



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

August 11, 2017

RESIG, 5760 Skylane Boulevard, #100, Windsor CA 95492 ~ Andreas Room

Minutes Approved at September 8, 2017 Meeting

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (birth to 12), their families and Sonoma County.*

Members Present: Carrie Anabo, Missy Danneberg, Soledad Figueroa, Lisa Grocott, Rebecca Hachmyer, Megan Hede, Kathy Kelley, Alicia Morales, Jason Riggs, Marianne Schwarz-Kesling, Jennifer Stanley**, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Debbie Blanton, Melanie Dodson, Susan Langer**, John Paul, Daniela Ribbecke**, Heather Sweet-Krikac, Sonya Valiente

Members Absent: Alice Hampton, Melinda Susan**

Guests Present: Michelle Bendyk, Leah Benz, Sandra Lemus, Amber Morabito, Benjamin Riggs, Lorie Siebler, Jennie Syder, Brulene Zanutto

Advisors Present: Lara Magnusdottir

Advisor Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-chair Jason Riggs called the meeting to order at 9:08am. Introductions were made around the room. Jason introduced his son Benjamin who was the author of the book "The Talking Triangle" that Jason shared at a previous Council meeting.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
<p>3. Consent Calendar a. CCPC Meeting Minutes of 5/5/17</p>		<p>The meeting minutes of 5/5/17 were approved by unanimous consent.</p>	
<p>4. Hot Topic — CCPC Programs Overview</p>	<p>Susy Marrón’s Power Point presentation explained the overview of CCPC Programs. The Council plans for child care and development services, provides a forum to address the child care needs of all families in the community, completes a countywide Needs Assessment and Child Care Plan every five years, and completes funding priorities by ZIP Code annually.</p> <p>She shared the accomplishments of 2016-17, including holding a community meeting to develop strategies to begin implement the goals outlined in the 2016-2021 Child Care Plan.</p> <p>Program highlights included *AB212 – Child Care Salary/Retention Incentive Program *California Transitional Kindergarten Stipend (CTKS) Program *CARES Quality Counts *Quality Counts Assessments: external assessments tools environment, relationship ... We currently have 4 contracts in place with assessors Susy explained the CCPC funding expected for 2017-18</p>	<p>Brulene Zanutto and Leah Benz expressed appreciation for the clear budget that Susy and staff have compiled, recognizing the amount of work that entails.</p> <p>The completion rate for CARES is currently 58%. The target is 60%, so we’re pretty close. Some of the success rates barriers include staff balancing work and home responsibilities and meeting the annual requirements.</p> <p>Question: When are we revisiting the CARES rules, eligibility, and requirements? Suggestions: *Rather than reducing the number of units required per year, how about being able to roll them over? *Encourage students to meet with an advisor so that they can have priority registration. New JC registration</p> <p>Amber Morabito shared that WestEd’s Program for Infant and Toddler Care (PITC) still has spaces available for their trainings</p>	<p>Set a time to revisit QRIS consortium which operates as the CARES consortium. Meetings are at 9am on the first Wednesday of each month at First5 .</p> <p>Susy will follow up with regard to making changes for 2018-19.</p>

Topic	Discussion	Action	Follow-Up
<p>5. Child Care Consumers/Child Care Providers Input/ Member Announcements</p>	<p>* Terry Ziegler: \$50,000 in mini-grants has been received over that last 10 years and the equipment is still there. One of her centers passed the QRIS review and received monies which is motivating and unifying staff.</p> <p>The Department of Rehabilitation offers a program to train special needs people in early education. She will send detailed information to be distributed.</p> <p>*Missy Danneberg: The first planning meeting for the Evening of Honor (to be held at the end of April, 2018) will be on Friday, September 22 at 9am at 4Cs.</p> <p>*Brulene Zanutto attended the Early Learnings Conference (ELC) debriefing. The suggestion was made to put ELC and Evening of Honor closer together, connecting the Week of the Young Child, as the committees' members are often the same people. Suggestion: bring together the people who are just starting and those being honored.</p> <p>*Rebecca Hachmyer praised the 4Cs graduation ceremony for children transitioning to Kindergarten.</p> <p>*Jason Riggs shared that the July 28th All Agency-wide Field Day held at Mattie Washburn School ad Pleasant Oak Park had about 200 attendees.</p> <p>*The Early Learning Conference committee is looking for suggestions for keynote speakers. Their next meeting is on September 14 at 4Cs, 1:30-3:00pm.</p>		

Topic	Discussion	Action	Follow-Up
6. Public (non-members) Comment on non-agendized items	<ul style="list-style-type: none"> * Amber Morabito shared that the feedback from the Spanish Program for Infant and Toddler Care (PITC) classes' participants was very positive. 		
7. Public Policy updates	<p>Lara Magnusdottir reported that the news about the Budget is good. Her report included news about:</p> <ul style="list-style-type: none"> *Eligibility ceilings (initial and recertification) * A new family fee schedule has not yet come out. It is in the process. *Sarah Neville Morgan is the new EESD director *Emergency funding bill was incorporated for counties *Providing trauma training for providers *State preschool children with exceptional needs regardless of income *Increased funding for afterschool safety education program *How can we encourage our county to be eligible for the voucher? *The AB435 pilot bill still alive and will be heard August 21. *In Marin, Costa, and Sonoma: Marin and Sonoma are okay with the statewide approach, while Contra Costa has influenced the consortium to push ahead for pilot for Regional Plan. The Governor must sign the bill in October. *Bills in the last stages include a union-sponsored bill that electronic time sheets must be available for providers; AB676 which mandates OSHA training 		

Topic	Discussion	Action	Follow-Up
	<p>for every early educator who is licensed or cares for children under a publicly-funded child care program. This will also allow unions access to the names of child care providers; the New Parent Leave Act (SB63) which provides 12 weeks of job-protected maternity and paternity leave for employees of companies with 20 or more; AB1250 restricts counties' ability to pay subcontractors</p> <p>*Susy reported that "homelessness" has been redefined to allow people to self-declare</p>		
<p>8. Executive Committee report: End of year budget revisions for 2016-17 expenditures</p>	<p>Missy Danneberg explained that the Council needs to ratify the budget changes made for 2016-17. On motion by Margie Vondrak and second by Cathy Vaughn, the Council approved the revisions.</p> <p>2017-2018 Budget Revisions should come to the Council in next couple of months.</p>		
<p>9. Membership Resignations** Melanie Dodson John Paul</p> <p>Member Applications** Lorie Siebler Michelle Bendyk</p>	<p>Terry Ziegler reported that the Membership Committee recommended accepting the resignations of Melanie Dodson, so she could be an advisor, and John Paul, since his position and duties were revised.</p> <p>It was noted more consumer members are needed. Incentives: the Council reimburses for child care and mileage.</p>	<p>On motion by Marianne Schwarz-Kesling and second by Carrie Anabo, all resignations and applications were unanimously accepted by the Council. They will now be sent to the Superintendent of Schools and Sonoma County Board of Supervisors for approval.</p>	

Topic	Discussion	Action	Follow-Up
<p>Advisor Application** Melanie Dodson</p> <p>Nominations for Co-Chair Officer position</p>	<p>The Co-Chair position is open. Nominations must be received by September 1. Lorie Siebler has expressed an interest in the position.</p>		
<p>10. Follow-up on May's Annual Goal-setting process and Executive Committee's Action Plan proposal</p>	<p>Jason presented the background to the Executive Committee Proposed Action Plan. The goal is for the Council to be more targeted and goal-oriented by leveraging Council strengths, and fostering dialogue/facilitating relationship with those people/agencies who will accomplish the strategies in our 2016-2017 plan, which is a living/working document. (Focus around the "who")</p> <p>*The Executive Committee will begin to take the data from community meeting, organize, agendaize, and present ideas to the Council.</p> <p>Next steps include inviting key participants and convening work groups based on that specific theme or thread. The Council will be asked to brainstorm ideas and convene work groups.</p> <p>*Work group activities will be based on strategy needs: develop the idea, connect with the sector, and report back monthly to the Council on a regular/monthly basis. The work group will convene only as long as they are needed.</p>	<p>Questions/Comments:</p> <p>*Like the flexibility of work groups and being able to utilize what's going on</p> <p>*Want to be sure that Council members have input on strategies, direction, and what's to be done</p>	

Topic	Discussion	Action	Follow-Up
	<p>Will this impact the structure of Council meetings?</p> <ul style="list-style-type: none"> * Increased collaboration and input from the whole Council with a focus on implementation. *A more task-driven and purposeful approach to supporting the goals of the Child Care Plan *Increased accountability and follow-up within the Council *Increased dialogue with other sectors. We're going to get really specific "asks" for them, give detailed benefit to them and what they can do. 		
11. 2017-18 Committees	Susy circulated clipboards for Standing Committee sign-ups (Finance, Membership, and Data).		
12. Adjourn**	Reminder to turn in In-Kind forms and meeting surveys. Time was provided to complete the forms and sign up for committees.	The meeting was adjourned at 10:50 am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

September 8, 2017

SCOE, 5340 Skylane Boulevard, Santa Rosa CA 95403 ~ Gravenstein Room

Minutes Approved at November 3, 2017 Meeting

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (birth to 12), their families and Sonoma County.*

