



School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

School Name: *Sylvan Middle School* _____ **School Year:** *24-25* _____

Principal: *Nicole Latimer* _____ **SSC Chair:** *Ross Gallagher* _____

Meeting Date: 1-15-25	Meeting Location: zoom
Starting Time: 5:00pm	Ending Time: 6:30pm

Participants: Elected SSC Council Members. All staff, parents and members of the public are invited. Submit sign-in sheet with the completed meeting minutes/notes.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		Chair
Comments/Parent Advice		
2. Roll Call (1 minute)		Secretary
Comments/Parent Advice		
3. Additions/Changes to Agenda (1 min.)		Chair
Comments/Parent Advice		
4. Reading and Approval of Minutes (2 min.)		Secretary
Comments/Parent Advice		
5. Reports or Recommendations from DELAC (3 min.)		Chair
Comments/Parent Advice		
6. Public Comment (1 min.)	*Not Applicable	Chair
Comments/Parent Advice		



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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (3 min.)		Principal
Timecard Expenditures (removed from 1.8.25 agenda to gather additional information) Comments/Parent Advice PKS (answering any additional questions surrounding PKS) Clarification of previous vote for SCIS position funds		
8. New Business (15 min.)		Chair/Principal
Review Sylvan Staff Needs Assessment Vote for Title IX budget revisions for positions (PKS)		
9. Adjournment (1 min.)		Chair
Comments/Parent Advice		

Prepared By: Nicole Latimer_____ Meeting Date: 1.15.25__

Attach sign-in sheet