

Town of Scarborough
Parks and Conservation Land Board

Meeting Minutes

Thursday November 14, 2024 – 10:00 AM

Chamber B or Zoom

<https://scarboroughmaine.zoom.us/j/83225008168>

1. Call to order - **10:12 am**
2. Attendance
 - **Members - Sue Foley-Ferguson, Jessica Sargent, Maggie Vishneau, Rick Murphy, Noah Perlut, Rachel Hendrickson, Doug Williams**
 - **Liaisons - Todd Souza, Karen Shupe**
3. Approval of minutes
 - **June 13 and July 11 - Motion to add items to agenda by Sue and seconded by Rachel - Approved 7-0**
 - **September 12 - Motion to approve the minutes with amendment to Alger Hall amount of \$399,970.00 (clerical error under 7BII) by Sue and seconded by Doug - Approved 7-0**
4. Public comments - **Scarborough Land Trust has a Sustainable Landscaping and Integrated Pest Management program offered on November 19 at the Public Safety Building at 6:00 pm**
5. Celebrating Town Staff Liaison Todd Souza - **Appreciation shared**
6. Land Bond passed 62.5% - **Discussed**
 - a. Review of existing process - **Reviewed**
 - b. Identify areas for improvement - **Discussed ongoing educational opportunities, keeping the “By the Numbers” updated annually, the clarity of the language in the bond, and expansion of evaluation criteria to all of the purposes included in the bond language**
7. Parks & Conservation Storybook - **Tabled**
8. Updates - **Tabled**
 - a. Land Acquisition Reserve Fund
 - i. Remaining bond authorization report
 - b. Committee term limits
 - i. Documenting historical knowledge
 - ii. Training materials for new board members
 - c. Ad-hoc Open Space Committee

9. Schedule 2025 meetings

- **Bi-monthly meetings proposed; Second Thursday of every other month beginning at 10:00 am starting in January (1/9)**
- **March 13, May 8, July 10, September 11, November 13**
- **Motion to recommend to Town Council that there be two alternates for the board and change the charter to bi-monthly by Doug and seconded by Rachel - 7-0**

10. Items for next agenda

- **Outstanding applications**
- **Develop transition documents**
- **Set deadlines for when materials must be presented based on set meetings dates**
- **Open Space Plan**

11. Adjourn - **11:32 am**