Members Present: Carrie Anabo, Michelle Bendyk**, Debbie Blanton, Missy Danneberg, Rebecca Hachmyer, Alice Hampton, Susan Langer**, Jason Riggs, Marianne Schwarz-Kesling, Lorie Siebler**, Jennifer Stanley**, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Soledad Figueroa, Lisa Grocott, Megan Hede, Kathy Kelley, Alicia Morales, Daniela Ribbecke**, Melinda Susan**

Members Absent: None

Guests Present: Emma Kerns, Lily Krikac, Sandra Lemus, Vickie Miller, Maleese Warner

Advisors Present: Melanie Dodson, Lara Magnusdottir

Advisor Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-chair Jason Riggs called the meeting to order at 9:07am. Introductions were made around the room. Jason offered a moment of quiet reflection for all people affected by natural disasters around the world.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
3. Consent Calendar a. CCPC Meeting Minutes of 8/11/17		The meeting minutes of 8/11/17 were approved by unanimous consent.	
4. Follow-up on Hot Topic from previous meeting: CCPC Programs Overview	Marianne Schwarz-Kesling shared that information from last meeting's Hot Topic helped keep the program in the forefront for her as she went about her regular routine.		
5. Hot Topic Strengthening Families Framework	<p>4Cs Resource and Referral Director Lorie Siebler and Parent Engagement Coordinator Sandra Lemus began their presentation with the video <i>Human Walking Program: Lost Dogs' Home</i> to illustrate the concept of changing one's perspective.</p> <p>*Strengthening Families Initiative participants are identified by risk factors that are not always predictive.</p> <p>*A main goal is to develop a nurturing supportive adult. Must partner with the parent as the child's first teacher and an expert on the child</p> <p>*Look at what you do every day and make small but significant, mindful changes</p> <p>*Five Protective Factors help a child make it through: parental resilience, knowledge of parenting and child development, positive social connections, concrete support in times of need, social and emotional competence of children</p>	Melanie Dodson shared that the structure of her organization's meetings has changed based on Parent Cafés. Staff members make more presentations at the meetings now.	Susy will forward a flier about Parent Cafés and a copy of today's PowerPoint presentation.

Topic	Discussion	Action	Follow-Up
	<p>Parent Cafés is a program established by a 2015 grant from First 5 Sonoma County. A free meal and childcare are provided on a school campus in an effort to create an environment for inclusion and community. Parent Cafés is a program that uses the Strengthening Families Protective Factors Framework to support communities in engaging parents in meaningful conversations about what matters most – their family and how to strengthen their family by building protective factors.</p> <p>In order to encourage more men to participate, this fall a Dad’s Only Café will be rolled out.</p> <p>Sandra and Lorie are working on becoming officially certified trainers by Be Strong Families. It was suggested that they make presentations at preschools.</p>		
<p>6. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>*Missy Danneberg announced that the first planning meeting for Evening of Honor will take place on September 22 at 9am at 4Cs.</p> <p>*Jennifer Stanley sought help in credentialing teachers with state approval. She was advised to have the individuals make an appointment with the credentials analyst at SCOE. Susy will help with the ECE component at that time.</p> <p>*Marianne Schwarz-Kesling asked if</p>		

Topic	Discussion	Action	Follow-Up
	<p>anyone had been affected by the DACA news.</p> <p>*Sonya Valiente announced that the Secret Santa program planning has begun and invited people to participate online.</p> <p>*Melanie Dodson shared that nominations for Champions for Children are open. The benefit luncheon is Thursday, November 2, at the Santa Rosa Golf and Country Club. Nominate online at https://www.sonoma4cs.org/champions</p> <p>*Jason Riggs announced that Extended Child Care was awarded a family literacy grant from the Community Foundation of Sonoma County as part of the iRead grants program. Apply at http://www.sonomacf.org/receive/apply-for-grants/</p> <p>*Jason also announced that the USDA is giving childcare subsidies to coast guard families to reimburse for each individual center. It was suggested that the centers should get a “heads up” that licensing analyst will come almost immediately.</p>		<p>Susy will send out information about Champions for Children</p>
<p>7. Public (non-members) Comment on non-agendized items</p>	<p>*Vickie Miller, Human Services Department reported that the Emergency Child Care Bridge program will commence on January 1, 2018. Sonoma County will make application (due November 1, 2017) and will partner with the local Resource and Referral agency to deliver services. The program</p>		

Topic	Discussion	Action	Follow-Up
	<p>will provide up to six months (renewable for an additional 6 months) childcare for relative caregivers, resource families or parenting youth in foster care for children 0-12 years. The program includes provision for a childcare navigator to help families find a childcare provider, completing child care program applications and developing a plan for long-term childcare for the child. A further provision of the Bridge program is to deliver-trauma-informed training and coaching to childcare programs who serve foster children.</p>		
<p>8 Co-Chair Nominee: Lorie Siebler</p>	<p>Membership chair Terry Ziegler introduced Lorie Siebler and informed that the vote will be held on October 6, after Lorie has been appointed by the Board of Supervisors on September 19.</p>		
<p>9. Executive Committee Report</p>	<p>Jason Riggs provided information regarding the development of the Executive Committee's action plan. The EC is wrestling with how to move forward with the data from the Community Meeting. Gary Hochman will facilitate the September 18 meeting in an effort to help formulate the action plan to bring back to the Council.</p>		
<p>10. Finance Committee Report</p>	<p>Finance chair Missy Danneberg reported that the Committee is waiting for finalized numbers from 16-17 and will bring the final budget revisions to the Council when the numbers are</p>		<p>Susy will send the link to the online form.</p>

Topic	Discussion	Action	Follow-Up
	<p>stabilized. The Committee is also looking at long-range planning, because some funding will be reduced. The CTKS money will be gone after this fiscal year. She reminded everyone to complete their in-kind forms, as it is a requirement of one of our grants.</p>		
<p>11. New Members Spotlight: Michelle Bendyk and Susan Langer</p>	<p>Terry Ziegler introduced two new members who shared about themselves.</p> <p>Michelle Bendyk: Employed by Sonoma County Human Services, works in the Employment and Training Division and recently took over the responsibilities for childcare coordinator for the SonomaWORKS program. Her whole career has been with families and children. When childcare became a personal issue, she quit work ... then started her career all over again. One of three analysts in CalWORKS, she specializes in child care while also overseeing a housing support program helping to get the homeless into permanent housing. The Coordinated Entry System provides a triage type of help for families in need of assistance.</p> <p>Susan Langer: Started as Spanish major in college; became instructional aide in a Los Angeles classroom and realized that she liked it; taught Kindergarten for 6 years</p>		

Topic	Discussion	Action	Follow-Up
	<p>while earning her psychologist credential; employed at SCOE as school psychologist. When Sonoma Valley took back their special education program, she became principal of special education and overseeing the preschool program. She shared that state contracts are most challenging aspect of her job. They are part of an embedded instruction pilot program funded by a \$90K grant.</p>		
<p>12. Public Policy updates</p>	<p>Lara Magnúsdóttir reported:</p> <ul style="list-style-type: none"> *AB435 has passed through the Senate Appropriations Committee * The labor-sponsored bill, which would have required two hours of safety training, has died and is off the table. *AB1250, dealing with counties' contract for personal services is still in the hopper. It is a 2-year bill and would affect First 5 and counties that subcontract their Resource and Referral (R&R). * AB752 would prohibit a state-contracted agency from expelling or unenrolling a child from a state preschool program because of a child's behavior, except under certain restrictive conditions. California currently has the highest rate of preschool expulsions for behaviors. *Missy Danneberg reported that AB273 would qualify parents who taking ESL or high school equivalency courses for 		

Topic	Discussion	Action	Follow-Up
	childcare services.		
13. Adjourn**	Reminder to turn in meeting surveys.	The meeting was adjourned at 10:54 am by unanimous consent.	



Child Care Planning Council of Sonoma County

MEETING NOTES

October 6, 2017

SCOE, 5340 Skylane Boulevard, Santa Rosa CA 95403 ~ Redwood Room C

NO QUORUM AT THIS MEETING

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Michelle Bendyk, Soledad Figueroa, Lisa Grocott, Megan Hede, Susan Langer, Alicia Morales, Jason Riggs, Lorie Siebler, Melinda Susan, Sonya Valiente, Terry Ziegler

Members Notified Absent: Carrie Anabo, Debbie Blanton, Missy Danneberg, Rebecca Hachmyer, Alice Hampton, Kathy Kelley, Daniela Ribbecke, Marianne Schwarz-Kesling, Jennifer Stanley, Heather Sweet-Krikac, Cathy Vaughn, Margie Vondrak

Members Absent:

Guests Present: Leah Benz, Rachel Cohn, Carla Denner, Luciana Geramian, Amy McIntyre, Sheri Schonleber, Amy Warzybok, Brulene Zanutto

Advisors Present: Lara Magnusdottir

Advisor Absent: Melanie Dodson, Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration	No quorum was reached for today's meeting. The meeting began at 9:10am. Introductions were made around the room. Jason showed a short video for inspiration this morning. The video was about reading and the why of reading. Jason asks about the "why" and how relates to the council works. Brulene: Important to know personal why. Alicia and Amy feel that people need to understand the why to move forward. Lorie says it hard to tap into the why for		

Topic	Discussion	Action	Follow-Up
	little people. Terry feels no one wants to be told what to do and it needs to be made relevant for people to want to be engaged.		
2. Approval of/Revisions to Agenda**		Could not vote on this item. Did not have quorum.	

