)	\$ 84,939	\$ 79,407
<i>AUG</i>	\$ 63,524	\$ 100,327	\$ (36,803)	\$ 96,820	\$ 101,465
<i>SEP</i>	\$ 66,052	\$ 89,693	\$ (23,641)	\$ 73,886	\$ 75,692
<i>OCT</i>	\$ 86,484	\$ 86,484	\$ -	\$ 85,237	\$ 80,902
<i>NOV</i>	\$ 52,589	\$ 52,589	\$ -	\$ 58,958	\$ 46,802
<i>DEC</i>	\$ 46,867	\$ 46,867	\$ -	\$ 45,657	\$ 42,983
<i>JAN</i>	\$ 45,107	\$ 45,107	\$ -	\$ 45,850	\$ 41,762
<i>FEB</i>	\$ 46,952	\$ 46,952	\$ -	\$ 45,666	\$ 42,203
<i>MAR</i>	\$ 44,907	\$ 44,907	\$ -	\$ 45,850	\$ 42,080
<i>APR</i>	\$ 44,302	\$ 44,302	\$ -	\$ 46,217	\$ 42,032
<i>MAY</i>	\$ 44,446	\$ 44,446	\$ -	\$ 46,034	\$ 42,101
<i>JUN</i>	\$ 44,521	\$ 44,521	\$ -	\$ 46,401	\$ 41,807
TOTALS	\$ 649,546	\$ 743,492	\$ (93,946)	\$ 721,515	\$ 679,235

LINE 9 on Page 3: 5260-LIFE INSURANCE:

The forecast is based on the current staff.

LINE 10 on Page 3: 5275-DISABILITY INSURANCE:

The forecast is based on the current staff.

LINE 11 on Page 3: 5281-DEFINED CONTRIBUTION RETIREMENT PLAN:

The forecast projects the District's contribution will be over budget \$2,742 UNF.

LINE 19: on Page 3 5327-DATA PROCESSING:

LINE 22 on Page 3: 5510-PUPIL TRANSPORTATION:

Special Education Transportation is a projected variance of *\$108,902 FAV previously \$140,756 FAV*. The forecast is based on the current transportation needs of the students.

LINE 23 on Page 3: 5521-GENERAL LIABILITY INSURANCE:

The bid for student accident insurance came in *\$10,544 FAV* under budget.

LINE 25 on Page 3: 5560-TUITION EXPENSE:

Tuition has a projected variance of *\$180,432 FAV, previously \$237,178 FAV*. The forecast is based on current students and their placements and will change throughout the year.

Tuition for the vo-ag schools has a projected variance of *\$36,391 FAV previously \$36,391 FAV*. Vo-Ag Enrollment is down by one student and magnet/charter school enrollment is down by 2 students.

	FY14-15 ACTUAL	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 BUDGET	FY18-19 FORECAST
Sound	5	4	3	4	6	6
Trumbull	2	3	3	6	7	4
Nonnewaug	1	3(5) ^a	3	4	4	6
Common Ground Charter HS	1	1	1	0	0	0
ACES Wintergreen Magnet	0	0	0	0	0	0
King Robinson Magnet	0	1	1	0	0	0
Engineering Science Magnet	0	0	0	1	1	0
Highville Charter School	0	0	0	1	1	0
Totals	9	12(14)	15	16	19	16

Note ^a: Two students left on April 15, 2016.

ECA has a projected variance of **\$17,960 UNF (one student withdrew), previously \$17,960 UNF** due to higher enrollment.

	FY14-15 ACTUAL	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 BUDGET	FY18-19 FORECAST
ECA	26	22	15	19	20	24(25)

Public (ACES) and private out-of-district placements has a projected variance of **\$162,001 FAV, previously \$218,747 FAV. Currently 3 less students are outplaced compared to the budget.**

	FY14-15 ACTUAL	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 BUDGET	FY18-19 FORECAST
Public SPED	10	6	8	8	13	10
Private SPED	24	26	27	20	24	24(23)
Totals	34	32	35	28	37	34(33)

LINE 28 on Page 4: 5830-INTEREST:

The District refinanced existing debt in a bond sale on May 15, 2018. The projected savings were greater than budgeted by \$27,738 FAV.

LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:

The 2018-2019 budget for electricity assumes the use of 3,644,427 kilowatt hours at an average price of \$0.16925 per kilowatt hour, or a cost of \$616,819. *To date we have only received a partial invoice and are working with our supplier for a complete invoice. Electricity data is currently not available.*

ELECTRICITY (KILOWATT HOURS)

MONTH	2018-2019 FORECAST	2018-2019 BUDGET	VARIANCE	2017-2018 ACTUAL	2016-2017 ACTUAL
JUL	319,464	319,464	-	259,046	308,892
AUG	345,640	345,640	-	286,777	363,040
SEP	343,905	343,905	-	285,740	336,638
OCT	294,613	294,613	-	280,876	280,809
NOV	283,083	283,083	-	259,631	283,913
DEC	283,808	283,808	-	272,198	271,495
JAN	287,666	287,666	-	266,633	271,495
FEB	299,349	299,349	-	267,529	281,139
MAR	293,600	293,600	-	254,042	274,324
APR	287,107	287,107	-	268,701	271,093
MAY	289,662	289,662	-	226,981	290,167
JUN	316,530	316,530	-	226,863	270,748
Totals	3,644,427	3,644,427	-	3,155,017	3,503,753

Note: 2017-2018 Actual Kilowatt Hours shown in bold italics.

The budget assumes there will not be a Load Shed credit.

The budget for propane is \$2,415. The forecast is these charges will be on budget.

The budget for water is \$44,000. The forecast is these charges will be on budget.

Sewer costs are budgeted at \$40,000. The forecast projects this usage will be under budget, **\$18,911 FAV**. Jim Saisa negotiated to have the meter on the fuel cell reduced since all the waste water does not inject into the sewer system, \$10,840 FAV and remaining is reduced water usage from previous year.

DEGREE DAYS

There are 4 degree days to date compared to 8 last year at this time.

LINE 35 on Page 4: 5620-OIL:

Budget for the year is \$46,500. This is for a total of 20,000 gallons of heating oil at \$2.25 per gallon. The bid price came in at \$2.1314 for a projection of **\$2,372 FAV**.

