



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, January 13, 2025
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

READ ALOUD: This meeting is being recorded.

I. CALL TO ORDER

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Reorganization School Board Meeting held on December 3, 2024. ([Minutes](#))
- B. Regular School Board Meeting held on December 3, 2024. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on January 6, 2025. ([Attachment #1](#))
 - Minutes of the Policy Committee Meeting held on January 6, 2025. ([Attachment #2](#))
 - Minutes of the Technology Meeting held on January 6, 2025. ([Attachment #3](#))
 - Buildings and Grounds Committee Meeting held on January 6, 2025. ([Attachment #4](#))
 - Minutes of the Finance Committee Meeting held on January 6, 2025. ([Attachment #5](#))
 - Minutes of the Extra & Co-Curricular Committee Meeting held on January 6, 2025. ([Attachment #6](#))
- F. Student Representatives to the Board Report..... Ms. Jalah Cook
Ms. Olivia Schaffer
- G. Solicitor's Report Attorney Kristine Roddick

- H. Superintendent's Report Dr. Matthew J. Link
 - Donations
 - Under the Helmet - Tkach Foundation
 - Lehigh Valley Educators Credit Union - Backpack Buddies
 - Feasibility Study Next Steps - Alloy 5
- I. Assistant Superintendent Dr. Tania Stoker
 - Book Donation in Honor of School Board Recognition Month
 - Annual Data Presentation
- J. Business Manager's Report Mrs. Sherri Molitoris
 - Distribution of Single Audit Report for Fiscal Year Ending June 30, 2024
 - Motion on February agenda for consideration of approval
 - Distribution of CLIU General Operating Budget 2025-2026
 - Motion on February agenda for consideration of approval
 - Distribution of LCCC General Operating Budget 2025-2026
 - Motion on February agenda for consideration of approval
 - Post Issuance Compliance
- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. **PERSONNEL**

A. Termination

The board hereby terminates employee #7624, effective at the end of the work day on December 6, 2024.

B. Resignation/Retirement

Accept the resignation of Kayleigh Snyder from her position as Districtwide Technology Support Technician at Northern Lehigh Middle School, effective at the end of the work day on December 18, 2024.

C. Administrative Transfer- Non-Instructional

Earl Loch

From:	Day Shift Districtwide Maintenance
To:	Second Shift Districtwide Maintenance
Salary:	No Change In Salary
Effective:	December 23, 2024.

D. Appointment - Non-Instructional

1. John Emerich* **

Assignment:	Day Shift Districtwide Maintenance
Salary:	\$ 20.20 (Step 1 Maintenance Pay Scale)
Effective:	January 20, 2025 or upon completion of final paperwork

*Pending verification of missing personnel items

**60 Working Day Probationary Period

2. Pierre Grollinsky* **

Assignment: Second Shift Custodian Maintenance
 Salary: \$ 18.00 (Step 1 Maintenance Pay Scale)
 Effective: January 15, 2025 or upon completion of final paperwork

*Pending verification of missing personnel items

**60 Working Day Probationary Period

3. Susan Maikits* **

Assignment: District Wide Licensed Practical Nurse
 Salary: \$26.18/hour (4 days per week 7.25 hours per day)
 Effective: January 20, 2025 or upon completion of final paperwork

*Pending verification of missing personnel items

**60 Working Day Probationary Period

4. Stella Bowers* **

Assignment: Cafeteria Monitor Peters Elementary
 Salary: \$14.72 (salary may change based on pending contract negotiations)
 Effective: January 23, 2025 or upon completion of final paperwork

*Pending verification of missing personnel items

**60 Working Day Probationary Period

5. Jessica Schwenger* **

Assignment: Special Education Paraprofessional Peters Elementary
 Salary: \$14.72 (salary may change based on pending contract negotiations)
 Effective: January 13, 2025

*Pending verification of missing personnel items

**60 Working Day Probationary Period

6. Ricardo Babilonia* **

Assignment: Districtwide Technology Support Technician
 Salary: \$41,250
 Effective: January 14, 2025 or upon completion of final paperwork

*Pending verification of missing personnel items

**60 Working Day Probationary Period

E. Co-Curricular Adjustment 2024-2025

Motion to adjust the May 13, 2024 appointment of Robert Fahler as Assistant Boys Basketball Coach from a rate of \$5,187.00 to \$1,265.00 for duties performed from the start of the season through his resignation date of December 4, 2024.

F. Co-Curricular Appointment 2024-2025

William Fritz	Assistant Boys Basketball Coach	\$3,922.00
Winterford Ohland	HS Spring Intramurals - Weightlifting	\$1,020.00

G. Co-Curricular Volunteers 2024-2025

Richard Wertman	Asst. Girl's Middle School Basketball Coach
Frank Rudolph	Asst. Wrestling Coach

H. Co-Curricular Reappointments 2025-2026

Shelby Bailey	Assistant Girls Soccer Coach	\$3,334.00
Allison Chruscial	Head Field Hockey Coach	\$5,827.00
Robert Fahler, Jr	HS Fall Intramural - Basketball Advisor	\$1,020.00
Shawn Frame	Assistant Football Coach	\$5,396.00
Christopher Heery	HS Fall Intramural - Weightlifting Advisor	\$1,020.00
Dylan Hofmann	Assistant Football Coach	\$5,396.00
Greg King	Assistant Cross Country Coach	\$3,138.00
Michael Lehtonen	Head Cross Country Coach	\$4,828.00
Derek Long	Assistant Football Coach	\$5,396.00
Tristian Moore	Head Boys Soccer Coach	\$6,177.00
Matthew Newhard	Assistant Football Coach	\$5,396.00
Winterford Ohland	HS Fall Intramurals - Weightlifting	\$1,020.00
Winterford Ohland	Assistant Boy's Soccer Coach	\$3,334.00
Jason Reinhard	Head Varsity Girls Soccer Coach	\$6,177.00
Scott Rothrock	Assistant Football Coach - Shared Stipend	\$2,698.00
Wilbert Scott	Assistant Football Coach - Shared Stipend	\$2,698.00
Justin Smoyer	Assistant Football Coach - Shared Stipend	\$2,698.00
Joseph Tout	Head Football Coach	\$8,583.00
Michael Zambo	Assistant Football Coach - Shared Stipend	\$2,698.00