Topic	Discussion	Action	Follow-Up
3. Consent Calendar a. CCPC Meeting Minutes of 9/8/17		Could not vote on this item. Did not have quorum.	
4. Follow-up on Hot Topic from previous meeting: Strengthening Families Framework and Parent Cafés	Jason asked if anyone has any comments or questions about last month's hot topic. Amy McIntyre stated she would still like to attend one of the Parent Cafes but it is difficult since they are after work. Jason would like to have Parent Cafes present to his ECC staff. Sonya stated Sandra Lemus was going to come present at EL Verano Preschool.		
5. Hot Topic: Triple P ~ Positive Parenting Program	Carla Denner presents on Triple P: <ul style="list-style-type: none"> • Triple P: Gives parents tools when working with their kids. What can mom do when children are misbehaving? How does mom change the misbehaviors? • Triple P is about teaching new skills to manage their behavior and increase their confidence of 		

Topic	Discussion	Action	Follow-Up
	<p>both parent and children. Triple P is being used to in agencies, parents, organizations, and children.</p> <ul style="list-style-type: none"> • Triple P works with 18 months old to 12 year olds. As well teenagers. Stepping stones with children with disabilities. Early intervention is important to improve parenting skills and confidence. • Triple P reduces abuses and punitive disciplinary practices • Triple P reduces negative behaviors in children. • Teaches parents to create positive environment, being consistent and follow through with discipline. • Maintaining reasonable expectation • Triple P offers information, seminars, discussion groups, primary care intervention, Standard Triple P intervention, Level 4 group intervention, Level 5 Enhanced, Pathways and Family transitions. • For additional Triple P 		

Topic	Discussion	Action	Follow-Up
	<p>information visit: www.triplep-staypositive.net or www.first5sonoma.org. Or call Child Parent Institute at (707) 585-6108 or Petaluma People Services Center at (707) 765-8488.</p> <ul style="list-style-type: none"> • For Level 4 intervention do you need training in Level 1,2,3. The answers is no. • The goal is to teach parents how to teach the children new skills in coping with daily life and issues. • Positive Parenting news is not available online and it not being distributed anymore. • What is the best way for an educator or school district could partner with Triple P as a intervention? Call Carla Denner for more information or CPI. • Who is offering Stepping Stones? Call Carla Denner or CPI for people who work with Stepping Stones. 		

Topic	Discussion	Action	Follow-Up
6. Child Care Consumers/Child Care Providers Input/ Member Announcements	<p>* Lorie Siebler: Champion for Children on Nov 2</p> <p>*Lisa Grocott: Heat Start has slots</p> <p>*Amy McIntyre has open slot, will have flexibility with slots at Flowery.</p> <p>*Boys and Girls Club are starting their Santa Land operations and needs volunteers.</p>		
7. Public (non-members) Comment on non-agendized items	No public comment was heard.		
8. Membership Committee	<p>Membership chair Terry Ziegler</p> <p>Applications: Emma Kerns and Nanette (Sheri) Schonleber</p> <p>Resignation: Daniela Ribbecke</p> <p>Election of Co-chair:</p>	Tabled to the next Council meeting; did not have a quorum.	
9. Executive Committee Report	<p>Jason</p> <p>Gary Hochman facilitated the September 18 EC meeting in an effort to help formulate the action plan to bring back to the Council. Gary helped EC to create clear plan to move our master child care plan forward. Jason and Lorie are meeting with Gary next week on October 13th to form next meeting agenda. Will bring back to council in January. Talking about restructuring committee work to make sure people are passionate about their work and that it is tied to our why.</p>		

Topic	Discussion	Action	Follow-Up
10. Coordinator's Report	<p>Susy Marrón:</p> <p>*Susy attended child care coordinators conference last week. At this meeting, she found out that AB212 was restored and we no longer have the %25 reduction to AB212/CRET.</p> <p>*CTKS: We raised cap and in the first two weeks of this fiscal year we exhausted our funds.</p> <p>*CARES Quality Counts: We have 64 Participants enrolled in the program. Mostly English speaking. Approx. 20 pending applications. Still accepting applications.</p> <p>*Quality Counts Assessments: We hired 3 new independent consultants. Two have been trained and are reliable. The new bilingual person will need to be trained.</p> <p>*First 5 Budget revisions were made in order to move forward with monthly invoicing to First 5 for all First 5 Contracts. The Council's full budget revision for 17-18 will be presented to the Council in January 2018.</p>		
11. New Members Spotlight: Melinda Susan and Lorie Siebler	<p>Melinda Susan and Lorie Siebler were featured in today's new member spotlight.</p> <p>Melinda Susan: She is a Gemini, she started as psychologist, worked with crisis response. Worked at the SRJC, in 2014 started at Petaluma Consortium for Special Ed. She has two dogs, they are</p>		

Topic	Discussion	Action	Follow-Up
	<p>mixed breeds.</p> <p>Lorie Siebler: Currently the resource and referral director at 4Cs. Had a child when she was young and started at 4Cs to help her improve her life. After getting her Bachelors, a position opened at 4Cs and she wanted to give back. She eventually started with Parent Voices. She has been at 4Cs for a little over 12 years, R&R and Parent advocacy for 11 years.</p> <p>Susan Langer: Can a site get an unofficial assessment for preschool to see where they stand. Lorie and Susy recommended contacting Ashley Chavez at 4Cs</p>		
12. Feedback and In-Kind Services and Contributions Forms	<p>Feedback:</p> <ul style="list-style-type: none"> *Sonya enjoyed having the conversation for feedback about meetings. *Alicia Morales: liked the video. *Sheri Schonleber: she liked the diversity of the membership. <p>Susy appreciated Sheri Schonleber's interest in becoming a Council member; it will be great to get that higher education perspective from SSU.</p>		
13. Adjourn**	Reminder to turn in meeting surveys.	The meeting ended at 10:35 am.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

November 3, 2017

SCOE, 5340 Skylane Boulevard, Santa Rosa CA 95403 ~ Gravenstein Room

Minutes Approved at February 2, 2018 Meeting

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (birth to 12), their families and Sonoma County.*

Members Present: Carrie Anabo, Michelle Bendyk, Missy Danneberg, Soledad Figueroa, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Susan Langer, Jason Riggs, Lorie Siebler, Jennifer Stanley, Melinda Susan, Heather Sweet-Krikac, Sonya Valiente, Terry Ziegler

Members Notified Absent: Debbie Blanton, Megan Hede, Kathy Kelley, Alicia Morales, Daniela Ribbecke, Marianne Schwarz-Kesling, Cathy Vaughn, Margie Vondrak

Members Absent: None

Guests Present: Sirelle Brackett, Rachel Cohn, Nicole Cunningham, Taylor Falbisaner, Lezette Hernandez, Alexis Hollon, Elena Janred, Danny Loureiro, Madaline McGrogan, Amy McIntyre, Melea Meyer, Vickie Miller, Kim Milus, Patricia Rendon, Maleese Warner, Amy Warzybok

Advisors Present: Melanie Dodson, Lara Magnusdottir

Advisor Absent: Ed Sheffield

Staff Present: Susy Marrón and Kaye Moore

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-chair Rebecca Hachmyer called the meeting to order at 9:15am. Introductions were made around the room. Rebecca introduced the topics of the meeting, then shared a story about a dog who watched over his sheep during the firestorm. She talked about the dogs heroism when taking care of his sheep and fawns that he took in.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar a. CCPC Meeting Minutes of 9/8/17		The meeting minutes of 9/8/17 were approved by unanimous consent.	
4. Follow-up on Hot Topic from previous meeting: Triple P	<p>Missy mentioned that she was happy that students were able to attend our meeting. The students that attended reported that they enjoyed the presentation.</p> <p>Sonya Valiente reported that she posted the Triple P classes on her Facebook page to get the information out to her parents.</p> <p>Melanie Dodson asked if there was a way to get a laminated copy of documents for people to access the Triple P documents but the group stated that there were difficulties and costs associated. What would need to happen to get a rope and ring system get the information sheets in the waiting room?</p> <p>Lorie Siebler mentioned the difficulty in getting the documents since they are protected.</p>		Susy will email Carla to ask about availability of resources in lobby for parents to parents.
5. Hot Topic : A forum to discuss the aftermath of the firestorm	<p>Jason Riggs spoke about the 4Cs meeting about the firestorm. On October 18, Child Care was added to the state of emergency which allows for Community Care Licensing to help child care sites.</p> <p>Susy presented numbers on lost and damaged preschools. 494 slots were lost</p>		

Topic	Discussion	Action	Follow-Up
	<p>due to children being displaced.</p> <p>Alexis Hollon: Governor Jerry Brown signed an executive order that would allow director of the State Department of Social Services to waive any regulations with respect to licensing of child care facilities, enabling getting children in a child care site. The only thing that cannot be waived is the criminal background check. Equipment and bathroom locations can be waived.</p> <p>Terry Ziegler asked about a waiver for indoor and outdoor activity space and CCL said they can offer a waiver for this situation. CCL needs a hand written request. Waivers are written for 6 months.</p> <p>Lara Magnusdottir stated that the waiver is tied to the emergency order.</p> <p>Alexis Hollon said waivers are open-ended and a priority for CCL. A waiver was requested to waive capacity requirements for infants. Age group requirements are being waived.</p> <p>Relocations will be expedited and fees for those who lost homes will be waived.</p> <p>Equipment and bathroom locations can be waived.</p> <p>Lara Magnusdottir will be sending out an FAQ email and will post the FAQ on the 4Cs website.</p> <p>Melanie Dodson reported on First 5 meetings and funding for rebuilding.</p> <p>Currently, there is support for 16</p>		