LINE 36 on Page 4: 5621-NATURAL GAS:

Budget for the year is \$52,512. The forecast is these charges will be on budget

LINE 37 on Page 4: 5627-TRANSPORTATION SUPPLIES:

Budget for the year is \$151,900. This is for a total of 62,000 gallons of diesel fuel at \$2.45 per gallon. The bid price came in at \$2.1919 for a projection of \$16,002 FAV.

LINE 47 on Page 4: 5850-CONTINGENCY:

The budget includes a \$150,000 contingency for unplanned, necessary expenditures. The forecast assumes these funds will be entirely used.

APPENDIX A

COST SAVINGS AND EFFICIENCIES FOR FISCAL YEAR 2018--2019

TOTAL ANNUAL SAVINGS TO-DATE OF: \$28,586

\$13,946 Cable Advisory Grant: One of the high school teachers, Jeremy Iverson, applied for and received a grant from Cable Advisory Grant. The grant is to be used to purchase production equipment for the film courses and production room. This reduces the amounts that would be funded through the general fund.

\$10,840 Meter Rate: Jim Saisa negotiated with a lower rate for one of the sewer meters for the fuel cell. The fuel cell does not inject water into the sewer system and the meter charge was adjusted.

\$3,800 Science Textbooks: Enrollment in science course is higher than budgeted and more textbooks were needed. Mr. Amato, the Science Department Chairperson, negotiated with the textbook vendor for complimentary copies to supplement our order.

There is a detailed history of the District's efforts to save dollars and operate efficiently. This information is posted on the District's website:

- **Energy Savings Initiatives for the past decade**
<http://www.amityregion5.org/boe/sub-committees/finance-committee>
- **District recognized CQIA Innovation Prize for Fostering a District Culture of Maximizing Cost Savings and Efficiencies**
<http://www.amityregion5.org/boe/sub-committees/finance-committee2>
- **Fiscal Year 2017-2018 – \$746,688** <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- **Fiscal Year 2016-2017 – \$595,302** <http://www.amityregion5.org/boe/sub-committees/finance-committee>
- **Fiscal Year 2015-2016 – \$125,911** <http://www.amityregion5.org/boe/sub-committees/finance-committee>
- **Fiscal Year 2014-2015 – \$139,721** <http://www.amityregion5.org/boe/sub-committees/finance-committee>

APPENDIX B

MONTHLY FORECASTS: PURPOSE, METHODOLOGY, HISTORICAL

PURPOSE & METHODOLOGY:

A forecast is a prediction or estimate of future events and trends. **It is only as good as the data available and the assumptions used.** We use current information and past history.

There are many factors, which can significantly impact expenditures, both positively and negatively (e.g., staff turnover, vacancies and leaves-of absence; medical and dental insurance claims when self-insured; special education expenditures; major facility repairs; snow removal).

To illustrate, a special education student could move into the District in mid-year and the cost impact could be over \$100,000 and/or we could have a 'bad claims year' and wipe out the Self Insurance Reserve Fund and need other funds to cover claims of current employees and retirees. If we do not have available funds to cover these and other potential shortfalls, the necessity to seek additional funding from the public would be our only option (as only the towns have a fund balance from prior years available to use in the case of an emergency).

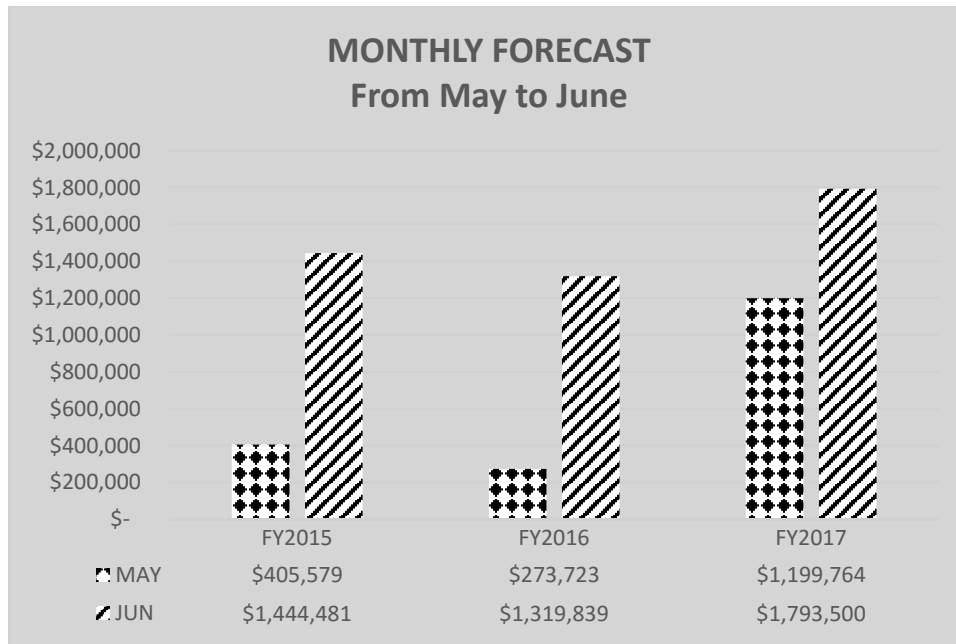
Revenues can be most impacted by decisions made at the State level for Special Education and Transportation grants. We have seen the reimbursement rate change in mid-year.

Prudent financial management is necessary. We need to be sure the total expenditures budget is never overspent (and may need to be underspent if revenues are below budget because total expenditures cannot exceed total revenues). It is imperative we 'hold back' on spending any of the Contingency Account until it is absolutely necessary or we are close to yearend. The Superintendent of Schools and Director of Finance and Administration review and approve or deny all purchase orders. We are careful to make sure funds are only spent when necessary and not just because 'it is in the budget'. We are constantly faced with the 'what-ifs' of over expenditures in certain accounts. We need to be sure there are sufficient funds available. As a result, the fund balance has been larger towards the end of the fiscal year.

Furthermore, the monthly forecasts are based on the information available. We have had large, unexpected or highly unpredictable events at the end of the fiscal year (mostly of a positive nature), which have significantly change the forecast from May to June.

