

# PTA Meeting Agenda

**December 12, 2024**

**In Attendance:** Megan Thomas, Tami/husband Coppler, Brian O'Malley-Gamrat, Sam Walsh, melisa leventry, Olesea Sizemore, Edith Adamson, other melissa,tamara

**Online Attendees:**

Meeting called to order at 7:50 PM

## Welcome and Introductions

### PTA focus

Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

### President's Report

- Vote to approve minutes from the November 2024 meeting
  -
- Updates on November events
- Accepting donations of cookies and gift cards for bus drivers, bus aides, and crossing guards (18 total) - visit signupgenius to volunteer to donate
  - In the past we have mix and match cookies along with a \$10 gift card
  - We will accept donations until Tuesday, 12/17
- Coloring contest over winter break - coloring pages due back January 6. Winner one per grade. Need judges. All entries will be displayed in the hallway. Winners announced January 8 at PTA Meeting
- Share photos

## Report

### Treasurer's Report

**PTA account balance as of 11/30/24:** \$12,989.87

- \$290 to be transferred to 6th grade account for Read a Thon
- \$5400 is allocated to Project Playground
  - We will write this check TO the school for tax purposes

**Nov 2024 PTA Expenses:**

- None

**Nov 2024 PTA Profits:**

- Fall Spirit Wear: \$185
- Red Robin Giveback Day: \$107.28
- Guilt Free Donations: \$100
- Nov PTA Dress Up Day: \$38

**PTA Expenses 2024-2025 Review To Date**

| Expense Name                                  | Expense    | Budget Amt | Actual Amt | Over/Under |
|-----------------------------------------------|------------|------------|------------|------------|
| Kindergarten Field Trip                       | Field Trip | \$600.00   | \$610.00   | -\$10.00   |
| 1st Grade Field Trip                          | Field Trip | \$600.00   |            | \$600.00   |
| 2nd Grade Field Trip                          | Field Trip | \$600.00   |            | \$600.00   |
| 3rd Grade Field Trip                          | Field Trip | \$600.00   |            | \$600.00   |
| 4th Grade Field Trip                          | Field Trip | \$600.00   |            | \$600.00   |
| 5th Grade Field Trip                          | Field Trip | \$600.00   |            | \$600.00   |
| 6th Grade Field Trip                          | Field Trip | \$1,500.00 |            | \$1,500.00 |
| Special Education Field Trip                  | Field Trip | \$600.00   |            | \$600.00   |
| Field Trip Transportation                     | Field Trip | \$1,000.00 |            | \$1,000.00 |
| PTA Recognition Gifts                         | Program    | \$400.00   |            | \$400.00   |
| Holiday Parties & Classroom Snacks            | Program    | \$2,550.00 |            | \$2,550.00 |
| Bulletin Board                                | Program    | \$100.00   |            | \$100.00   |
| Kindergarten T-Shirts                         | Program    | \$550.00   | \$696.90   | -\$146.90  |
| Staff Appreciation Gifts                      | Program    | \$1,200.00 |            | \$1,200.00 |
| Read Across America Week                      | Program    | \$150.00   | \$0.00     | \$150.00   |
| Red Ribbon Week                               | Program    | \$100.00   | \$0.00     | \$100.00   |
| Fun Day                                       | Program    | \$1,000.00 |            | \$1,000.00 |
| Meet the Teacher Night                        | Program    | \$150.00   | \$150.00   | \$0.00     |
| Fall Family Reading Night                     | Program    | \$150.00   | \$150.76   | -\$0.76    |
| Spring Family Reading Night                   | Program    | \$150.00   |            | \$150.00   |
| School Supplies for Students/Teachers in Need | Program    | \$200.00   |            | \$200.00   |
| Treasure Box Prizes                           | Program    | \$300.00   |            | \$300.00   |