I. Co-Curricular Volunteers 2025-2026

Lexi Meckes	Assistant Girls Soccer Coach
Derek Remaley	Assistant Football Coach
Alexandra Rentschler	Assistant Girls Soccer Coach

J. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2024-2025 school year:

Dylan Hofmann	From: Step 6B
	To: Step 6B+24

K. Salary Adjustment - Mid Year

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the 2024-2025 school year:

Michael Smith	From: Step 3B
	To: Step 3B+24

L. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Mary Roberts - Guest Teacher	Danielle Killian - Guest Teacher
Paige Mathieu - Guest Teacher	

- M. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from January 13, 2025 through the next regularly scheduled board meeting.

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #146.1 Trauma Informed, as presented after the first reading. ([Attachment #7](#))
2. Approve school board policy # 218 - Student Discipline, as presented after the first reading. ([Attachment #8](#))
3. Approve school board policy #218.1 - Weapons, as presented after the first reading. ([Attachment #9](#))
4. Approve school board policy #218.2 - Terroristic Threats, as presented after the first reading. ([Attachment #10](#))
5. Approve school board policy #222 - Tobacco and Vaping (Students), as presented after the first reading. ([Attachment #11](#))
6. Approve school board policy #227 - Controlled Substances/Paraphernalia (Students), as presented after the first reading. ([Attachment #12](#))
7. Approve school board policy #323 - Tobacco and Vaping (Employees), as presented after the first reading. ([Attachment #13](#))
8. Approve school board policy #351 - Controlled Substance Abuse (Employees), as presented after the first reading. ([Attachment #14](#))
9. Approve school board policy #801 - Public Records, as presented after the first reading. ([Attachment #15](#))
10. Approve school board policy #806 - Child Abuse, as presented after the first reading. ([Attachment #16](#))
11. Approve school board policy #904 - Public Attendance at School Events, as presented after the first reading. ([Attachment #17](#))

VI. CONFERENCES

- A. Tania Stoker- 2025 PASA Leadership Forum- March 19-21, 2025- State College, PA- Registration: \$350.00 - Lodging: \$370.00 - Travel: \$210.00 - Meals: \$120.00 - Total Approximate Cost: \$1,050.00 - Funding: Assistant Superintendent Professional Development Budget
- B. Scott Pyne - 2025 PDE Data Summit -March 24-26, 2025 - Hershey, PA - Registration: \$175.00 - Lodging: \$465.00 - Travel: \$109.20- Meals:\$180.00 - Total Approximate Cost: \$929.20 - Funding: Curriculum Budget
- C. Blasia Dunham - 2025 PDE Data Summit - March 24-26, 2025 - Hershey, PA - Registration: \$175.00 - Lodging: \$310.00 - Travel: \$109.90 - Meals:\$180.00 - Total Approximate Cost: \$774.90 - Funding: Assistant Superintendent Professional Development Budget

VII. CURRICULUM AND INSTRUCTION

- A. As per the recommendation of the administration, the Education Committee and Finance Committee approve the purchase of additional Amplify CKLA materials to integrate it into learning support classrooms at a cost of \$7,998.51. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #18](#))
- B. As per the recommendation of the administration, the Education Committee and Finance Committee approve the adoption and purchase of Amplify ELA materials for Northern Lehigh Middle School at a cost of \$40,863.28. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #19](#))

VIII. OLD BUSINESS**IX. NEW BUSINESS**

- A. Approve the resolution in support of School Board Director Recognition Month as presented. ([Attachment #20](#))
- B. Approve the 2024-2025 school year resolution for the Ready To Learn Block Grant Tax Equity Supplement for spending during the 2025-2026 school year. ([Attachment #21](#))

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
 - 1. NLSD Investments for the month of December, 2024
 - 2. General Fund Account for the month of July - December 2024 (audited)
 - 3. Cafeteria Fund Account for the month of November and December 2024
 - 4. NLHS Student Scholarship Account for the months of November and December 2024
 - 5. NLHS Student Activities/Clubs Account for the month of November and December 2024
 - 6. NLMS Student Activities/Clubs Accounts for the month of November and December 2024
- B. Approve the Following List of [Bills](#):
 - 1. General Fund months of December 2024 and January 2025
 - 2. Cafeteria Fund months of December 2024 and January 2025
 - 3. Capital Construction months of December 2024 and January 2025
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #22](#))
- D. Upon recommendation of the Finance Committee, approve the attached resolution establishing the compensation for the Northern Lehigh School District elected qualified tax collectors for the next four year term of office commencing January 1, 2026 through December 31, 2029. ([Attachment #23](#))
- E. Per the recommendation of administration and the Buildings and Grounds Committee, approve the extended contract with NRG for software and firmware updates and repairs, at a one time cost of \$6,807.00, funding through the Buildings and Grounds Department budget. ([Attachment #24](#))

XI. LEGAL

- A. Approve the settlement agreement for student # 3390072.

XII. CORRESPONDENCE**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [November 16, 2024](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [November 7, 2024](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meetings held on [October 23, 2024](#) and [November 25, 2024](#).

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**