HISTORICAL:

The chart below depicts the yearend balance projected in May and June of each of the past three fiscal years.



The major contributors of the significant change from the May to June forecasts are detailed below.

FY2015:

The projected fund balance was \$1,444,481. The monthly forecast for May 2015 projected a fund balance of \$405,579, or **\$1,038,902 higher than the prior month's forecast**. The major reasons for the significant increase in the yearend fund balance from one month to the next month were, as follows:

- **\$137,115:** Certified and classified salaries were lower than forecasted. It is not until the end of the fiscal year when we know the actual expenditures for coverages, substitutes, leaves of absences, overtime, and pay docks. We use conservative estimates in the forecasts based on past history.
- **\$153,315:** Special education transportation and tuition expenditures were lower than forecasted. The May forecast included the possible costs due to two families that were beginning to proceed to due process. No expenditures were incurred in this fiscal year.

- **\$503,754:** Medical & dental claims were lower than expected. Since we are self-insured, actual claims are not known until the end of the fiscal year. Based on actual claims, we returned most of these funds to the member towns.
- **\$136,270:** As part of the yearend processing, unspent encumbrances are eliminated.
- **\$41,162:** Final grant payments for Special Education and Transportation are not known until the end of the fiscal year.

FY2016:

The audited fund balance is \$1,319,839. The monthly forecast for May 2016 projected a fund balance of \$273,723 which included \$427,713 transferred into Capital Reserve and a debt of \$145,086 owed to the State. The change is **\$473,344 higher than the prior month's forecast**. The major reasons for the significant increase in the yearend fund balance from one month to the next month were, as follows:

- **\$237,904:** Certified and classified salaries were lower than forecasted. It is not until the end of the fiscal year when we know the actual expenditures for coverages, substitutes, leaves of absences, overtime, and pay docks. We use conservative estimates in the forecasts based on past history.
- **\$107,099:** Purchased services were lower than forecasted. Athletics held fewer home contests, did not have a need for assistant coaches in a few middle school sports and cheerleading did not field a squad. Intern were fewer than budgeted. Less than anticipated need for psychiatric consults and other consultants at PPTs.
- **\$85,857:** Final grant payments for Special Education and Transportation are not known until the end of the fiscal year. The reimbursement rate was 77.63% which is higher than the budgeted rate of 75%. The prior year adjustment was positive as were the changes in student placements.

FY2017:

The audited fund balance for 2016-2017 is \$1,793,498. The monthly forecast for May projected a fund balance of \$1,199,764, which included \$345,000 for Capital Reserve. The change is \$593,736 higher than the prior month's forecast.

- **\$231,098:** Certified and classified salaries were lower than forecasted. It is not until the end of the fiscal year when we know the actual expenditures for coverages, substitutes, leaves of absences, overtime, and pay docks. We use conservative estimates in the forecasts based on past history.
- **\$129,651:** Purchased services were lower than forecasted. Athletics held fewer home contests, did not have a need for assistant coaches in a few middle school

sports and cheerleading did not field a squad. Interns were fewer than budgeted. Less than anticipated need for psychiatric consults and other consultants at PPTs. Transportation for field trips, athletics contests, and special education were lowered than expected.

- **\$76,592:** Supply accounts were under budget. These accounts include general instructional supplies, texts, library materials, transportation and maintenance supplies, and repair and maintenance accounts. Staff monitor budgets closely during the year and spend very conservatively. The staff does not attempt to “zero out” accounts but purchase what is needed at the best possible price.
- **\$54,302:** Utilities expenses were lower than anticipated. Electricity usage was lower than forecasted. The final invoice comes in July and the cooler temperatures saved on air conditioning costs. Fuel for bus drivers was not fully expended. Bus drivers have until June 30th to take fuel and the towns bill in the next 4 -6 weeks. Not all the fuel was taken though the forecast assumed all fuel would be used.

APPENDIX C

RECAP OF 2015-2016

Return Unspent Fund Balance:

The cancellation of 2014-2015 encumbrances of \$1,035 will be returned to the Member Towns. We encumber funds for goods and services received by June 30th but not yet billed. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill) and we do not need to spend the entire encumbrance. Once the audit is final for 2015-2016, the funds will be returned.

<i>Bethany</i>	<i>\$ 215</i>
<i>Orange</i>	<i>\$ 509</i>
<i>Woodbridge</i>	<i><u>\$ 310</u></i>
<i>Total</i>	<i><u>\$1,035</u></i>

The audited fund balance for 2015-2016 is \$1,319,839. The Amity Board of Education previously voted to designate \$427,713 for Capital Improvement Projects. There are two other funding requests for discussion at the August 8, 2016 meetings of the Amity Finance Committee and the Amity Board of Education meetings.

FINANCIAL MANAGEMENT:

\$ 318,642

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$136,911. Utilities for electricity, heating oil and natural gas were below budget due to many conservation efforts and price negotiations.

SPECIAL EDUCATION (NET)

\$ 350,967

These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a number of reasons. Any one of these events can have a significant impact, positive or negative, on the District’s special education expenditures. The State reimbursement rate fluctuates throughout the year. The budget forecasted 75% reimbursement rate and the final rate was 77.63%.

OTHER:

\$ 650,230

\$395,748: “Turnover savings” from replacing teachers and other staff who retired or resigned is over budget and savings from unpaid leaves-of-absence. Athletic salaries were down from unfilled coaching positions at the middle school including cheerleading and several assistant coaching positions. Teacher coverages, summer work costs, substitute costs, degree changes and homebound services were less than anticipated.

\$30,315: The bid price for workers’ compensation insurance premium was under budget. The payroll audit premium was below budget.

