



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

**Membership Committee
August 12, 2022
1 pm to 1:30 pm
Meeting via ZOOM**

DRAFT Minutes

Minutes approved at September 16, 2022 meeting.
Meeting ID: 87014917529

Present: Jessica Borland (Chair), Megan Hede, Sonya Valiente,
Notified Absent: Terry Ziegler
Guest Present:
Staff Present: Susy Marrón

1. Chairperson Jessica Borland called the meeting to order at 1:29 pm by unanimous vote.
2. A motion to approve the agenda was made by Jessica Borland and seconded by Megan Hede. Motion carried.
3. Public comment: None
4. A motion to approve the minutes of June 16, 2022, was made by Jessica Borland and seconded by Sonya Valiente. Megan Hede abstained. Motion carried.
5. The committee discussed the resignation of Gina Fortino Dickson. On a motion by Megan Hede and seconded by Jessica Borland, the committee unanimously accepted the resignation of Gina Fortino Dickson. Her resignation will be made to the Council on September 2, 2022.
6. The meeting adjourned at 1:34 pm by unanimous consent.

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CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee
September 16, 2022
1:00 pm to 2:00 pm
Meeting via ZOOM

Minutes approved at October 24, 2022, meeting.

ID: 81840413369

Present: Jessica Borland (Chair), Megan Hede, Sonya Valiente, Terry Ziegler

Notified Absent:

Guest Present:

Staff Present: Susy Marrón

1. Chairperson Jessica Borland called the meeting to order at 1:05 pm by unanimous vote.
2. A motion to approve the agenda was made by Jessica Borland and seconded by Sonya Valiente. Motion carried.
3. Public comment: None
4. A motion to approve the minutes of August 12, 2022, was made by Jessica Borland and seconded by Megan Hede. Terry Ziegler abstained. Motion carried.
5. The committee discussed the resignation of Alice Hampton. On a motion by Megan Hede and seconded by Sonya Valiente, the committee unanimously accepted the resignation of Alice Hampton. Her resignation will be made to the Council on October 7, 2022.
6. The committee discussed the member application of Jennifer Perez. On a motion by Terry Ziegler and seconded by Jessica Borland, the committee unanimously accepts her application and recommends her for a Public Agency seat. Her recommendation for appointment will be made to the full Council on October 7, 2022.
7. Member attendance for 2021/2022 was reviewed and discussed. Jessica Borland, the Membership Chair, will follow up with members that have been consecutively absent without notifying.
8. The meeting adjourned at 1:26 pm by unanimous consent.

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CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee
October 24, 2022
1:00 pm to 2:00 pm
Meeting via ZOOM

DRAFT Minutes
ID: 81840413369

Present: Jessica Borland (Chair), Megan Hede, Sonya Valiente
Notified Absent: Terry Ziegler
Guest Present:
Staff Present: Susy Marrón

1. Chairperson Jessica Borland called the meeting to order at 1:03 pm by unanimous vote.
2. A motion to approve the agenda was made by Jessica Borland and seconded by Megan Hede. Motion carried.
3. Public comment: None
4. A motion to approve the minutes of September 16, 2022, was made by Megan Hede and seconded by Jessica Borland. Motion carried.
5. The committee discussed the member application of Crystal Morris. On a motion by Jessica Borland and seconded by Sonya Valiente, the committee unanimously accepts her application and recommends her for a Consumer seat. Her recommendation for appointment will be made to the full Council on November 4, 2022.
6. The committee discussed a member recategorization request received by Soledad Figueroa. Soledad requested to be recategorized from a Discretionary Representative seat to a Community Representative seat. The committee unanimously approved the recategorization request on a motion by Megan Hede and a seconded by Jessica Borland.
7. The committee discussed the member resignations of John Valdovinos, Missy Danneberg, and Terry Ziegler. On a motion by Jessica Borland and seconded by Megan Hede, the committee unanimously accepted the resignation of John Valdovinos and the end of member terms for Missy Danneberg and Terry Ziegler. John Valdovino's resignation will be made to the Council on November 4, 2022. Missy and Terry will finish their member terms on December 31, 2022.
8. The meeting adjourned at 1:17 pm by unanimous consent.