|                                         |          |                |          |          |
|-----------------------------------------|----------|----------------|----------|----------|
| <b>Insurance &amp; Gambling License</b> | Overhead | \$365.00       | \$365.00 | \$0.00   |
| <b>Babysitting (meetings)</b>           | Overhead | \$200.00       |          | \$200.00 |
| <b>Bank Fees/Checks</b>                 | Overhead | \$50.00        |          | \$50.00  |
| <b>Miscellaneous</b>                    | Overhead | \$375.00       |          | \$375.00 |
| <b>TOTAL EXPENSE BUDGET</b>             |          | <b>\$14690</b> |          |          |

| <b>Babysitting - Monthly Meeting (\$200 Budget)</b> |              |                |  |
|-----------------------------------------------------|--------------|----------------|--|
| <b>Month</b>                                        | <b>Name</b>  | <b>Amount</b>  |  |
| <i>September</i>                                    | Allie        | \$20.00        |  |
| <i>October</i>                                      | Lani         | \$20.00        |  |
| <i>November</i>                                     | NHS          | \$0.00         |  |
| December                                            |              |                |  |
| January                                             |              |                |  |
| February                                            |              |                |  |
| March                                               |              |                |  |
| April                                               |              |                |  |
| May                                                 |              |                |  |
|                                                     | <b>Total</b> | <b>\$40.00</b> |  |
|                                                     |              |                |  |

| <b>PTA Recognition Gifts (\$400 budget)</b> |             |               |                   |
|---------------------------------------------|-------------|---------------|-------------------|
| <b>Items</b>                                | <b>Date</b> | <b>Amount</b> |                   |
| Popsicles                                   | 7/17        | \$14.67       | K Summer Playdate |
| Mrs Kelly Retirement Gift                   | 9/29        | \$47.79       |                   |
|                                             |             |               |                   |
|                                             |             | \$62.46       | <b>Total</b>      |
|                                             |             |               |                   |

| <b>Staff Appreciation Gifts (\$1200 budget)</b> |             |              |  |
|-------------------------------------------------|-------------|--------------|--|
| <b>Item</b>                                     | <b>Date</b> | <b>Price</b> |  |

|                |  |            |                        |
|----------------|--|------------|------------------------|
| Back to School |  | \$240.00   | Fig Tree               |
| Back to School |  | \$637.50   | TOTE BAGS              |
| Back to School |  | \$79.50    | Snacks                 |
| Fall Lunch     |  | \$300.00   | catered @ Jr/Sr School |
| September      |  | \$0.00     |                        |
| October        |  | \$0.00     |                        |
| November       |  | \$0.00     |                        |
| December       |  |            |                        |
| January        |  |            |                        |
| February       |  |            |                        |
| March          |  |            |                        |
| April          |  |            |                        |
| Spring Lunch   |  |            |                        |
|                |  |            |                        |
|                |  | \$1,257.00 | <b>Total</b>           |
|                |  |            |                        |

| School Supplies for Students/Teachers (\$200 budget) |            |        |      |
|------------------------------------------------------|------------|--------|------|
| Month                                                | Name       | Total  | Paid |
| <i>August</i>                                        | Headphones | \$7.49 |      |
|                                                      |            |        |      |
|                                                      |            |        |      |

| Treasure Box Prizes (\$300 budget) |      |          |              |
|------------------------------------|------|----------|--------------|
| Item                               | Date | Price    |              |
| Five Below                         | 8/6  | \$160    |              |
| Dollar Tree                        | 8/6  | \$18.73  |              |
|                                    |      |          |              |
|                                    |      |          |              |
|                                    |      | \$178.73 | <b>Total</b> |
|                                    |      |          |              |

| Holiday Parties & Classroom Snacks (\$2550 budget) |      |          |              |
|----------------------------------------------------|------|----------|--------------|
| Name                                               | Date | Price    |              |
| Halloween Drinks                                   |      | \$103.84 |              |
| Halloween Snacks                                   |      | \$153.00 |              |
| Halloween DJ                                       |      | \$250.00 |              |
|                                                    |      |          |              |
|                                                    |      | \$506.84 | <b>Total</b> |
|                                                    |      |          |              |