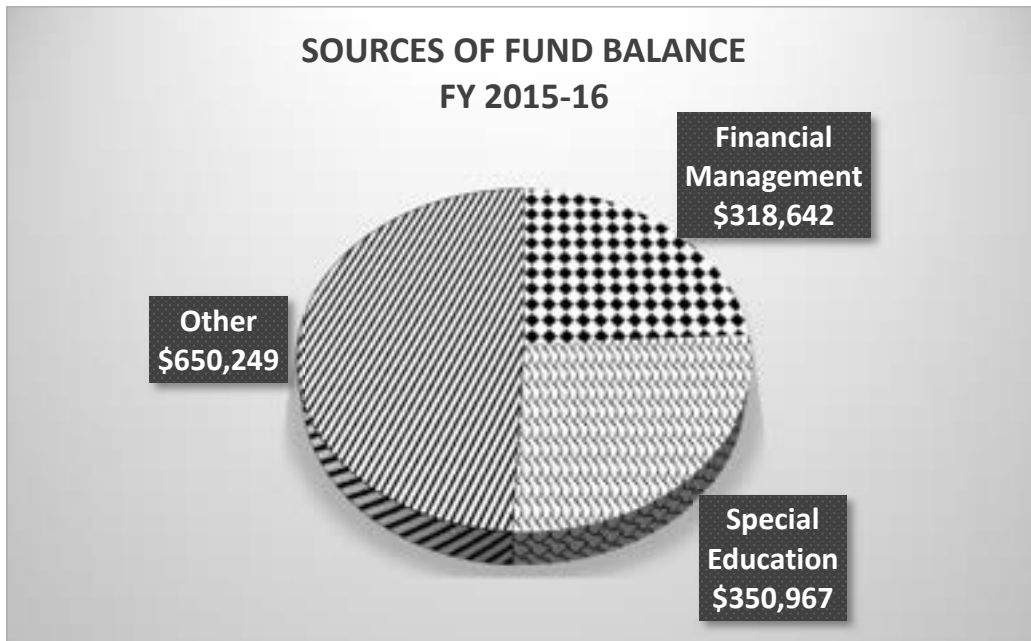
\$107,099: Purchased services costs were lower due to a number of factors. There were less interns than anticipated. Fewer home athletic contests at the high school which required

fewer officials, monitors, and scorekeepers; and less than anticipated need for psychiatric consults, professional's attendance at PPTs and behavior specialists' services.

\$62,385: The bid for the stone coping repair project at Amity Regional High School was under budget.

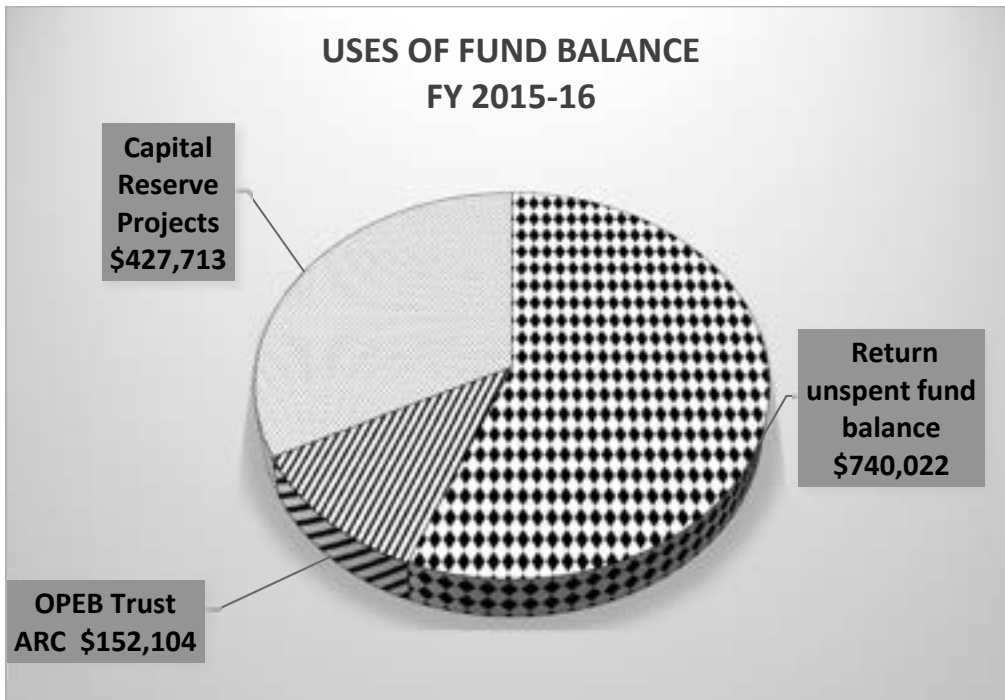
\$42,438: Transportation costs were less for athletics and less diesel fuel was used for all bus services than anticipated.

The primary sources of the fund balance are shown graphically below:



1. **\$740,022** – Return of unspent fund balance pending audit presentation
2. **\$152,104** - Designated for the 2015-2016 OPEB Trust ARC
3. **\$427,713** -Transferred into the Reserve Fund for Capital and Nonrecurring Expenses for a variety of projects. The projects include a lighting retrofit, replacing custodial equipment, renovating gym bleachers, replacing stairwell doors, replacing flooring and drinking fountains.

The uses of the fund balance are shown graphically below:



Return Unspent Fund Balance:

The *audited* unspent fund balance will be returned to the Member Towns, as follows:

Bethany	\$ 154,065
Orange	\$ 365,549
Woodbridge	\$ 220,408
Total	\$ 740,022

APPENDIX D

RECAP OF 2016-2017

Return Unspent Fund Balance:

The cancellation of 2015-2016 encumbrances of \$25,133 will be returned to the Member Towns. We encumber funds for goods and services received by June 30th but not yet billed. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill) and we do not need to spend the entire encumbrance. Once the audit is final for 2016-2017, the funds will be returned.

<i>Bethany</i>	<i>\$ 5,232</i>
<i>Orange</i>	<i>\$ 12,415</i>
<i>Woodbridge</i>	<i>\$ 7,486</i>
<i>Total</i>	<i>\$ 25,133</i>

The audited fund balance for 2016-2017 is \$1,793,498. These source of the available funds are described below.

FINANCIAL MANAGEMENT: **\$ 246,520**

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$55,152. Utilities for electricity, heating oil and natural gas were below budget by \$191,368 due to many conservation efforts and price negotiations.

SPECIAL EDUCATION (NET) **\$ 477,890**

These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a number of reasons. Some transportation needs were coordinated with the elementary districts to reduce the number of singletons on busses for outplacements. Any one of these events can have a significant impact, positive or negative, on the District's special education expenditures. The State reimbursement rate fluctuates throughout the year. Expenses were down \$790,238 which reduced revenue by \$477,890. The budget forecasted 70% reimbursement rate and the final rate was 76.9%.