Topic	Discussion	Action	Follow-Up
	<p>facilities that were lost (help above and beyond the insurance coverage) and help for parents to find new child care. How can First 5 help getting the fundraised money out to providers who need it. 12 FCCH have been lost (80 slots) which significantly impacts infants and toddlers, with. Funding could be used for stay-at-home moms to open licensed child care centers in their homes.</p> <p>Jason Riggs mentioned looking at immediate needs but also looking at the long-term need and long-term financial assistance.</p> <p>Lisa Grocott stated that there will be no waiver for income but if you lost your home due to the fire, you would now qualify for Head Start.</p> <p>Lara Magnasdottir mentioned that the cost of child care is directly connected to the cost of rent in the area. Infant and Toddler slots are needed state-wide.</p> <p>Nicole Cunningham stated that a waiver can be granted for a qualified teacher who might be missing infant/toddler units.</p>		

Topic	Discussion	Action	Follow-Up
6. Child Care Consumers/Child Care Providers Input/ Member Announcements	<p>Terry Ziegler announced that her site just completed QRIS and that it was a positive experience. She is glad it is over but the money isn't enough.</p> <p>Heather Sweet-Krikac said that SAY is offering group support for anyone 5-25 that needs help in the aftermath of the fires.</p> <p>YMCA is trying to open up extra space for toddlers and school-aged children with their exempt status.</p> <p>*Melanie Dodson asked that anyone who is opening slots both licensed or license-exempt sites contact Lara Magnusdottir or Lorie Siebler.</p> <p>*Meeting with First 5 discussed the idea of a survey to figure out supply and demand for child care after the firestorm.</p>		
7. Public (non-members) Comment on non-agendized items	<p>Sonoma State is doing well. They kept the children inside after the fires, but the children are now outside playing.</p> <p>Amy McIntyre talked about the permit changes and the change with the Associate Teacher permit. She asked for advocacy around the Associate Teacher permit requirements.</p> <p>Champions for Children has been rescheduled for 1/19/2018</p>		Susy will ask about the permit revision with the COEPACD on 11/9/17
8. CCPC Annual Self Review	Susy asked the group to read through the self-review of the CCPC.	The self-review was opened for discussion. On motion by Missy Danneberg and second by Jason Riggs, the Council voted unanimously to approve the annual self-review.	

Topic	Discussion	Action	Follow-Up
9. Membership Committee Report	<p>The Membership Committee recommended the approval of Emma Kerns and Nanette (Sheri) Schonleber as new Council members.</p> <p>The Membership Committee recommended accepting the resignation of Daniela Ribbecke.</p> <p>The Membership Committee recommended the election of Lorie Siebler as the new chair-elect.</p>	<p>On motion by Lisa Grocott and second by Carrie Anabo, the Council unanimously approved the applications of Emma Kerns and Nanette (Sheri) Schonleber.</p> <p>On motion by Terry Ziegler and second by Lorie Siebler, the Council voted unanimously to accept the resignation of Daniella Ribbecke.</p> <p>On motion by Heather Sweet-Krikac and second by Soledad Figuero, the Council voted unanimously to elect Lorie Siebler as chair-elect.</p>	
10. New member spotlight: Jennifer Stanley	Jennifer Stanley: She is happily divorced with two children: a son and a daughter. She is a huge Disney fan, and loves kickboxing and kayaking. She has many careers in teaching. She is a reading specialist. She loves wine tasting, stand-up comedy, a challenge, and her career.		
11. Public Policy Report	<p>Lara Magnúsdóttir reported on our pilot bill that allows the county flexibility on waivers and finance for the ECE. Governor Brown signed the bill with some concerns. Meetings are taking place to discuss the inclusion of Stage 1 funding. Sonoma County needs flexibility (from other counties) due to the fall-out from the firestorm. The state is talking about setting regional reimbursement rates in higher cost-of-living areas.</p> <p>Susy Marron added information about</p>		

Topic	Discussion	Action	Follow-Up
	<p>the following bills:</p> <p>*AB480: CALWORKs will provide program participants with diapers.</p> <p>*AB273 expands eligibility criteria for subsidized child care services to parents who are taking ESL classes or high school equivalency classes.</p> <p>*SB63 will provide 12 weeks of unpaid maternity or paternity leave for Californians.</p>		
12. Feedback & In-Kind Services and Contributions			
13. Adjourn**	Reminder to turn in meeting surveys.	The meeting was adjourned at 11:00 am by unanimous consent.	



Child Care Planning Council of Sonoma County

MEETING NOTES

(There was no quorum)

January 12, 2018

RESIG, 5760 Skylane Boulevard, Suite 100, Windsor, CA 95492

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Debbie Blanton, Missy Danneberg, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Megan Hede, Emma Kerns, Melinda Susan, Heather Sweet-Krikac, Sonya Valiente, Margie Vondrak

Members Notified Absent:, Carrie Anabo, Michelle Bendyk, Soledad Figueroa, Kathy Kelley, Susan Langer, Alicia Morales, Jason Riggs, Lorie Siebler, Marianne Schwarz-Kesling, Sheri Schonleber, Jennifer Stanley, Cathy Vaughn

Members Absent: Terry Ziegler

Guests Present: Leah Benz, Danny Loureiro, Amber Morabito, Maleese Warner

Advisors Present: None

Advisors Notified Absent: Melanie Dodson, Lara Magnusdottir

Advisors Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Chair-elect Rebecca Hachmyer called the meeting to order at 9:00am. Introductions were made around the room. Rebecca shared some good news that \$24,250 was raised for the Mark West Preschool, which was completely destroyed in the firestorm.	
2. Approval of/Revisions to		Lacking a quorum, the Council was not able to approve the agenda.	

Topic	Discussion	Action	Follow-Up
Agenda**			
3. Consent Calendar a. CCPC Meeting Minutes of 11/3/17		Lacking a quorum, the Council was not able to approve the meeting minutes of 11/3/17. No corrections were suggested.	
4. Follow-up on Hot Topic from previous meeting: Aftermath of the Firestorm	<p>Susy said that she'd gotten a lot of feedback from the meeting from people who were thankful for having licensing respond to the crisis.</p> <p>Alice Hampton was able to share information at her sites.</p> <p>Melinda Susan shared about the goat rescuers.</p> <p>Some Extended Child Care and 4Cs sites are relocating.</p>		Susy will follow up with licensing and 4Cs regarding the extent of displacements.
5. Hot Topic: Quality Counts QRIS	<p>Leah Benz, Quality Counts Coordinator and Early Care and Education Specialist at First 5 Sonoma County, presented an overview and update of the Quality Counts program. There are financial incentives for improving on the tier rating Quality Matrix.</p> <p>Seven elements for evaluation are child observation, developmental and health screenings, minimum qualifications for lead teacher/Family Child Care Home, effective teacher-child interactions: CLASS assessments, ratios and group size, program environment, and director qualifications.</p> <p>She clarified that Sonoma County's consortium is called QIRS, rather than QRIS, because we wanted to emphasize the "improvement" rather than the</p>		Susy will send Leah's Power Point presentation to Council members and guests via email.

Topic	Discussion	Action	Follow-Up
	<p>“rating”.</p> <p>Quality Counts is funded through First 5 California and First 5 Sonoma County, as well as by some grants from Department of Education California. But the funding goes only through 2020.</p> <p>It is widely believed that the incentive structure should be revised to be more about coaching for improvement not just to get rating for monetary incentives.</p> <p>First 5’s website holds the ratings of preschools, private preschools, head Starts, Family Child Care providers</p> <p>The goal of QRIS is to professionalize the field of early education.</p> <p>Applications are open until July 31, 2018</p> <p>Sonoma County is the Hub Lead for Region 1: Del Norte, Humboldt, Lake, Marin, Mendocino, Napa, Solano, Sonoma counties. Funding is for training and building capacity on a regional level</p> <p>Benefits of being the Hub Lead include additional QIRS funding, shared trainings, leadership role, and leveraging resources. (Though, we haven’t yet received the state funding.)</p>		

Topic	Discussion	Action	Follow-Up
<p>6. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>*Missy announced that the Early Learners Conference will take place on April 14 with keynote speaker Alfie Kohn, author of <i>Unconditional Parenting</i>. Registration opens February 15.</p> <p>*Missy also announced that April 20 is the date set for Evening of Honor.</p> <p>*Heather shared that the homeless count will happen at the end of February.</p> <p>*Families have lots of questions about Transitional Kindergarten (TK).</p> <p>*TK Network through SCOE is active and we will give updates at a later date.</p>		
<p>7. Public (non-members) Comment on non-agendized items</p>	<p>*Amber Morabito, SRJC, announced that she will be able to help consult with subsidized services.</p> <p>*North Bay Children’s Center looking to convert a preschool to Infant-Toddler care. Licensing warned to be aware of new/different requirements for nap rooms.</p> <p>*SRJC classes are under-enrolled.</p> <p>*Susy announced that the Governor Brown released his 2018-2019 budget proposal this week. She will bring in more information for the next meeting.</p> <p>*Susy shared that we would like to have the Data Committee gather information post-firestorm. Heather volunteered.</p>		<p>Susy will send the SRJC ECE class list to CARES participants and include information in the eNews.</p>