**Total Budgeted expenditure:** \$14,690

\*note: field trip expenses will be higher than originally projected\*

- [Going up due to bus payments](#)

**Total expenses spent per date:** \$4025.18

#### **6th Grade Account**

- Balance as of 11/30/24: \$1076.49
- Oct 2024 Expenses:
  - Rocket Launch \$203.96

#### **Jazzercise Fundraiser:**

- [Do we have a weekday/weeknight preference?](#)
- [Can we host at the school instead of the studio? Tamara is fine with this.](#)
- [Can we open this to the community? Yes](#)
- [Tamara will continue to give back the full \\$ amount of the fundraiser package regardless of where the attendees come from \(school or community\)](#)

#### **Principal's Report - Ms. Parish**

- [Holiday dress up week is next week](#)
- [3<sup>rd</sup> – 6<sup>th</sup> grader parents, there will be a cell phone tips/tricks for parents due to external “drama” happening. Please address these issues with your kids. Ms. Parish has been receiving calls from parents regarding issues with students outside of school that is now impacting their educational day.](#)
  - [National PTA day has an internet safety module. Can we do that here? It's been done at Carnegie](#)
    - [Plan to use PAWs and Chill to provide lessons on this as well.](#)
  - [Send kids with warm clothes, 20 degrees FEELS like temperature and above they will be OUTSIDE, this is the same across all schools. If students don't have the appropriate clothing, they will not be sent outside for recess.](#)
  - [Regarding play outside, speak to your kids regarding sportsmanship, we've been having issues. Mixing of grades has become problematic.](#)

## Committee Reports

- 6th Grade - Jen Blevins
  - Compuserv breakfast on 12/20, no cost for Committee/attendees
- Talent Show - Brian O'Malley, Edith Adamson and Molly Dulaney

## Coordinator Updates

- Family Reading Night - Melisa Levinty
- Scholastics - Cara Heisler
- Box Tops - John Adamson
- Fun Day - John Adamson
- Walk- A-Thon - Sam Walsh and Ashley Schaffer
- Jingle Bell Junction - Megan Thomas
  - We had divided all inventory into 7 groups so EACH grade had the same amount of items to shop from
  - Teachers had a lot of positive feedback this year
  - Q: What about leftovers?
  - A: This year we had 2 totes left over, which is a little more than last year. There were NO issues of having TOO much left over or TOO little to provide to students. Some things that we didn't think would store well (i.e. chapsticks) were added to the treasure box.
- Holiday Parties - Melissa Levinty
  - Snowblast is 12/17
  - Gym will be set up as a "snowball" fight
  - Rented a "bubble house" which is like an inflatable snow globe
  - Volunteership for this has been great, new faces!

## Dates to Remember

**December 16** December Birthday Shout Outs Due

**December 16** Donated Cookies & Gift Cards Due - will be delivered on December 19

**December 17** In- School Winter Party

**December 23 - January 3** No School - Winter Break

**January 6** Coloring Contest Due

- Over winter break kids can take a coloring sheet home and return in the new year, one winner per grade.

**January 8 - 7:00PM** PTA Meeting

## **Parent Feedback/ Open Discussion**

- Free store update: still at 30ish students here at Crafton utilizing the free store
- Can use anything non-perishable (no glass)
- Q: Is the lost and found cleanup monthly new?
- A: New this year per PTA request
- Q: How do I go about donating clothes to students?
- A: Penny Jar of Carlynton (facebook group)
  - Q: Can this group be promoted?
  - A: Melissa will share this on the Crafton PTA page
- Reminder for parents, we do not post photos of students on the Crafton PTA facebook page

Meeting Adjourned at 8:28 PM