SALARIES, MEDICAL, PURCHASED SERVICES (OTHER): **\$ 756,654**

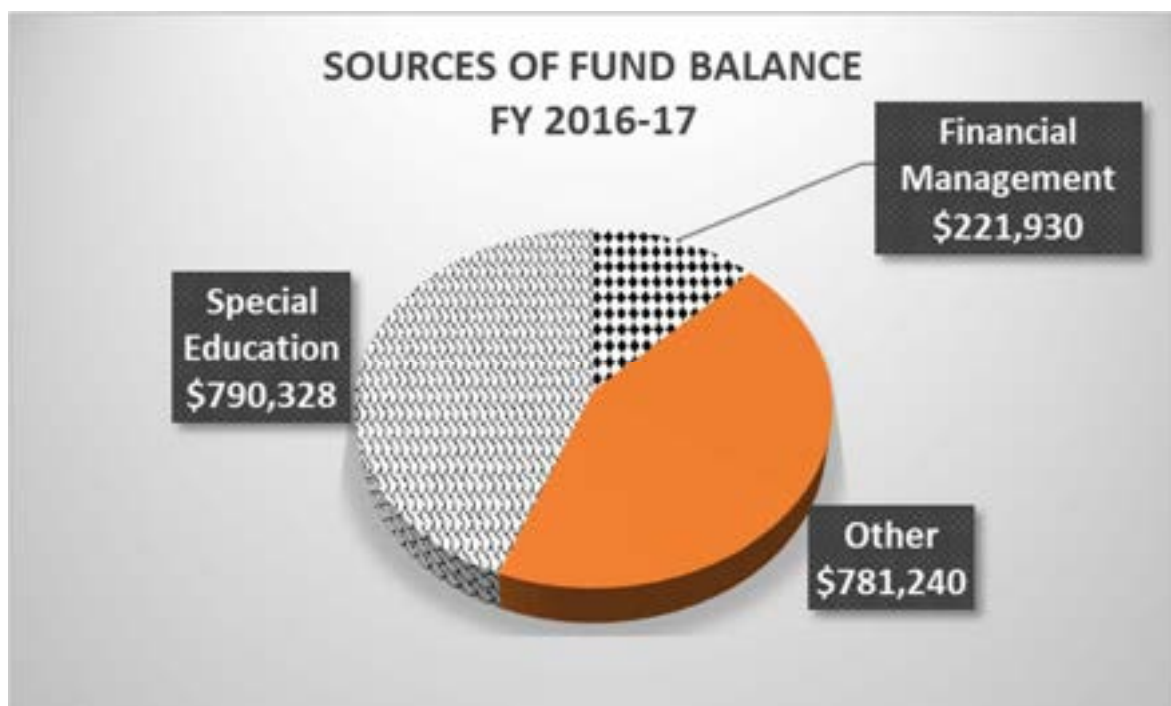
\$230,437 SALARIES (OTHER): "Turnover savings" from replacing teachers and other staff who retired or resigned is over budget and savings from unpaid leaves-of-absence. Athletic salaries were down from unfilled coaching positions at the middle school including cheerleading and several assistant coaching positions. Teacher coverages, summer work costs, substitute costs, degree changes and homebound services were less than anticipated.

\$351,480 MEDICAL (OTHER): The net balance of the medical account was under budget. Claims and fees were lower than budgeted. The savings was offset by other

components of the account including employer contributions to HSA accounts, retiree payments, and employee co-share contributions.

\$113,767 PURCHASED SERVICES (OTHER): Purchased services costs were lower due to a number of factors. There were less interns than anticipated. Fewer home athletic contests at the high school which required fewer officials, monitors, and scorekeepers; and less than anticipated need for psychiatric consults, professional’s attendance at PPTs and behavior specialists’ services.

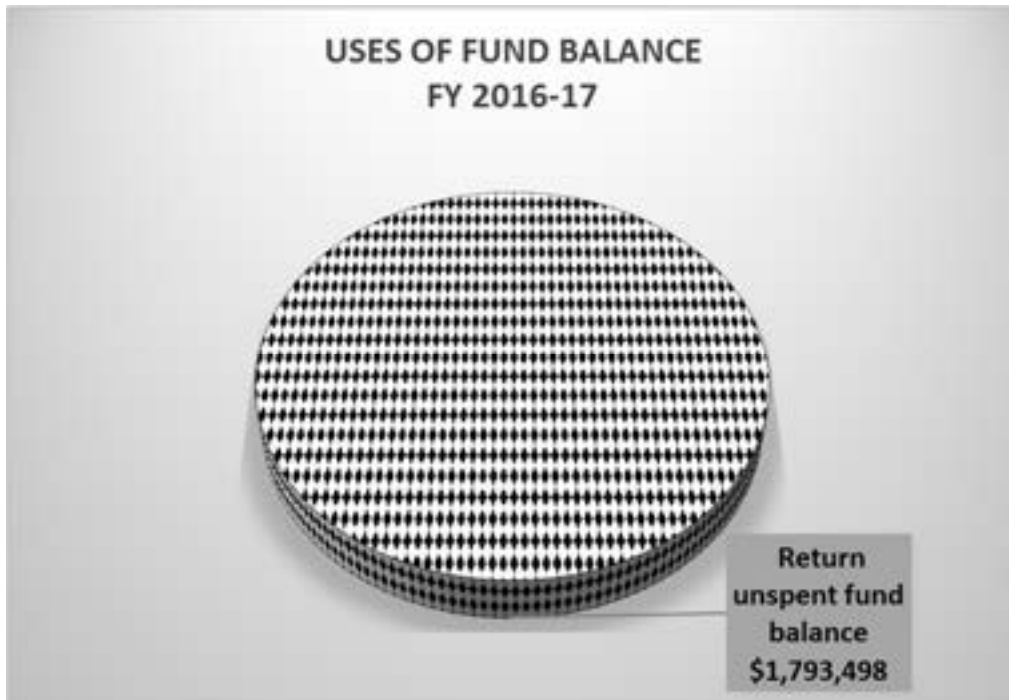
The primary sources of the fund balance are shown graphically below:



The Board of Education approved uses of the fund balance are, as follows:

1. **\$1,793,498** - Return of unspent fund balance per audit.