Topic	Discussion	Action	Follow-Up
8. Executive Committee Report	<p>Rebecca shared regarding the November Executive Committee meeting</p> <ul style="list-style-type: none"> *Gary Hochman guided in ways to handle reaching a conclusions and making decisions. The EC decided to welcome multiple perspectives, while being mindful of everyone’s time and reach a decision by a vote. Rely on Robert’s Rules. *when to call a vote *disaster preparedness and response committee *data committee focused on determining existing supply and demand post-firestorm <p>December’s meeting concentrated on organizing and moving forward with the ideas brought up at the Community meeting. The first group of ideas will be presented to the Council for discussion in February.</p>		
9. Finance Committee Report	<p>Missy Danneberg reported that the FC is in the process of re-looking at the 2017-18 budget. AB212 funds were restored allowing us to provide \$1,000 to sponsor the Evening of Honor and award AB212 scholarships for 120 attendees of the Early Learners Conference. These items will be on the Council’s February consent calendar.</p>		
10. New and existing member spotlight:	<p>New member Emma Kerns, preschool director at YMCA’s Piner at Fulton</p>		

Topic	Discussion	Action	Follow-Up
Emma Kerns	center, shared that she graduated from SSU, worked out of Coast Guard station for a while, and loves what she does now. She is newly married.		
11. Feedback and In-Kind Services and Contributions Forms	Rebecca Hachmyer explained that we want to provide time for participants to complete the forms and talk about “take-aways” from this meeting.	Participants used the time provided to complete forms and discuss what was brought up during the meeting.	
12. Adjourn**		The meeting was adjourned at 10:30 am by unanimous consent.	



Child Care Planning Council of Sonoma County

February 2, 2018

SCOE, Gravenstein Room, 5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at March 2, 2018 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Rebecca Hachmyer, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Jason Riggs, Sheri Schonleber, Lorie Siebler, Jennifer Stanley, Melinda Susan, Heather Sweet-Krikac, Sonya Valiente

Members Notified Absent: Lisa Grocott, Emma Kerns, Alicia Morales, Marianne Schwarz-Kesling, Cathy Vaughn, Margie Vondrak

Members Absent: Soledad Figueroa, Terry Ziegler

Guests Present: Cordelia Holst, Danny Loureiro, Jennifer Lyle, Leonela Santiago, Nancy Wolf, Suzanne Yeomans, Brulene Zanutto

Advisors Present: None

Advisors Notified Absent: Melanie Dodson, Lara Magnusdottir

Advisors Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-Chair Jason Riggs called the meeting to order at 9:06am. Introductions were made around the room.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
<p>3. Consent Calendar</p> <ul style="list-style-type: none"> a. CCPC Meeting Minutes of 11/3/17 b. Early Learners Conference Sponsorship c. Evening of Honor Sponsorship 		<ul style="list-style-type: none"> a. The meeting minutes of 11/3/17 were approved by unanimous consent. b. ELC sponsorship in the amount of \$1,000 was approved by unanimous consent. c. Evening of Honor sponsorship in the amount of \$1,000 was approved by unanimous consent. 	
<p>4. Follow-up on Hot Topic from January's Hot Topic: QRIS Quality Counts</p>	<p>*Rebecca Hachmyer shared that we'd received a lot of positive feedback from those who attended the January meeting.</p> <p>*Susy Marrón shared the PowerPoint with the Council and encouraged those who weren't at January meeting to look at it.</p> <p>*Missy Danneberg appreciated the fact that our county does such a great job of collaborating.</p> <p>*Susy reminded participants that First 5 is currently accepting applications to be part of the Quality Counts program.</p>		
<p>5. Hot Topic: Tax Preparation / 211</p>	<p>Suzanne Yeomans, Program Officer, Financial Stability, with United Way of the Wine Country, explained the free Tax Preparation services for households whose income is less than \$54,000. Calling 2-1-1 from late January through April will put people in touch with volunteers and certified tax preparers who have been trained to get the</p>		<p>United Way will send their materials to Susy to share with Council members electronically.</p>

Topic	Discussion	Action	Follow-Up
	<p>maximum refunds available. The “Earn It! Keep It! Save It!” program preserved \$1.6M in our local economy last year. Participants do not have to be documented citizens. The program is available in English and Spanish. This is the 5th tax season that United Way has run the program, which is about more than taxes: it’s about families, food, etc. Suzanne shared some heartwarming stories with the Council.</p>		
<p>6. Child Care Consumers/Child Care Providers Input/ Member Announcements</p>	<p>*Jennifer Stanley asked for hard data on current, realistic salary schedule for child care for our area. Attendees shared that the Volunteer Center offers non-profits’ range for North Bay; EDD has information that Michelle Bendyk will research and send to her. *Missy reminded about the April 20 Evening of Honor and the April 14 Early Learners Conference. *Needs assessment data is available on SCOE.org/ccpc under reports.</p>		<p>Susy will share the most current ECE work force survey and the resource Michelle know of with the Council.</p>
<p>7. Public (non-members) Comment on non-agendized items</p>	<p>*Brulene Zanutto reminded the group about the Parents Guide for readiness, preparing for Kindergarten registration, promoting literacy skills. *Sherri Schonleber shared that SSU students can apply for TEACH (Teacher Education Assistance for College and Higher Education) grants that provide up to \$4,000 per year to students who agree to teach for four years at a school</p>		<p>Susy will send out the TK setting document and other TK data reports. Susy will send out TEACH grant link when she receives it from Sherri.</p>

Topic	Discussion	Action	Follow-Up
	<p>or educational service agency that serves students from low-income families.</p> <p>*Lorie Siebler shared a consequence from the Governor’s removing Sonoma County’s state of emergency. (Child care was not included in the original declaration of state of emergency.) Now we need many voices and advocates to make our legislators aware of the consequences.</p> <p>*Jennifer Lyle shared that children in HUD housing will soon have a lower lead level to trigger an environmental investigation.</p>	<p>Rebecca shared phone numbers for legislators and encouraged all to voice concern that state of emergency has been lifted.</p> <p>Senator Bill Dodd: 576-2093 Senator Mike McGuire: 576-2771 Governor Jerry Brown: 916 445-2841</p>	
<p>8. Early Learning Scholarships (ELS) Program</p>	<p>Lorie distributed a fact sheet about the Early Learning Scholarship (ELS) program, which used to be called VIP. It’s now under the Quality Counts umbrella. Families with low to moderately low income if the child care provider has achieved a Tier 4 or 5 Quality Counts rating.</p>		<p>Susy will email it out Spanish translation will come</p>
<p>9. Executive Committee Report</p>	<p>Lorie Siebler informed regarding the January Executive Committee meeting where the group talked about the May retreat and spent time working on Community Meeting document. We’re shifting tasks to make it useful and usable and productive before bringing it to Council. It’s giving us feedback about the child care plan and what feels doable, manageable. Everyone was invited to come to the Executive</p>		

Topic	Discussion	Action	Follow-Up
	<p>Committee meetings and be involved in the process.</p> <p>*Susy shared about that the May 4 retreat will be held at The Bishop's Ranch in Healdsburg from 9am-2pm with breakfast and lunch included. Gary Hochman will facilitate as consultant.</p>		
10. Finance Committee Report	Missy Danneberg reported that the Finance Committee is working on two different things: AB 212 ELC Scholarship and the revised 2017-18 Budget.	<p>On motion by Megan Hede and second by Carrie Anabo, the AB 212 ELC Scholarships were approved by unanimous consent.</p> <p>On motion by Kathy Kelley and second by Debbie Blanton, the revised budget was approved by unanimous consent as presented.</p>	
11. Coordinator's Report	<p>*Susy updated the group about some of the things we're currently working on. The Governor signed AB435, the Child Care Subsidy Pilot, legislation allows us to have local flexibility and control of state and federal monies. It increases the income eligibility threshold and could potentially increase the number of children we serve in our county. Thirteen counties are enrolled in this 5-year pilot. We are working in collaboration with the state to streamline process and are hoping to hire a consultant to help Susy with local data. The plan will need to be expedited and approved by the Council in March, will go to the Board of Supervisors in April, and be submitted to the State on</p>		Susy will send out the MOU in an email ... due March 31, 2018.

Topic	Discussion	Action	Follow-Up
	<p>May 1. State-funded contractors will need to sign on. The goal for July 2018 will be eligibility changes, then spend another whole year to look at financial changes.</p> <p>*The Governor’s 2018-19 budget proposal looks good for Early Childcare Education: inclusive early education, low-income access, 5-year grant (could be used for facilities and professional development, increased COLA.)</p>		
<p>12. New and existing member spotlight: Sheri Schonleber</p>	<p>Sheri Schonleber is new to Sonoma County and is a faculty member at SSU. She previously resided in Hawaii for many years and worked in early childhood education as a toddler and preschool teacher and school director, before moving to Los Angeles. She’s looking forward to connecting her students with the ECE community and helping them become Early Care in Education professionals. She is also developing a project-based curriculum/teaching online class for Master of Arts students.</p> <p>Sheri is married with two grown children and two Chihuahuas.</p>		
<p>13. Feedback and In-Kind Services and Contributions Forms</p>	<p>Jason encouraged participants to complete the green or buff forms and talk about “take-aways” from this meeting.</p>	<p>Participants used the time provided to complete forms and discuss what was brought up during the meeting.</p> <p>Attendees agreed that the tax information was beneficial and that they would share that with staff.</p>	

Topic	Discussion	Action	Follow-Up
14. Adjourn**		The meeting was adjourned at 10:59 am by unanimous consent.	