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CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee
February 3, 2023
2:00 pm to 3:00 pm
Meeting via ZOOM

DRAFT Minutes
ID: 81840413369

Present: Jessica Borland (Chair), Megan Hede, Sonya Valiente, Soledad Figueroa

Notified Absent:

Guest Present:

Staff Present: Susy Marrón, Elizabeth DePrimo

1. Chairperson Jessica Borland called the meeting to order at 2:08 pm by unanimous vote.
2. A motion to approve the agenda was made by Megan Hede and seconded by Soledad Figueroa. Motion carried.
3. Public comment: None
4. A motion to approve the minutes of October 24, 2022, was made by Megan Hede and seconded by Sonya Valiente. Motion carried.
5. The committee discussed the member application of Jeff McFarland. On a motion by Jessica Borland and seconded by Soledad Figueroa, the committee unanimously accepts his application and recommends Jeff for a Consumer seat. His recommendation for appointment will be made to the full Council on March 3, 2023.
6. The committee discussed the member resignation of Margie Vondrak. On a motion by Jessica Borland and seconded by Megan Hede, the committee unanimously accepted the resignation of Margie Vondrak.
7. The committee reviewed the existing Bylaws and proposed the following amendments be taken to Executive Committee for consideration:
 - Update references to Educational Code to Welfare Institution Code. The CCPC contract is now under the California Department of Social Services and no longer under the California Department of Education.
 - Reduce the meeting frequency to one of the following:
 - 5 meetings per year, with a meeting every other month.
 - 6 meetings per year (months to be determined)
 - Offer two evening meetings per year (one in the fall and one in the spring. The remaining meetings would continue on the first Friday of each month at 9 am.
 - The proposed evening meeting start times would be 4 pm or 5 pm.
 - The committee also proposes reducing the meeting time to 1.5 hours instead of 2 hours.



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- The committee did not recommend changes to member or officer terms. However, the committee proposes to have member resignations go directly to the Council for approval instead of going through Membership Committee and then the Council.
- The committee discussed proxy voting and recommended that this topic be taken to the Executive Committee for further discussion and legal to explore possibilities.
- The committee proposes to remove the language in the Bylaws that prohibits an individual or member whose agency has a subcontract for services with CCPC from sitting on any of the Standing Committees. However, an individual or member whose agency has a subcontract for services with CCPC shall preclude themselves from any discussion and shall abstain from taking action on items with a conflict of interest.

Megan Hede motioned to present the above amendments to the Executive Committee for consideration and further discussion. Jessica Borland seconded, and the motion carried.

8. The meeting adjourned at 3:04 pm by unanimous consent.

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CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee

April 17, 2023

1:00 pm to 2:00 pm

SCOE & via ZOOM

DRAFT Minutes

ID: 839 7464 0858

Present: Jessica Borland, Sonya Valiente, Soledad Figueroa

Notified Absent: Megan Hede

Guest Present:

Staff Present: Erica Vuong

1. Chairperson Jessica Borland called the meeting to order at 1:03 pm by unanimous vote.
2. A motion to approve the agenda with the room number edit was made by Soledad Figueroa and seconded by Sonya Valiente. Motion carried.
3. Public comment: Erica shared an update on CCPC staff.
4. A motion to approve the minutes of March 3, 2023, was made by Sonya Valiente and seconded by Soledad Figueroa. Motion carried.
5. The committee discussed the member application of Stephen Zollman. On a motion by Jessica Borland and seconded by Sonya Valiente, the committee unanimously accepts his application and recommends Stephen for a Public Agency seat. His recommendation for appointment will be made to the full Council on May 19, 2023.
6. The committee reviewed the edited version of the Bylaws.
 - Discussed some clarification about the use of Proxies, but saw no need to edit any other wording
 - Discussed the usefulness of Attendance requirements. With only moving to at least 4 meetings a year, it is reasonable that a member may need to resign if missing 2 or meetings per year.
 - Discussed that it would be more helpful to schedule Membership meetings after already scheduled meetings such as the regular Council Meeting or the Executive Committee
 - Noted that a $\frac{2}{3}$ of voting majority will be needed to pass these bylaw changes.

Sonya Valiente motioned to present the above amendments to the Executive Committee for consideration and further discussion. Jessica Borland seconded, and the motion carried.

7. The meeting adjourned at 1:28 pm by unanimous consent.



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