The uses of the fund balance are shown graphically below:



Return Unspent Fund Balance:

The *audited* unspent fund balance will be returned to the Member Towns, as follows:

Bethany	\$ 365,676
Orange	\$ 874,151
Woodbridge	\$ <u>553,671</u>
Total	\$1,793,498

APPENDIX E

RECAP OF 2017-2018

Return Unspent Fund Balance:

The cancellation of 2016-2017 encumbrances of \$86,227 will be returned to the Member Towns. We encumber funds for goods and services received by June 30th but not yet billed. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill, pending special education settlements) and we do not need to spend the entire encumbrance. Once the audit is final for 2017-2018, the funds will be returned.

<i>Bethany</i>	<i>\$17,581</i>
<i>Orange</i>	<i>\$42,027</i>
<i>Woodbridge</i>	<i><u>\$26,619</u></i>
<i>Total</i>	<i><u>\$86,227</u></i>

The *preliminary unaudited* fund balance for 2017-2018 is \$3,114,711. These source of the available funds are described below.

FINANCIAL MANAGEMENT: **\$ 66,193**

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$38,753. Grant money was applied for and awarded to offset the cost of the CEN for savings of \$27,440

SPECIAL EDUCATION (NET) **\$ 996,157**

These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a number of reasons. Some transportation needs were coordinated with the elementary districts to reduce the number of singletons on busses for outplacements. Any one of these events can have a significant impact, positive or negative, on the District's special education expenditures. The Director of Pupil Services has been successful in establishing suitable programs for students within the District and a number of students have returned from outplacement.

OTHER: **\$ 2,052,361**

\$342,994 SALARIES (OTHER): "Turnover savings" from replacing teachers and other staff who retired or resigned is over budget and savings from unpaid leaves-of-absence. Athletic salaries were down from unfilled coaching positions at the middle school including cheerleading and several assistant coaching positions. Teacher coverages, summer work costs, substitute costs, degree changes and homebound services were less than anticipated.

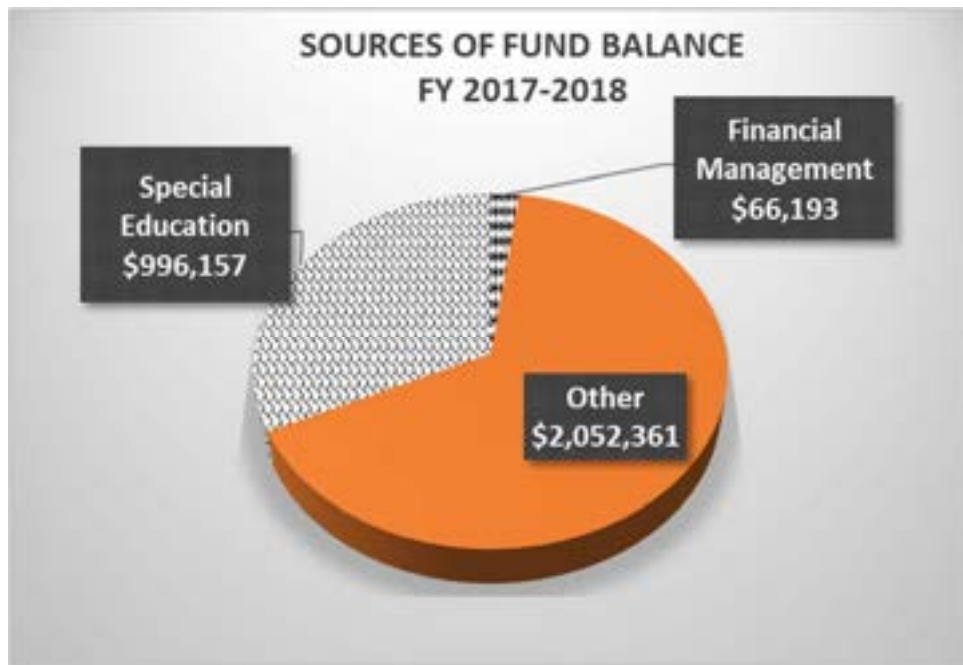
\$1,395,839 MEDICAL (OTHER): The net balance of the medical account was under budget. Claims and fees were much lower than budgeted, only costing 72% of expected

claims. The savings was offset by other components of the account including employer contributions to HSA accounts, retiree payments, and employee co-share contributions.

\$29,913 FACILITIES (OTHER): The Director of Facilities manages projects and supplies in a very conservative manner. Many projects were completed in-house including tuck-point repair of the field house, concrete sidewalk patches and step repair, and electrical repairs.

\$29,177 STAFF TRAVEL, CONFERENCES AND DUES & FEES: Schedule conflicts precluding some staff from attending conferences, other staff were presenters at conferences and registration fees were waived, and a few less requests from students for contest entries. The appropriate funding level for these accounts will be reviewed in the upcoming budget cycle.