Child Care Planning Council of Sonoma County

March 2, 2018

SCOE, Oak Rooms D&E, 5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at May 4, 2018 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Debbie Blanton, Missy Danneberg, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Megan Hede, Susan Langer, Alicia Morales, Jason Riggs, Lorie Siebler, Jennifer Stanley, Melinda Susan, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Michelle Bendyk, Kathy Kelley, Emma Kerns, Sheri Schonleber, Marianne Schwarz-Kesling, Heather Sweet-Krikac

Members Absent: Soledad Figueroa

Guests Present: Nissa Kirtman, Kellie Noe, Amy Warzybok, Renee Whitlock

Advisors Present: Melanie Dodson, Lara Magnusdottir

Advisors Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-Chair Lorie Siebler called the meeting to order at 9:05am and shared a quotation by Rumi that she felt was relevant today and is food for thought: "Out beyond ideas of wrongdoing and right-doing, there is a field. I will meet you there." Introductions were made.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
3. Consent Calendar a. CCPC Meeting Minutes of 2/2/2018		a. The meeting minutes of 2/2/2018 were approved by unanimous consent.	
4. Follow-up on Hot Topic from February's Hot Topic: Tax Preparation / 211	*Lisa Grocott informed that CAP Sonoma is a 211 / Tax Preparation site *Sonya Valiente said that her parents and teachers were unaware of the service and were appreciative of the information she shared *Jennifer Stanley shared that at least one of her staff or parents have contacted 211		
5. Hot Topic: READY Report	Kellie Noe, County of Sonoma, Upstream Investments, presented the preliminary READY Report of Sonoma County School Readiness findings, 2017-18. The Road to the Early Achievement and Development of Youth (READY) program is funded primarily by First 5 Sonoma County and implemented by Sonoma County Health and Human Services Department, local school districts and numerous early learning partners. It's supported by Cradle to Career, Sonoma County, Upstream Investments, and Health Action. This cross-sector partnership's goal is to increase the access to opportunities and the quality of early childhood education and facilitate the transition of young learners from early childhood education to Kindergarten with the ultimate goal of closing the achievement gap.		Kellie will send the final report to Susy for distribution to the Council. Susy will email the Power Point presentation to participants, with Kellie's and Nissa's contact information READY website: http://www.c2csonomacounty.org/ready

Topic	Discussion	Action	Follow-Up
	<p>The READY report is a snapshot of school readiness. The components and factors of school readiness are families, children, and schools going into the K-3 system.</p> <p>Parental education, early learning attendance, special needs, reading at home, home language, gender, and age all impact school readiness. The evidence-based, classroom observation tool used is called Kindergarten Student Entrance Profile (KSEP).</p> <p>2017-18 READY findings revealed that 2 out of 5 (42%) participating students entered Kindergarten “Ready to Go.”</p> <p>Key Findings include: 85% of children attended an early learning program, 54% of parents read to their child at least 5 days a week.</p> <p>Which children are more likely to enter school Ready to Go? Those whose parents engaged them in 5 or more early learning activities in the home were 15 times more likely; 45% of those who visited a library in the past 30 days and those whose parents limited screen time to 1 hour or less per day were 1.25 times more likely.</p> <p>In Forestville Union School District, the READY data was used to convince the school board to keep their preschool open. Cloverdale Unified School District used the data to expand their programing.</p>		

Topic	Discussion	Action	Follow-Up
	<p>Melanie Dodson shared that 4Cs uses this data to help track 550-600 children. Annual self-assessments at the end of the year use this data to increase staff awareness of areas needing attention. 4Cs focused on math across their centers using manipulatives. 80 students returned the surveys, and 100% of those families reported they are reading to their kids.</p> <p>Kellie stressed that ASES, trauma, etc. must be considered in evaluations. The “Opportunity Gap” must be addressed before we can adequately address the “Achievement Gap.”</p> <p>The data indicates a large increase in success for our Spanish-speaking only families.</p> <p>Questions and comments from participants: *Data sharing agreement with Guerneville is a pilot program. How are they doing now in Dibbles (after quarterly monitoring)? Need to develop a system where the data is captured. *Lara suggested that this data can be used to push back challenges from the State legislature, etc. *Missy asked what percentage of students who are Ready to Go have no preschool experience.</p>		

Topic	Discussion	Action	Follow-Up
	<p>*Kellie introduced Nissa Kirtman, READY's new manager. Nissa shared that data is not currently aggregated but has been received district by district.</p> <p>*Lara requested that data be broken down by gender and what needs to be done.</p> <p>*Cathy Vaughn clarified the difference between Quarterly Monitoring (not quite Ready to Go, need help in just one area) and Monthly Monitoring in which a child needs strong intervention and support on a monthly basis, and Ready to Go (an observational assessment made in each of their domains in the first 3 weeks of Kindergarten.)</p> <p>If participants have specific data requests, Kellie suggested that they contact Susy at CCPC who will forward the request to Nissa and Kellie.</p>		
<p>6. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>*Jennifer Stanley thanked everyone who shared salary data with her.</p> <p>*Lara Magnusdottir shared that FCCH providers who lost homes are still struggling to reopen</p> <p>*Terry Ziegler spoke regarding getting a licensing extension. Melanie Dodson responded that 4Cs can advocate for extensions and waivers. Lara shared that waivers are not available after 60 days.</p> <p>*Melanie shared that 4C has Fire Relief Funding/Grants</p>		<p>Susy will include the funding information in the eNews.</p>

Topic	Discussion	Action	Follow-Up
	<p>*Rebecca Hachmyer told of “Kindergarten Fever in Petaluma” as families are determining priorities for school</p> <p>*Alice Hampton shared that the Early Learners Conference registration is open and cautioned that it sells out fast</p> <p>*Melanie announced upcoming open houses at 4C’s Bennett Valley and Roseland’s Apples and Bananas preschools</p>		
<p>7. Public (non-members) Comment on non-agendized items</p>	<p>* Renee Whitlock shared that Mark West community preschool may not be rebuilt because \$300k is needed for the infrastructure before beginning to rebuild at a cost of over \$2B. Public support is needed to provide stability for facilities. Facilities are under-insured and must pay off the mortgage with the insurance money.</p> <p>We need to keep facilities in the forefront. Is there a solution?</p> <p>*Melanie informed that First 5 is presenting to the Board of Supervisors on April 10, 2018, and invited all to attend the meeting in support.</p>		
<p>8. Sonoma County Individualized Child Care Subsidy Pilot Plan</p>	<p>Susy Marrón summarized the intent of the pilot plan authorized by AB235. The three main concerns addressed by the plan are:</p> <ul style="list-style-type: none"> • Sonoma County contractors typically underutilize state funding • Contractors are unable to fill existing child care slots. 	<p>On motion by Cathy Vaughn and second by Missy Danneberg, the Sonoma County Individualized Child Care Subsidy Pilot Plan was approved unanimously, subject to the Executive Committee’s final approval of any changes.</p>	

Topic	Discussion	Action	Follow-Up
	<ul style="list-style-type: none"> Reimbursement rates for direct service providers are well below market rates in the County. <p>The Plan's intent is to ensure that funding for Sonoma County subsidies addresses local needs and priorities and that the County controls monies from the State, instead of returning the funds to the state. (Last year, Sonoma County returned \$2.1M)</p> <p>We are one of nine California counties applying for a pilot to begin July 1, 2018</p>		
9. Executive Committee Report	<p>Jason Riggs informed regarding the February Executive Committee meeting where the group talked about the May retreat and continued processing the data that come from last year's Community Meeting. The Committee is shifting tasks to make the Goals document useful, usable, and productive before bringing it to Council. It's giving us feedback about the child care plan and what feels doable and manageable. Everyone was invited to come to the Executive Committee meetings and be involved in the process.</p>		
10. Finance Committee Report	<p>Missy Danneberg reported that the Finance Committee is working on two different things: the AB 212 ELC Scholarship and the revised 2017-18 Budget.</p>		

Topic	Discussion	Action	Follow-Up
	<p>A grant from First 5 to provide funding for consultant for the Individualized Child Care Subsidy Pilot.</p> <p>The Committee will revise current budget and present to the Council when final numbers are in.</p>		
<p>11. Membership Report</p>	<p>*Terry Ziegler reflected on the challenge the Council faces in making meeting quorums. The more members we have, the more people are needed to make quorum. Please share your experiences concerning your participation in Council meetings, work groups, and/or committee work.</p>		
<p>12. New and existing member spotlight: Alice Hampton</p>	<p>Alice Hampton was born in Guantanamo Bay and grew up in New York state. She worked in child care in Texas and Marin County before moving to Santa Rosa 23 years ago. She's been in the Child Development Department at Santa Rosa Junior College for 20 years. She is currently the SRJC Mentor Program Coordinator and works with students who are finishing the Early Childhood Mentor program. Monthly seminars/meetings of the county's child development directors are held both in Santa Rosa and Petaluma. Alice offered tours of the program. Contact Alice (ahampton@santarosa.edu or 707-522-2619) regarding a Child Care permit.</p>		

Topic	Discussion	Action	Follow-Up
13. Feedback and In-Kind Services and Contributions Forms	Lorie encouraged participants to complete the green and buff forms and talk about “take-aways” from this meeting.	Participants used the time provided to complete forms and discuss what was brought up during the meeting.	
14. Adjourn**		The meeting was adjourned at 11:05 am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING NOTES**

(There was no quorum)

April 6, 2018

SCOE, Redwood Room C, 5340 Skylane Boulevard, Santa Rosa CA 95403

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Michelle Bendyk, Soledad Figueroa, Lisa Grocott, Rebecca Hachmyer, Emma Kerns, Sheri Schonleber, Lorie Siebler, Jennifer Stanley, Melinda Susan, Heather Sweet-Krikac, Sonya Valiente, Margie Vondrak, Terry Ziegler

Members Notified Absent: Carrie Anabo, Debbie Blanton, Missy Danneberg, Alice Hampton, Megan Hede, Susan Langer, Alicia Morales, Jason Riggs, Marianne Schwarz-Kesling, Cathy Vaughn

Members Absent: Kathy Kelley

Guests Present: Stella Gonzalez, Jennifer Lyle, Kaitlin Pires, Maleese Warner, Renee Whitlock

Advisors Present: Lara Magnusdottir

Advisors Notified Absent: Melanie Dodson

Advisors Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-Chair Lorie Siebler called the meeting to order at 9:05am. Introductions were made around the room.	
2. Approval of/Revisions to Agenda**		The lack of a quorum meant that there could be no vote to approve the agenda, but the meeting continued as per the agenda.	