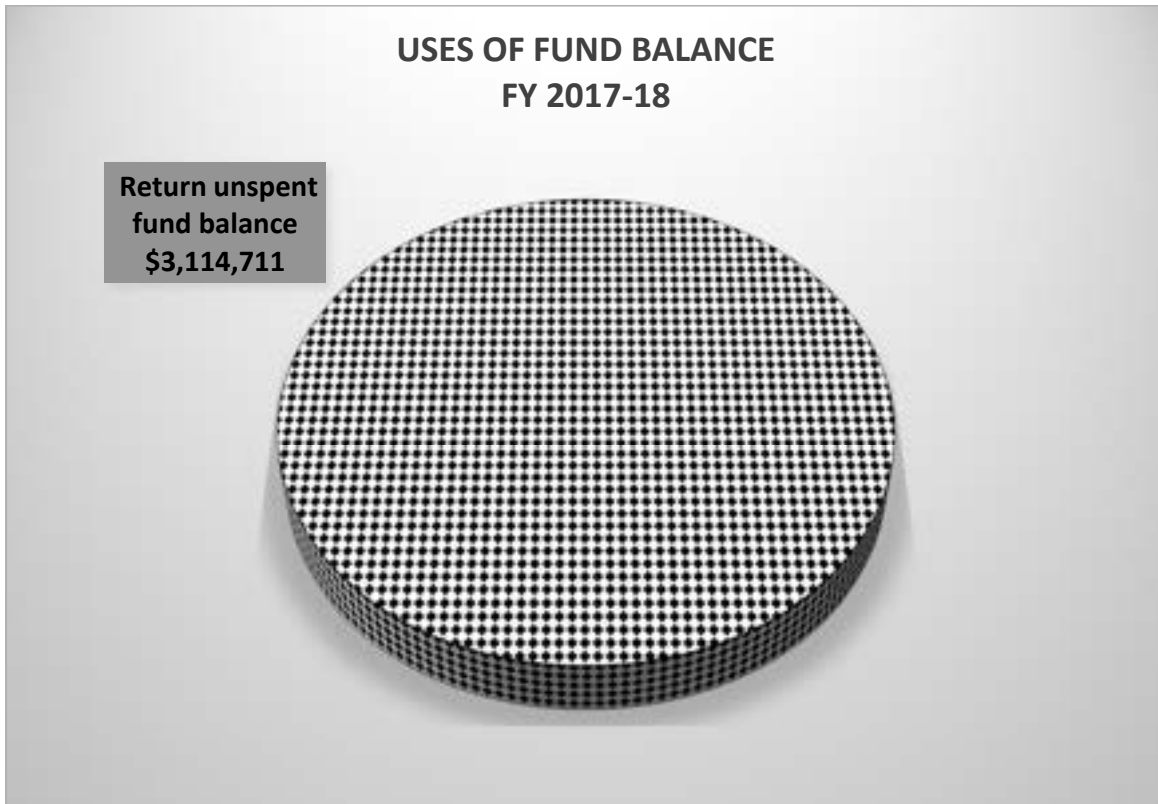
The primary sources of the fund balance are shown graphically below:



The use of the fund balance as voted on in the September 2108 AFC and BOE meetings is as follows:

1. **\$3,114,711** - Return of unspent fund balance per audit.

The uses of the fund balance are shown graphically below:



Return Unspent Fund Balance:

The *preliminary unaudited* unspent fund balance will be returned to the Member Towns, as follows:

Bethany	\$ 612,975
Orange	\$1,550,410
Woodbridge	<u>\$ 951,326</u>
Total	\$3,114,711

AMITY REGIONAL SCHOOL DISTRICT NO. 5
AUDIT STATUS REPORT
JUNE 30, 2018

Status Report as of 10/10/2018

	TESTWORK % COMPLETE	REVIEW % COMPLETE	STATUS/ISSUES
Planning Procedures	100%	100%	No issues noted. Partner review completed.
Documentation and Testing of Internal Control			
Documentation of internal control and system walk throughs	100%	100%	No issues noted. Partner review completed.
Non-Payroll Expenditure Testing	100%	100%	No issues noted. Partner review completed.
Payroll Expenditure Testing	100%	100%	No issues noted. Partner review completed.
Major Federal Program Compliance Testing			
Federal Single Audit not required	100%	100%	The District's fiscal year 2018 Federal award expenditures are \$655,656 which is less than the \$750,000 Federal Single Audit threshold. As such, a Federal Single audit is not required for fiscal year 2018.
Major State Program Compliance Testing			
Open Choice Program	100%	100%	No issues noted. Partner review completed.
Opinion Unit Substantive Testing			
Government-wide	75%	0%	Government-wide substantive testing is currently underway.
General Fund	100%	75%	No issues noted. Partner review is in process.
Internal Service Fund	100%	75%	No issues noted. Partner review is in process.
Aggregate Remaining Fund Information	100%	75%	No issues noted. Partner review is in process.
Financial Reporting			
Financial Statements	25%	0%	To be completed once substantive procedures are finalized.
Single Audit Reports	25%	0%	To be completed once single audit testing is complete.
ED001	0%	0%	To be completed once audit work has been substantially completed.

Items Needed for Completion of Audit

1. ED001 - State of CT Desk Audit Finding Reports are not released until mid-October. Testing to be finalized upon release of this information.
2. Actuarial disclosure report as of June 30, 2018 for the Pension Plan.
3. Valuation report as of July 1, 2018 for the Sick and Severance Plan.

Potential Audit Hold-ups

- 1 No audit hold ups are anticipated.

Other

The District is required to implement the provisions of Governmental Accounting Standards Board (GASB) Statement No. 81 and No.85. *Effective July 1, 2017, the District adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 81, Irrevocable Split-Interest Agreements, GASB Statement No. 85, Omnibus 2017, and GASB Statement No. 86, Certain Debt Extinguishment Issues.* The adoption of GASB Statements No. 81 and 85 will not have a material effect on the District's financial statements.

The District is required to implement the provisions of Governmental Accounting Standards Board (GASB) Statement No. 75. *Effective July 1, 2017, the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.* The District will be required to obtain an updated actuarial valuation and a disclosure report that complies with the requirements of GASB Statement No. 75. We have not identified any potential delays as a result of implementing this statement.

Bylaws of the Board

Officers

The officers of the Board of Education shall consist of Chairman, Vice-Chairman, Secretary, ~~a~~-Treasurer, and Deputy Treasurer.

Such Officers shall be elected from the Board membership at its annual organizational meeting in December, and shall remain in office until new officers are elected at the next annual organizational meeting, unless such officers cease to be members of the Board of Education or otherwise resign or are removed from office.

If there is a vacancy in any officer position during the course of the year, the Board membership shall act promptly, commencing no later than the next regularly scheduled meeting, to elect a new officer to fill the vacancy. The new officer will take office immediately upon completion of the election.

Board members shall vote by a show of hands, and a majority of the full Board membership shall be required in order to elect an officer. If there are more than two nominees and no nominee receives a majority vote of the full board membership, the nominee receiving the lowest number of votes shall be removed from the list of candidates before balloting again. The vote of each member shall be reduced to writing and shall be made available for public inspection within forty-eight hours, excluding Saturday, Sunday and legal holidays.

The results of the election shall also be recorded in the minutes of the meeting and the minutes shall be available for public inspection at all reasonable times.

Legal Reference: Connecticut General Statutes
 10-46 Regional board of education

Bylaw adopted by the Board: March 10, 2008 AMITY REGIONAL SCHOOL DISTRICT NO. 5
Woodbridge, Connecticut

Business/Non-Instructional Operations

Concept and Roles in Business and Non-Instructional Operations

The Board of Education recognizes that sound fiscal management comprises the foundational support of the whole school program. To make that support as effective as possible, the Board of Education intends to:

1. Encourage advance planning through the best possible budget procedures;
2. Explore all practical sources of dollar income;
3. Guide the expenditure of funds so as to extract the greatest educational returns;
4. Establish top-quality accounting and reporting procedures; and
5. Maintain the level of expenditures needed to provide high-high-quality education within the ability of the community to pay.

The Board of Education expects operation and maintenance of the school plant and equipment to set high standards of safety, to promote the health of students and staff, to reflect the moral and cultural aspirations of the community at its best, and to support environmentally the efforts of the staff to provide a good education.

Business/Non-Instructional Operations

Goals and Objectives

The Board of Education recognizes excellent fiscal planning as a key factor in attaining the District's educational goals and priorities. The Board shall:

1. Engage in thorough advance planning of budgets;
2. Explore all appropriate sources of revenue;
3. Manage expenditures so as to achieve the greatest educational returns given the District's available resources; and
4. Expect the highest standards in accounting and reporting procedures.

Budget planning is a cooperative process and should involve administrative staff, professional staff, community organizations and the Board.

Business/Non-Instructional Operations

Budget: Planning

As a preliminary part of the development of the budget, the Board of Education shall study the school program in its relation to the present and future needs of the students and the community. In an effort to make a budget a comprehensive reflection of the financial needs of the school system, steps shall be taken to involve representatives of the school community in the developmental process. The procedure for the involvement of these representatives shall be developed by the Superintendent of Schools and implemented by the Superintendent's office with input from the Board of Education.

Legal Reference: Connecticut General Statutes

10-51 Fiscal Year. Budget. Payments by member towns; adjustments to payments. Investment of funds. Temporary borrowing. Reserve fund.

10-222 Appropriations and budget.

Policy adopted: November 14, 2005 AMITY REGIONAL SCHOOL DISTRICT NO. 5
Woodbridge, Connecticut

Business/Non-Instructional Operations

Preparation of Budget Document

The Board of Education asks the Superintendent to direct the preparation of the budget and submit it first to the Amity Finance Committee and then to the full Board for its tentative approval and for a later public hearing.

The Superintendent is asked to confer with the school staff on budgetary needs, as well as consider priorities that have been determined by the Board.

~~Although there are no statutory requirements for involving the financial authorities of member towns in the preparation of a budget for a regional school district,~~ It is the policy of this Board to discuss the proposed budget in advance with the Boards of Finance of Bethany, Orange and Woodbridge by means of each Town's representation on the Amity Finance Committee.

Legal Reference: Connecticut General Statutes

10-51 Fiscal year. Budget. Payments by member towns; adjustments to payments. Investment of funds. Temporary borrowing. Reserve fund.

Policy adopted: November 14, 2005 AMITY REGIONAL SCHOOL DISTRICT NO. 5
Woodbridge, Connecticut

Business/Non-Instructional Operations

Tuition Fees

The Board accepts tuition students who are children of full-time employees under the following conditions:

An annual tuition charge shall be set by the Board of Education after the annual budget is approved. The charge shall approximately equal the per pupil cost for total current expenses as defined by the State Department of Education.

Tuition charges for those full-time Amity employees on staff as of June 30, 1992, shall be \$1,000 for the first child and \$500 for each additional child.

Tuition charges for those full-time employees hired from July 1, 1992 up to and including June 30, 2001, will be twenty-five percent (25%) of the current net per pupil cost.

Tuition charges for those full-time employees hired on or after July 1, 2001, will be thirty-three percent (33%) of the current net per pupil cost.

For those full-time employees hired on or after July 1, 2001 who have a child identified as eligible for special education and related services, their child will be accepted in those Amity programs deemed appropriate for the child by a dually convened Planning and Placement Team (PPT) from the nexus community. The tuition rate for such child shall be thirty-three percent (33%) of the current net special education tuition rate. Any cost to the Amity school district in excess of the net special education tuition rate for the implementation of a specific child's individual education plan (IEP) shall, in addition to the special education tuition rate quoted above be the responsibility of the parent.

Date of hire is defined as the most recent date of hire with the Board of Education.

(cf. 5118 - Nonresidents)

Legal Reference: Connecticut General Statutes
 10-33 Tuition in towns in which no high school is maintained.
 10-35 Notice of discontinuance of high school service to nonresidents.
 10-55 Pupils to attend regional school.
 10-65 Grants for constructing and operating vocational agricultural centers. Tuition charges (amended by PA 04-197)
 10-220 Duties of boards of education.
 10-253 School privileges for children in certain placements, nonresident children and children in temporary shelters.
 10-266 Reimbursement for education of pupils residing in state property.

Policy adopted: November 14, 2005 AMITY REGIONAL SCHOOL DISTRICT NO. 5
 Woodbridge, Connecticut

Business/Non-Instructional Operations

Tuition Fees

Temporary Tuition Students

Temporary tuition students shall be billed on a pro-rated basis prior to the first of each month. If payment is not received by the 1st, the School Principal will be notified and will refuse admission to the student. There shall be no refunds for partial months.

Permanent Tuition Students

Permanent tuition students shall be billed for one-half the annual tuition charge on October 1 and February 1. If payment is not made by the following 15th, action will be taken as described above. If a student is dismissed, withdrawn, or becomes a resident student, there shall be no refunds for partial months.

Legal Reference: Connecticut General Statutes

10-33 Tuition in towns in which no high school is maintained.

10-35 Notice of discontinuance of high school service to nonresidents.

10-55 Pupils to attend regional school.

10-65 Grants for constructing and operating vocational agricultural centers. Tuition charges (amended by PA 04-197)

10-220 Duties of boards of education.

10-253 School privileges for children in certain placements, nonresident children and children in temporary shelters.

10-266 Reimbursement for education of pupils residing in state property.

Regulation approved: November 14, 2005 AMITY REGIONAL SCHOOL DISTRICT NO. 5
Woodbridge, Connecticut