Topic	Discussion	Action	Follow-Up
3. Consent Calendar a. CCPC Meeting Minutes of 3/2/2018		a. The lack of a quorum meant that there could be no vote to approve the meeting minutes of 3/2/2018, so this item will be addressed at the Council meeting of 5/4/2018.	
4. Follow-up on Hot Topic from February's Hot Topic: READY	*Susy Marron shared that the READY group walked away with additional data points that could be pulled for the First 5 commission. The report was well received by the First 5 commission.		
5. Hot Topic: Child Care Planning Council Committee Work Plan for 2018-19	<p>Executive Committee members Rebecca Hachmyer and Lorie Siebler reviewed the 2016-2021 Child Care Plan and gave an overview of steps that the Council will take to implement the plan.</p> <ul style="list-style-type: none"> • How we got here: It started in June 2014 with a team to start working on the plan. In early 2015 they created a survey, which was sent to the community in April 2015. In April 2016, a consultant went through survey to create the plan. In April 2017, a Community Meeting was held to address the results of the survey. The Executive Committee is currently working on how to reach the outcome for the plan. • Where we are now: The Partnership Workgroup has been 		<p>Terry Ziegler asked for acronyms to be written out on the goals document. Sonya Valiente asked about having a town hall meeting at some point to update the community on the plan. Renee Whitlock asked for a copy of the previous plan and what are the accomplishments. Susy will bring the accomplishment from the previous plan to the May Retreat.</p>

Topic	Discussion	Action	Follow-Up
	<p>working organize the results by “Partners”, “Plan Goal”, and “Plan Action”. Each idea from the Community Meeting is framed as a proposed strategy. The Executive Committee sorted items to appropriate categories. Jen Stanley asked if goals were in priority by goal. Rebecca Hachmyer and Lorie Siebler stated that workgroups will the prioritize goals.</p> <ul style="list-style-type: none"> • Plan for May Retreat: the May Retreat will provide members with the opportunity to join Partnership Workgroups. Council members and community members will break out into preliminary Partnership Workgroups and will provide feedback on Proposed Strategies. The Workgroups will work on their area of interest to promote the plan to the community. The Council will work on prioritizing goals for each year of the remaining plan. • Vision for next year: Partnership Workgroups will use the 		

Topic	Discussion	Action	Follow-Up
	<p>Partnership Strategy Documents to</p> <ul style="list-style-type: none"> ○ prioritize Actions and Strategies for 2018-2019 ○ flesh-out Strategy ideas ○ develop a game plan for packaging and presenting ideas ○ connect with chosen Partner(s) and make the pitch ○ meet as needed to implement and ○ report regularly to the Council <ul style="list-style-type: none"> ● The point of the Workgroup is to gain enthusiasm within the Council, so that members will promote the ideas that they are passionate about. This is not just “joining a committee”. Some of the workgroups might not last the full year and the Council may explore forming new workgroups based on need. ● Goal for today: work on the Partnership Workgroup Introduction, choose a Partnership, review Partnership 		

Topic	Discussion	Action	Follow-Up
	<p>Strategy Document, prioritize 1-2 actions and brainstorm approach.</p> <ul style="list-style-type: none"> ○ “What’s Your Pitch?” In small groups, select an action and strategy. Each group will also look at group members to see who can help with which action or strategy. They will think about what is needed and come up with a pitch. ○ Group worked on activity mentioned above for 10 minutes. ● Debriefing: Rebecca Hachmyer asked for the group to report on questions that came up during the activity. Jennifer Stanley said she was in the government group and questioned how the situation has changed since April 2017. Jennifer Lyle added that some items are different due to the fires and governmental changes. Jennifer Stanley felt that they need more time and asked for approval to add new 		

Topic	Discussion	Action	Follow-Up
	<p>strategies to make room for the changing landscape. Jennifer Lyle reported that the Council needs to help spread the word on permitting. Renee Whitlock added that people need to start communicating the need for slots and space to government officials now. Waivers need to be approved now, edits to waivers won't be allowed later with City of Santa Rosa. Sheri (Nanette) Schonleber asked about conveying what has happened within the community to new members so they have context as to what has already been done. Each person should choose a workgroup of interest or expertise.</p>		
<p>6. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>* Lara shared that a woman who lost her Family Child Care Home has been licensed as an infant center at The Church of Incarnation.</p>		
<p>7. Public (non-members) Comment on non-agendized items</p>	<p>* Renee Whitlock was interviewed by The North Bay Business Journal. She mentioned the cost of housing and the ripple effect of not having quality child</p>		

Topic	Discussion	Action	Follow-Up
	<p>care within our community.</p> <p>*Lara added that First 5 is currently working with community on this issue.</p> <p>*Renee Whitlock added that some developers are looking to add child care centers to the housing tracts that are being built in the community.</p> <p>*Susy announced that the Board of Supervisors will hold a public hearing on April 17 at 1:30pm to approve the Individualized Child Care Subsidy Plan.</p>		
<p>8. New and Existing Member Spotlight: Soledad Figueroa</p>	<p>Soledad Figueroa, Executive Director of River to Coast Children’s Services was born in Mexico and came to America when she was 22. She dropped out college and felt bad about disappointing her family. She had wanted to be a chemical engineer but life took her in a different direction. She moved from a large city to Guerneville, CA and attended Santa Rosa Junior College so that she could learn English. She was married for 22 years before divorcing. Her two children are ages 22 and 19. She began working at River to Coast Children’s Service, a resource and referral agency, as the receptionist. In 2014, Soledad was selected as the interim director for RCCS. She has been the official director for almost 3 years. RCCS oversees 6 contracts from California Department of Education. You may contact Soledad (sfigueroa@rccservices.org; 707-869-</p>		

Topic	Discussion	Action	Follow-Up
	3613 x 111) regarding information on River to Coast Children Services.		
9. Membership Report	*Terry Ziegler reported that nominations for the Chair-elect position are due by April 20, 2018. She shared that Stella Gonzalez is attending the meeting from the Boys and Girls Club of Sonoma County. Stella is interested in joining the Council.		
10. Finance Committee Report	Susy Marron reported the Finance Committee is still working on budget revisions and finalizing our 2018-2019 budget to present to the Council in May. The recommendation will be to move \$3,200 from Consultants/Subcontractors to fund equipment for the purchase of 2 desktop computers for staff. Approval to receive \$25,000 from First 5 to fund the Individual Child Care Pilot Plan will also be on the May agenda.		
11. Public Policy	Lara Magnusdottir reported that the Child Care Block Grant was increased by \$2.4 billion nationwide. The state-wide ask from the ECE coalition is 1 billion for babies and additional 100,000 voucher slots for infants and toddlers. Asking for paid professional development for subsidized center staff. Adding a health and safety clause to Title 5 but ECE field that the additions were too narrow. AB2626 which basically taking some of the items from the Individual Child Care Pilot and makes it state-wide.		

Topic	Discussion	Action	Follow-Up
	Lara updated the council on current bills in the legislature.		
12. Feedback and In-Kind Services and Contributions Forms	Lorie encouraged participants to complete the green and buff forms and talk about “take-aways” from this meeting.	Participants used the time provided to complete forms and discuss what was brought up during the meeting.	
13. Adjourn**		The meeting ended at 11:05 am though there was not a quorum to vote on adjournment.	



Child Care Planning Council of Sonoma County

MEETING NOTES and MINUTES

Approved at September 7, 2018 Meeting

May 4, 2018

The Bishop's Ranch - 5297 Westside Road, Healdsburg, CA 95448

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Alicia Morales, Jason Riggs, Nanette/Sheri Schonleber, Marianne Schwarz-Kesling, Lorie Siebler, Jennifer Stanley, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Emma Kerns, Melinda Susan

Members Absent: Soledad Figueroa

Guests Present: Leah Benz, Stella Gonzalez, Danny Loureiro, Jennie Snyder, Maleese Warner, Renee Whitlock-Hemsouvanh, Brulene Zanutto

Advisors Present: Melanie Dodson, Lara Magnusdottir

Advisors Absent: Ed Sheffield

Staff Present: Susy Marrón, Kaye Moore, Patty Bernstein

Consultant: Gary Hochman

Topic	Discussion	Action	Follow-Up
Retreat Activities:	Moving the Needle of our 5-year strategic plan		
A. Welcome	Jason Riggs welcomed everyone and read the mission of The Bishop's Ranch which is to provide for people of all walks of life ... a place of hospitality ... where renewal of spirit, mind and body is nourished and compared it to the purpose of the day's retreat. The result		

Topic	Discussion	Action	Follow-Up
	<p>of this year’s Executive Committee work in ordering the lists of tasks from last year’s Community Meeting is what today is all about. Jason also stated that today marks the last day of his term as Co-Chair of the Council and said that he is humbled by the opportunity to work and serve with this group of professionals.</p>		
<p>B. Recognition 1. Members 2. Accomplishments</p>	<p>Susy Marrón welcomed everyone and recognized Council members for their years of service.</p> <p>Members and guests pointed to accomplishments for the year, including</p> <ul style="list-style-type: none"> *passing AB435 *finishing the clean-up of that “horrible document” Partnership Strategies *doing a really good job responding after fires <p>*Susy recognized another successful Early Learners Conference (ELC) and stated that everyone who needed scholarship received it</p> <p>*the ELC key-note speaker (Thanks to Renee Whitlock- Hemsouvanh for organizing the key-note)</p> <p>*Jason Riggs recognized and thanked Renee and stated that his son is doing his pre-assessment for Kindergarten today</p> <p>*Susan Langer thanked the Early Learning Institute (ELI)</p> <p>*Renee recognized that we’re finally making some movement on local ordinances for facilities for centers</p>		

Topic	Discussion	Action	Follow-Up
	<p>*Missy thanked the Mentor Program for willingness to have students in their facilities</p> <p>*Terry Ziegler applauded Margie Vondrak’s new grandchild and welcomed her older grandchild who will start preschool at Terry’s in June</p> <p>*Terry stated that she learns so much from being in this group; appreciated licensing’s granting permanent exemption after the fire; recognized this group for great collaboration</p> <p>Susy introduced today’s facilitator, Gary Hochman, who has been working with CCPC for about 10 years.</p>		
<p>C. Agenda Review/Warm-up</p>	<p>Gary Hochman highlighted the characteristics of a retreat and suggested that the goal is actually to “advance.” Part of objective is to propel members forward and give them a strong sense of direction and alignment with groups they’re forming around partner categories. He stated that it is the Executive Committee’s hope that this conference will generate a new level of engagement and excitement.</p> <p>Gary gave an overview of the process for today and explained that the business meeting and public hearing will occur before lunch. We will leave with a plan to reconvene our Work Groups in the near future.</p> <p>He reviewed the meeting norms:</p> <ul style="list-style-type: none"> • Share the Air 		

Topic	Discussion	Action	Follow-Up
	<ul style="list-style-type: none"> • Respect the diverse perspectives, interests needs • Focus on Interests vs Positions • Work to stay on topic • Limit side conversations and other distractions • Make the most of the day ... Have fun! <p>Groups at each table then shared:</p> <ul style="list-style-type: none"> • Why is it important that you're here today? • How do you want to engage/contribute your energy/time in the coming year? 		
D. Game – History of CCPC	Eight participants competed in a lively game of CCPC Jeopardy which fleshed out some of the history of the Council.		
E. Partnership Work Group Introduction	Rebecca Hachmyer and Lorie Siebler gave an overview/history/big view of the work we're charged with at the retreat. The Partnership Strategy Resource document is a framework and a foundation.		
F. Forming Work Groups/Report Outs	<p>Gary guided participants to self-select which work group they're interested in or passionate about</p> <p>Once there:</p> <ol style="list-style-type: none"> 1. "Why are you interested in this group?" 2. "Which actions are most important to you? Why?" 3. "Which actions are most likely to interest your partners?" 	<p>Report outs:</p> <ol style="list-style-type: none"> 1. Priority actions 2. Why these actions <p>Short-hand notes from Work Groups: <u>Education K-12</u>: Educate ourselves; Goal 5: the reality may be that you have an afterschool and a preschool that don't "talk" to each other; take the role of the</p>	

Topic	Discussion	Action	Follow-Up
	<p>After lunch: Work Group Formation</p> <ol style="list-style-type: none"> 1. Identify group chair, members, meeting schedule, place 2. Next steps: Initial plans, actions, time line 3. Hot Topics that you might want to include for next year 	<p>stakeholders and engage them where they are</p> <p><u>Resource & Referral (R&Rs):</u> Goal 5 – collaborate, build relationships, educate ourselves about what partners need; identify successful; helping programs, facilitate</p> <p><u>CCPC:</u> Goals 1 & 3 & 5 (parent engagement) – actions 1B, 1H, 3A, 3C and how to retain teachers</p> <p><u>Combined Government and Business:</u> Action – working with employers: forum with providers to get information, then how to best participate & contribute to the work that the Chamber of Commerce and First 5 are doing; local advocacy to maximize access to quality childcare; video with local providers</p> <p><u>Higher Education:</u> Goal 3 – lack of staff, encourage continuing education, compensation ... different way to encourage (connect CARES to SRJC and SSU more), make students aware that teaching isn't the only job in the child care field, viable career</p> <p><u>Community Based Organizations (CBOs):</u> convene a meeting between mental health (community connections), Job Link, and Sonoma Works ... should have information about connecting people, educating about what we offer; Goal 5: hot topics suggestions (CPI, whatever happened to the Parent Expo, come back on CCPC as member; Early Literacy;</p>	

Topic	Discussion	Action	Follow-Up
		medical: Help Me Grow ... recruit medical provider for the Council; address stigma of people reaching out for help; special education eligibility and services)	
Business Meeting			
1. Call to order**	Jason Riggs called the meeting to order at 12:09pm.		
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar** a. CCPC Meeting Minutes of 3/2/2018		The minutes of 3/2/2018 were approved by unanimous consent.	
4. Finance Committee Report a. 17-18 Budget Revision** b. 18-19 Budget Proposal** c. End of Year Spending**	a. Missy Danneberg reported that earlier calculations were incorrect, so the corrections need to be approved (including salary adjustments across the categories and a new contract that was received). The Finance Committee recommended approval. b. There are still a number of uncertainties, but the 18-19 Budget Proposal is the best estimate. The indirect charge (charged by SCOE) is 9.75%. The Finance Committee recommended approval. c. Since the Council will not meet again before the end of the fiscal year, Missy requested that the Treasurer and Finance Committee be authorized to make budget revisions for 2017-18 to accommodate the end-of-year spending.	a. On motion by Cathy Vaughn and second by Margie Vondrak, the budget revisions for 2017-18 were approved unanimously. b. On motion by Margie Vondrak and second by Carrie Anabo, the proposed budget for 2018-19 was approved unanimously. c. On motion by Debbie Blanton and second by Lorie Siebler, the end-of-year spending for 2017-18 was approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
<p>5. Membership Committee Report</p> <p>a. Member application**</p> <p>b. Election for Chair-elect**</p>	<p>a. Terry Ziegler reported that the Membership Committee met and recommended that the Council approve the application of Renee Whitlock-Hemsouvanh, who has a member in the past.</p> <p>b. Terry reported that the Membership Committee had received one nomination for Chair-elect: Renee Whitlock-Hemsouvanh. The committee recommends that she be elected and installed as Chair-elect pending the Board of Supervisors' approval of her membership in CCPC.</p>	<p>a. On motion by Rebecca Hachmyer and second by Cathy Vaughn, the Council voted unanimously to accept Renee Whitlock-Hemsouvanh as a member serving in the position of Child Care Provider.</p> <p>b. On motion by Lisa Grocott and second by Rebecca Hachmyer, the Council unanimously elected Renee Whitlock-Hemsouvanh as Chair-elect, pending BOS approval on June 5</p>	<p>Present Renee's membership to Superintendent of Schools and the Sonoma County Board of Supervisors (BOS) for approval.</p> <p>Install Chair-elect (Council's September agenda)</p>
<p>6. Public Hearing on ZIP Code Priorities**</p>	<p>Susy Marrón called the public hearing to order at 12:20pm. She explained that the purpose of the report is to identify which ZIP Code areas are most underserved. Using 2016-17 data, an Ad Hoc Committee (Soledad Figueroa, Kate Packwood, Heather Sweet-Krikac, Susy Marrón, and Kaye Moore) gathered information from local Resource and Referrals (R&Rs), the County, Head Start, and American Institutes for Research (AIR) data, then used a formula provided by the state to determine priorities. The Committee reviewed proposed changes. Public comment consisted of a question about the N/A and N/A3 designations.</p>	<p>ZIP Code Priorities are used by the California Department of Education, Early Education and Support Division, in allocating child care funding to Sonoma County for State Preschool (CSPP) and General Child Care (CTTR and CFCC) contracts.</p> <p>On motion by Terry Ziegler and second by Missy Danneberg, the Council voted unanimously to approve the ZIP Code Priorities as presented.</p> <p>Susy closed the public hearing at 12:30 pm.</p>	<p>Susy will present this item for Board of Supervisors approval and will report to the State Department of Education.</p>
<p>7. Adjournment of Business Meeting**</p>	<p>The business meeting was adjourned at 12:30pm by unanimous consent.</p>		
<p>Retreat Activities</p>	<p>(Continued)</p>		

Topic	Discussion	Action	Follow-Up
G. Work Groups meeting continued	Work Groups met to determine a chair, schedule their next meeting, confirm prioritized actions/strategies. Groups recognized enthusiasm, full calendars, and quality engagement of all participants.		
H. Closure	The Retreat concluded with a go-around with each participant responding to the question, "What inspired me, provoked me, or touched me today?"		